

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2018-07**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, July 12, 2018, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Ali Saleh, (*City of Bell*)
Pedro Aceituno, (*City of Bell Gardens*)
Sonny Santa Ines, (*City of Bellflower*)
Dr. Jeff Wassem, (*City of Burbank*)
Elito Santarina, (*City of Carson*)
Steve Tye, (*City of Diamond Bar*)
Robert Kiefer, (*City of Downey*)
Dan Medina, (*City of Gardena*)
Jerry Walton, (*City of Glendale*)
Barry Bruce, (*City of Hawaiian Gardens*)
Marilyn Sanabria, (*City of Huntington Park*)
Leonard Pieroni, (*City of La Cañada Flintridge*)
Catherine Houwen, (*City of La Habra Heights*)
Steve Croft, (*City of Lakewood*)
Steve Appleton, Sec.-Treasurer (*City of Los Angeles*)
Steven Goldsworthy, (*Los Angeles County*)
Salvador Alatorre, (*City of Lynwood*)
Eddie De La Riva (*City of Maywood*)
Avik Cordeiro, (*City of Montebello*)
Leonard Shryock, (*City of Norwalk*)
Tom Hansen, (*City of Paramount*)
Bob Archuleta, (*City of Pico Rivera*)
Raymin Herrera, (*City of San Fernando*)
Scott Kwong, (*City of San Marino*)
Heidi Heinrich, (*City of Santa Clarita*)
Robert Copeland, (*City of Signal Hill*)
Hector Delgado, (*City of South El Monte*)
Denise Diaz, (*City of South Gate*)

TRUSTEES ABSENT

Sally Flowers, (*City of Artesia*)
Larry Mowles, (*City of La Mirada*)
Luis Gonzalez, (*City of Santa Fe Springs*)
Josué Alvarado, (*City of Whittier*)

TRUSTEES ABSENT (EXCUSED)

Mark Bollman, President (*City of Cerritos*)
Leonard Mendoza, (*City of Commerce*)
Baru Sanchez, Vice-President (*City of Cudahy*)
Emily Holman (*City of Long Beach*)

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Kluh, *Director of Scientific-Technical Services*
Kelly Middleton, *Director of Community Affairs*
Carolyn Weeks, *Director of Fiscal Operations*
Rakesha Thomas, *Director of Human Resources*
Fernando Martinez, *Facilities and Fleet Maint. Supervisor*
Quinn Barrow, *Legal Counsel*

* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

1. CALL TO ORDER

Secretary-Treasurer Appleton called the meeting to order at 7:03 P.M.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 28 Trustees were present and 8 were absent.

3. INVOCATION

Trustee Archuleta gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Croft led the Pledge of Allegiance.

5. CORRESPONDENCE

NONE

6. INTRODUCTIONS

NONE

7. PUBLIC COMMENT

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. CONSENT AGENDA (8.1-8.4)
VOTE REQUIRED

- 8.1 Consideration of **Minutes 2018-06** of regular Board Meeting on June 14, 2018. (***EXHIBIT A***)
- 8.2 Consideration of **Resolution 2018-13** Authorizing Payment of Attached Requisition June 1, 2018 through June 30, 2018. (***EXHIBIT B***)
- 8.3 Consideration and approval of proposal to hire Buckeye Surveying & Engineering to prepare required map and legal description for LA County annexations. (***EXHIBIT C***)
- 8.4 Consideration of a County of Los Angeles Negotiated Tax Exchange Resolutions (NTER), related to the annexation of Project L 091-2017. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 1687. A copy of the letters from the County of Los Angeles Department of Public Works requesting these resolutions are attached. (***EXHIBIT D***)

Analysis: The NTERs from the County of Los Angeles are similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of CLMD 1687 as noted above. Similar resolutions have previously been adopted by the Board; territory tract number L 091-2017 relates to funding for the operation and maintenance of new street lighting services for property in unincorporated Rowland Heights. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

Secretary-Treasurer Appleton called for a motion. A motion to approve the Consent Agenda was made by Trustee Sanabria, seconded by Trustee Santa Ines, and approved unanimously.

9. COMMITTEE REPORTS

9.1 Personnel Committee

S. Croft, Chair

9.1.a **CLOSED SESSION PURSUANT TO THE BROWN ACT**

Public Employee Annual Performance Evaluation Government Code Section 54957 - General Manager

Designated representative attending the Closed Session: Legal Counsel

Legal Counsel Quinn Barrow directed the Board to enter closed session. Upon return, Quinn reported no action was taken.

10. STAFF PROGRAM REPORTS: JUNE 2018

10.1 Manager's Report

T. Dever, General Manager

Truc provided an update on her research for a potential Tier IV benefits structure for new hires. She thanked those who have offered suggestions and references, and noted that she and Rakesha have made significant progress on the project. Keenan and Associates, the District's benefits broker, will be providing an extensive presentation at the August Board of Trustees meeting summarizing the current situation and potential options for the District. Orange County VCD is finalizing their comp-and-class study and will be able to provide that to staff in the coming months. Truc offered to answer any questions from the Board.

10.2 Scientific-Technical: (Staff Report A)

S. Klueh, Sci.-Tech Services Dir.

Susanne announced that the first WNV positive mosquito sample was just reported from Panorama City. Susanne also noted that the District recently lost many of its sentinel chickens to the extreme heat wave. Food & Drug Division noted that this occurred region-wide as a result of the sudden onset and duration of the heat wave. New chickens will be picked up in the coming weeks. In response to Trustee Cordeiro's question, Kelly noted that after any new indication of WNV activity, her department sends notification to all Trustees, city council, and city management staff prior to releasing the information to the public. This new positive will be reported out tomorrow.

10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark noted an increase in requests for service following the 4th of July holiday and expects the trend to continue as the season progresses. Mark offered to answer questions on the report.

10.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly reported that the Mobile Science & Vector Education Foundation held a meeting and elected new members to the Board of Directors. They reviewed a recap of the first 6 months of the Mosquito SWAT Lab program in schools, reaching 3,500 students and 30 classrooms. Surveys have revealed overwhelmingly positive reviews. Revisions to the in-class portion of the program will continue through the summer, with consideration to add programs for older students. Kelly reported that the potential partnerships with the LA Dodgers has not progressed and is looking to find another connection. Kelly thanked Trustees for their suggestions. Finally, she recapped a recent purchase of advertising on NBC4-TV, and with NBC digital partners, and played the :30-second commercial for the Board.

10.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn provided the Board with a presentation detailing the various information provided in her monthly reports. She discussed information about the District's overall annual revenue, how the annual assessment and ad valorem funding is calculated, and additional revenue collected from the District's CalCard rebate program. This program allows Carolyn to quickly identify potential fraud and adds \$12,000 to \$16,000 in annual rebate revenues.

10.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

Rakesha reported that the EPC position has been posted, and recruitment is ongoing. She updated her workers' compensation report with one additional injury (first aid only) which she received after the agenda was posted. Rakesha reported on her attendance at a recent, and very busy HR conference in Chicago. Trustee Wassem requested a benefits breakdown across tiers be provided at a future meeting. Truc noted that this information will be presented in connection with the further review of a potential 4th benefits tier.

10.7 Legal Counsel Report

Q. Barrow, Legal Counsel

No Report.

11. **OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Houwen provided rave reviews for a recent *Threats Beneath our Feet* workshop hosted by the District, San Gabriel Valley MVCD, and the LA County DPH that she and Trustee Cordeiro attended. She also thanked Kelly for the donation of materials to be distributed at the recent La Habra Heights Car Show.

Trustee Cordeiro agreed, and noted how important the collaboration between the two Districts is towards protecting the health of our residents.

12. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled for Thursday, August 9th at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

Secretary-Treasurer Appleton adjourned the meeting at 8:02 p.m.