

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2018-03**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, March 8, 2018, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, *(City of Artesia)*
Ali Saleh, *(City of Bell)*
Sonny Santa Ines, *(City of Bellflower)*
Pedro Aceituno, *(City of Bell Gardens)*
Dr. Jeff Wasseem, *(City of Burbank)*
Elito Santarina, *(City of Carson)*
Mark Bollman, President *(City of Cerritos)*
Leonard Mendoza, *(City of Commerce)* *7:05 PM
Baru Sanchez, Vice-President *(City of Cudahy)*
Steve Tye, *(City of Diamond Bar)*
Dan Medina, *(City of Gardena)*
Jerry Walton, *(City of Glendale)*
Barry Bruce, *(City of Hawaiian Gardens)*
Marilyn Sanabria, *(City of Huntington Park)*
Catherine Houwen, *(City of La Habra Heights)*
Steve Croft, *(City of Lakewood)*
Larry Mowles, *(City of La Mirada)*
Emily Holman *(City of Long Beach)*
Steve Appleton, Sec.-Treasurer *(City of Los Angeles)*
Steven Goldsworthy, *(Los Angeles County)*
Salvador Alatorre, *(City of Lynwood)*
Eddie De La Riva *(City of Maywood)* *7:11 PM
Avik Cordeiro, *(City of Montebello)*
Leonard Shryock, *(City of Norwalk)*
Tom Hansen, *(City of Paramount)*
Bob Archuleta, *(City of Pico Rivera)*
Scott Kwong, *(City of San Marino)*
Heidi Heinrich, *(City of Santa Clarita)*
Luis Gonzalez, *(City of Santa Fe Springs)*
Hector Delgado, *(City of South El Monte)*
Denise Diaz, *(City of South Gate)*
Josué Alvarado, *(City of Whittier)*

TRUSTEES ABSENT

Robert Kiefer, *(City of Downey)*
Leonard Pieroni, *(City of La Cañada Flintridge)*
Nina Herrera, *(City of San Fernando)*
Robert Copeland, *(City of Signal Hill)*

TRUSTEES ABSENT (EXCUSED)

None

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Technical Services*
Kelly Middleton, *Director of Community Affairs*
Rakesha Thomas, *Director of Human Resources*
Fernando Martinez, *Facilities and Fleet Maint. Supervisor*
Quinn Barrow, *Legal Counsel*
Amit Katzir, *Liebert Cassidy Whitmore*

** Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

1. **CALL TO ORDER**
President Bollman called the meeting to order at 7:02 P.M.
2. **QUORUM (ROLL) CALL**
Following roll call, it was recorded that 30 Trustees were present and 6 were absent. Two Trustees arrived after roll call.
3. **INVOCATION**
Trustee Sanabria gave the invocation.
4. **PLEDGE OF ALLEGIANCE**
Trustee Archuleta led the Pledge of Allegiance.

5. **CORRESPONDENCE**

NONE

6. **INTRODUCTIONS**

General Manager Truc Dever introduced Amit Katzir, special counsel with Liebert Cassidy Whitmore.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1-8.4)**

VOTE REQUIRED

8.1 Consideration of **Minutes 2018-02** of regular Board Meeting continued to on February 15, 2018.

(EXHIBIT A)

8.2 Consideration of **Resolution 2018-05** Authorizing Payment of Attached Requisition February 1, 2018 through February 28, 2018. ***(EXHIBIT B)***

8.3 Consideration of Facilities Solutions Agreement with Cintas to provide uniform rental and cleaning services. ***(EXHIBIT C)***

Summary: In October 2017, four vendors responded to our RFP for uniform cleaning services. The list included Cintas, Mission Linen, Aramark and Kleen Kraft. Each vendor gave a presentation on the services they offered, and we had an opportunity to ask them questions regarding their process and quality control measures. After careful consideration, staff is recommending a 3-year contract with Cintas for uniform rental and cleaning. The decision is based on rental costs, uniform tracking and the fit of their women's uniforms.

Rental pricing was very similar for all four vendors. Cintas offered a superior garment tracking system using a scanner to scan each garment before it is taken off site and scanned again when they are returned. Tracking down shortages is time consuming and an unnecessary burden on a Supervisors time. The other defining issue is the choice between two different uniform styles for our female employees. We have more females in our work force and finding a comfortable garment to wear in the field was a challenge with the standard garments offered by the other vendors.

8.4 Approval of expenditures for General Manager to attend the National Association of City and County Health Officials (NACCHO) 2018 Vector Control Summit in Orlando Florida, March 13-15, 2018.

(EXHIBIT D)

President Bollman called for a motion on the Consent Agenda. Trustee Tye requested item 8.3 be pulled for discussion and Truc noted that an administrative correction will be made to item 8.1. A motion to approve items 8.1, 8.2, and 8.4 was made by Trustee Croft, seconded by Trustee Santa Ines, and approved unanimously.

Trustee Tye requested additional information on item 8.3 regarding our current vendor. Truc and Mark Daniel provided an overview of the proposed contract, services offered, and justifications for selection noting that Cintas has both a much needed garment tracking system, and a better selection for our female staff. In response to concerns raised and discussions regarding a cancellation/exit fee in the contract, Mark noted that he will clarify the language with the vendor before finalizing. **Legal Counsel Quinn Barrow suggested the Board consider a motion to accept the contract giving Truc the discretion to negotiate with respect to indemnity and departure costs. Trustee Tye made a motion to accept item 8.3 as outlined by Quinn. The motion was seconded by Trustee Medina and approved unanimously.**

9. COMMITTEE REPORTS

9.1 Personnel Committee

S. Croft, Chair

- 9.1.a. Discussion and Consideration of **Resolution 2018-06: A Resolution of the Board of Trustees of the Greater Los Angeles County Vector Control District regarding Spousal Dental and Vision Benefits Upon Death of District Employees and Retirees.**
(EXHIBIT E) (VOTE REQUIRED)

Chair Croft summarized Committee discussions related to Resolution 2018-06. The Committee met and discussed the issue several months ago, provided direction to staff, and recommend adoption of Resolution 2018-06 with an amendment changing the cessation of benefits date to July 1, 2018. Clarification was given in response to Trustee Tye's questions regarding CalPERS medical benefits to beneficiaries of deceased retirees. It was noted that Resolution 2018-06 pertains to dental and vision benefits only and does not impact CalPERS medical benefits. In response to concerns raised by Trustee Flowers, Trustee Croft noted that the Committee discussed concerns regarding past practices with legal counsel and felt the District was on solid ground to make the change.

Trustee Flowers made a motion to continue this item and schedule a closed session at the next Board of Trustees meeting for further discussion. The motion was seconded by Trustee Saleh. Following additional discussion, Trustee Sanabria suggested the Board consider taking action on the Resolution. A vote was taken on the original motion to continue the item to the next meeting. **The motion to continue Item 9.1.a passed by a vote of 25 to 7 with Trustees Bollman, Sanabria, Houwen, Croft, Medina, Wassem and Kwong voting in the negative.**

10. STAFF PROGRAM REPORTS: FEBRUARY 2018

10.1 Manager's Report

T. Dever, General Manager

Truc noted that 700 Forms have been provided to Trustees that have not yet filed their forms. Trustee Orientation is scheduled for March 20th from 5:30pm-6:30pm for new Trustees, followed by a presentation for all Trustees regarding the state of the District highlighting our newest challenges. Truc thanked Trustees and staff for their assistance at MVCAC's Legislative Day at the State Capitol. Eighteen offices were visited to discuss AB 2892 and other issues facing the District. Those having relationships with local legislators are encouraged to reach out in support of this bill and its related budget request which will be presented by Senator Pan. Nine Trustees still lack proof of AB 1661 Harassment Prevention training, continuing to put the District at risk for legal liability. All Trustees will be sent a follow up email regarding their training status. In response to Trustee Santarina's question regarding the "Public Spaces Workshop," Truc offered to ensure all Trustees receive a copy of the flyer. Kelly clarified that all cities, their parks supervisors, and school districts have received several invitations to the event.

10.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

Susanne reported that due to unseasonably warm weather, staff are already seeing increased mosquito activity in their traps and has concerns about the coming season.

10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark had nothing to add to his report and offered to answer any questions from the Board.

10.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly thanked Trustees for the opportunity to attend the recent AMCA meeting, and offered to answer questions from the Board.

10.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn was not in attendance.

10.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

Rakesha had nothing to add to her report.

10.7 Legal Counsel Report

Q. Barrow, Legal Counsel

Quinn had no report.

11. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

- Trustee Reports on attendance at AMCA Annual Meeting

Trustee Houwen provided an overview of the topics and research she heard presented, covering subjects ranging from the impacts of hurricanes on vector control programs to the use of PCR machines in the field to detect the potential for vector populations by testing the soil for *Aedes* eggs. She appreciated both the local and global perspective, and was proud to see how advanced the District is in preparation for future risks. Staff were praised for working above and beyond the call of duty and she thanked them for their hard work. Trustee Croft thanked the Board for the opportunity to attend this conference. Of note were the many talks regarding mosquito resistance to pesticides which pose direct risks to public health, as well as the importance of pre-planning for disasters. He was concerned to learn that the federal government still operates in a reactive manner, and is still not prepared for likely impacts to the U.S.

Trustee Cordeiro recapped his attendance at Legislative Day, and praised Truc for her organizational skills throughout the meetings. Trustees are encouraged to work with their local representatives to promote the District's messages. Trustee Sanabria felt very lucky to know staff are making the concerted effort to reach out to those who need to know about our agency and these risks.

Trustee Medina reported that the Vietnam Memorial Wall will be in the city of Gardena April 5th-8th. Trustee Archuleta announced to his colleagues that he will be running for the 32nd Senate District in the upcoming election.

12. ADJOURNMENT

The next Board of Trustees meeting will be scheduled for Thursday, April 12th at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

President Bollman adjourned the meeting at 7:53 p.m.