

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
MINUTES NO. 2017-09**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, September 14, 2017, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Pedro Aceituno, (*City of Bell Gardens*)  
Dr. Jeff Wasseem, (*City of Burbank*)  
Elito Santarina, (*City of Carson*)  
Leonard Mendoza, (*City of Commerce*)  
Baru Sanchez, (*City of Cudahy*)  
Steve Tye, (*City of Diamond Bar*)  
Robert Kiefer, (*City of Downey*)  
Dan Medina, (*City of Gardena*)  
Jerry Walton, (*City of Glendale*)  
Barry Bruce, (*City of Hawaiian Gardens*)  
Marilyn Sanabria, (*City of Huntington Park*)  
Catherine Houwen, (*City of La Habra Heights*)  
Steve Croft, President (*City of Lakewood*)  
Larry Mowles, (*City of La Mirada*)  
Robert Campbell, (*City of Long Beach*)  
Steve Appleton, (*City of Los Angeles*)  
Martin Kreisler, (*County of Los Angeles*)  
Salvador Alatorre, (*City of Lynwood*)  
Eddie De La Riva (*City of Maywood*) \*7:11  
Avik Cordeiro, (*City of Montebello*)  
Leonard Shryock, (*City of Norwalk*)  
Tom Hansen, (*City of Paramount*)  
Bob Archuleta, (*City of Pico Rivera*) \*7:08  
Nina Herrera, (*City of San Fernando*)  
Scott Kwong, (*City of San Marino*)  
Heidi Heinrich, (*City of Santa Clarita*)  
Luis Gonzalez, (*City of Santa Fe Springs*)  
Robert Copeland, (*City of Signal Hill*)  
Hector Delgado, (*City of South El Monte*)

**TRUSTEES ABSENT**

Mark Bollman, Vice-President, (*City of Cerritos*)  
Michael Davitt, (*City of La Cañada Flintridge*)

**TRUSTEES ABSENT (EXCUSED)**

Sally Flowers, (*City of Artesia*)  
Ali Saleh, (*City of Bell*)  
Sonny Santa Ines, (*City of Bellflower*)  
Josué Alvarado, (*City of Whittier*)  
Maria Davila, (*City of South Gate*)

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, *Director of Operations*  
Susanne Klueh, *Director of Scientific-Technical Services*  
Kelly Middleton, *Director of Community Affairs*  
Carolyn Weeks, *Director of Fiscal Operations*  
Rakesha Thomas, *Director of Human Resources*  
Levy Sun, *Public Information Officer*  
Stephanie Cao, *Legal Counsel*

*\* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

**1. CALL TO ORDER**

President Croft called the meeting to order at 7:04 P.M.

**2. QUORUM (ROLL) CALL**

Following roll call, it was recorded that 27 Trustees were present and 9 were absent. Two (2) Trustees arrived after roll call.

**3. INVOCATION**

Trustee Wasseem gave the invocation.

**4. PLEDGE OF ALLEGIANCE**

Trustee Campbell led the Pledge of Allegiance.

5. **CORRESPONDENCE**

General Manager Truc Dever noted correspondence from LAFCO announcing that Trustee Houwen had been appointed to the Redevelopment Agency Oversight Board No. 3.

6. **INTRODUCTIONS**

Truc introduced Stephanie Cao who filled in for Quinn Barrow as Legal Counsel for the meeting.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1-8.2)**

***VOTE REQUIRED***

8.1 Consideration of **Minutes 2017-08** of regular Board Meeting held on August 10, 2017. (***EXHIBIT A***)

8.2 Consideration of **Resolution 2017-12** Authorizing Payment of Attached Requisition August 1, 2017 through August 31, 2017. (***EXHIBIT B***)

**Trustee Hansen made a motion to approve the consent agenda. The motion was seconded by Trustee Wassem. Trustee Heinrich abstained from the minutes. Trustees Archuleta and De La Riva were not present for the vote.**

9. **MVCAC TRUSTEE COUNCIL SOUTHERN REGION REPRESENTATIVE ELECTION**  
***(EXHIBIT C) (VOTE REQUIRED)***

*Summary: MVCAC is holding elections for the Southern California Region Representative to the Association's Trustee Council. The Southern Region Representative will serve a two-year term beginning January 2018.*

*Two candidates are running for this Council seat and have submitted their curriculum vitae for your consideration.*

Truc provided a brief report with regards to the election and slate of candidates. **After a brief discussion, a vote was taken and the Board elected to cast their vote for Cheryl Brothers.** Staff will fill out the voting card and submit it to MVCAC.

10. **COMMITTEE REPORTS**

10.1 Abatement Ad Hoc Committee S. Alatorre, Abatement Chair

10.1.a Report on implementation of District's nuisance abatement procedures.

10.1.b Consideration of Hiring Hearing Officers for Vector Abatement Proceedings.  
***(EXHIBIT D) VOTE REQUIRED***

Chair Alatorre provided a report on discussions regarding abatement procedures as well as the candidates suggested to serve as hearing officers for the Board. The Committee reviewed and recommends two candidates: Kevin Gres and Joan Jenkins. **Chair Alatorre made a motion to appoint Kevin Gres as hearing officer and Joan Jenkins as alternate hearing officer. The Motion was seconded by Trustee Campbell and approved unanimously.**

## 11. STAFF PROGRAM REPORTS: AUGUST 2017

### 11.1 Manager's Report

T. Dever, General Manager

Truc reminded Trustees that Employee Appreciation day is scheduled for October 11<sup>th</sup>. Trustees are invited to join staff and thank them for their very hard work this season. She thanked Kelly and her team for their outstanding work on the new Mosquito SWAT Lab that was revealed to the Board at this meeting, and the Board for their support of the program. President Croft led a round of applause for staff and the amazing job they did on the vehicle. Truc reminded attendees of the matching grant offer that was extended to the Foundation and encouraged Trustees to donate tonight to secure a matching contribution up to \$1,000.

Truc summarized Supervisor Hahn's LA County Board of Supervisor's Motion to the Department of Public Health to increase outreach with regards to invasive *Aedes*. The County developed a risk analysis ranking cities of higher risk for the introduction of Zika virus. Two of these cities were selected to implement a pilot outreach program to try to reduce these risks. The cities of Hawaiian Gardens and Bell have both agreed to participate and will assist with various outreach programs in the coming month. In addition, a recent WNV fatality resulted in an additional motion to the County to work aggressively to reduce the risk of WNV infection. In addition, emerging WNV 'hot spots' in the San Fernando Valley have motivated door to door activities by District staff, and partnership with the County to reach high traffic areas. A press conference is scheduled in Hawaiian Gardens for September 25<sup>th</sup> and will highlight current risks as well as programs and partnerships forged to reduce these risks.

### 11.2 Scientific-Technical: (Staff Report A)

S. Klueh, Sci.-Tech Services Dir.

Susanne discussed the significant bite-pressures residents are reporting this year due to invasive *Aedes*. WNV activity is pretty similar to prior years. While mosquito abundance is low, the percentage of infected mosquitoes is higher, likely a result of the increased humidity allowing infected female mosquitoes to survive longer during the season.

### 11.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark reported that service requests at this time of the year have hit very high levels, many due to invasive *Aedes* mosquitoes. Mark can provide copies of the last page of his report that was unfortunately omitted from the staff reports. Trustee Archuleta reported receiving calls from residents about bites on children's legs. Mark noted that this is quite typical for *Aedes* mosquitoes and that aggressive source reduction by these residents can help significantly.

### 11.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly thanked the Board for their full support of the education program and funding that allowed the District to purchase and outfit the new SWAT Lab. Teachers are eager to book this program and will be able to schedule visits beginning next year after our team has an opportunity to pilot the program with several area schools.

Kelly turned the discussion over to Levy to showcase a fabulous project he envisioned and worked hard with many staff members to bring to life, reaching kids and adults on a level that they can appreciate and remember. A Zika Rap video created on the east coast stimulated a desire to create our own west coast version. Metamorphosis, a skilled local artist, was excited to work with the District to create this new Mosquito Rap Video, writing and producing the catchy tune for the project. The video highlights both our new SWAT Lab and our important mosquito prevention messages. Kelly noted that with the exception of the song itself, all the production, cinematography, direction, and acting was done in-house. The video was pushed out live on the District's social media sites and will be available for cities to use on their cable access and digital sites.

### 11.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn had no report and offered to answer questions from the Board. Carolyn was praised for her ability to get top dollar for retired vehicles. She noted that since many of the District's vendors are paid via credit card, the District is able to receive significant rebates from the CalCard system on purchases. In response to Trustee Kreisler's question, Carolyn discussed issues she had making the transfer to the CalTrust fund. A work-around was found and funds are now in the account as directed by the Board.

11.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

Rakesha encouraged the Board to attend staff appreciation day and thanked HR Assistant Shenell Benson-Williams for all the hard work she puts into organizing this each year. Truc noted that the new job announcement for the Facilities and Fleet Management Supervisor has been reposted, and encouraged Trustees to share within their cities.

11.7 Legal Counsel Report

S. Cao, Legal Counsel

Stephanie had nothing to report.

12. **OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Croft announced that the October 12 Board of Trustees meeting will conflict with a JPIA Meeting which several Trustees may be attending. A show of hands determined that a quorum could be reached. President Croft will be attending the JPIA Meeting and will be marked as excused from the Board meeting.

On a sad note, President Croft announced that Trustee Campbell will be moving out of the County and has resigned from the Board effective tonight after 10 years of service. He received a warm round of applause in appreciation and was thanked by staff for his dedication to the District and its staff. Trustee Campbell thanked everyone for making the work both fun and rewarding.

13. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, October 12<sup>th</sup> at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

Trustee Croft adjourned the meeting at 7:56 PM.