

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
MINUTES NO. 2017-10**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, October 12, 2017, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Pedro Aceituno, (*City of Bell Gardens*)  
Ali Saleh, (*City of Bell*) \*7:07  
Sonny Santa Ines, (*City of Bellflower*)  
Dr. Jeff Wasseem, (*City of Burbank*)  
Elito Santarina, (*City of Carson*)  
Mark Bollman, Vice-President, (*City of Cerritos*)  
Leonard Mendoza, (*City of Commerce*)  
Baru Sanchez, (*City of Cudahy*)  
Steve Tye, (*City of Diamond Bar*)  
Robert Kiefer, (*City of Downey*)  
Dan Medina, (*City of Gardena*)  
Jerry Walton, (*City of Glendale*)  
Barry Bruce, (*City of Hawaiian Gardens*)  
Catherine Houwen, (*City of La Habra Heights*)  
Steve Appleton, (*City of Los Angeles*)  
Martin Kreisler, (*County of Los Angeles*)  
Salvador Alatorre, (*City of Lynwood*)  
Eddie De La Riva (*City of Maywood*)  
Avik Cordeiro, (*City of Montebello*)  
Leonard Shryock, (*City of Norwalk*)  
Tom Hansen, (*City of Paramount*)  
Nina Herrera, (*City of San Fernando*)  
Heidi Heinrich, (*City of Santa Clarita*)  
Luis Gonzalez, (*City of Santa Fe Springs*)  
Robert Copeland, (*City of Signal Hill*)  
Hector Delgado, (*City of South El Monte*)  
Maria Davila, (*City of South Gate*)  
Josué Alvarado, (*City of Whittier*)

**TRUSTEES ABSENT**

Sally Flowers, (*City of Artesia*)  
Marilyn Sanabria, (*City of Huntington Park*)  
Bob Archuleta, (*City of Pico Rivera*)  
Michael Davitt (*City of La Cañada Flintridge*)

**TRUSTEES ABSENT (EXCUSED)**

Steve Croft, President (*City of Lakewood*)  
Larry Mowles, (*City of La Mirada*)  
Scott Kwong, (*City of San Marino*)

**VACANT**

*City of Long Beach*

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, *Director of Operations*  
Susanne Klueh, *Director of Scientific-Technical Services*  
Kelly Middleton, *Director of Community Affairs*  
Carolyn Weeks, *Director of Fiscal Operations*  
Rakesha Thomas, *Director of Human Resources*  
Levy Sun, *Public Information Officer*  
Quinn Barrow, *Legal Counsel*  
Stephanie Cao, *Legal Counsel*

\* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

**1. CALL TO ORDER**

Vice-President Bollman called the meeting to order at 7:06 P.M.

**2. QUORUM (ROLL) CALL**

Following roll call, it was recorded that 27 Trustees were present and 8 were absent. One Trustee position is vacant. One Trustee arrived after roll call.

**3. INVOCATION**

Trustee Gonzalez gave the invocation.

**4. PLEDGE OF ALLEGIANCE**

Trustee Houwen led the Pledge of Allegiance.

5. **CORRESPONDENCE**

NONE

6. **INTRODUCTIONS**

- New La Cañada Flintridge Trustee – Michael T. Davitt

Michael Davitt was not in attendance

- Presentation of Service Award to Family of Fernando Rojas

Vice President Bollman welcomed the family of Fernando Rojas and invited them forward to receive Fernando's service badge and service pins. A message of thanks written by Fernando's wife was read by his daughter.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1-8.3)**

***VOTE REQUIRED***

8.1 Consideration of **Minutes 2017-09** of regular Board Meeting held on September 14, 2017. (***EXHIBIT A***)

8.2 Consideration of **Resolution 2017-13** Authorizing Payment of Attached Requisition September 1, 2017 through September 30, 2017. (***EXHIBIT B***)

8.3 Consideration of Joint Tax Sharing Resolution (JTSR) from the Sanitation District of Los Angeles County in conjunction with annexation number SCV-1087. This Resolution requests GLACVCD allocate 0.00057% of its current 0.0322% share of property tax resulting in a net share of 0.0316% to support services to the areas being annexed to the County Sanitation District. (***EXHIBIT C***)

*Analysis: The applicant requested annexation of property into the Santa Clarita Valley Sanitation District in order to receive off-site disposal of sewage. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.*

**Trustee Davila made a motion to approve the consent agenda. The motion was seconded by Trustee Hansen and approved unanimously. Trustees Saleh and Alvarado abstained from the minutes.**

9. **ANNOUNCEMENT OF TRUSTEES' TERM OF OFFICE TO EXPIRE JANUARY 1, 2018**

*Summary: The General Manager has mailed correspondence advising the following named governing bodies that the two or four year term of office of its representative will expire at 12 p.m.*

on January 1, 2018, and has requested that they reappoint the trustee representative or successor for the next two or four year term of the office according to Division 3, Chapter 1, Article 3, Sections 2024 et. seq. of the State Health and Safety Code.

<u>Trustee Representative</u>	<u>Governing Body</u>
<i>Ali Saleh</i>	<i>City of Bell</i>
<i>Elito Santarina</i>	<i>City of Carson</i>
<i>Leonard Mendoza</i>	<i>City of Commerce</i>
<i>Steve Tye</i>	<i>City of Diamond Bar</i>
<i>Robert Kiefer</i>	<i>City of Downey</i>
<i>Dan Medina</i>	<i>City of Gardena</i>
<i>Michael Davitt</i>	<i>City of La Cañada Flintridge</i>
<i>Larry Mowles</i>	<i>City of La Mirada</i>
<i>Steve Croft</i>	<i>City of Lakewood</i>
<i>Vacant</i>	<i>City of Long Beach</i>
<i>Martin Kreisler</i>	<i>County of Los Angeles</i>
<i>Salvador Alatorre</i>	<i>City of Lynwood</i>
<i>Avik Cordeiro</i>	<i>City of Montebello</i>
<i>Scott Kwong</i>	<i>City of San Marino</i>
<i>Luis Gonzalez</i>	<i>City of Santa Fe Springs</i>
<i>Hector Delgado</i>	<i>City of South El Monte</i>
<i>Maria Davila</i>	<i>City of South Gate</i>

General Manager Truc Dever reminded Trustees listed that their term will end January 1, 2018. Cities have been notified that an appointment is requested.

10. **APPROVAL OF EXPENDITURES FOR TRUSTEE BOLLMAN TO ATTEND THE CDC-AMCA “TRAIN THE TRAINER” SESSION ON BEST PRACTICES FOR INTEGRATED MOSQUITO MANAGEMENT (EXHIBIT D) (VOTE REQUIRED)**

*Summary: The West Coast American Mosquito Control Association (AMCA) training hub is holding this event prior to the MVCAC Fall Quarterly meetings. Attendees will review and train to the Centers for Disease Control’s (CDC) Best Practices for Integrated Mosquito Management manual and upon completion, be certified to share the information with mosquito control professionals and other stakeholders.*

Truc reported that Trustee Bollman has requested attendance at this meeting in furtherance of his leadership position and continued partnership with CERT and the District. **Trustee Appleton made a motion to approve the expenditures. The motion was seconded by Trustee Davila and approved unanimously. Trustee Bollman abstained from the vote.**

11. **COMMITTEE REPORTS**

11.1 Abatement Ad Hoc Committee S. Alatorre, Abatement Chair

Trustee Alatorre reviewed the Ordinance and Resolutions and recommended the Board adopt these items.

11.1.a Public Hearing To consider establishing penalties for nuisances and Ordinance and Resolutions regarding nuisance abatement (**EXHIBIT E**)

11.1.b Vice President Bollman declared the Public Hearing open

11.1.c. Public comments  
NONE RECEIVED

11.1.d. Vice President Bollman declared the Public Hearing closed

11.1.e. Discussion and consideration of **Ordinance No 17-001** regarding nuisance abatement and authorizing fines and penalties  
**(EXHIBIT F) (VOTE REQUIRED)**

Legal Counsel Quinn Barrow introduced the Ordinance and called for the vote. **Trustee Medina made a motion to approve Ordinance No 17-001. The motion was seconded by Trustee Davila and approved unanimously.** Quinn noted that the Ordinance will be placed on the Consent Agenda for the November 9th meeting for a second reading and approval.

11.1.f. Discussion and Consideration of **Resolution 2017-14** amending and restating abatement procedures under the Mosquito Abatement & Vector Control District Law  
**(EXHIBIT G) (VOTE REQUIRED)**

11.1.g. Discussion and consideration of **Resolution 2017-15** adopting penalties for the abatement of nuisances **(EXHIBIT H) (VOTE REQUIRED)**

**Trustee Alvarado made a motion to approve Resolutions 2017-14 and 2017-15. The motion was seconded by Trustee Medina and approved unanimously.**

11.2 Joint Personnel & Policy Committee

B. Bruce, Personnel Chair  
A. Saleh, Policy Chair

11.2.a Report on discussions about Employee Handbook revisions

Trustee Bruce reported that the Committees discussed revisions to the employee handbook related to vacation accruals and compensatory time. Revisions will be brought to the Board for consideration when finalized.

**12. STAFF PROGRAM REPORTS: SEPTEMBER 2017**

12.1 Manager's Report

T. Dever, General Manager

Truc thanked Trustees for coming early for the Committee meetings and ribbon cutting for the new Mosquito SWAT Lab. Truc also expressed her thanks to Trustee Medina who served as DJ for Employee Appreciation Day. She reminded Trustees that AB 1661 Sexual Harassment Prevention training requires compliance by all Trustees.. Those still needing training should contact staff to be registered for an online course.

12.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

Susanne noted that 154 cases of WNV have been reported this year in LA County, 82 are in the District. Surveillance indicators show increased overall risk which has triggered increased outreach. Cities infected by *Aedes* continue to grow in number.

In response to Trustee Alvarados' question, Truc noted that AB 527, the Drone Bill, was recently passed allowing vector control districts to use drones for surveillance and pesticide applications in specific areas. Trustee Alvarado suggested the Budget Committee consider this future expenditure. Trustee Cordeiro asked about the research funding bill, which Truc reported did not succeed. International and imported Zika cases are down considerably this year.

12.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark reported that service requests are at record levels this year. As invasive *Aedes* continue to spread into the Valley, this trend will continue. Directors will be meeting over the winter to discuss strategic planning for this new reality. He also noted that residents have very little tolerance for the increased bite pressure yet are still reluctant to use repellents.

12.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly thanked Trustees for coming to honor Dr. Hazel Wallace at the SWAT Lab ribbon cutting. Trustee Bruce thanked Truc and Kelly for their participation at recent outreach efforts in Hawaiian Gardens. Kelly also asked Trustees to notify staff if they are not receiving emails from the District. Problems with the email service have been addressed in hopes that these prior issues have been resolved.

12.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn offered to answer questions on her report.

12.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

Rakesha thanked staff and Trustees for their support at the Employee Appreciation Day, and offered to answer any questions.

12.7 Legal Counsel Report

Q. Barrow, Legal Counsel

Quinn thanked Mark Richard and Stephanie Cao for their work on the Nuisance Abatement Ordinance and related Resolutions.

13. **OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Medina thanked Levy for his excellent presentation in Gardena.

14. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, November 9<sup>th</sup> at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

Vice-President Bollman adjourned the meeting at 7:41 PM.