

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2017-05**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, May 11, 2017, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Dr. Jeff Wassem, *(City of Burbank)*
Elito Santarina, *(City of Carson)*
Mark Bollman, Vice-President, *(City of Cerritos)*
Lilia R. Leon, *(City of Commerce)*
Baru Sanchez, Secretary-Treasurer *(City of Cudahy)*
Robert Kiefer, *(City of Downey)*
Dan Medina, *(City of Gardena)*
Catherine Houwen, *(City of La Habra Heights)*
Larry Mowles, *(City of La Mirada)*
Steve Appleton, *(City of Los Angeles)*
Martin Kreisler, *(County of Los Angeles)*
Salvador Alatorre, *(City of Lynwood)*
Eddie De La Riva *(City of Maywood)*
Avik Cordeiro, *(City of Montebello)*
Nina Herrera, *(City of San Fernando)*
Scott Kwong, *(City of San Marino)* *7:23 pm
Heidi Heinrich, *(City of Santa Clarita)*
Luis Gonzalez, *(City of Santa Fe Springs)*
Robert Copeland, *City of Signal Hill*
Hector Delgado, *(City of South El Monte)*
Maria Davila, *(City of South Gate)*
Josué Alvarado, *(City of Whittier)*

TRUSTEES ABSENT

Pedro Aceituno, *(City of Bell Gardens)*
Jerry Walton, *(City of Glendale)*
Robert Campbell, *(City of Long Beach)*

TRUSTEES ABSENT (EXCUSED)

Sally Flowers, *(City of Artesia)*
Ali Saleh, *(City of Bell)*
Sonny Santa Ines, *(City of Bellflower)*
Steve Tye, *(City of Diamond Bar)*
Barry Bruce, *(City of Hawaiian Gardens)*
Marilyn Sanabria, *(City of Huntington Park)*
David Spence, *(City of La Cañada Flintridge)*
Steve Croft, President *(City of Lakewood)*
Leonard Shryock, *(City of Norwalk)*
Tom Hansen, *(City of Paramount)*
Bob Archuleta, *(City of Pico Rivera)*

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Technical Services*
Kelly Middleton, *Director of Community Affairs*
Carolyn Weeks, *Director of Fiscal Operations*
Rakesha Thomas, *Director of Human Resources*
Levy Sun, *Public Information Officer*
Steven Flower, *Legal Counsel*

* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

1. CALL TO ORDER

Vice-President Bollman called the meeting to order at 7:05 P.M.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 21 Trustees were present and 14 were absent. One Trustee arrived after roll call.

3. INVOCATION

Trustee Heinrich gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Alvarado led the Pledge of Allegiance.

5. **CORRESPONDENCE**

Secretary-Treasurer Sanchez read an email received by the District on May 10th. A resident took time out of her day to send her extreme gratitude and high compliments to Operations assistant Becky Anderson and Vector Control Specialist David Lopez. David had noticed that their new fountain had mosquito larvae in it and left an Inspection Notification and Report requesting a call back.

“David’s note was thorough, and explained that we should drain and treat the fountain, and phone Vector Control.” Upon calling the District, she noted that Becky was *“...quite helpful, and a wonderful representative for Vector Control...Becky was patient, and pleasant and helped me reach David on the phone...”* She noted that David thoroughly explained steps she could take to rectify the problem, and as promised, showed up the next day to confirm progress and provide other common sense recommendations. She added, *“It is a relief to have efficiently resolved the issue of mosquito larvae breeding, and it’s especially good to know that Vector Control is willing to take the time to provide respectful instruction and follow-up. It felt like a team effort. Such professionalism is appreciated, and I really want to thank both Becky and David for your responsiveness and education.”*

Secretary-Treasurer Sanchez thanked the District’s outstanding staff.

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

General Manager Truc Dever introduced Steven Flower from Richards, Watson, Gershon, attending on behalf of Quinn Barrow. She then welcomed new Trustee, Larry Mowles, from the city of La Mirada, and provided him with an opportunity to introduce himself.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1-8.2)**

VOTE REQUIRED

8.1 Consideration of **Minutes 2017-04** of regular Board Meeting held on April 13, 2017.
(EXHIBIT A)

8.2 Consideration of **Resolution 2017-06** Authorizing Payment of Attached Requisition April 1, 2017 through April 30, 2017.
(EXHIBIT B)

Trustee Alvarado made a motion to approve the consent calendar. The motion was seconded by Trustee Davila and approved unanimously by those who were present. Trustee Kwong was not present for the vote on this item.

9. **CONSIDERATION OF STAFF REQUEST TO MAKE ADJUSTMENTS TO FY 16/17 BUDGET LINE ITEMS TO PURCHASE A DROP VISION SPRAY CALIBRATION SYSTEM, ADDITIONAL AEDES FIELD VEHICLES AND COVER PROJECTED EXPENSES THROUGH THE REMAINDER OF THE FISCAL YEAR. (EXHIBIT C) VOTE REQUIRED**

Truc provided a brief report on this agenda item requesting the budget adjustments to purchase needed equipment and cover projected expenses. After staff answered several questions from the Board regarding the RFP process and tuition reimbursement, **Trustee Davila made a motion to approve the budget**

adjustments. The motion was seconded by Secretary-Treasurer Sanchez and approved unanimously by those present. Trustee Kwong was not present for the vote on this item.

10. STAFF PROGRAM REPORTS: MAY 2017

10.1 Manager's Report

T. Dever, General Manager

Truc provided an update on the city of Vernon annexation request. Following guidance provided by the Board and the LA LAFCO, staff will draft a two-year out-of-agency service agreement for the City of Vernon, not to exceed \$45,000 per year, which will be presented to the Board for consideration at the June meeting. Filing fees will be paid by the city of Vernon. During conversations with city staff, Mark Daniel was able to confirm that they have three staff members who are gold-card certified through the California Department of Public Health to conduct mosquito control in the city, thus are not without protection or mosquito control options during this process. Truc clarified that in a public health emergency, the Health & Safety Code does allow the District to control mosquitoes in the city of Vernon, if necessary. Trustee Kreisler commented on Truc's report praising the amount of work that staff did just last month alone.

10.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

Susanne reported that WNV activity is still quite low. Two positive mosquito samples have been reported in California to date, one from the Coachella Valley and a second in the city of San Dimas.

10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark provided an overview and report about the District's mosquito abatement policy approved in 2014. Typically, staff are able to motivate residents to comply with abatement requests, but several recent cases have triggered the potential need for initiation of a formal abatement process, which would require Board involvement. Under the current policy and in compliance with the California Health & Safety Code, property owners could be fined up to \$1,000 per day plus the cost of abatement for failure to comply.

Truc noted that while working through recent cases, staff identified a need for additional Board guidance regarding hearing procedures, and the establishment of fining levels, and will consider forming a Board Ad Hoc Committee to evaluate the process and set additional policy if needed. An item will be added to the next Board agenda to discuss this further.

Mark answered several questions from the Board clarifying how the abatement policy works with city or county code enforcement and the County health department. In response to a question from Trustee Wasseem about the use of drones in vector control, Mark noted that many are eager to evaluate this new tool, but there are regulations that still need to be clarified at the State level with regard to their use. Truc will forward the bill number for the MVCAC sponsored drone bill currently working through the state legislature.

10.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly noted that staff are receiving quite a number of requests for presentations and materials from cities in response to the District's various Keep Zika Out! workshops. The new VecMobile has been delivered, and staff are learning the intricacies of this far more complex commercial vehicle. The wrap will be added soon, as well as the internal educational elements. Staff will be working towards a fall of 2017 launch in time for the new school year.

Trustee Cordeiro thanked Kelly for attending the recent Montebello council meeting, and noted that this meeting was not reflected in the department's staff report.

10.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn had nothing to add to her report and offered to answer questions. Truc took a few minutes to thank Carolyn for the long hours and late nights she put in to complete the draft budget that was considered by the Budget Committee earlier in the evening.

10.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

Rakesha had no additional information and offered to answer questions.

10.7 Legal Counsel Report

S. Flower, Legal Counsel

Steve Flower had nothing to report, but added that he had the opportunity to see staff and Trustee Kwong present to the San Marino city council recently, noting that they did a great job conveying the information.

11. **OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

12. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, June 8 at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

Vice-President Bollman adjourned the meeting at 8:03 PM