

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2014-09**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, September 11, 2014, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, *(City of Artesia)*
Ali Saleh, *(City of Bell)*
Ray T. Smith, *(City of Bellflower)*
Dr. Jeff Wassem, *(City of Burbank)*
Mark Bollman, *(City of Cerritos)*
Tina Baca Del Rio, *(City of Commerce)*
Josue Barrios, *(City of Cudahy)*
Steve Tye, Vice Pres. *(City of Diamond Bar)*
Roger C. Brossmer, *(City of Downey)*
Rachel C. Johnson, *(City of Gardena)*
Barry Bruce, *(City of Hawaiian Gardens)*
Elba Guerrero, *(City of Huntington Park)*
Pauline Deal, *(City of La Mirada)*
Steve Croft, *(City of Lakewood)*
Robert Campbell, *(City of Long Beach)*
Martin Kreisler, *(County of Los Angeles)*
Salvador Alatorre, *(City of Lynwood)*
Eddie De La Riva *(City of Maywood)*
Christina Cortez *(City of Montebello)*
Cheri Kelley, *(City of Norwalk)*
Nina Herrera, *(City of San Fernando)*
Clifton Jenkins, *(San Marino)*
Robert Newman, *(City of Santa Clarita)*
Michael Madrigal, *(City of Santa Fe Springs)*
Dr. Hazel Wallace, *(City of Signal Hill)*
Hector Delgado, *(City of South El Monte)*
Maria Davila, *(City of South Gate)*
Owen Newcomer, *(City of Whittier)*

TRUSTEES ABSENT

Harold Williams, Sec.-Treasurer *(City of Carson)*
Steve Appleton, *(City of Los Angeles)*
Tom Hansen, *(City of Paramount)*
Bob Archuleta, *(City of Pico Rivera)*
Armine Perian, *(City of Glendale)*

TRUSTEES ABSENT (EXCUSED)

Pedro Aceituno, President *(City of Bell Gardens)*
Jim Remington, *(City of La Habra Heights)*

OTHERS PRESENT

Truc Dever, *General Manager*
Susanne Klueh, *Director of Scientific-Tech. Services*
Mark Daniel, *Director of Operations*
Kelly Middleton, *Director of Community Affairs*
Rakesha Thomas, *Director of Human Resources*
Carolyn Weeks, *Director of Finance*
Luke De Nitto, *Maintenance Supervisor*
Levy Sun, *Public Information Officer*
Quinn M. Barrow, *Legal Counsel*

1. **CALL TO ORDER**
Vice President Steve Tye called the meeting to order at 7:02 P.M.
2. **QUORUM (ROLL) CALL**
Following roll call, it was recorded that 28 Trustees were present and 7 were absent.
3. **INVOCATION**
Trustee Flowers gave the invocation.
4. **PLEDGE OF ALLEGIANCE**
Trustee Tye led the Pledge of Allegiance
5. **CORRESPONDENCE**
NONE.
6. **INTRODUCTIONS**
NONE.

7. **PUBLIC COMMENT**
NONE.

8. **CONSENT AGENDA (8.1-8.3)**
VOTE REQUIRED

8.1 Consideration of **Minutes 2014-08** of regular Board Meeting held on August 14, 2014. (**EXHIBIT A**)

This item was pulled from the consent agenda. The minutes will be corrected to reflect that Trustee Saleh was present at the meeting. Trustee Deal made a motion to approve item 8.1. Trustee Saleh seconded the motion. Approved with Trustee Croft abstaining.

8.2 Consideration of **Resolution 2014-14** Authorizing Payment of Attached Requisition Schedule for August 1, 2014 through August 31, 2014. (**EXHIBIT B**)

8.3 Consideration of Joint Tax Transfer Resolution from the County of Los Angeles between the Greater Los Angeles County Vector Control District, City of La Cañada Flintridge, Los Angeles County, and Affected Taxing Entities Approving and Accepting the Negotiated Exchange of Property Tax Revenue Resulting from Greater Los Angeles County Vector Control District Annexation (*Annexation No. 2014-02*). (**EXHIBIT C**)

Summary: As part of the annexation proceedings, affected agencies are requested to adopt a joint property tax sharing resolution similar to other JPTRs adopted by this Board (e.g. for street lighting and sanitation services). The resolution authorizes these agencies to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the city of La Canada Flintridge into the GLACVCD jurisdiction.

Trustee Kelley made a motion to approve the consent agenda. Trustee Deal seconded the motion. The motion passed unanimously.

9. **CONSIDERATION OF RESOLUTION 2014-15 “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT APPROVING AN APPLICATION TO INITIATE PROCEEDINGS FOR THE ANNEXATION OF CERTAIN TERRITORY TO THE DISTRICT AND TAKING CERTAIN ACTIONS IN CONNECTION THEREWITH”**
(EXHIBIT D) VOTE REQUIRED

General Manager Truc Dever reported that the District will serve as the lead agency on the application and all associated fees will be paid by the County of Los Angeles. The District is also working with the County on a temporary service agreement for services to these communities until the annexation can be finalized. Trustee Wasseem asked that the Crescenta Valley Town Council be added to the ‘other notifications’ section of the application.

Trustee Davila made a motion to approve Resolution 2014-15. Trustee Croft seconded the motion. The motion passed unanimously.

10. **CONSIDERATION AND APPROVAL OF PROPOSAL TO HIRE SIKAND ENGINEERING TO PREPARE REQUIRED MAP AND LEGAL DESCRIPTION FOR GARDENA REORGANIZATION/ANNEXATION** (**EXHIBIT E**) ***VOTE REQUIRED***

Truc Dever summarized the status of the Gardena annexation process and noted that only two of the firms solicited submitted bids. Staff is recommending approval of the bid from

Sikand Engineering at a cost of approximately \$8,500. Truc contacted the city of Gardena City Manager who agreed to provide \$2,000 towards this expense.

Trustee Johnson made a motion to approve the proposal from Sikand Engineering. Trustee Guerrero seconded the motion. The motion passed unanimously.

11. COMMITTEE REPORTS

11.1 Budget & Finance Committee

S. Tye, Vice Chair

11.1a Discussion of staff proposal to amend District's reserve accounts and maximum funding levels.

- Consideration of **Resolution 2014-16** "A Resolution of the Board of Trustees of the Greater Los Angeles County Vector Control District Amending Target Maximum Amounts for its Reserve Funds and Establishing a New Reserve Account for Replacing Vehicles." **(EXHIBIT F) VOTE REQUIRED**

Truc reported that staff met with the committee to consider revisions to the District's reserve policy. Staff recommends increasing the District's Emergency Reserve cap from \$1.5 million to \$2.2 million to accommodate increased expenses and allow flexibility to address an emergency that may last more than one year. Additionally, staff would like to create a vehicle replacement account to better address this pressing need.

Trustee Newcomer made a motion to approve Resolution 2014-16. Trustee Smith seconded the motion. The motion was approved unanimously.

11.1b Presentation of GASB 45 OPEB Actuarial Report as of July 1, 2013
(EXHIBIT G)

- Consideration to transfer \$600,000 from LAIF Account 1027.0 OPEB Designated Reserves to CERBT Trust Fund to cover the FY 14/15 ARC contribution under the pre-funding strategy for valuation period ending June 30, 2015. **VOTE REQUIRED**

Truc provided a presentation summarizing the GASB 45 actuarial valuation and OPEB liabilities which prefunds liabilities associated with post-retirement benefits. The District has established an irrevocable trust account to facilitate this prefunding requirement and currently has 66 active covered staff, 26 retired staff, and 4 vested prior employees from Tier I. For the fiscal year ending June 30, 2015, the value of the District's accrued liability is approximately \$8.1 million. The District has contributed approximately \$1.3 million which offset this liability leaving an unfunded liability of approximately \$6.8 million, and a net OPEB obligation of \$3.4 million which must be reported on our financials.

The current annual required contribution for this FY is \$818,757 which is offset by payments already made for retired employees, leaving an estimated required contribution to the ARC of \$546,000. Staff recommends contributing \$600,000 from LAIF reserve account into the CERBT Trust Account. The next actuarial valuation will be available in 2016.

Truc answered questions clarifying employee contributions towards the retirement benefits that differ depending on what hiring tier they are in, and summarized the Board's prior selection of Strategy 1 returning the relatively conservative 7.5% discount rate.

Trustee Newcomer made a motion to transfer \$600,000 from the LAIF Reserve to the CERBT Trust. Trustee Smith seconded the motion. Approved unanimously.

12. STAFF PROGRAM REPORTS: AUGUST 2014

12.1 Manager's Report

T. Dever, General Manager

Truc invited Trustees to join staff on October 16th for Staff Appreciation Day between 9am-3pm at Santa Fe Springs Park. Discount tickets for the Los Angeles County Fair are available for \$11 for adults and \$6 for children.

12.2 Scientific-Technical: (Staff Report A)

S. Klueh, Sci.-Tech Services Dir.

Susanne reported a significant increase in WNV activity in August related to the recent heat and humidity allowing older infected female mosquitoes to survive and maintain transmission. The County has reported 45 human cases, not including Long Beach, 31 are in our District. Susanne also reported a newly identified mosquito from Australia, *Aedes notoscriptus*, found in Montebello during expanded surveillance for *Aedes albopictus*. The San Gabriel Valley MVCD also identified this mosquito in Monterey Park earlier in the season. This species can transmit several viruses common in Australia, is a significant pest species, and is efficient vector of canine heartworm to pets.

12.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark provided a corrected copy of the Operations Report. Staff are converting to an automated data collection and reporting system which accounted for a few reporting errors that have since been rectified. Staff are very busy this time of year battling both invasive *Aedes* mosquitoes and WNV.

12.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly reported staff have put extra effort getting out into communities hardest hit by WNV this year. Asian tiger mosquito postcards were mailed to more than 55,000 households in communities surrounding the known infestation and staff increased postings in these public areas. The VecMobile has been repaired and cleaned up in preparation for the new school year. The District's Education Program Coordinators (EPC) have been assisting Orange County Vector Control District reach students in their hardest hit WNV areas, and Andy Pac is working with Project WET to get vector education materials into their National curriculum.

Trustee Kelley thanked staff for their presentation to the City, and Trustee Wassam inquired about the District's pursuit of an area-wide blanket warrant to gain access to foreclosed properties. Staff have the language in place and will request an area-wide warrant next spring. Trustee Tye suggested all Trustees work to ensure schools in their cities take advantage of the District's fantastic educational resources as he did. Kelly thanked Trustee Tye, and all trustees who have responded to staff's request for assistance.

12.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn referred to her report and offered to answer any questions. Trustee Kreisler requested information on the District's investment accounts and suggested considering other higher yield options. Truc noted that the Board annually considers the District's investment policy. The Policy Committee will meet next month at which time the Committee can discuss other options.

12.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

Rakesha reported that she was able to send Shenell to a Professional and Human Resources Association Conference this month to provide her with additional experience and improve internal processes. She also thanked Mark Bollman for his assistance identifying potential pepper-spray trainers. Staff is getting close to selecting a trainer for a pilot group later this year.

12.7 Legal Counsel Report

Q. Barrow, Legal Counsel

Quinn followed up on the investment question and reported that public agencies are very limited in the types of investments they can make and will help clarify options when the Board evaluates options in October.

13. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

NONE.

14. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, October 9, 2014. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

The meeting was adjourned at 7:50 PM.



President



Secretary-Treasurer