

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2014-02**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, February 13, 2014, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, *(City of Artesia)*
Ray T. Smith, *(City of Bellflower)*
Pedro Aceituno, President *(City of Bell Gardens)*
Dr. Jeff Wassem, *(City of Burbank)*
Harold Williams, Sec.-Treasurer *(City of Carson)*
Mark Bollman, *(City of Cerritos)*
Tina Baca Del Rio, *(City of Commerce)*
Josue Barrios, *(City of Cudahy)*
Steve Tye, Vice Pres. *(City of Diamond Bar)*
Hector Delgado, *(City of South El Monte)*
Rachel C. Johnson, *(City of Gardena)*
Barry Bruce, *(City of Hawaiian Gardens)*
Jim Remington, *(City of La Habra Heights)*
Steve Croft, *(City of Lakewood)*
Eddie De La Riva *(City of Maywood)*
Pauline Deal, *(City of La Mirada)*
Robert Campbell, *(City of Long Beach)*
Steve Appleton, *(City of Los Angeles)*
Salvador Alatorre, *(City of Lynwood)*
Christina Cortez *(City of Montebello)*
Cheri Kelley, *(City of Norwalk)*
Tom Hansen, *(City of Paramount)*
Bob Archuleta, *(City of Pico Rivera)*
Nina Herrera, *(City of San Fernando)*
Robert Newman, *(City of Santa Clarita)*
Michael Madrigal, *(City of Santa Fe Springs)*
Dr. Hazel Wallace, *(City of Signal Hill)*
Maria Davila, *(City of South Gate)*
Owen Newcomer, *(City of Whittier)*
Vasken Yardemian, *(County of Los Angeles)*

TRUSTEES ABSENT

Ali Saleh, *(City of Bell)*
Roger C. Brossmer, *(City of Downey)*
Vacant, *(City of Glendale)*
Elba Guerrero, *(City of Huntington Park)*
Clifton Jenkins, *(San Marino)*

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Tech. Services*
Levy Sun, *Public Information Officer*
Carolyn Weeks, *Director of Finance*
Luke De Nitto, *Maintenance Supervisor*
Quinn M. Barrow, *Legal Counsel*

1. CALL TO ORDER

President Wassem called the meeting to order at 7:00 p.m.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 30 Trustees were present and 5 were absent.

3. INVOCATION

Trustee Bruce gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Barrios led the Pledge of Allegiance.

5. CORRESPONDENCE

Truc Dever reported that LAFCO announced the election results for the alternative representative for special districts. Joe Ruzicka received the most votes and his term will last through May 2014. LAFCO will soon hold elections for the term following 2014. Truc informed Trustees that the Board will review a LAFCO letter next month requesting nominations.

6. INTRODUCTIONS

Trustee Alatorre introduced himself and was excited to begin learning more about the organization.

7. PUBLIC COMMENT

NONE

8. CONSENT AGENDA (8.1-8.4)

- 8.1 Consideration of **Minutes 2014-01** of regular Board Meeting held on January 9, 2014. (*EXHIBIT A*)
- 8.2 Consideration of **Resolution 2014-03** Authorizing Payment of Attached Requisition Schedule for January 1, 2014 through January 31, 2014 (*EXHIBIT B*)
- 8.3 Consideration of one (1) County of Los Angeles Joint Property Tax Resolution (JPTR), for Tax Rate Area within Territory L 039-2013. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 1697. (*EXHIBIT C*)
- 8.4 Consideration of one (1) Joint Tax Sharing Resolution from the County Sanitation Districts of Los Angeles County (Annexation *No. SCV-1072*). *SCV-1072* requests GLACVCD to allocate 0.00058% of its current 0.0322% share of property tax resulting in a net share of 0.0316% to support services to an area being annexed to the County Sanitation District. (*EXHIBIT D*)

Trustee Owen made a motion to approve the consent agenda. Trustee Davila seconded the motion. The motion passed unanimously with Trustee Madrigal abstaining.

9. CONSIDERATION AND RATIFICATION OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS FOR CALENDAR YEAR 2014 (*EXHIBIT E*)

Trustee Smith made a motion to approve the committee assignments for 2014. Trustee Deal seconded the motion. The motion passed unanimously.

10. REMINDER TO TRUSTEES TO COMPLETE AND FILE ANNUAL CALIFORNIA FORM 700- STATEMENT OF ECONOMIC INTERESTS

Summary: Each year, Trustees are required to complete and file their annual "Statement of Economic Interest" otherwise known as the "conflict of interest" form. Completion instructions and the form will be available to Trustees during the Board meeting. Trustees who have an email address on record with the LA County Conflict of Interest Division may

receive an electronic form for completion. This form can also be obtained online at www.fppc.ca.gov. The District can mail the completed and signed form, if you prefer, or you can have your city do this for you. Monetary penalties (\$10/day) may be assessed for failing to file the form on or before the April 1, 2014 deadline. Upon completion of the form, please send a copy to the District for our records.

President Aceituno reminded Trustees to fill out Form 700. Truc also reminded the Board that all Trustees are required to submit a Form 700 every year, including the Trustee who recently assumed office at the end of 2013 to fill an unexpired term.

11. CONSIDERATION OF RESOLUTION 2014-04 AND THE APPLICATION BY THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT REQUESTING THE LOCAL AGENCY FORMATION COMMISSION (LAFCO) TO INITIATE PROCEEDINGS FOR THE ANNEXATION OF THE CITY OF LA CANADA FLINTRIDGE. (EXHIBIT F)

Summary: The District has been working with the City of La Canada Flintridge and LA LAFCO over the past several years to review processes and options for the city's annexation into GLACVCD's service area. Vector control services are currently being provided under contract. This resolution and LAFCO application initiate the annexation proceedings.

Trustee Croft made a motion to approve the resolution. Trustee Davila seconded the motion. The motion passed unanimously.

12. COMMITTEE REPORTS

12.1 Policy Committee

S. Croft, Chair

- Review and consideration of **Resolution No. 2014-05** Establishing Nuisance Abatement Procedures. **(EXHIBIT G)**

Trustee Croft reported that the proposed Nuisance and Abatement Procedures will, in detail, describe the steps and protocols needed to carry out the abatement process. Trustee Croft reviewed changes made by the committee to the resolution and procedures.

Trustee Alatorre inquired about how liens play into the process. Trustee Croft explained that if there are costs incurred against the property and they are unpaid by the property owner, then a lien can be put against the property for anything owed. Legal Counsel Quinn Barrow also reiterated that a lien can be placed on the property, and it will stay until the property is dissolved and the District can take a portion of the escrow.

Trustee Davila made a motion to approve the resolution and procedures with recommended changes. Trustee Appleton seconded the motion. The motion passed unanimously.

16. STAFF PROGRAM REPORTS: JANUARY 2014

16.1 Manager's Report

Truc Dever, General Manager

Truc Dever thanked the board for allowing the staff and trustees to attend AMCA.

Truc reported that the District's Santa Fe Springs headquarters is experiencing a disruptive gopher population and that is why the water level in the pond is low. Staff will be working on removing the gophers and repairing the pond liner.

Truc also reported that a Trustee Orientation event will be held at the end of February. Trustees were advised to watch for an email from Susanne Klueh with an invitation to the orientation.

Recently, the District hired Rakesha Thomas to fill the Director of Human Resources position and Kelly Middleton to fill the Director of Community Affairs position. Both Directors will be introduced to the Board at the March meeting.

At this time, Truc clarified a financial question posed by Trustee Brossmer from January's Board of Trustees meeting. Truc explained the difference in projected and actual revenue.

Secretary-Treasurer Williams inquired about AB1234's procedures regarding Trustees attending conferences. Quinn explained that for each conference paid by the District, Trustees must make a brief report at the following meeting. Quinn advised Trustee Barrios and Trustee Smith to make brief reports about their attendance at the AMCA conference at the end of the meeting.

Trustee Wassem inquired about the timing of PSAs going out to the cities. Truc clarified that depending on the date for Mosquito Awareness Week, the District will kick off a PSA and information campaign targeted at member cities. The District will be updating its contact list to ensure all cities will be informed.

16.2 Scientific-Technical: (*Staff Report A*) S. Klueh, Sci.-Tech Services Dir.

Susanne Klueh referred to her report and opened the floor to questions.

16.3 Operations: (*Staff Report B*) M. Daniel, Operations Dir.

Mark Daniel recapped his staff's visit to AMCA 2014. He reported on the current public health threats facing Central California with the invasive yellow fever mosquito (*Aedes aegypti*). This is similar to the Asian tiger mosquito threat that the District faces. Mark also reported that the District's underground storm drain crew has been working at the same level in February as they were in April 2013.

Trustee Wallace inquired about any information regarding *Aedes aegypti*'s introduction into California. Mark clarified that the eggs most likely originated from imported containers such as pots.

16.4 Community Affairs: (*Staff Report C*) L. Sun, Public Info. Officer

Levy Sun reported that the Education Program Coordinators and PIO have been busy on the Bug Bus and scheduling multiple speaking engagements. The department has also been working with Trustees on doing presentations at city council meetings.

16.5 Fiscal: (*Staff Report D*) C. Weeks, Finance Director

Carolyn Weeks referred to her report and opened the floor to questions.

16.6 Legal Counsel Report (*Staff Report E*) Q. Barrow, Legal Counsel

Legal Counsel had nothing to report.

17. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Kelley praised the District's Facebook page and encouraged people to follow the District's social media activity.

Trustee Flowers shared that an acquaintance, who had West Nile virus, recently passed away due to a weakened immune system. Trustee Flowers advised that West Nile virus cases can affect anyone.

Truc mentioned that new videos profiling West Nile virus survivors and victims will be available for the District to use to raise awareness.

At this point, Truc introduced Trustee Archuleta. Trustee Archuleta introduced himself and expressed his excitement at re-joining the Board of Trustees. Trustee De La Riva also gave a brief introduction about himself and expressed interest in being part of the Board of Trustees.

President Wassem called on the Trustees to report about their attendance at AMCA. Trustee Barrios and Trustee Smith gave reports about their experience and praised the District staff on their professionalism.

18. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, March 13, 2014. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

The meeting adjourned at 7:38 p.m.