

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2013-05**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, May 9, 2013, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, (*City of Artesia*)
Danny Harber, (*City of Bell*)
Ray T. Smith, (*City of Bellflower*)
Pedro Aceituno, Vice Pres. (*City of Bell Gardens*)
Dr. Jeff Wassem, President (*City of Burbank*)
Harold Williams, (*City of Carson*)
Mark Bollman, (*City of Cerritos*)
Josue Barrios, (*City of Cudahy*)
Steve Tye, Sec.-Treasurer (*City of Diamond Bar*)
Roger C. Brossmer, (*City of Downey*)
Rachel C. Johnson, (*City of Gardena*)
Barry Bruce, (*City of Hawaiian Gardens*)
Elba Guerrero, (*City of Huntington Park*)
Jim Remington, (*City of La Habra Heights*)
Pauline Deal, (*City of La Mirada*)
Steve Croft, (*City of Lakewood*)
Robert Campbell (*City of Long Beach*)
Jim Morton, (*City of Lynwood*)
Edward Varela, (*City of Maywood*)
Christina Cortez, (*City of Montebello*)
Cheri Kelley, (*City of Norwalk*)
Gustavo Camacho, (*City of Pico Rivera*)
Nina Herrera, (*City of San Fernando*)
Michael Madrigal, (*City of Santa Fe Springs*)

Dr. Hazel Wallace, (*City of Signal Hill*)
Hector Delgado, (*City of South El Monte*)
Maria Davila, (*City of South Gate*)
Owen Newcomer (*City of Whittier*)

TRUSTEES ABSENT

Tina Baca Del Rio, (*City of Commerce*)
Armine Perian, (*City of Glendale*)
Vacant, (*County of Los Angeles*)
Tom Hansen, (*City of Paramount*)
Jeff Groseth (*City of San Marino*)

TRUSTEES ABSENT-EXCUSED

Steven Appleton, (*City of Los Angeles*)
Robert Newman, (*City of Santa Clarita*)

OTHERS PRESENT

Kenneth L. Bayless, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Tech. Services*
Truc Dever, *Director of Community Affairs*
Robert Miller, *Director of Human Resources*
Carolyn Weeks, *Director of Finance*
Luke DeNitto, *Maintenance Supervisor*
Craig Fox, *Legal Counsel*

1. CALL TO ORDER

President Wassem called the meeting to order at 7:00 p.m.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 28 Trustees were present and 7 were absent.

3. INVOCATION

Trustee Bruce gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Flowers led the Pledge of Allegiance.

5. CORRESPONDENCE

NONE

6. INTRODUCTIONS

Director of Community Affairs Truc Dever introduced the District's new Public Information Officer Levy Sun. Levy greeted the Board and briefly discussed his background. He said he looked forward to working with the staff and Board members.

7. PUBLIC COMMENT

NONE

8. CONSENT AGENDA (8.1-8.4)

8.1 Consideration of **Minutes 2013-04** of regular Board Meeting held on April 11, 2013. (**EXHIBIT A**)

8.2 Consideration of **Resolution 2013-06** Authorizing Payment of Attached Requisition Schedule for April 1, 2013 through April 30, 2013. (**EXHIBIT B**)

8.3 Consideration and approval of CERBT Participation Agreement, "Agreement and Election of Greater Los Angeles County Vector Control District to Prefund Other Post Employment Benefits Through CalPERS." (**EXHIBIT C**)

Summary: During the April 11, 2013 Board meeting, Trustees approved the CalPERS CERBT trust account as part of the strategy to meet OPEB liabilities. Staff was instructed to bring the resolution for adoption of the CERBT trust, along with supporting documents, back to the Board this month.

8.4 Consideration and approval of "Delegation of Authority" Resolution allowing the General Manager, Director of Fiscal Operations, and Director of Human Resources authority to request on behalf of GLACVCD disbursements from the Other Post Employment Prefunding Plan. (**EXHIBIT D**)

Trustee Newcomer made a motion to approve the consent agenda. Trustee Morton seconded the motion. The motion passed unanimously.

9. COMMITTEE REPORTS

9.1 Personnel Committee

R. Campbell, Chair

9.1.a. Discussion of Committee meeting to review General Manager's compensation

Trustee Campbell reported that the committee met to conduct the annual evaluation of the General Manager and to review his compensation. The Board meeting proceeded into closed session.

9.1.b. **Closed Session**

In accordance with §§ 54957 and 54957.6 of the California Government code, the Board of Trustees will hold a closed session to evaluate the General Manager's performance and consider the recommendations of the Board of Trustees Personnel Committee with respect to the compensation and benefits of the General Manager. Designated representative attending the Closed Session: Legal Counsel

Following the closed session, Legal Counsel Craig Fox reported that there was no reportable action taken as a result of the closed session.

10. STAFF PROGRAM REPORTS: APRIL 2013

10.1 Manager's Report

Kenneth L. Bayless, General Manager

Ken Bayless reported that the efforts to complete the FY 2013-2014 District budget are fully underway. The Budget & Finance Committee plans to convene in the next couple of weeks. On a personal note, Ken reported that he will be undergoing shoulder surgery at the end of the month.

Trustee Wallace referred to Ken's written report and asked what the Pasadena Health Department will now do with their vector control program since they have given away their equipment. Ken stated that the city's department has scaled back its vector control program significantly to just one staff member. It is possible that the city may seek to contract for vector control services in the future. Trustee Remington commended Ken and staff for getting all of the operational equipment from Pasadena at no cost.

10.2 Scientific-Technical: (Staff Report A)

S. Klueh, Sci.-Tech Dir.

Susanne Klueh reported that the District has been quiet on the West Nile virus front. She referred to her report and opened the floor to questions.

10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark Daniel reported that the Operations Department is gearing up for the busy mosquito season. Seasonal extra help have been hired and are being trained. He also noted that one of the District's longtime Vector Control Specialists, Bruce Cameron, retired last week. He was instrumental in putting the District's database and mapping program together.

Trustee Wassem asked Mark for an update on the habitat rejuvenation of the Los Angeles River. Mark stated that it is an on-going process. Mark attended a California Stormwater Quality Association (CASQA) meeting as the Southern Region MVCAC representative to the CASQA Board and there was a lot of talk about the LA River and stormwater effects. He will keep the Board informed of developments.

10.4 Community Affairs: (Staff Report C)

T. Dever, Community Affairs Dir.

Truc Dever reported that she and Susanne Klueh attended the AMCA Washington Conference to meet with Congressional staffers in Washington, D.C. She reported that the meetings were productive. The District Directors plan to meet regularly with staffers at the local district offices moving forward. Truc also reported that mailers on the Asian tiger mosquito were distributed to more than 21,000 residential properties in South El Monte, Montebello, and N. Whittier as an effort to raise awareness about the invasive species and determine whether the infestation has spread. Finally, Truc reminded Trustees to sign the cards in the library for former L.A. County Trustee Dr. James Lawson.

10.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn Weeks referred to her written report and had nothing further to add.

10.6 Human Resources: (Staff Report E)

R. Miller, Human Resources Dir.

Robert Miller reported that managers will be participating in required sexual harassment training on June 10th. He stated that Trustees are welcomed to join in the training if needed.

10.7 Legal Counsel Report

C. Fox, Legal Counsel

Legal Counsel Craig Fox had nothing further to report.

11. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

12. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, June 13, 2013. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

The meeting adjourned at 7:21 p.m.