

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2012-07**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, July 12, 2012, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, (*City of Artesia*)
Danny Harber, (*City of Bell*)
Ray T. Smith, (*City of Bellflower*)
Dr. Jeff Wasseem, Vice Pres. (*City of Burbank*)
Harold Williams, (*City of Carson*)
Mark Bollman, (*City of Cerritos*)
Mison Levi, (*City of Cudahy*)
Barry Bruce, (*City of Hawaiian Gardens*)
Jim Remington, (*City of La Habra Heights*)
Steve Croft, (*City of Lakewood*)
Pauline Deal, (*City of La Mirada*)
Robert Campbell, President (*City of Long Beach*)

Dr. James Lawson, (*County of Los Angeles*)
Jim Morton, (*City of Lynwood*)
Cheri Kelley, (*City of Norwalk*)
Tom Hansen, (*City of Paramount*)
Sylvia Ballin, (*City of San Fernando*)
Jeff Groseth (*City of San Marino*)
Robert Newman, (*City of Santa Clarita*)
Michael Madrigal, (*City of Santa Fe Springs*)
Dr. Hazel Wallace, (*City of Signal Hill*)
Hector Delgado, (*City of South El Monte*)
Maria Davila, (*City of South Gate*)
Owen Newcomer (*City of Whittier*)

TRUSTEES ABSENT

Tina Baca Del Rio, (*City of Commerce*)
Steve Tye, (*City of Diamond Bar*)
Roger C. Brossmer, (*City of Downey*)
Armine Perian, (*City of Glendale*)
Steven Appleton, (*City of Los Angeles*)
Edward Varela, (*City of Maywood*)

OTHERS PRESENT

Kenneth L. Bayless, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Kluh, *Director of Scientific-Tech. Services*
Truc Dever, *Director of Community Affairs*
Robert Miller, *Director of Human Resources*
Carolyn Weeks, *Director of Fiscal Operations*
Luke DeNitto, *Maintenance Supervisor*
Quinn Barrow, *Legal Counsel*

TRUSTEES ABSENT (EXCUSED)

Pedro Aceituno, Sec.-Treas. (*City of Bell Gardens*)
Rachel C. Johnson, (*City of Gardena*)
Elba Romo, (*City of Huntington Park*)
Christina Cortez, (*City of Montebello*)
David Armenta, (*City of Pico Rivera*)

1. CALL TO ORDER

President Campbell called the meeting to order at 7:00 p.m.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 24 Trustees were present and 11 were absent.

3. INVOCATION

Trustee Bruce gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Harber led the Pledge of Allegiance.

5. CORRESPONDENCE

NONE

6. INTRODUCTIONS

NONE

7. PUBLIC COMMENT

NONE

8. CONSENT AGENDA (8.1-8.4)

8.1 Consideration of **Minutes 2012-06** of regular Board Meeting held on June 14, 2012. (*EXHIBIT A*)

8.2 Consideration of **Resolution 2012-10** Authorizing Payment of Attached Requisition Schedule for May 1, 2012 through May 31, 2012 (*EXHIBIT B*)

8.3 Consideration of one (1) Joint Tax Sharing Resolution from the County Sanitation Districts of Los Angeles County (Annexation *No. SCV-1064*). This resolution requests GLACVCD to allocate 0.00058% of its current 0.0322% share of property tax resulting in a net share of 0.0316% to support services to an area being annexed to the County Sanitation District. (*EXHIBIT C*)

8.4 Authorization to Use Portion of MVCAC President Travel Budget to Appear Before San Mateo LAFCO on Behalf of San Mateo MVCD.

Summary: San Mateo MVCD has requested that Ken Bayless appear on July 18, 2012 at the San Mateo LAFCO on behalf of the San Mateo MVCD. See attached letter. The Trustees have approved a travel budget for reimbursement of MVCAC president travel expenses. It is anticipated that all reimbursable costs associated with the appearance will not exceed \$350. (EXHIBIT D)

Trustee Levi pulled items 8.3 and 8.4 for further discussion. Trustee Morton made the motion to approve items 8.1 and 8.2 of the Consent Agenda. Trustee Kelley seconded the motion. The motion passed unanimously.

Trustee Levi requested clarification on the joint tax resolution for the County Sanitation Districts of Los Angeles County. Ken explained that the district will not be losing any revenue.

Trustee Croft made a motion to approve item 8.3. Trustee Levi seconded the motion. The motion passed unanimously.

Trustee Levi requested additional information regarding the request to send the General Manager to San Mateo MVCD to speak before the San Mateo LAFCO. Ken provided a brief summary reminding the Trustees of the embezzlement that occurred at the San Mateo Mosquito and Vector Control District. LAFCO issued a report criticizing the size of the district's Board of Trustees, stating that the board was "too large to be effective." This was used as part of the rationale to disband the district and return the taxing

increment to the county. Ken was asked to speak before LAFCO as President of MVCAC and the manager of a district with a large board. This meeting will occur on July 18th.

Trustee Smith made a motion to approve item 8.4. Trustee Kelley seconded the motion. The motion passed unanimously.

9. PUBLIC HEARING (ADOPTION OF THE FY 2012-2013 MINIMUM BENEFIT ASSESSMENT AND BLACK FLY ASSESSMENT RATES)

Summary: This public hearing and discussion follows the June 14th Board approval of the Fiscal Year 2012-2013 Budget and Assessment Report which includes 1) staff's recommendation to increase the existing district-wide "minimum benefit assessment rate" (MBAR) from \$7.25 to \$7.74, generating \$8,587,741 in estimated benefit assessment revenue for FY 2012-2013, and 2) increasing the existing \$0.298 per parcel black fly assessment rate to \$0.30 per parcel, generating \$91,840 within the black fly assessment zone.

*The Board of Trustees regularly conducts a yearly hearing regarding adoption of its annual general benefit assessment rate. This year, the Board of Trustees considered adoption of **Resolution 2012-11**, regarding increasing the district-wide "minimum benefit assessment rate" (MBAR) to \$7.74 and black fly assessment rate to \$0.30 in order to secure operational funding for fiscal year 2012-2013.*

9.1 President Campbell declares the public hearing open.

9.2 Presentation of 2012-2013 Engineer's Report by SCI Consulting Group. (**EXHIBIT E**)

9.3. Public Comments

9.4 President Campbell declares the public hearing closed.

9.5 Discussion and consideration of **Resolution 2012-11**, "A Resolution of the Greater Los Angeles County Vector Control District Board of Trustees Determining and Ordering the Rate of the Assessment for Fiscal Year 2012-2013 in Connection with Vector Surveillance and Control Projects of Common Benefit to the Greater Los Angeles County Vector Control District." (**EXHIBIT E**)

Adoption of this Resolution formalizes acceptance of the District's minimum benefit assessment rate (MBAR) contained or modified within Resolution 2012-11 to be made effective for fiscal year 2012-2013 and placed on the County Assessor's tax roll for collection effective July 2012. The justification and support for adopting the MBAR is contained in the District's "Fiscal Year 2012-2013 Budget" and Assessment Report.

9.6 Adoption of **Resolution 2012-11**, "A Resolution of the Greater Los Angeles County Vector Control District Board of Trustees Determining and Ordering the Rate of the Assessment for Fiscal Year 2012-2013 in Connection with Vector Surveillance and Control Projects of Common Benefit to the Greater Los Angeles County Vector Control District."

President Campbell opened the public hearing. Susan Barnes from SCI Consulting Group addressed the Board, stating that Resolution 2012-11 was to collect assessments

for the coming fiscal year. The rate will be increased 49 cents to \$7.74 per standard parcel per year.

Trustee Croft pointed out an error in the Engineer's Report, citing page 8 and the summary of historical data. **The Black Fly rate for FY 12/13 should read \$0.30.** He also asked Susan whether the number of Black Fly parcels change over time. Susan clarified that parcels are charged the Black Fly assessment based on their distance from the LA River. The number of parcels usually only change when large parcels get subdivided.

There were no public comments from the audience and President Campbell declared the public hearing closed.

Trustee Kelley made the motion to approve Resolution 2012-11. Trustee Morton seconded the motion. The Trustees voted in favor of the resolution with one abstention from Trustee Madrigal.

10. CONSIDERATION OF RESOLUTION 2012-12, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT IN CONNECTION WITH THE COLLECTION OF AD VALOREM TAXES NECESSARY TO OPERATE THE DISTRICT FOR FISCAL YEAR 2012-2013." (EXHIBIT F)

Trustee Morton made the motion to approve Resolution 2012-12. Trustee Deal seconded the motion. The motion passed unanimously.

11. COMMITTEE REPORTS

11.1. Personnel Committee

C. Kelley, Chair

- Discussion of Committee meeting to review General Manager's contract including compensation and benefits.
- **CLOSED SESSION**

In accordance with §54957.6 of the California Government Code, the Board of Trustees will hold a closed session to consider the recommendations of the Board of Trustees Personnel Committee with respect to the contract including compensation and benefits of the General Manager.

The meeting went into closed session. Following the closed session, Legal Counsel Barrow reported that the Board discussed the item on the agenda and Trustees received and filed the report. No other reportable action was taken. **The proposed contract for the General Manager will be considered at the next general Board meeting.**

11.2. Education & Publicity Committee

H. Wallace, Chair

Trustee Wallace reported that the committee and Education Foundation met earlier in the evening to discuss fundraising plans for Summer 2012. She announced that the BugBus will conduct an open house at the August 9th Board meeting. The Bus and staff will be available for tours before the Board meeting and 15 minutes following the Board meeting.

Trustee Wallace asked Truc Dever to provide a report on the fundraising activities. Truc announced the Committee and Foundation members had voted on a new name for the non-profit Foundation. It will now be called The Mobile Science & Vector Education Foundation and the appropriate paperwork will be filed with the CA Secretary of State.

In regards to fundraising, staff members have made contact with Chik-fil-a Restaurants in Long Beach and Cerritos as well as the Roadhouse Grill in Whittier. They will organize a fundraising event at these locations once school resumes, sometime in late October or early November.

Several Trustees had recommendations for other restaurants that offer similar fundraising programs. Truc encouraged any Trustee with contacts or recommendations to contact her.

12. STAFF PROGRAM REPORTS: JUNE 2012

12.1 Manager's Report

Kenneth L. Bayless, General Manager

General Manager Ken Bayless reported that he and several district directors met with the Gateway Water Management Authority and member city representatives on June 28th to discuss storm water permitting issues and how they relate to the district's NPDES permitting concerns. Following that meeting, Ken, Susanne Klueh, and Mark Daniel attended the Water Management Authority's board meeting and both groups reaffirmed a commitment to working with each other on permit requirements for storm water clean up.

Trustee Smith asked about the status of H.R. 872 and the hold placed on it by Senator Boxer. Ken replied that H.R. 872 remains stalled. Current efforts are underway to try to attach HR 872 to the Farm Bill.

12.2 Scientific-Technical: (Staff Report A)

S. Klueh, Sci.-Tech Services Dir.

Director of Scientific-Technical Services Susanne Klueh expressed her concern over recent rain showers since many of the pots and containers in yards will now be refilled with water, creating ideal habitat for mosquitoes and the Asian tiger mosquito. Susanne continued by reporting that West Nile virus activity is on the rise, with the district identifying 11 positive mosquito samples and 1 dead bird so far. She mentioned that these numbers are still well below what was reported at this time last year. She concluded her report with an update on the Asian tiger mosquito, stating there are currently 9 sites in South El Monte that have *Ae. albopictus* activity.

12.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Director of Operations Mark Daniel reported that 8 vector control specialists and 2 supervisors recently worked with San Gabriel Valley MVCD in El Monte as part of a joint *Ae. albopictus* control campaign. Staff treated properties positive for mosquito activity as well as surrounding properties.

In addition, Mark has been working with Susanne Klueh to draft comments to Los Angeles County's MS4 permit before the comment period deadline. The goal is to have the permit include more vector control language to address mosquito breeding in municipal storm drains.

12.4 Community Affairs: (Staff Report C)

T. Dever, Community Affairs Dir.

Director of Community Affairs Truc Dever reported that the bus advertisement campaign featuring this year's winning student poster kicked off on June 25th. She also reported that the tire recycling event hosted by LA County at Whittier Narrows was a success. Crews collected 14.52 tons of tires over the course of the day. That is equivalent to 1,452 passenger tires.

12.5 Fiscal: (*Staff Report D*)

C. Weeks, Finance Director

Director of Fiscal Operations Carolyn Weeks reported that she is preparing for the auditors who will be here the first full week in August.

12.6 Human Resources: (*Staff Report E*)

R. Miller, Human Resources Dir.

Director of Human Resources Robert Miller reported that the District is currently recruiting to fill the vacant Public Information Officer position. The district received 240 resumes for the position. Interviews of select candidates will be conducted over two days next week.

Robert also announced that the district recently underwent a CalOSHA inspection and was awarded the Golden Gate Award. VCJPA confirmed that we are the only vector control agency that has been awarded this distinction.

Trustee Madrigal commended Robert for doing a good job as Human Resources Director.

12.7 Legal Counsel Report

Q. Barrow, Legal Counsel

Legal Counsel Quinn Barrow had nothing further to report.

13. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

14. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, August 9, 2012. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

President Campbell adjourned the meeting at 8:05 p.m.