

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2012-02**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, February 9, 2012, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, (*City of Artesia*)
Danny Harber, (*City of Bell*)
Pedro Aceituno, Sec.-Treas. (*City of Bell Gardens*)
Ray T. Smith, (*City of Bellflower*)
Dr. Jeff Wassem, Vice Pres. (*City of Burbank*)
Harold Williams, (*City of Carson*)
Mark Bollman, (*City of Cerritos*)
Tina Baca Del Rio, (*City of Commerce*)
Mison Levi, (*City of Cudahy*)
Steve Tye, (*City of Diamond Bar*)
Roger C. Brossmer, (*City of Downey*)
Rachel C. Johnson, (*City of Gardena*)
Barry Bruce, (*City of Hawaiian Gardens*)
Elba Romo, (*City of Huntington Park*)
Steve Croft, (*City of Lakewood*)
Jim Remington, (*City of La Habra Heights*)
Pauline Deal, (*City of La Mirada*)

Robert Campbell, President (*City of Long Beach*)
Steven Appleton, (*City of Los Angeles*)
Dr. James Lawson, (*County of Los Angeles*)
Jim Morton, (*City of Lynwood*)
Edward Varela, (*City of Maywood*)
Christina Cortez, (*City of Montebello*)
Cheri Kelley, (*City of Norwalk*)
Tom Hansen, (*City of Paramount*)
David Armenta, (*City of Pico Rivera*)
Sylvia Ballin, (*City of San Fernando*)
Jeff Groseth (*City of San Marino*)
Robert Newman, (*City of Santa Clarita*)
Michael Madrigal, (*City of Santa Fe Springs*)
Dr. Hazel Wallace, (*City of Signal Hill*)
Hector Delgado, (*City of South El Monte*)
Maria Davila, (*City of South Gate*)

TRUSTEES ABSENT

Armine Perian, (*City of Glendale*)

TRUSTEES ABSENT (EXCUSED)

Owen Newcomer (*City of Whittier*)

OTHERS PRESENT

Kenneth L. Bayless, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Tech. Services*
Truc Dever, *Director of Community Affairs*
Crystal Brow, *Public Information Officer*
Robert Miller, *Director of Human Resources*
Carolyn Weeks, *Director of Fiscal Operations*
Luke DeNitto, *Maintenance Supervisor*
Quinn Barrow, *Legal Counsel*

1. CALL TO ORDER

President Campbell called the meeting to order at 7:05 p.m.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 33 Trustees were present and 2 were absent.

3. INVOCATION

Trustee Varela gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Morton led the Pledge of Allegiance.

5. CORRESPONDENCE

NONE

6. INTRODUCTIONS

President Campbell introduced Trustee Roger C. Brossmer, the new representative from the City of Downey.

7. PUBLIC COMMENT

NONE

8. CONSENT AGENDA (8.1-8.3)

8.1 Consideration of **Minutes 2012-01** of regular Board Meeting held on January 12, 2012. (*EXHIBIT A*)

8.2 Consideration of **Resolution 2012-02** Authorizing Payment of Attached Requisition Schedule for January 1, 2012 through January 31, 2012 (*EXHIBIT B*)

8.3 Consideration of one (1) Joint Tax Sharing Resolution from the County Sanitation Districts of Los Angeles County (Annexation *No. SCV-1026*). This resolution requests GLACVCD to allocate 0.0005809% of its current 0.0322% share of property tax resulting in a net share of 0.0317% to support services to an area being annexed to the County Sanitation District. (*EXHIBIT C*)

Trustee Levi made the motion to approve items 8.1-8.3 of the Consent Agenda. Trustee Morton seconded the motion. The motion passed unanimously.

9. CONSIDERATION AND RATIFICATION OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS FOR CALENDAR YEAR 2012 (*EXHIBIT D*)

President Campbell announced that committee assignments had been made and referred Trustees to the list in front of them. He thanked the Trustees for their prompt response and interest in further serving the District. **Trustee Kelley made the motion to ratify the committee assignments. Trustee Varela seconded the motion. The motion passed unanimously.**

10. REMINDER TO TRUSTEES TO COMPLETE AND FILE ANNUAL CALIFORNIA FORM 700- STATEMENT OF ECONOMIC INTERESTS

Director of Community Affairs Truc Dever reminded Trustees to file their annual Form 700 and send a copy to the District. Newly appointed Trustees are required to file a form when they assume office, but are not required to file an annual form for 2011. Trustees who were appointed to a vacant or unexpired term in 2011 must complete an annual form. All other Trustees are required to submit a form once a year; April 2 is the deadline this year. Cities may submit on behalf of Trustees as long as a copy is sent to District staff for their files. Otherwise, the District can file on behalf of the Trustees.

11. COMMITTEE REPORTS

11.1. Risk Management Committee

Dr. J. Lawson, Chair

Trustee Lawson informed the Board that the Risk Management Committee met earlier that night and will recommend to the Board approval of Resolution No. 2012-03 authorizing the implementation of Live Scan background checks for new hires with no changes. Director of Human Resources Robert Miller shared that the District currently uses a consumer report for background checks. The Live Scan background check is a more thorough process that identifies convictions that may have taken place anywhere in the United States. **Trustee Lawson made the motion to approve Resolution No. 2012-03 authorizing the use of Live Scan background checks. Trustee Armenta seconded the motion. The motion passed unanimously.**

12. STAFF PROGRAM REPORTS: JANUARY 2012

12.1 Manager's Report

Kenneth L. Bayless, General Manager

General Manager Kenneth Bayless welcomed Trustee Roger C. Brossmer and shared with the Trustees that updated Board room seating charts were in front of them.

Ken also informed the Board that the Mosquito and Vector Control Association of California (MVCAC) had a very successful conference. Ken thanked Trustees Armenta and Wasseem for attending. Ken assumed office as President of MVCAC and was in charge of planning the conference. He thanked Director of Community Affairs Truc Dever, Director of Scientific-Technical Services Susanne Klueh, and Operations Supervisor Kevin Vargas for their assistance as well as commended them on their excellent presentations. He offered condolences to Director of Operations Mark Daniel for a death in the family and commended him for the presentations he had prepared for the event.

Ken continued his report by discussing the Supreme Court's decision to dissolve redevelopment agencies and its impacts on the district. The District will begin receiving pass-through funds from the dissolution of the agencies, but the amount and timeframe have not yet been determined. There are at least 21 cities in the District's territory that had redevelopment agencies. Legal Counsel Quinn Barrow reiterated that all redevelopment agencies were ordered to dissolve by February 1, 2012. Quinn explained that there are three sources of revenue that the District will receive from the dissolutions: disbursement of surplus funds, existing pass-through agreements funds, and future property taxes. The first payment from disbursement of surplus funds will be made on May 16, 2012 and every January 16, thereafter. The exact amount that the District will receive is unknown at this point.

Trustee Flowers asked how the District's Budget Committee should proceed with budget planning if they do not know how much revenue the District will receive. She also asked if the District would receive the same amount from pass-through agreement funds in the future. Quinn responded that the pass-through amount should remain the same in the coming years. In regards to the surplus, the checks will diminish as funds diminish. Revenue from property taxes will increase slightly as property taxes are no longer frozen. Ken shared that they will update the Board and the Budget Committee with new information as soon as it is available.

Trustee Lawson asked when the assessment engineer is hired and if that person will have access to the calculations of redevelopment agency funds. Ken responded that SCI Consulting has already been hired under contract and will begin work around April or

May. The engineer's report will be completed by the time that the Budget is presented to the Board and will include a recommendation in regards to the assessment.

12.2 Scientific-Technical: (*Staff Report A*) S. Klueh, Sci.-Tech Services Dir.

Director of Scientific-Technical Services Susanne Klueh reported that there was no West Nile virus activity in January 2012. She also stated that all of the *Aedes albopictus* surveillance for the month showed no activity.

12.3 Operations: (*Staff Report B*) M. Daniel, Operations Dir.

Director of Operations Mark Daniel began his report by sharing a PowerPoint presentation on a source reduction project conducted by Operations staff. Vector Control Specialists worked in an area near the Rio Hondo River to clear away vegetation and prevent mosquito breeding. The source reduction project took place near trap sites that continually showed high activity. Vector Ecologists will measure the effectiveness of the source reduction in the spring by comparing trap counts this year with previous years.

Mark also shared a voicemail message from a resident complimenting Vector Control Specialist Dave Lopez on exemplary service.

12.4 Community Affairs: (*Staff Report C*) T. Dever, Community Affairs Dir.

Director of Community Affairs Truc Dever shared that her department met with staff at the San Gabriel Valley Mosquito and Vector Control District to discuss a regional Asian tiger mosquito outreach campaign. Truc shared that the Board of Directors for the Educational Foundation and the Education & Publicity Committee met earlier that night. They are working on a strategic plan for the Foundation and educational program. Truc asked Trustees to contact her if they know of anyone with business connections or fundraising experience that would like to serve on the Foundation's Board of Directors. The committees will meet again next month and should have a report for the Board at that time.

Truc continued that the VecMobile program only has approximately ten days available for booking for the rest of the school year. She encouraged Trustees to ask their schools to contact the District if they would like to schedule a class program or a Bug Bus visit. Truc played a voicemail message from a teacher praising Education Program Coordinators Andy Pak and LeShawn Simplis for their excellent work.

12.5 Fiscal: (*Staff Report D*) C. Weeks, Finance Director

Director of Fiscal Operations Carolyn Weeks had nothing further to report.

12.6 Human Resources: (*Staff Report E*) R. Miller, Human Resources Dir.

Director of Human Resources Robert Miller had nothing further to report.

12.7 Legal Counsel Report Q. Barrow, Legal Counsel

Legal Counsel Quinn Barrow had nothing further to report.

13. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Wassem shared that he enjoyed his experience and learned a lot at the MVCAC conference. Trustee Armenta also attended the MVCAC conference. He said that Ken is incredibly respected in the industry and thanked him and staff for their hard work. Ken commented that the success of the District is based on the excellent staff and teamwork.

14. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, March 8, 2012. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

President Campbell adjourned the meeting at 7:50 p.m.