

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2010-09**

A regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, September 9, 2010, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, President, *(City of Artesia)*
Pedro Aceituno, *(City of Bell Gardens)*
Dr. Jeff D. Wassem, *(City of Burbank)*
Harold Williams, *(City of Carson)*
Nikki Noushkam, *(City of Cerritos)*
Tina Baca Del Rio, *(City of Commerce)*
Mison Levi, *(City of Cudahy)*
Steve Tye, *(City of Diamond Bar)*
Meredith Perkins, *(City of Downey)*
Barry Bruce, *(City of Hawaiian Gardens)*
Jim Remington, *(City of La Habra Heights)*
Joseph Esquivel, *(City of Lakewood)*
Robert Campbell, Sec.-Treasurer *(City of Long Beach)*

Jim Morton, *(City of Lynwood)*
Christina Cortez, *(City of Montebello)*
Cheri Kelley, *(City of Norwalk)*
Tom Hansen, *(City of Paramount)*
Bob Archuleta, *(City of Pico Rivera)*
Jeff Groseth, *(City of San Marino)*
Robert Newman, *(City of Santa Clarita)*
Michael Madrigal, *(City of Santa Fe Springs)*
Dr. Hazel Wallace, *(City of Signal Hill)*
Joseph Gonzales, *(City of South El Monte)*
Maria Davila, *(City of South Gate)*
Owen Newcomer, Vice President *(City of Whittier)*

TRUSTEES ABSENT

Victor Bello, *(City of Bell)*
Gabe Garcia, *(City of La Mirada)*
Rachel C. Johnson, *(City of Gardena)*
Alma Martinez, *(City of Los Angeles)*
Armine Perian, *(City of Glendale)*
Ana Rosa Rizo, *(City of Maywood)*
Elba Romo, *(City of Huntington Park)*
Ray T. Smith, *(City of Bellflower)*
Vacant, *(City of San Fernando)*

OTHERS PRESENT

Kenneth L. Bayless, *General Manager*
Mark Daniel, *Operations Director*
Susanne Klueh, *Sci-Tech Services Director*
Crystal Brown, *Public Information Officer*
Robert Miller, *Director of Human Resources*
Luke DeNitto, *Maintenance Supervisor*
Quinn M. Barrow, *Legal Counsel*

TRUSTEES ABSENT (EXCUSED)

Dr. James Lawson, *(County of Los Angeles)*

1. CALL TO ORDER

President Flowers called the meeting to order at 7:03 p.m.

2. QUORUM (ROLL) CALL

Following the roll call, it was recorded that 25 Trustees were present and 10 were absent.

3. INVOCATION

Trustee Cortez gave the invocation.

4. **PLEDGE OF ALLEGIANCE**

Trustee Wassem led the pledge of allegiance.

5. **CORRESPONDENCE**

Trustee Campbell informed the Board that the District received a report from the Mayor of the City of Downey regarding their Green Task Force. Trustee Campbell mentioned the document would be available for the Trustees to view if they were interested in learning more.

6. **INTRODUCTIONS**

NONE

7. **PUBLIC COMMENT**

NONE

8. **CONSENT AGENDA (8.1-8.4)**

8.1 Consideration of **Minutes 2010-08** of regular Board Meeting held on August 12, 2010. (**EXHIBIT A**)

8.2 Consideration of **Resolution 2010-16** Authorizing Payment of Attached Requisition Schedule for August 1, 2010 through August 31, 2010 (**EXHIBIT B**)

8.3 Consideration of one (1) County of Los Angeles Joint Property Tax Resolution (JPTR), *L 001-2002*. The resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 1687. (**EXHIBIT C**)

8.4 Consideration of **Resolution 2010-17** "A resolution of the Board of Trustees of the Greater Los Angeles County Vector Control District changing the date that Columbus Day is observed from October 12 to the second Monday in October." (**EXHIBIT D**)

Trustee Remington made the motion to approve the consent agenda. Trustee Morton seconded the motion. The motion passed unanimously.

9. **CLOSED SESSION PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL/ RELEASE**

In accordance with §54957(b)(1) of the CA Government Code, the Board of Trustees held a closed session to confer with legal counsel and the General Manager regarding public employee discipline, dismissal, or release.

Following the closed session, Legal Counsel Barrow gave a summary stating that General Manager Kenneth Bayless gave a report regarding public employee discipline, dismissal, and release during the closed session. There was no reportable action taken.

10. STAFF PROGRAM REPORTS: AUGUST 2010

10.1 Manager's Report

Kenneth L. Bayless, General Mngr.

General Manager Kenneth Bayless informed the Board that the District's Employee Appreciation Day will be held on Wednesday, October 27th. He encouraged all Trustees to attend.

Trustee Perkins asked Ken if he had any additional event details at this time. Ken responded that event specifics were still being finalized, and would be shared with the Board as soon as possible. He stated his optimism for an excellent event this year based on last year's success. Ken added that a survey is being administered to employees to collect and consider their feedback and suggestions. Trustee Archuleta inquired if the festivities would be held during work hours. Ken told him they would be; the day typically begins around 11 a.m., followed by activities, lunch and a short ceremony.

10.2 Scientific-Technical: (Staff Report A)

S. Klueh, Sci.-Tech Services Dir.

Director of Scientific-Technical Services Susanne Klueh informed the Board that there have been additional West Nile virus positive mosquito pools confirmed since her last report. Susanne pointed out that the cities with the additional positives have already reported West Nile virus activity for 2010 with no new cities experiencing virus activity. Notably, Los Angeles County confirmed its first West Nile virus positive human case from San Gabriel Valley. Susanne clarified that this is not within District boundaries. The infected person is a teenager and has already recovered. Overall, California has recorded 38 human cases so far this year. Arizona leads the nation with 77 reported human cases for 2010.

Trustee Wassem asked if the human case numbers include blood donors. Susanne replied that they would, but none have been reported so far this year in California. She added that blood donor human cases are a good gauge of virus activity in the population because a person would need to be viremic at the time of donation to test positive for West Nile. In contrast, many West Nile fever cases are not diagnosed and, therefore, not recorded.

10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Director of Operations Mark Daniel shared two public comments with the Board. A phone message commended Vector Control Specialist Alan O'Connell and Operations Assistant Becky Anderson, and a written letter commended Vector Control Specialist Martin Serrano.

Mark shared with the Board a sample aerial surveillance photo of a neglected swimming pool that Vector Control Specialists would use to plan their treatment schedules. The image showed the target pool, an address and parcel code number, and map. Recent aerial surveillance efforts covered 216 square miles in the San Fernando Valley and Santa Clarita areas and identified 1,679 pools. Vector Control Specialists followed up on 963 of these pools that were identified as potential breeding sources. Out of the 963 pools, 236 were clean and operational by the time they were visited. Mark continued with his report and informed the Board that in May of 2010, there were 1,077 active pools on the treatment schedule for Sylmar-based Vector Control Specialists. As of the Board meeting, there were only 639 active pools remaining. Mark stated that this is a testament to the staff's hard work and diligence in treating

the pools. These pools were added to staff's already full pool treatment list. Certain staff members worked overtime to accommodate the extra workload.

Trustee Wallace asked about the cost of the aerial surveillance. Mark replied that it cost \$90 per square mile, and the District surveyed 216 square miles. Ken commented that in the past, the District hired a company that took aerial photos but not include any other information. Staff had to review the pictures and decipher location information and other statistics. The District concluded that it is a much more efficient use of the Specialists' work time to have the information provided by an outside vendor so that staff can immediately begin treating potential breeding sources. Ken also pointed out that the 216 square mile assessment added a considerable amount of work for District staff, even though it is only a small portion of the 1,330 square miles that the District services. It exemplifies the magnitude of the neglected pool problem in the Los Angeles County area.

Trustee Remington mentioned that he watched a news story on pools that were illegally built without permits that were identified using aerial surveillance. Trustee Remington asked Mark if he knew anything about the legality of aerial surveillance. Mark replied that he believes the laws pertain to the level of elevation where the pictures are taken. If the pictures are taken too close to a home, it may fall under invasion of privacy. Trustee Remington responded that the story did cite invasion of privacy. Mark and Ken communicated that they were both unaware of any legal challenges to the District's aerial surveillance method.

Trustee Flowers asked Mark and Ken to thank Alan, Becky and Martin for their good work on behalf of the Board of Trustees.

10.4 Community Affairs: (*Staff Report C*)

C. Brown, Public Info. Officer

Public Information Officer Crystal Brown reported to the Board that staff is continuing to solicit and receive donations for the Foundation. Crystal also told the Board that the Bug Bus is in the process of being re-painted. She said that the second annual poster contest is in the planning stages, and staff is deciding on the theme for the year. Crystal reminded the Board that Community Affairs staff is available for presentations and that fair season is starting up again this month.

Trustee Wassem asked if the staff could let all of the cities and their art departments know about the poster contest when it is announced. Brown assured Trustee Wassem that they would follow up with his suggestion.

Trustee Wallace asked for the name of the company who donated \$1,000. Crystal told her it was Adapco.

Trustee Gonzales asked the name of the company hired to re-paint the Bug Bus. Ken responded that it was Century Collision Center. He continued that there was a bid, and the District selected this company based on their design ideas and creativity. He assured the Board that the Bus will look great based on the progress so far. The redesigned Bus will be shown to the Board next month. Trustee Gonzales commented that it seemed as though project specifics were not shared last month and questioned the bid process. Ken clarified that many vendors were contacted and then a bid was accepted. Trustee Gonzales asked for further information about how the bid was awarded to the vendor. Ken told him that it was awarded based on both cost and overall evaluation to complete the type of needed design work. Trustee Gonzales said that he was used to a process where an RFP and specifics are listed and then made

available to all companies making a bid for the project. Ken assured the Board that there were certain requirements asked of all the companies before accepting the bid. Trustee Newcomer asked Ken if the new purchasing policy was a factor in the bid process. Ken responded that they adhered to the requirements set forth by the new policy. Trustee Perkins asked Ken to clarify that the Foundation is separate from GLACVCD. Ken replied that the Foundation is governed by a separate Board of Directors that approved the painting expense. However, staff will keep the Board of Trustees apprised of the Foundation's activities.

10.5 Fiscal: (*Staff Report D*)

K. Bayless, General Mngr.

General Manager Ken Bayless stood in for questions regarding the fiscal report on behalf of Carolyn Weeks, who was not present at the meeting. Trustee Noushkam asked Ken to explain how the District was able to have more cash on hand than what was projected for the month. Ken informed the Board that the District identified a greater savings for FY 2009/2010 after the audit than was anticipated. Ken added that District staff managed their finances well last month and were subsequently able to add to their savings. He will be consulting with the Board next month to decide how to appropriate the additional funds.

10.6 Human Resources: (*Staff Report E*)

R. Miller, Human Resources Dir.

Director of Human Resources Robert Miller referred to his written report and opened up the floor to questions. No questions were asked by the Board.

10.7 Legal Counsel Report

Q. Barrow, Legal Counsel

Counsel Barrow had nothing further to report.

11. **OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Flowers asked the Board to take a moment of silence in remembrance of September 11th.

12. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, October 14, 2010. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

President Flowers adjourned the meeting at 7:47 p.m.