

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2009-07**

A regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, July 9, 2009, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Victor Bello, (*City of Bell*)
Ray T. Smith, (*City of Bellflower*)
Dr. Jeff D. Wassem, (*City of Burbank*)
Harold Williams, (*City of Carson*)
Nikki Noushkam, (*City of Cerritos*)
Hugo Argumedo, (*City of Commerce*)
Mison Levi, (*City of Cudahy*)
Audrey Hamilton, (*City of Diamond Bar*)
Meredith Perkins, (*City of Downey*)
Rachel C. Johnson, (*City of Gardena*)
Elba Romo, (*City of Huntington Park*)
Jim Remington, (*City of La Habra Heights*)
Joseph Esquivel, (*City of Lakewood*)
Gabe Garcia, (*City of La Mirada*)

Robert Campbell, (*City of Long Beach*)
Alma Martinez, (*City of Los Angeles*)
Dr. James Lawson, (*County of Los Angeles*)
Jim Morton, (*City of Lynwood*)
Robert Urteaga, (*City of Montebello*)
Cheri Kelley, President, (*City of Norwalk*)
Tom Hansen, (*City of Paramount*)
Bob Archuleta, (*City of Pico Rivera*)
Dr. SeYao Hsu, (*City of San Marino*)
Robert Newman, (*City of Santa Clarita*)
Michael Madrigal, (*City of Santa Fe Springs*)
Dr. Hazel Wallace, (*City of Signal Hill*)
Blanca Figueroa, (*City of South El Monte*)
Maria Davila, (*City of South Gate*)

TRUSTEES ABSENT

Pedro Aceituno, (*City of Bell Gardens*)
Vacant, (*City of San Fernando*)
Victor Farfan, (*City of Hawaiian Gardens*)
Armine Perian, (*City of Glendale*)
Ana Rosa Rizo, (*City of Maywood*)
Owen Newcomer, Sec.-Treasurer (*City of Whittier*)

TRUSTEES ABSENT (EXCUSED)

Sally Flowers, Vice President, (*City of Artesia*)

OTHERS PRESENT

Kenneth L. Bayless, *General Manager*
Mark Daniel, *Operations Director*
Susanne Kluh, *Sci-Tech Services Director*
Truc Dever, *Director of Community Affairs*
Carolyn Weeks, *Director of Finance*
Robert Miller, *Director of Human Resources*
Crystal Brown, *Public Information Officer*
Luke DeNitto, *Maintenance Supervisor*
Quinn M. Barrow, *Legal Counsel*

1. CALL TO ORDER

President Kelley called the meeting to order at 7:05 p.m.

2. QUORUM (ROLL) CALL

Following the roll call, it is recorded that 28 Trustees were present and 7 were absent.

3. INVOCATION

Trustee Perkins gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Archuleta led the Pledge of Allegiance.

5. CORRESPONDENCE

NONE

6. INTRODUCTIONS

General Manager Ken Bayless introduced the District's new Information Technology Administrator, Alan Shaffer, who has worked with the District as an IT contractor for five years.

7. PUBLIC COMMENT

NONE

8. CONSIDERATION OF MINUTES 2009-06 OF REGULAR BOARD MEETING HELD ON JUNE 11, 2009 (*Exhibit A*)

Trustee Morten made the motion to approve the minutes. Trustee Levi seconded the motion. The motion passed with 4 Trustees abstaining due to absences. Those who abstained were Trustees Perkins, Williams, Martinez, and Madrigal.

9. CONSIDERATION OF RESOLUTION 2009-10 AUTHORIZING PAYMENT OF ATTACHED REQUISITION SCHEDULE FOR JUNE 1, 2009 THROUGH JUNE 30, 2009. (*Exhibit B*)

Trustee Levi made the motion to approve the District's expenditures. Trustee Esquivel seconded the motion. The motion passed unanimously.

10. CONSENT AGENDA

There were no items for consideration on the consent agenda.

11. PUBLIC HEARING (ADOPTION OF THE FY 2009-2010 MINIMUM BENEFIT ASSESSMENT AND BLACK FLY ASSESSMENT RATES).

11.1 President Kelley declared the public hearing open.

11.2 Presentation of 2009-2010 Engineer's Report by Willdan Financial Services. (*Exhibit C*)

An updated assessment summary for FY 2009-2010 was presented by Rachel Davenport from Willdan Financial Services.

11.3 Public Comment

There were no public comments.

11.4 Discussion and consideration of Resolution 2009-11, "A Resolution of the Greater Los Angeles County Vector Control District Board of Trustees Determining and Ordering the Rate of Assessment for Fiscal Year 2009-2010 in Connection with Vector Surveillance and Control Projects of Common Benefit to the Greater Los Angeles County Vector Control District."(*Exhibit D*)

Trustee Perkins requested clarification regarding the black fly assessment and how many parcels are affected. Mark Risco from Willdan Financial Services clarified that 303,276 parcels are impacted by the black fly assessment.

11.5 President Kelley declared the public hearing closed.

11.6. Adoption of Resolution 2009-11, “A Resolution of the Greater Los Angeles County Vector Control District Board of Trustees Determining and Ordering the Rate of Assessment for Fiscal Year 2009-2010 in Connection with Vector Surveillance and Control Projects of Common Benefit to the Greater Los Angeles County Vector Control District.”

Trustee Perkins made a motion to adopt Resolution 2009-11. Trustee Levi seconded the motion. Quinn Barrow read the resolution and noted for the public record that no objections were raised during the public hearing. **The motion was passed unanimously by the Board.**

12. CONSIDERATION OF RESOLUTION 2009-12, “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT IN CONNECTION WITH THE COLLECTION OF AD VALOREM TAXES NECESSARY TO OPERATE THE DISTRICT FOR FISCAL YEAR 2009-2010” (Exhibit E)

Trustee Argumedo made a motion to approve Resolution 2009-12. Trustee Archuleta seconded the motion. The motion passed unanimously.

13. STAFF PROGRAM REPORTS: JUNE 2009

13.1 Manager’s Report

K. Bayless, General Manager

Ken Bayless referenced his manager’s report and discussed the District’s computer server crash that occurred the night of June 11th. As reported, most of the system has been restored and much of the District’s electronic records and data have been recovered. Ken also discussed the State’s continued budget crisis and the possible suspension of Proposition 1A.

13.3 Scientific- Technical: (Staff Report B)

S. Klueh, Scientific-Technical Services Director

This item was presented out of order. Susanne Klueh reported that the District is seeing unusually high mosquito counts in the Los Angeles Basin, particularly the number of mosquitoes caught in the gravid traps. This year’s numbers are far above the five year average and the Sci-tech crew is working with Operations to search for a possible source or explanation. Additional West Nile virus activity in the recent weeks has pushed the District’s disease risk level to “Emergency Planning” mode. So far, four West Nile virus positive dead birds have been found within district boundaries.

Trustee Wassem asked about the WNV Dead Bird hotline and the impact of the State employees’ furlough days. Since all state agencies will be closed for three Fridays out of the month, Dr. Wassem asked if the District employees could pick up the birds. Susanne stated that most dead bird within the District are collected by the Los Angeles County Veterinary Services. The District can remind residents that they can also contact GLACVCD on days the state offices are closed.

Trustee Wallace asked about vector control services for the Antelope Valley region. Susanne informed her that Antelope Valley Mosquito and Vector Control District handles that region.

13.2 Operations: (Staff Report A)

M. Daniel, Operations Director

Mark Daniel reported that because of high mosquito trap counts, the Operational staff have increased their control efforts. On June 30th, the District contracted with an aerial surveillance company to fly over 100 square miles of the lower portion of the District near the San Gabriel River and Rio Hondo River. The purpose was to check for stagnant pools. As a result of the fly-over, Operations will be looking at 1,660 targets identified as possible green pools and half-empty pools.

Mark Daniel also gave a report on the status of service requests. He said request numbers have fallen to normal levels for this time of year with 211 requests made in June. Mark added that there are currently 12,000

swimming pools recorded in the District database. Of that number, nearly 1,000 are currently active pools, or pools that need routine treatment and monitoring.

Trustee Archuleta asked whether homeowners are cited for stagnant swimming pools. Mark explained that the District turns those pools over to local code enforcement agencies when possible. The advantage with having photos from aerial surveillance is the ability to provide photo evidence of a violation to code enforcement officials.

Trustee Figueroa asked for further clarification regarding protocol in addressing green pools and foreclosures with green pools. Mark explained that the Vector Control Specialists will work to gain access to the home with permission of the homeowner. Often, the pools are part of the District's database and are on a regular treatment schedule. If the home is vacant or a foreclosure, the Specialists will attempt to gain access by contacting the bank or real estate agent and notifying them that a public health risk to the neighborhood exists.

Trustee Argumedo asked about the effectiveness of the District's meetings with local code enforcement. Mark stated that the meetings are very successful and allow the District to collaborate with local enforcement officials by exchanging information and providing services and assistance to one another. Trustee Argumedo suggested that the District host a follow-up code enforcement meeting during the off-season to discuss issues from the previous season and plan for the upcoming season.

Trustee Perkins commended Mark Daniel on his professionalism since assuming the position of Director of Operations.

Trustee Wassem asked about the miscellaneous containers mentioned in the staff report. Mark clarified that those containers include buckets, flower pots, water troughs, and other such items that might potentially hold water around the home. He also mentioned that because of water conservation efforts, there has been a local push for residents to use rain barrels to collect water. This can pose a major problem from a mosquito control standpoint because the rain barrels can potentially become major breeding sources. This is an issue that may need to be addressed as water conservation efforts progress.

Trustee Hamilton asked what the expected turnaround time is for a resident who has submitted a service request. Mark stated that service requests are the top priority and responses to service requests are generally made within 24-48 hours.

13.4 Community Affairs: (*Staff Report C*)

T. Dever, Community Affairs Dir.

Truc Dever reported that the department is currently shooting video footage of all aspects and components of district operations to assemble into public service announcements, a new District orientation video, media kits, and information videos for the website.

13.5 Fiscal: (*Staff Report D*)

Carolyn Weeks had no additional items to report.

13.6 Human Resources: (*Staff Report E*)

R. Miller, Human Resources Dir.

Robert Miller reported that the District has completed the summer season's recruitment efforts. In addition, he reported that all state certified technicians and staff are up-to-date on their continuing education requirements for this continuing education cycle.

13.7 Legal Counsel Report

Quinn Barrow, Legal Counsel

Legal Counsel had nothing to report.

14. CONSIDERATION OF REPORT FROM THE GREATER LOS ANGELES VECTOR CONTROL PUBLIC HEALTH AND EDUCATION FOUNDATION

As a member of its Board of Directors, Trustee Hazel Wallace gave a report on the status of the Education Foundation. She stated that the Directors met on June 11th for the Foundation's first official meeting in several years. During that meeting, the Foundation's Directors and interim Directors voted to make amendments to the Foundation bylaws. Those amendments include changing the number of Directors on the Board from 9 to 7. The Board also approved a reduction in the number of years served per term. Directors will serve for a term of 2 years rather than 3 years, since Trustees to the GLACVCD Board are appointed to 2 and 4 year terms. The terms will be staggered so that three Directors' terms will expire one year and the other four Directors' terms will expire the following year.

In addition, Dr. Wallace reported that Carolyn Weeks has been appointed as Treasurer of the Foundation and Truc Dever has been appointed as Secretary.

In compliance with the Foundation bylaws, the Board voted to approve the official appointment of Foundation Directors, including interim Directors to the following terms:

- Joe Esquivel, Dr. Hazel Wallace, and Ray Smith would continue their post as Foundation Directors for a one year term to expire on July 31, 2010.
- Alma Martinez, Kenneth Bayless, and Truc Dever would be appointed for a two year term to expire on July 31, 2011.

Dr. Wallace made the motion to approve the appointment of the aforementioned individuals to the stated terms. Trustee Esquivel seconded the motion. The motion passed unanimously.

15. OTHER

The Board may consider items not on the agenda providing it complies with the Government Code (*Brown Act*) §54954.2 (b).

President Kelley requested that in future meetings, any item that requires a vote be agendized before the staff reports.

16. ADJOURNMENT

The next scheduled Board of Trustees meeting will be on Thursday, August 13, 2009. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs, CA.

The meeting adjourned at 8:05 p.m.