

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

MINUTES NO. 2008-11

A regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, November 13, 2008, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, Sec.-Treasurer, *(City of Artesia)*
Victor Bello, *(City of Bell)*
Pedro Aceituno, *(City of Bell Gardens)*
Dr. Jeff D. Wassem, *(City of Burbank)*
Nikki Noushkam, *(City of Cerritos)*
Mison Levi, President, *(City of Cudahy)*
Audrey Hamilton, *(City of Diamond Bar)*
Meredith Perkins, *(City of Downey)*
Victor Farfan, *(City of Hawaiian Gardens)*
Elba Romo, *(City of Huntington Park)*
Jim Remington, *(City of La Habra Heights)*
Bob Chotiner, *(City of La Mirada)*

Jim Morton, *(City of Lynwood)*
Cheri Kelley, Vice President, *(City of Norwalk)*
Henry Harkema, *(City of Paramount)*
Dr. SeYao Hsu, *(City of San Marino)*
Jan Heidt, *(City of Santa Clarita)*
Michael Madrigal, *(City of Santa Fe Springs)*
Dr. Hazel Wallace, *(City of Signal Hill)*
Blanca Figueroa, *(City of South El Monte)*
Maria Davila, *(City of South Gate)*
Owen Newcomer, *(City of Whittier)*

TRUSTEES ABSENT

Ray T. Smith, *(City of Bellflower)*
Harold Williams, *(City of Carson)*
Hugo Argumedo, *(City of Commerce)*
Armine Perian, *(City of Glendale)*
Rachel C. Johnson, *(City of Gardena)*
Joseph Esquivel, *(City of Lakewood)*
Alma Martinez, *(City of Los Angeles)*
Vacant, *(County of Los Angeles)*
Thomas Martin, *(City of Maywood)*
Robert Campbell, *(City of Long Beach)*
Robert Urteaga, *(City of Montebello)*
Bob Archuleta, *(City of Pico Rivera)*
Dr. James Lawson, *(City of San Fernando)*

OTHERS PRESENT

Kenneth L. Bayless, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Sci.-Tech. Services*
Truc Dever, *Director of Community Affairs*
Robert Miller, *Director of Human Resources*
Carolyn Weeks, *Director of Fiscal Operations*
Luke DeNitto, *Maintenance Supervisor*
William Rudell, *Legal Counsel*

1. CALL TO ORDER

President Levi called the meeting to order at 7:05 p.m.

2. QUORUM (ROLL) CALL

Following the roll call, it is recorded that 22 Trustees were present and 13 were absent.

3. INVOCATION

Trustee Noushkam gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Chotiner led the Pledge of Allegiance.

5. CORRESPONDENCE

NONE

6. INTRODUCTIONS

Ken Bayless pointed out that long-time Trustee, Henry Harkema from Paramount, will be leaving the Board at the end of his term. Ken introduced from the audience Trustee Harkema's replacement as of January 2009, Tom Hansen.

7. PUBLIC COMMENT

NONE

8. CONSIDERATION OF MINUTES 2008-10 OF REGULAR BOARD MEETING HELD ON OCTOBER 9, 2008 (*Exhibit A*)

Trustee Hazel Wallace made the motion to approve the minutes. Trustee Newcomer seconded the motion. The motion passed with Trustees Flowers and Levi abstaining.

9. CONSIDERATION OF RESOLUTION 2008-19 AUTHORIZING PAYMENT OF ATTACHED REQUISITION SCHEDULE FOR OCTOBER 1, 2008 THROUGH OCTOBER 31, 2008. (*Exhibit B*)

Trustee Hamilton made the motion to approve the District's expenditures. Trustee Perkins seconded the motion. The motion passed unanimously.

10. CONSENT AGENDA (10.1-10.2)

10.1 Consideration of two County of Los Angeles Joint Property Tax Resolutions, *Petition No. 122-807* and *L 035-2008*. (*Exhibit C*)

10.2 Consideration of four Joint Tax Sharing Resolutions from the County Sanitation Districts of Los Angeles County (Annexation Nos. *15-290*, *SCV-1029*, *SCV-1037*, and *SCV-1024*). (*Exhibit D*)

Trustee Kelley made a motion to approve items 10.1 and 10.2. Trustee Chotiner seconded the motion. The motion passed unanimously.

11. There was no item #11 on the agenda.

12. STAFF PROGRAM REPORTS: OCTOBER 2008

12.1 Manager's Report

Kenneth L. Bayless, General Manager

Ken Bayless pointed out that California is projecting a \$28 billion deficit. This may place the District's ad valorem tax distribution in jeopardy. The Trustees may be called upon in the near future to contact legislators regarding the importance of vector control programs.

Secondly, a recent California Supreme Court decision regarding open spaces may have an impact on special district assessments. Attorneys for MVCAC are currently reviewing legislation to determine the impact.

12.2 Operations: (*Staff Report A*)

M. Daniel, Operations Director

Mark Daniel reported that the mosquito season continues; therefore, the operations department is conducting business as usual.

12.3 Scientific-Technical: (*Staff Report B*)

S. Klueh, Scientific-Tech Serv. Dir.

Susanne Klueh expanded on the Operations report, saying that the District is experiencing a long mosquito and virus season. Last week, the District identified five more West Nile virus positive mosquito pools. So far, there have been no reported human cases for November.

12.4 Community Affairs: (*Staff Report C*)

T. Dever, Community Affairs Dir.

Truc Dever announced that the new website has been launched. She also notified the Trustees of the upcoming MVCAC annual conference in January. The Board will be asked to pick two Trustees to attend the meeting. Information regarding the conference was provided to each Trustee.

12.5 Fiscal: (*Staff Report D*)

C. Weeks, Finance Director

Carolyn Weeks provided an update on the District's LAIF account, in light of the recent economic downturn. She reported that LAIF trades about \$60 billion and out of their portfolio, they have lost less than 1% in the volatile market.

There was also discussion regarding PERS and its unrealized revenue. If the market does not turn, the District may be asked to pay an additional 4% per employee's PERS contribution.

12.6 Human Resources: (*Staff Report E*)

R. Miller, Human Resources Dir.

Robert Miller reported that he attended a human resources conference from October 27th-29th. He also reported that the District is 100% in compliance with all performance evaluations for the year. Furthermore, the District Safety Committee has reconvened to review the IIPP and the District will have structured safety training in accordance with the IIPP.

Finally, Robert pointed out that he had submitted a case study regarding Coachella Valley Mosquito and Vector Control District for the Trustees to review.

12.7 Legal Counsel Report

Bill Rudell, Legal Counsel

No report was given.

13. BOARD COMMITTEE REPORTS

13.1 Personnel Committee Report

N. Noushkam (Chair)

Trustee Noushkam reported that the personnel committee met to discuss the following items pursuant to the General Manager's contract: 1) updating the employment agreement to reflect the existing Board-approved salary; 2) extending the employment agreement for an additional period of time; and 3) increasing the number of vacation days.

Legal counsel informed the Board that to be in compliance with the Brown Act, they must identify a representative to represent the District Manager during closed session. He recommended that the Board designate the committee chair and vice chair.

Trustee Kelley made a motion to designate the Personnel Committee Chairperson, Trustee Noushkam, and Vice Chairperson, Trustee Perkins, to represent the District Manager in discussions regarding his

performance and compensation. Trustee Newcomer seconded the motion and the motion passed unanimously.

14. CLOSED SESSION

In accordance with §54957.6 of the California Government Code, the Board of Trustees will hold a closed session to consider the evaluation of performance of a public employee/general manager.

Following the closed session, Legal Counsel announced that no reportable action was taken during closed session. At this time, action is to be taken in open session.

Trustee Heidt made a motion to extend General Manager Ken Bayless's contract for one year with five additional days of vacation. Trustee Perkins seconded the motion. The motion passed unanimously.

15. OTHER

The Board may consider items not on the agenda providing it complies with the Government Code (*Brown Act*) §54954.2 (b).

Trustee Kelley reminded Trustees that new committee members will be selected in January. She asked the Board members to think about which committees they would like to be appointed to.

Trustee Newcomer thanked Ken Bayless for a wonderful year.

Trustee Madrigal asked that a list of committees and charges be included in the next board packet mailing.

16. ADJOURNMENT

The next scheduled Board of Trustees meeting will be on Thursday, December 11, 2008 at the District Headquarters office at 12545 Florence Avenue, Santa Fe Springs, CA.

The meeting adjourned at 7:45 p.m.

President

Secretary-Treasurer