

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2015-09**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, September 10, 2015, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, *(City of Artesia)* *7:10pm
Ali Saleh, *(City of Bell)*
Pedro Aceituno, *(City of Bell Gardens)*
Dr. Jeff Wassem, *(City of Burbank)*
Mark Bollman, *(City of Cerritos)*
Baru Sanchez, *(City of Cudahy)*
Steve Tye, President *(City of Diamond Bar)*
Rachel C. Johnson, *(City of Gardena)*
Elba Guerrero, *(City of Huntington Park)*
Jim Remington, *(City of La Habra Heights)*
Steve Croft, *(City of Lakewood)*
Pauline Deal, *(City of La Mirada)*
Robert Campbell, *(City of Long Beach)*
Steve Appleton, *(City of Los Angeles)*
Martin Kreisler, *(County of Los Angeles)*
Salvador Alatorre, *(City of Lynwood)*
Eddie De La Riva *(City of Maywood)*
Christina Cortez *(City of Montebello)*
Cheri Kelley, *(City of Norwalk)*
Tom Hansen, *(City of Paramount)*
Nina Herrera, *(City of San Fernando)*
Michael Madrigal, *(City of Santa Fe Springs)*
Dr. Hazel Wallace, *(City of Signal Hill)*
Hector Delgado, *(City of South El Monte)*
Maria Davila, Sec.-Treasurer *(City of South Gate)*
Owen Newcomer, *(City of Whittier)*

TRUSTEES ABSENT

Roger C. Brossmer, *(City of Downey)*
Armine Perian, *(City of Glendale)*
Barry Bruce, *(City of Hawaiian Gardens)*
David Spence, *(City of La Cañada Flintridge)*
Bob Archuleta, *(City of Pico Rivera)*

TRUSTEES ABSENT (EXCUSED)

Ray T. Smith, *(City of Bellflower)*
Harold Williams, Vice Pres. *(City of Carson)*
Tina Baca Del Rio, *(City of Commerce)*
Clifton Jenkins, *(City of San Marino)*
Tina Szumanski, *(City of Santa Clarita)*

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Tech Services*
Kelly Middleton, *Director of Community Affairs*
Carolyn Weeks, *Director of Fiscal Operations*
Rakesha Thomas, *Director of Human Resources*
Levy Sun, *Public Information Officer*
LeShawn Simples-Barnes, *Education Program Coordinator*
Heather Hyland, *Education Program Coordinator*
Helen Kuan, *Outreach Assistant*
Luke DeNitto, *Maintenance Supervisor*

* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

1. **CALL TO ORDER**
President Tye called the meeting to order at 7:06 P.M.
2. **QUORUM (ROLL) CALL**
Following roll call, it was recorded that 25 Trustees were present and 10 were absent. One Trustees arrived after roll call.
3. **INVOCATION**
Trustee Wassem gave the invocation.
4. **PLEDGE OF ALLEGIANCE**
Trustee Newcomer led the Pledge of Allegiance.
5. **CORRESPONDENCE**
NONE

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

Director Kelly Middleton introduced the Department's new Education Program Coordinator, Heather Hyland. Heather comes to the District with a wealth of education and highly relevant experience. She holds an Associate's Degree in Zoology and Bachelor's Degree in Communications. She has many years' experience teaching, developing curriculum, building partnerships, and organizing community events. She has an obvious enthusiasm for working with and teaching youth of all ages.

Kelly also introduced Helen Kuan, the District's Outreach Assistant who was hired earlier in the spring, but was unable to attend Board meetings due to her conflicting school schedule. Helen is currently working towards her Master's Degree in Public Health after receiving her Bachelor's Degree in Biological Anthropology. Helen has been a terrific asset to the District, assisting in WNV outreach in our communities and utilizing her grass-roots outreach experience and fluent Spanish to reach residents hardest hit by the invasive *Aedes* mosquitoes.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

Trustee Cortez took a moment to thank Kelly for attending the city of Montebello's recent City Council meeting and providing well received information about West Nile virus and invasive species in the District.

8. **CONSENT AGENDA (8.1-8.5)**

VOTE REQUIRED

8.1 Consideration of **Minutes 2015-08** of regular Board Meeting held on August 13, 2015. (***EXHIBIT A***)

8.2 Consideration of **Resolution 2015-14** Authorizing Payment of Attached Requisition Schedule for August 1, 2015 through August 31, 2015. (***EXHIBIT B***)

8.3 Consideration of two (2) County of Los Angeles Negotiated Tax Exchange Resolutions (NTER), for Annexation of Petition Nos. 15-412 and 41-614. These resolutions authorize the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance District (CLMD) 1687. A copy of the letters from the County of Los Angeles Department of Public Works requesting these resolutions are attached. (***EXHIBIT C***)

Analysis: The NTERs from the County of Los Angeles are similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of CLMD 1687 as noted above. Similar resolutions have previously been adopted by the Board; territory tract number L 005-2013 relates to funding for the operation and maintenance of new street lighting services for the city of Carson. L 080-2008 relates to funding for the Rowland Heights area. Tract No. 60999 relates to funding for the Saugus Area and Petition No. 13-412 relates to areas in the City of Diamond Bar. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

- 8.4 Consideration of Joint Tax Sharing Resolution from the Sanitation District of Los Angeles County (Annexation No. SCV-1080). This resolution requests GLACVCD allocate 0.000577% of its current 0.0322% share of property tax resulting in a net share of 0.0316% to support services to the areas being annexed to the County Sanitation District. (**EXHIBIT D**)

Analysis: The applicant requested annexation of properties into the above County Sanitation District Number in order to receive off-site disposal of sewage. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.

- 8.5 Consideration of Joint Tax Sharing Resolution from the County of Los Angeles Department of Public Works (LAFCO Annexation No. 36-3). This Resolution requests GLACVCD allocate 0.00019% of its current 0.0299% share of property tax resulting in a net share of 0.0297% to support services to the areas being annexed to the Los Angeles County Waterworks District No. 36, Val Verde. (**EXHIBIT E**)

Analysis: The applicant requested annexation of properties into the above County Waterworks District in order to receive services. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.

Trustee Croft made a motion to approve the consent agenda. The motion was seconded by Trustee Davila and approved unanimously.

9. STAFF PROGRAM REPORTS: JULY 2015

9.1 Manager's Report

T. Dever, General Manager

Truc invited all Trustees to participate in Employee Appreciation Day on September 23rd to thank staff for the hard work they do all year long. Truc discussed a recent Orange County Vector Control District announcement regarding a scheduled aerial adulticiding operation to control West Nile virus in several Orange County cities. These operations were canceled due to technical difficulties obtaining permission to fly over Disneyland. Staff was closely monitoring these activities as it would have been the first such utilization of this challenging, yet important vector control tool in southern California.

Trustee Flowers reported on information seen in Supervisor Knabe's recent newsletter regarding mosquitoes and possible funding for non-profits to fight WNV. Truc noted that staff had been in contact with the Supervisor's office recently with regards to WNV in Cerritos but had not heard about potential grant funds. Staff will investigate this potential.

In response to Trustee Wallace's question about Orange County Vector Control District's next steps, Truc replied that they would be increasing their ground control efforts to reduce WNV risks through the remainder of the summer.

9.2 Scientific-Technical: (Staff Report A) S. Klueh, Sci.-Tech Services Dir.

Susanne noted that the District is having a fairly mild WNV year with below average mosquito abundance and WNV infection rates, and have thus not had to consider aerial or large scale pesticide applications.

9.3 Operations: (Staff Report B) M. Daniel, Operations Dir.

Mark had nothing to add to his report and offered to answer any questions.

9.4 Community Affairs: (Staff Report C) K. Middleton, Comm. Affairs Dir.

Kelly noted that the Department will continue to notify Trustees, city managers, and council members directly of the first occurrence of WNV in each city and will provide updated information weekly through the website and news alerts to cities, residents, and the media. She thanked Trustees for their assistance getting information out through their cities.

Trustee Kreisler asked if the District was working to highlight mosquito risks associated with the projected El Nino event this winter. Kelly reported that the District was recently contacted by the Office of Emergency Management to participate in an upcoming webinar on this topic. She noted that she will highlight the issues related to both WNV and invasive *Aedes* and work to foster partnerships with cities and agencies to address these potential problems. In response to Trustee Tye's inquiry into the efficacy of digital outreach, Levy reported that it has been an extremely effective tool, enabling the District to reach more than a half-million residents for less than a penny apiece. Analytics available allow staff to closely monitor what works well, and better direct our outreach efforts.

9.5 Fiscal: (Staff Report D) C. Weeks, Finance Director

Carolyn offered to answer questions from the Board. Trustee Kreisler asked as to the status of FY 14/15 Audit. Carolyn reported that staff hopes to have the Audit available for Committee review at the October meeting before bringing a report to the Board.

9.6 Human Resources: (Staff Report E) R. Thomas, Human Resources Dir.

Rakesha updated the Board on recent job postings and encouraged Trustees to share openings within their cities. She also encouraged Trustees to join staff at the upcoming Employee Appreciation Day, and thanked Shenell for all the hard work she puts into organizing the event each year.

9.7 Legal Counsel Report Q. Barrow, Legal Counsel

No Counsel Present.

10. **OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Kelley asked if Counsel is under contract to attend all meetings, and if it might be something to reevaluate. Truc noted that the firm only bills for the hours worked on the District's behalf. The current contract could be reevaluated at the Board's direction. Trustee Campbell noted that he appreciates Counsel's presence at committee meetings and perhaps that could be considered. President Tye asked Truc to look into the current contract and amend the topic for a future meeting.

11. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, October 8, 2015. The meeting will be held at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs. **The Meeting was adjourned at 7:27 PM.**