

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2015-01**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, January 8, 2015, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, (*City of Artesia*)
Ali Saleh, (*City of Bell*)
Ray T. Smith, (*City of Bellflower*)
Pedro Aceituno, President (*City of Bell Gardens*)
Dr. Jeff Wasseem, (*City of Burbank*)
Harold Williams, Sec.-Treasurer (*City of Carson*)
Mark Bollman, (*City of Cerritos*)
Tina Baca Del Rio, (*City of Commerce*)
Diane Oliva, (*City of Cudahy*)
Steve Tye, Vice Pres. (*City of Diamond Bar*)
Roger C. Brossmer, (*City of Downey*)
Rachel C. Johnson, (*City of Gardena*)
Armine Perian, (*City of Glendale*)
Barry Bruce, (*City of Hawaiian Gardens*)
Elba Guerrero, (*City of Huntington Park*)
Jim Remington, (*City of La Habra Heights*)
Pauline Deal, (*City of La Mirada*)
Steve Croft, (*City of Lakewood*)
Robert Campbell, (*City of Long Beach*)
Steve Appleton, (*City of Los Angeles*)
Martin Kreisler, (*County of Los Angeles*)
Salvador Alatorre, (*City of Lynwood*)
Eddie De La Riva (*City of Maywood*)
Christina Cortez (*City of Montebello*)
Cheri Kelley, (*City of Norwalk*)
Tom Hansen, (*City of Paramount*)
Bob Archuleta, (*City of Pico Rivera*)
Nina Herrera, (*City of San Fernando*)
Clifton Jenkins, (*City of San Marino*)
Michael Madrigal, (*City of Santa Fe Springs*)
Dr. Hazel Wallace, (*City of Signal Hill*)
Hector Delgado, (*City of South El Monte*)
Maria Davila, (*City of South Gate*)
Owen Newcomer, (*City of Whittier*)

TRUSTEES ABSENT

Tina Szumanski, (City of Santa Clarita)

TRUSTEES ABSENT (EXCUSED)

None

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Tech Services*
Kelly Middleton, *Director of Community Affairs*
Rakesha Thomas, *Director of Human Resources*
Luke DeNitto, *Maintenance Supervisor*
Levy Sun, *Public Information Officer*
Quinn M. Barrow, *Legal Counsel*

1. CALL TO ORDER

President Pedro Aceituno called the meeting to order at 7:00 P.M.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 34 Trustees were present and 1 was absent.

3. INVOCATION

Trustee Archuleta gave the invocation.

4. **PLEDGE OF ALLEGIANCE**
Trustee Perian led the Pledge of Allegiance.

5. **CORRESPONDENCE**
NONE.

6. **INTRODUCTIONS**
NONE.

7. **PUBLIC COMMENT**
NONE.

8. **RECOGNITION OF TRUSTEE REAPPOINTMENTS**
Trustee reappointments include:

<u>Trustee</u>	<u>Term</u>
Sally Flowers, City of Artesia	2 year
Pedro Aceituno, City of Bell Gardens	4 year
Ray Smith, City of Bellflower	2 year
Dr. Jeff Wasseem, City of Burbank	4 year
Barry Bruce, City of Hawaiian Gardens	4 year
Jim Remington, City of La Habra Heights	2 year
Eddie De La Riva, City of Maywood	TBD
Cheri Kelley, City of Norwalk	2 year
Tom Hansen, City of Paramount	2 year
Bob Archuleta, City of Pico Rivera	2 year
Nina Herrera, City of San Fernando	2 year

President Aceituno congratulated all Trustees on their reappointment to the Board of Trustees.

9. **RECOGNITION OF NEW TRUSTEES**
New Trustees appointed include:

<u>Trustee</u>	<u>Term</u>
Diane Oliva, City of Cudahy	TBD
Tina Szumanski, City of Santa Clarita	2 year

President Aceituno welcomed and congratulated Diane Oliva on her appointment to the Board of Trustees and provided her the opportunity to introduce herself. The Santa Clarita appointee will be introduced at the next meeting.

10. **ELECTION OF DISTRICT SECRETARY-TREASURER FOR CALENDAR YEAR 2015 (VOTE REQUIRED)**

Board policy of February 14, 1957, page 137 of Minute Book No. 1 and July 13, 1967, page 13 of Minute Book No. 3, provides for the election of officers on a rotational (succession) basis and nomination of a minimum of two candidates for the Office of Secretary-Treasurer by the Nominating Committee composed of Past Presidents.

Nominating Committee Chair Dr. Wasseem reported that the Committee met and nominated three Trustees for consideration for the 2015 Office of Secretary-Treasurer: Trustees Mark Bollman, Maria Davila, and Steve Croft. Trustee Wasseem opened the floor to additional nominations. None were offered. All nominees were given the opportunity to discuss their qualifications and then excused themselves from the Board Room. Trustee Wasseem opened the floor for discussion followed by a roll call vote.

Kelly Middleton called on each Trustee for their vote. Following a roll call vote, it was determined that Maria Davila was elected by a majority of the votes to the Office of the Secretary-Treasurer.

11. **INSTALLATION OF BOARD PRESIDENT STEVE TYE FOR CALENDAR YEAR 2015.**

12. **INSTALLATION OF VICE PRESIDENT HAROLD WILLIAMS AND NEWLY ELECTED SECRETARY-TREASURER FOR CALENDAR YEAR 2015.**

13. **CONSENT AGENDA (13.1-13.3)**
(VOTE REQUIRED)

13.1 Consideration of **Minutes 2014-12** of regular Board Meeting held on December 11, 2014. ***(EXHIBIT A)***

13.2 Consideration of **Resolution 2015-01** Authorizing Payment of Attached Requisition December 1, 2014 through December 31, 2014.
(EXHIBIT B)

13.3 Consideration of District's FY 14/15 Goals Status Report for the second quarter.
(EXHIBIT C)

Summary: Upon adoption of the District's FY 14/15 Budget, the Board of Trustees requested a quarterly update on the status of departmental goals enumerated in the budget document.

A motion by Trustee Archuleta was made to approve the consent agenda. Trustee Kelley seconded the motion. The motion passed unanimously.

14. **DISCUSSION OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS AND INTEREST FOR 2015**

President Tye requested Trustees indicate their interest to serve on Board Committees and provide that to Truc. Committee assignments will be ratified at the next Board of Trustee's meeting. Trustee Kelley encouraged Trustees to get involved, particularly on the more important committees, to insure there are experienced Trustees going forward.

15. **CONSIDERATION OF ALTERNATE DATE FOR FEBRUARY 12, 2015 BOARD OF TRUSTEES MEETING** ***(VOTE REQUIRED)***

The District will be closed February 12, 2015 in observance of Lincoln's Birthday.

Truc discussed the scheduling conflict and requested consideration of alternate dates. Trustee Alatorre suggested February 19 and a show of hands indicated that achieving a quorum on this date would be possible. **The February 12, 2015 meeting of the Board of Trustees will be continued to February 19, 2015.**

16. **STAFF PROGRAM REPORTS: DECEMBER 2014**

16.1 Manager's Report

T. Dever, General Manager

Truc reported that the LAFCO Commission will hold the public hearing for the La Canada Flintridge annexation on February 11th. The protest hearing is scheduled for April 8th. Revised Trustee Handbooks have been provided to all Trustees. Truc asked Trustees to update their contact information on the provided forms.

16.2 Scientific-Technical: (Staff Report A) S. Klueh, Sci.-Tech Services Dir.

Susanne offered to answer any questions about her report. West Nile virus and *Aedes* species have been quiet. The department has increased surveillance for these species throughout the District. Trustee Deal asked about the genetic testing of the *Aedes aegypti* conducted by Yale: Susanne noted that preliminary results appear to show the mosquitoes collected in the District are most closely related to those from Texas and Louisiana, and similar to the ones found in the Central Valley. The introduction mechanism for this species across the State is not yet known.

16.3 Operations: (Staff Report B) M. Daniel, Operations Dir.

Mark referenced his written report and noted that the Department has been very busy preparing equipment, meeting to discuss strategy, and gearing up for the coming season.

16.4 Community Affairs: (Staff Report C) K. Middleton, Comm. Affairs Dir.

Kelly asked Levy to provide a short overview of the effectiveness of the District's SWAT outreach strategy for 2014. Levy highlighted the integration of targeted online advertising into the ongoing outreach program. The District utilized both Facebook and GoogleAds to provide both generic, widespread messaging and highly targeted messaging to specific communities when needed. This approach not only allowed staff to promptly respond to outreach needs, but allowed the Department to successfully reach a tremendous number of residents directly and for a very low investment. Utilizing the behind-the-scenes analytics, Levy could evaluate effectiveness and track response rates to the various campaigns. Staff responded to several questions by Trustees.

16.5 Fiscal: (Staff Report D) C. Weeks, Finance Director

In Carolyn's absence, Truc offered to answer any financial questions.

16.6 Human Resources: (Staff Report E) R. Thomas, Human Resources Dir.

Rakesha welcomed Trustee Oliva to the Board.

16.7 Legal Counsel Report Q. Barrow, Legal Counsel

No Report.

17. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Davila thanked the Board for their endorsement for her election to the Office of Secretary-Treasurer. Trustee Baca Del Rio thanked staff for their outstanding assistance in the city of Commerce related to the management of the *Aedes* infestation, and noted how impressed city staff were with the professionalism of the District employees as they worked to control the infestation in City Hall.

18. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on February 19, 2015, pursuant to the Board's vote on Item 15 of this agenda, at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

The meeting was adjourned at 7:55 pm.