

GLACVCD BOARD OF TRUSTEES MEETING STAFF REPORTS



Thursday, February 9th, 2023

7:00 p.m. Board Meeting
Santa Fe Springs District Headquarters
12545 Florence Avenue, Santa Fe Springs, CA 90670

Trustee Scott Kwong, President
Trustee Marilyn Sanabria, Vice President
Trustee Ali Saleh, Secretary-Treasurer

General Manager, Susanne Klueh
Director of Scientific-Technical Services, Steve Vetrone
Director of Operations, Mark Daniel
Director of Communications, Mary-Joy Coburn
Director of Fiscal Operations, Carolyn Weeks
Director of Human Resources, Allison Costa
Clerk of the Board, Araceli Hernandez
Board General Counsel, Quinn M. Barrow, Richards, Watson & Gershon
Labor Legal Counsel, Oliver Yee, Liebert Cassidy Whitmore

Copies of staff reports or other written documentation relating to agenda items are available online at <https://www.GLAmosquito.org/board-meetings> and are on file at the District's Headquarters at the Front Office for public inspection.

If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 ext. 504 during regular business hours.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 | Fax (562) 944-7976

Email: info@GLAmosquito.org | Website: www.GLAmosquito.org

General Manager's Report for February 9, 2023 Board of Trustees Meeting

Much of the month of January was drowned in the rain of the consecutive atmospheric rivers, that, while providing us with much needed fresh water and snow pack, all but halted staff's field activities. This did, however, provide us with the opportunity, under the leadership of the Maintenance Department, to turn attention to our facilities and bring in staff for the first time since the beginning of the pandemic to clean windows, paint walls, and shampoo carpets and chairs. I would like to take this opportunity to express my gratitude for how willingly everyone takes on these assignments far outside their core job responsibilities. Staff from the Operations, Scientific-Technical and Communications Departments put the finishing touches on their conference presentations and did an amazing job representing the District at the 91st Annual Conference of the Mosquito and Vector Control Association of California (MVCAC) this week in Anaheim. Meanwhile, the Maintenance crew is diligently working on having all the fleet vehicles ready to go for the upcoming mosquito season as well as extending the security fence line behind the Sylmar office building. The Management Team is preparing for this year's upcoming budgeting process and our HR team is leading the planning for the recruitment of seasonal staff. After having created a benefit Tier V for seasonal employees, we are looking to hire and release all our summer help in one wave as much as possible starting at the beginning of May.

During this month's meeting, the Board will ratify the committee assignments for the year 2023. Thank you to everyone who expressed interest in serving on one or more committees. Appointments are made by our Board President, Scott Kwong, and approved by a majority vote of the Board. I anticipate convening a couple of the committees as soon as next month but did not want to hold off on meeting with the existing Ad Hoc Facilities Expansion Committee to have them meet our commercial real estate broker Chris McKenzie from Lee & Associates Commercial Real Estate Services and provide an update on developments regarding the vacant lot next to our Sylmar facility, as well as our plans on moving forward with the remodeling in Santa Fe Springs.

I would like to thank the Board for approving the funds to let staff and myself attend the MCVAC Annual Meeting this week. Our State Association meeting is one of the best in the country and provides both great educational as well as networking opportunities with the over 600 attending vector control professionals. Thank you to Trustee Mark Bollman for attending Monday's meeting sessions and connecting with staff over lunch. This year's meeting was all about increasing current efficiency of control, surveillance, and outreach activities, as well as looking towards reinventing the mosquito control business through the development of environmentally safe and sustainable sterile insect technology (SIT) approaches. These are exciting prospects for the advancement of mosquito control technologies and public health.

Sincerely,



Susanne Klueh
General Manager

**GREATER LOS ANGELES COUNTY VECTOR CONTROL
DISTRICT**

SCIENTIFIC-TECHNICAL REPORT

January 2023

Steven Vetrone, Director of Scientific Technical Services

Tanya Posey, Acting Senior Vector Ecologist

Ryan Amick & Nicolas Tremblay, Vector Ecologists

Rande Gallant, Faiza Haider, & Courtney Chagolla, Assistant Vector Ecologists

Christopher Ortiz & Wesley Dean Collins, Vector Field Assistants

I. RISK ASSESSMENT

The Risk Assessment for January cannot be calculated, as mosquito samples are not submitted for testing during the winter months to maximize the use of the available departmental budget. Additionally, the State Health Department discontinues the dead bird program for the winter.

II. GLACVCD MOSQUITO-BORNE DISEASE WATCH

Summary

All surveillance programs are suspended for the winter months. Mosquito trapping will resume in March.

III. Off-Season Activities

During this time of the year, Scientific-Technical staff work on presentations for the upcoming statewide and national conferences, and prepare for the upcoming mosquito season.

In January, staff completed the following tasks:

- Repaired and refurbished trapping equipment
- Completed rechargeable battery system retrofit for mosquito traps
- Conducted larval and adult bioassays to evaluate the status of pesticide resistance among local mosquito populations
- Maintenance of the mosquito colony in Sylmar & Santa Fe Springs
- Preparation of in-house training presentations
- Preparation of MVCAC and AMCA conference presentations and associated manuscripts
- Continued collaborative work with Orange County MVCD on SIT Program

IV. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2023

Reporting Period: January 01 - January 31, 2023

No report is available.

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

OPERATIONS REPORT

January 2023

Mark Daniel, Operations Director

Mark Hall, Environmental Program Manager

Vacant, Operations Manager, Sylmar

Rudy Serrano, Applications Analyst

Yessenia Curiel, Operations Supervisor, USD

Martin Serrano, Operations Supervisor, Headquarters

Fernando Martinez, Facilities & Fleet Maintenance Supervisor

Departmental Activities

Operations

- Operations supervision attended the Gateway Public ERC webinar, The Art of Writing Performance Evaluations.
- Conducted (1) day of continuing education for all operational field staff.
- Applications Analyst completed technical requirements gathering for the Aedes 2.0 revamp.
- Assisted with facility maintenance and upkeep including interior painting and reorganizing the furniture in the GM office along with deep cleaning of carpets and furniture in both Santa Fe Spring and Sylmar.
- Winter breakdown and cleaning of all service vehicles in preparation for the 2023 mosquito season.
- Ongoing field observations of staff to assist with the performance evaluations.
- Employee performance evaluations, ongoing.

Environmental Program

- Coordinated MVCAC Trash Capture Committee review and verification of the Aqua-Swirl full trash capture device for State Water Resources Control Board certification.
- Attended all non-member Watershed Area Steering Committee meetings to reinforce the Safe Clean Water Program feasibility requirement for stormwater projects to provide a mosquito minimization plan, and to recommend the plan be reviewed by the local mosquito abatement district as opposed to other agency personnel.
- Conducted a review and commented on the EPA's Endangered Species Act (ESA) Workplan regarding pesticide applications and spray drift for CASQA's True Source Control committee comment letter.
- Attended the Safe Clean Water program as a Watershed Area Steering Committee member for the Rio Hondo Watershed which is currently reviewing stormwater capture project presentations for the current funding cycle.

STAFF REPORT B

Facilities & Maintenance

- Started winter services and repairs to the gutter Jeep fleet for the 2023 mosquito season.
- Maintenance performed multiple painting projects with the assistance of Operations including hallways, kitchen, and General Manager's office in Santa Fe Springs.
- Designed and procured the wrought iron material to replace the failing chain link fence in Sylmar.
- Completed services and repairs at both facilities to (11) service vehicles including (3) 5K services.

WORK PERFORMED BY DISTRICT

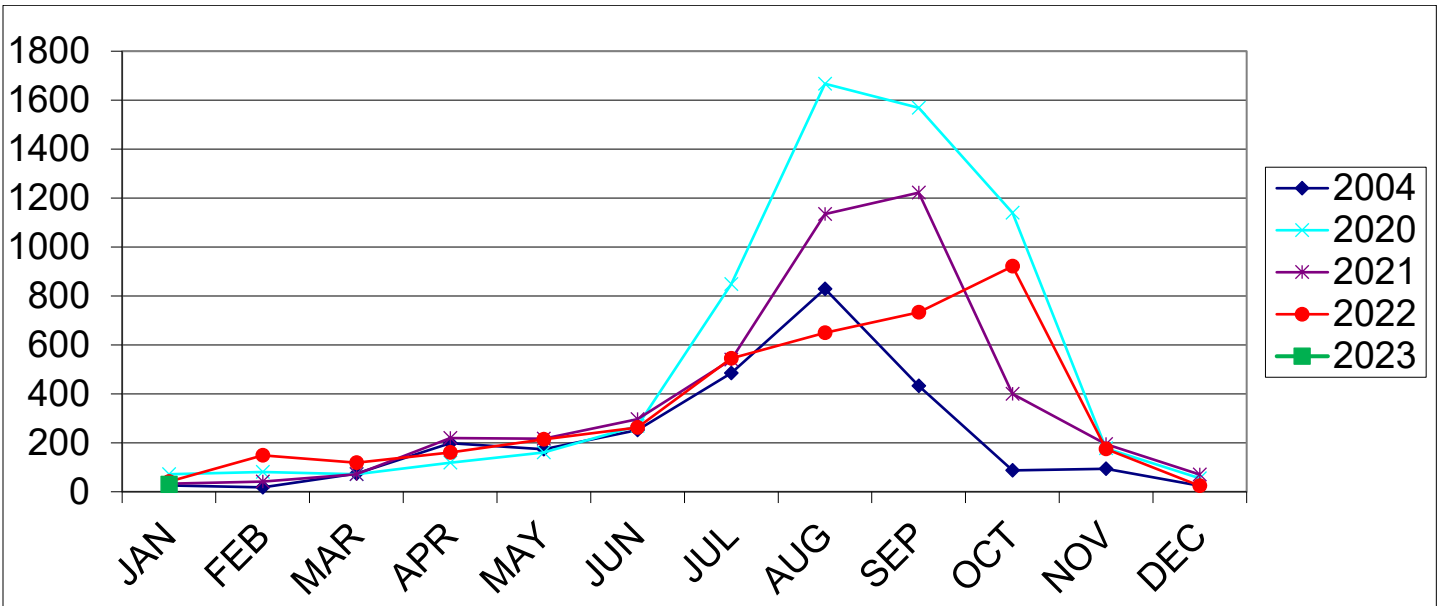
January, 2023

CONTROL AND OPERATIONS

		Hours worked	
		January	2023
Fishing (Mosquitofish)		11	11
Source Reduction		133	133
Mosquito Control	<i>Sources Inspected 0,850 / Sources with larvae 000</i>	1,120	1,120
Insecticide used:			
Larvicide oils	4.97 gals @ \$14.13 per =	\$	70.23
Allosid P35	6.75 lbs @ \$17.25 per =	\$	116.44
Allosid Briquets 30 day	817 ea @ \$1.14 ea. =	\$	931.38
Allosid Briquets XR	4 ea @ \$3.38 ea. =	\$	13.52
Allosid Pellets	4.37 lbs @ \$27.24 per =	\$	119.04
Allosid Liquid Larvicide	0 gal @ \$269.82 per =	\$	-
Sumilarv WSP	174 ea @ \$1.30 per =	\$	226.20
Allosid WSP	30 ea @ \$0.84 per =	\$	25.20
Vectobac 12AS	2.69 gals @ \$41.96 per =	\$	112.87
Vectobac G	16.87 lbs @ \$2.75 per =	\$	46.39
Sumilarv	0.13 lbs @ \$21.10 per =	\$	2.74
Vectomax FG	11.22 lbs @ \$8.92 per =	\$	100.08
Vectomax WSP	22 ea @ \$1.86 per =	\$	40.92
Nalular	0 gals @ \$877.61 per =	\$	-
Vectolex WDG	0 lbs @ \$56.21 per =	\$	-
Vectobac WDG	0 lbs @ \$40.92 per =	\$	-
Midge Control		0	0
Insecticide used:			
Dimilin WP 25%	0 lbs @ \$49.34 per =	\$	-
Blackfly Control		0	0
Insecticide used:			
Vectobac 12AS	0 gals @ \$41.96 per =	\$	-
Underground Mosquito Control	<i>UGSD Inspected 2,372 / UGSD treated 31</i>	584	584
Insecticide used:			
Vectobac 12AS	0.05 gals @ \$41.96 per =	\$	2.10
Vectolex WDG	0.8 lbs @ \$56.21 per =	\$	44.97
Fogging		0	0
Insecticide used:			
Duet	0 oz @ \$1.56 per =	\$	-
Aquaduet	0 gals @ \$653.70 per =	\$	-
		Total \$	1,852.08
Supervisory		459	459
Continuing Education / Training		538	538
Overtime: Community Outreach		0	0
Mosquito Control		0	0
<u>REPAIR AND MAINTENANCE OF EQUIPMENT</u>			
Vehicles		417	417
Spray Equipment		63	63
Buildings and yards		1,048	1,048
	January	2023	
VEHICLE MILEAGE:	18,173	18,173	4,373 4,373

Mosquito Service Request Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2004	26	18	74	199	173	252	485	829	432	87	94	25
2020	72	81	71	119	161	269	848	1667	1568	1140	178	55
2021	33	41	71	220	217	296	540	1135	1222	400	195	70
2022	41	149	119	160	214	262	545	649	733	921	175	24
2023	30											



Breakdown of Monthly Service Requests

	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA								0		0
BELL								0		0
BELLFLOWER								0		0
BELL GARDENS								0		0
BURBANK								0		0
CARSON								0		0
CERRITOS								0		0
COMMERCE								0		0
CODAHY								0		0
DIAMOND BAR	1		1					1		0
DOWNNEY								0		0
GARDENA	1							1		0
GLENDALE								0		0
HAWAIIAN GARDENS								0		0
HUNTINGTON PARK								0		0
LA CANADA FLINTRIDGE								0		0
LA HABRA HEIGHTS								0		0
LA MIRADA	1							1		0
LAKELAND	1		1					1		0
LONG BEACH	2		1					2		0
LOS ANGELES CITY	15		9					15		0
LOS ANGELES COUNTY	2			1				2		0
LYNWOOD								0		0
MAYWOOD								0		0
MONTEBELLO	2		2					2		0
NORWALK	1							1		0
PARAMOUNT								0		0
PICO RIVERA								0		0
SAN FERNANDO								0		0
SAN MARINO								0		0
SANTA CLARITA	2		1	1				2		0
SANTA FE SPRINGS								0		0
SIGNAL HILL								0		0
SOUTH EL MONTE	1		1					1		0
SOUTH GATE								0		0
VERNON								0		0
WHITTIER	1		1					1		0
TOTAL	30	0	17	2	0	0	0	30	0	0

Mosquito Source Activity

City	Non-Pool	Pools	USD Lids	BMP	Gutter Spots	Total Hrs. Activity
ARTESIA	8	2	38			3.46
BELL	17					0.88
BELLFLOWER	47	1	127			16.24
BELLGARDENS	39	3				6.61
BURBANK	36	8	150	4		20.21
CARSON	39		136			14.96
CERRITOS	32	10	120		1	13.35
CITY OF COMMERCE	44		27			10.46
CUDAHY	9					0.51
DIAMOND BAR	17	3				10.32
DOWNEY	73	11	103			19.87
GARDENA	8					1.89
GLENDALE	66	17	191			38.66
HAWAIIAN GARDENS	4					0.60
HUNTINGTON PARK	33	1				1.91
LA CANADA FLINTRIDGE	6	1	18			2.41
LA HABRA HEIGHTS	1					1.00
LA MIRADA	47		4	1		4.81
LAKEWOOD	14	13	38			7.11
LONG BEACH	34	13	2			7.29
LOS ANGELES CITY	1339	118	772	17	53	297.14
LOS ANGELES COUNTY	207	5	37			46.71
LYNWOOD	11					0.94
MAYWOOD	12					0.66
MONTEBELLO	11	3	31			3.21
NORWALK	61	1	172			21.68
PARAMOUNT	78					11.19
PICO RIVERA	26	4	158			12.66
SAN FERNANDO	5		1	1		0.81
SAN MARINO		3				0.24
SANTA CLARITA	648	20	111			124.96
SANTA FE SPRINGS	76	1	77			16.65
SIGNAL HILL	38	2				12.54
SOUTH EL MONTE	57	2	51			6.99
SOUTH GATE	31	2				6.01
VERNON	45					2.61
WHITTIER	39	1	8			11.60

Non-Pool, Pools etc Column - Total # of insp for source type

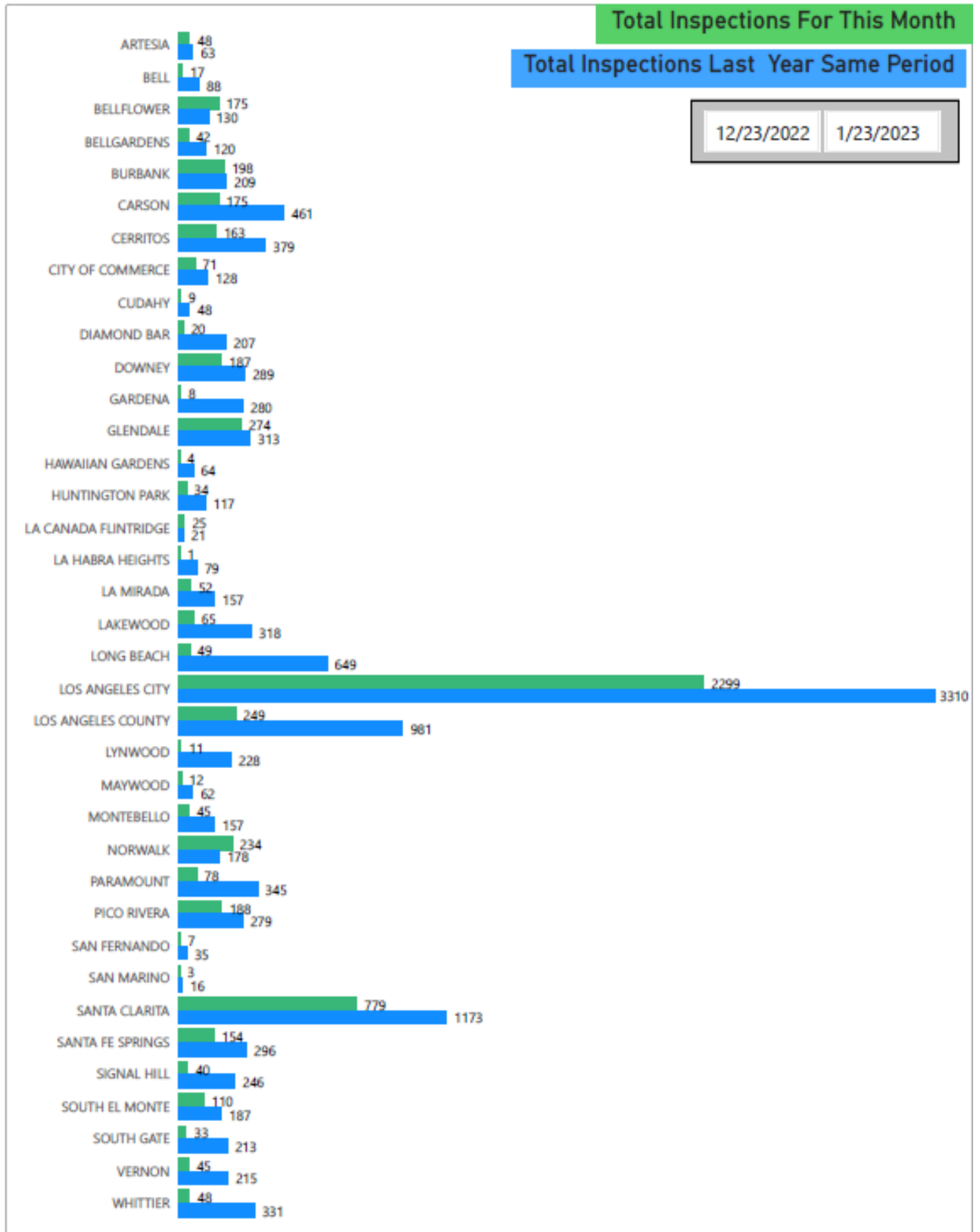
12/23/2022

1/23/2023

City Column - City name

Total Hrs.Activity Column - Total Activity Hrs for city

STAFF REPORT B



STAFF REPORT C

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
COMMUNICATIONS REPORT
January 2023

Mary-Joy Coburn, Director of Communications
Anais Medina Diaz, Public Information Officer
Liliana Moreno & Diana Garcia, Education Program Coordinators
Caroline Gongora, Thomas Dang, & Helen Kuan Community Liaisons
Vania Pocasangre, Community Outreach Assistant

Director’s Summary:

The Communications Team returns from the annual statewide industry conference, the Mosquito & Vector Control Association of California (MVCAC), with renewed spirit and empowered to continue our critical work in communicating with the public, engaging our residents, and partnering with our community members to share our public health message. Education Program Coordinator Liliana Moreno was selected to present on “Using Tiktok to connect and engage students with mosquito control,” as an innovative way to reach students and educators alike in the digital space.

In addition, the Communications team has started the brainstorming process for this year’s new campaigns and strategies for the upcoming mosquito season. We are excited to implement new ideas to further our community interactions and community engagement with the public. In the next few months, we will be launching our new projects and campaigns, and we hope we can count on you to share these efforts with your cities and constituents.

Lastly, we will also be providing media training for staff, as well as situational awareness when conducting public outreach events. In light of recent active shooter incidents in the community, safety for our staff and the community in public spaces remains one of our top priority.

For the latest updates, visit our official District accounts on Facebook, Twitter, and Instagram @GLAmosquito. You can also find our Education Program on Twitter, Instagram, and TikTok @MosquitoSwatLab.

All the best,



Mary-Joy Coburn
Director of Communications



Figure 1: Staff with Trustee Mark Bollman (Cerritos) at MVCAC



Figure 2: EPC Liliana Moreno presenting at MVCAC Day 1 in Anaheim



Figure 3: Communications Team at MVCAC Day 2 at the Disneyland Resort

Programmatic

Public Information

- Updating contact information and identifying new potential partnerships
- Completing CEUs for the 2021-2023 cycle
- Developing new campaigns and planning projects for the upcoming mosquito season
- Drafting California Association of Public Information Officials (CAPIO) Excellence in Public Information & Communications (EPIC) award submissions
- Drafting presentation and talking points for AMCA annual conference
- Drafting and developing District program features for social media
- Hosted a district-wide photoshoot for staff

Educational Outreach

The Education Program Coordinators (EPCs) hit the ground running in the month of January by conducting 20 presentations in the cities of Burbank, Downey, and Hacienda Heights. For the month of February, the EPCs have scheduled six in-person presentations, and continue to market the services. The EPCs, also known as #MosquitoGals, recently launched a new scheduling program, making it easier for teachers to sign-up and schedule presentations. In addition, we have started the Education Program rebranding project by drafting new logo concepts and reviewing potential color palettes.

SWAT Lab School Visits in January

School	City	# of Students
Bixby Elementary	Hacienda Heights	33
Northlake Hills Elementary	Castaic	73
Old River Elementary	Downey	311
Palm Elementary	Hacienda Heights	51
Edison Elementary	Burbank	76
Total in January		544
Year-to-date		544

Digital Outreach

GLAmosquito Social Media Chart

Outreach Medium	Number of Subscribers	Reach
Email List	4,334 (↑1)	1,314
Facebook	4,765 (↑8)	3,023
Twitter	1,474 (↑4)	1,802
Instagram	1,087 (↑20)	1,650
NextDoor	966,089	3,228

SWAT Lab Social Media in Numbers

Platform	Impressions	Interactions
Instagram	1,128	30
Twitter	446	45
TikTok	1,707	289
Total in January	3,281	364
Year-to-date	109,456	5,272

GLAmosquito Website

For the period between January 1st through January 30th, the District website had 4,055 views.



For the latest updates, visit our official District accounts on Facebook, Twitter, and Instagram @GLAmosquito. Don't miss educational and entertaining posts from our Education Program on Twitter, Instagram, and TikTok @MosquitoSwatLab.

Media Coverage/Publications

Total Coverage:

January 2023: 1

Fiscal Year-to-Date: 153

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

FISCAL REPORT

JANUARY 2023

Carolyn M. Weeks, CPA, Director of Fiscal Operations

Yousef Kamara, Accounting Assistant

Selina Lopez, Payroll Assistant

Departmental Activities

- Presentation of audited financial statements for 2021-2022
- Preparing budget worksheets
- Finish up the CalPERS buybacks
- Amending prior years quarterly reports
- Cleaning out storage, re-boxing, and shredding old documents

Breakdown on Financial Statement Categories

Regular & Limited Term Salaries – Salaries, Overtime, and Payout on Accruals

Employee Taxes – Employer’s cost of employment taxes

Extra Help Salaries – seasonal staff’s salaries

General Benefits - CalPERS retirement and 401(a) funding

Health Benefits – Medical, Dental, Vision and Retirees Medical Premiums

Chemicals – pesticides

Operational Support Equipment – portable spray equipment, support equipment, COVID supplies, and miscellaneous parts and supplies

Uniforms and Accessories – boots, gloves, coveralls, uniform cleaning, caps, accessories, work apparel, logo patches, shields, staff year pins, and protective safety equipment

Communications – wireless telephone, GPS tracking, two-way radios, website services, telephone landlines, and internet connection

Kitchen Materials and Supplies – kitchen supplies and miscellaneous expense

STAFF REPORT D

VCJPA Insurance – Workers’ Compensation, Liability, Automobile, Group Property, Group Fidelity, Travel, General Fund, and Employee Assistance

Maintenance Automotive – Electrical parts, vehicle registration, brake and suspension, tire, wheels and alignment, cooling system parts and service, body repair, fabrication supplies, hazardous waste, engine and transmission, smog checks, first aid, trans, chassis and drive trans, engine, and miscellaneous parts and service

Office Equipment – Equipment repair, copier expenses, computer supplies, and computer software

Maintenance Buildings/Yards – Towel supply, floor mats, irrigation, landscape maintenance, janitorial maintenance, pond maintenance, interior and exterior supplies, HVAC, fixture and hardware, and security alarm

Scientific-Technical Lab Supplies – Mosquito fish and supplies, reference materials, lab supplies and equipment, field supplies and equipment, and shipping and testing

Memberships – all memberships

Office Expense – Bank and finance fees, postage expenses, office supplies, printing and stationery, payroll processing fees, pre and post-employment services, tuition reimbursement, and safety/management training

Professional Services – computer consultant, professional/temp services, lawsuit settlements, legal services, NPDES monitoring, CEQA fees, advertising, and audit contract

STAFF REPORT D

Public Information and Education – public info video, supplies and equipment, information materials, photography expenses, educational material and supplies, promotional and educational, public exhibit, media monitoring, and mobile education unit

Special Expense – Property tax administration, LA County Property Tax, meeting/supplies, the board of trustee stipends, and board meeting expenses

Transportation and Travel – Permits and fees, certification renewals, continuing education and seminars, and manager’s auto allowance

Fuel – Fleet fuel

Utilities – utilities, water, and waste disposal

SUMMARY OF CASH ACCOUNTS
 January, Fiscal Year 2022-2023
 Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
CaITRUST ACCOUNT EMERGENCY VECTOR CONTROL RESERVES-1031.0												
Fund Balance - 6/30/22 \$1,261,068.00												
Deposits (Transfers from 1020.0)												
Interest Earned	6,419	(11,499)	(12,993)	(2,563)	5,961	8,696	6,443					
YTD	6,419	(5,080)	(18,073)	(20,636)	(14,675)	(5,978)	464	464	464	464	464	464
Withdrawals												
YTD												
Fund Balance	\$ 1,267,487	\$ 1,255,988	\$ 1,242,995	\$ 1,240,432	\$ 1,246,394	\$ 1,255,090	\$ 1,261,533	\$ 1,261,533	\$ 1,261,533	\$ 1,261,533	\$ 1,261,533	\$ 1,261,533
LAIF ACCOUNT EMERGENCY V.C. - 1022.0												
Fund Balance - 6/30/22 \$300,000												
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD												
Withdrawals												
YTD												
Fund Balance	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
LAIF ACCOUNT MEU VEHICLE REPLACEMENT - 1023.0												
Fund Balance - 6/30/22 \$83,116.00												
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD												
Withdrawals												
YTD												
Fund Balance	\$ 83,116	\$ 83,116	\$ 83,116	\$ 83,116	\$ 83,116	\$ 83,116	\$ 83,116	\$ 83,116	\$ 83,116	\$ 83,116	\$ 83,116	\$ 83,116
LAIF ACCOUNT CAPITAL DESIGNATED RESERVES - 1025.0												
Fund Balance - 6/30/22 \$1,013,277.00												
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD												
Withdrawals												
YTD												
Fund Balance	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277
LAIF ACCOUNT OPERATION RESERVES - 1026.0												
Fund Balance - 6/30/22 \$425,000.00												
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD												
Withdrawals												
YTD												
Fund Balance	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000
CaITRUST ACCOUNT OPERATIONS DESIGNATED RESERVES - 1033.0												
Fund Balance - 6/30/22 \$421,180.00												
Deposits (Transfers from 1020.0)												
Interest Earned	2,140	(3,833)	(4,331)	(854)	1,987	2,899	2,148					
YTD	2,140	(1,693)	(6,024)	(6,879)	(4,892)	(1,993)	155	155	155	155	155	155
Withdrawals												
YTD												
Fund Balance	\$ 423,320	\$ 419,487	\$ 415,156	\$ 414,302	\$ 416,289	\$ 419,187	\$ 421,335	\$ 421,335	\$ 421,335	\$ 421,335	\$ 421,335	\$ 421,335
LAIF ACCOUNT EARTHQUAKE RESERVES - 1036.0												
Fund Balance - 6/30/22 \$53,200.00												
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD												
Withdrawals												
YTD												
Fund Balance	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200

SUMMARY OF CASH ACCOUNTS
 January, Fiscal Year 2022-2023
 Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200

LAIF ACCOUNT FACILITY EXPANSION PROJECT RESERVES - 1037.0

Fund Balance - 6/30/22 \$700,000.00												
Deposits (Transfers from 1020.0)												
Interest Eamed												
YTD												
Withdrawals												
YTD												
Fund Balance	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000

LAIF ACCOUNT OPEB DESIGNATED RESERVES - 1027.0

Fund Balance - 6/30/22 \$1,770,696.00												
Deposits (Transfers from 1020.0)												
Interest Eamed												
YTD												
Withdrawals												
YTD												
Fund Balance	\$ 1,770,696	\$ 1,770,696	\$ 1,770,696	\$ 1,770,696	\$ 1,770,696	\$ 1,770,696	\$ 1,770,696	\$ 1,770,696	\$ 1,770,696	\$ 1,770,696	\$ 1,770,696	\$ 1,770,696

LAIF ACCOUNT COMPENSATED ABSENCES RESERVE - 1029.0

Fund Balance - 6/30/22 \$200,000.00												
Deposits (Transfers from 1020.0)												
Interest Eamed												
YTD												
Withdrawals												
YTD												
Fund Balance	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000

CaITRUST ACCOUNT CAPITAL RESERVES - 1032.0

Fund Balance - 6/30/22 \$684,370.00												
Deposits (Transfers from 1020.0)												
Interest Eamed	3,530	(6,325)	(7,147)	(1,410)	3,279	4,783	3,544					
YTD	3,530	(2,794)	(9,941)	(11,350)	(8,071)	(3,288)	255	255	255	255	255	255
Withdrawals												
YTD												
Fund Balance	\$ 687,901	\$ 681,576	\$ 674,429	\$ 673,020	\$ 676,299	\$ 681,082	\$ 684,625	\$ 684,625	\$ 684,625	\$ 684,625	\$ 684,625	\$ 684,625

CaITRUST ACCOUNT VEHICLE REPLACEMENT - 1034.0

Fund Balance - 6/30/22 \$210,590.00												
Deposits (Transfers from 1020.0)												
Interest Eamed	1,070	(1,916)	(2,166)	(427)	994	1,449	1,074					
YTD	1,070	(847)	(3,012)	(3,439)	(2,446)	(996)	77	77	77	77	77	77
Withdrawals												
YTD												
Fund Balance	\$ 211,660	\$ 209,744	\$ 207,578	\$ 207,151	\$ 208,145	\$ 209,594	\$ 210,668	\$ 210,668	\$ 210,668	\$ 210,668	\$ 210,668	\$ 210,668
CASH BALANCE	\$ 18,924,075	\$ 17,093,835	\$ 15,915,119	\$ 14,682,338	\$ 13,663,679	\$ 19,700,172	\$ 20,596,296	\$ 20,596,296	\$ 20,596,296	\$ 20,596,296	\$ 20,596,296	\$ 20,596,296

This above information is provided in compliance with the District's Investment Policy.

MONTHLY EXPENSE STATEMENT
January, Fiscal Year 2022-2023
Carolyn M. Weeks CPA, Director of Fiscal Operations

ACCOUNT	ACTUAL MONTHLY EXPENSE (\$)	BUDGETED MONTHLY EXPENSE (\$)	MONTHLY VARIANCE (\$)	YTD ACTUAL EXPENSE (\$)	YTD BUDGETED EXPENSE (\$)	YTD VARIANCE (\$)
<u>Salaries and Benefits</u>						
Regular & Limited Term Salaries	\$ 686,528	\$ 697,669	\$ 11,142	\$ 4,858,472	\$ 5,074,934	\$ 216,462
Employee Taxes	47,694	40,723	(6,971)	80,199	141,002	60,803
Extra Help Salaries	3,545	2,900	(645)	527,179	660,453	133,274
General Benefits	96,457	107,676	11,220	1,379,305	1,484,713	105,408
Health Benefits	158,166	172,339	14,173	1,169,857	1,667,547	497,690
SUBTOTAL	\$ 992,389	\$ 1,021,307	\$ 28,919	\$ 8,015,012	\$ 9,028,649	\$ 1,013,637
<u>Services and Supplies</u>						
Chemicals	\$ 51,325	\$ -	\$ (51,325)	\$ 152,566	\$ 180,000	\$ 27,434
Operational Support Equipment	756	300	(456)	14,245	30,014	15,769
Uniforms and Accessories	5,091	5,342	251	31,324	51,722	20,398
Communications	6,533	17,198	10,665	122,565	153,133	30,568
Kitchen Materials and Supplies	201	350	149	2,690	2,060	(630)
VCJPA Insurance	-	-	-	800,444	832,582	32,138
Maintenance: Automotive	7,528	13,100	5,572	88,099	141,370	53,271
Office Equipment	6,697	6,722	25	48,689	45,002	(3,688)
Maintenance: Bldgs/Yards	9,563	10,860	1,298	83,578	77,248	(6,330)
Scientific-Technical Lab Supplies	4,220	1,400	(2,820)	49,073	63,400	14,327
Memberships	199	1,200	1,001	12,539	22,999	10,460
Office Expense	7,240	11,452	4,212	55,627	70,242	14,615
Professional Services	-	15,800	15,800	111,048	144,500	33,452
Public Information & Education	1,022	1,400	378	19,852	24,100	4,248
Special Expense	4,103	4,883	780	373,575	487,473	113,898
Transportation & Travel	4,271	14,100	9,829	33,045	57,198	24,153
Fuel	7,349	20,408	13,059	189,522	251,609	62,086
Utilities	10,383	7,879	(2,503)	74,888	75,554	666
SUBTOTAL	\$ 126,481	\$ 132,393	\$ 5,913	\$ 2,263,371	\$ 2,710,205	\$ 446,834
<u>Fixed Assets</u>						
Automotive/Specialty Vehicles	\$ -	\$ 79,000	\$ 79,000	\$ -	\$ 80,500	\$ 80,500
Machinery & Equipment	-	11,000	11,000	2,287	11,000	8,713
Spray Equipment	-	-	-	-	-	-
Computer Equipment	-	-	-	-	2,000	2,000
Laboratory Equipment	-	-	-	2,235	-	(2,235)
Public Information/Ed. Equipment	-	-	-	-	-	-
Furniture & Fixtures	-	6,000	6,000	-	7,250	7,250
Reserves	-	-	-	-	-	-
Capital Improvements	9,739	-	(9,739)	7,897	20,000	12,103
SUBTOTAL	\$ 9,739	\$ 96,000	\$ 86,261	\$ 12,419	\$ 120,750	\$ 108,331
<u>Reserves</u>						
Facility Expansion Project Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OPEB Reserve	-	-	-	-	-	-
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 1,128,609	\$ 1,249,701	\$ 121,092	\$ 10,290,801	\$ 11,859,603	\$ 1,568,802

Greater Los Angeles County Vector Control District
 Revenue Reported on a Cash Basis
 Fiscal Year 2022 - 2023

	2023												TOTAL	BUDGET	VARIANCE		
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN					
COUNTY TREASURY -1010.0																	
Deposits/Revenues																	
111 Taxes Receivable- Current Secured	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
112 Taxes Receivable - Current Unsecured	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
80A Prop Taxes - Current- Sec	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8006ABx1 26 Property Tax Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
80 B Prop Taxes-Current-Unsecure	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
80C Prop Taxes - Prior-Secure	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
80D Prop Taxes-Prior-Unsecured	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
80F Supplemental Prop Taxes Current	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
80G Supplemental Prop Taxes Prior	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
81C Other Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
84D Pen Int & Costs Del Taxes Secure	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
86 Revenue - Use of Money & Prop	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
88 Intergovt Revenue - State	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
91 Intergovt Revenue - Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
92 Charges For Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
* Total Revenues	476,311	212,526	3,337	2,856	178,918	7,553,274	2,013,743	-	-	-	-	-	-	-	-	10,440,964	(8,996,684)

^ Miscellaneous Income	28,560	(23,573)	(14,568)	(5,253)	14,746	24,253	13,207									37,372	3,513
Grand Total Revenue	504,871	188,953	(11,232)	(2,397)	193,664	7,577,527	2,026,950	-	-	-	-	-	-	-	-	10,478,337	(8,993,170)

State of California Receivable
 Administrative Auditor-Controller Services (Less

	Calendar Year 2022				Calendar Year 2023			
	Interest received on LAIF account	Rebate earned on US Bank Visa	Interest received on LAIF account	Rebate earned on US Bank Visa	Interest received on LAIF account	Rebate earned on US Bank Visa	Interest received on LAIF account	Rebate earned on US Bank Visa
Grants								
1st quarter	7,617	1st quarter 2,956	1st quarter	1st quarter	1st quarter	1st quarter	1st quarter	1st quarter
2nd quarter	14,113	2nd quarter 7,650	2nd quarter	2nd quarter	2nd quarter	2nd quarter	2nd quarter	2nd quarter
3rd quarter	41,207	3rd quarter 5,376	3rd quarter	3rd quarter	3rd quarter	3rd quarter	3rd quarter	3rd quarter
4th quarter	-	4th quarter -	4th quarter	4th quarter	4th quarter	4th quarter	4th quarter	4th quarter
Total Interest	62,936	Total rebate 15,982	Total Interest	Total rebate	Total Interest	Total rebate	Total Interest	Total rebate
Total	62,936	Interest received on VC/JPA accounts	Interest received on VC/JPA accounts	Interest received on VC/JPA accounts	Interest received on VC/JPA accounts	Interest received on VC/JPA accounts	Interest received on VC/JPA accounts	Interest received on VC/JPA accounts
State of Vehicles								
1st quarter	(60,968)	1st quarter	1st quarter	1st quarter	1st quarter	1st quarter	1st quarter	1st quarter
2nd quarter	(22,151)	2nd quarter	2nd quarter	2nd quarter	2nd quarter	2nd quarter	2nd quarter	2nd quarter
3rd quarter	(38,245)	3rd quarter	3rd quarter	3rd quarter	3rd quarter	3rd quarter	3rd quarter	3rd quarter
4th quarter	-	4th quarter	4th quarter	4th quarter	4th quarter	4th quarter	4th quarter	4th quarter
Total Interest	(121,364)	Total Interest	Total Interest	Total Interest	Total Interest	Total Interest	Total Interest	Total Interest
Total	(121,364)	Total Interest	Total Interest	Total Interest	Total Interest	Total Interest	Total Interest	Total Interest

* The County report for the month of January has not been received at the time this report was being compiled.
 ^ Miscellaneous income is composed of LAIF interest, proceeds from the sale of assets, contract proceeds, rebates, grants and any other income that is not listed above.

GREATER LOS ANGELES VECTOR CONTROL DISTRICT
 Chart of Financial Activity: FY 2022/23

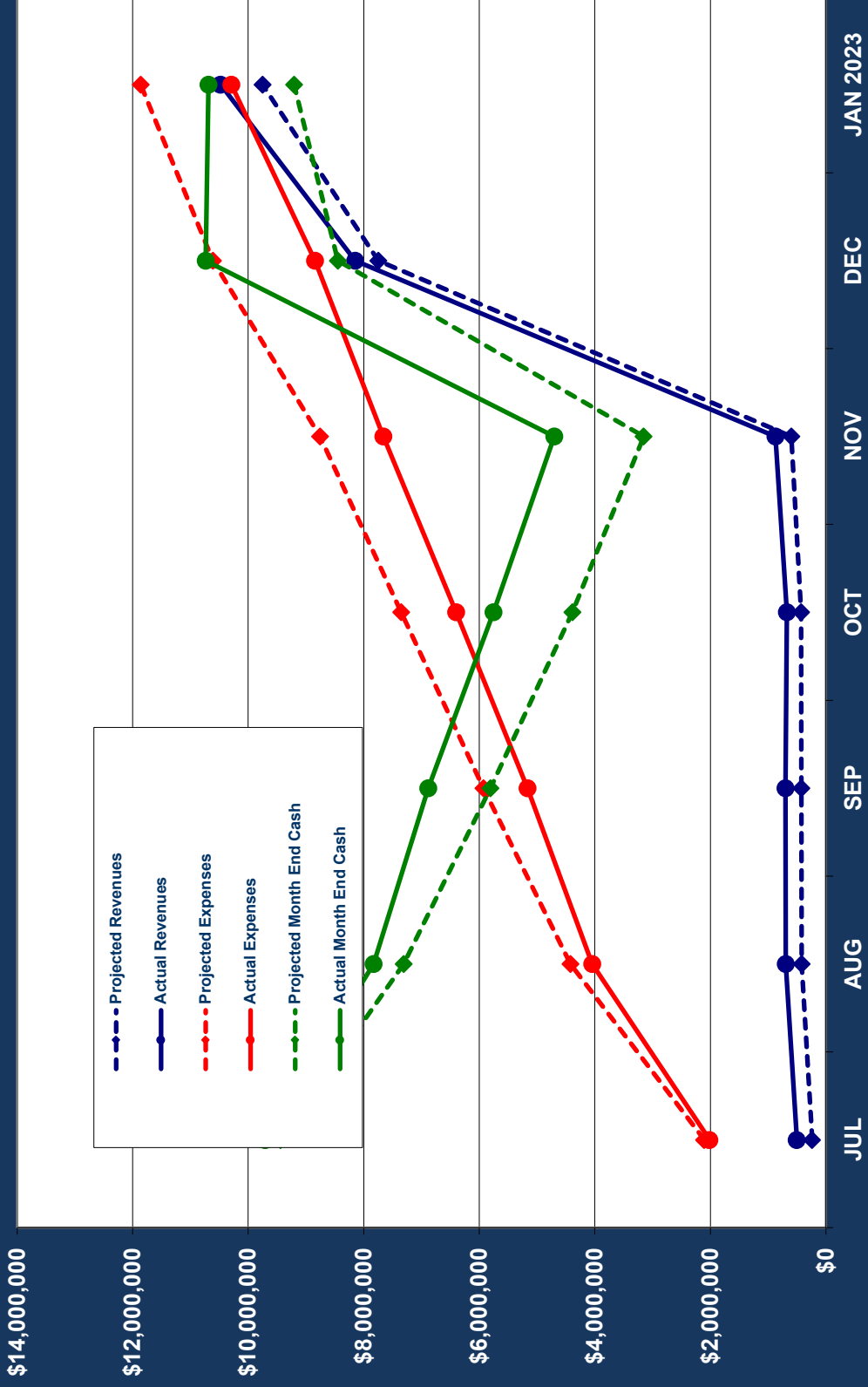
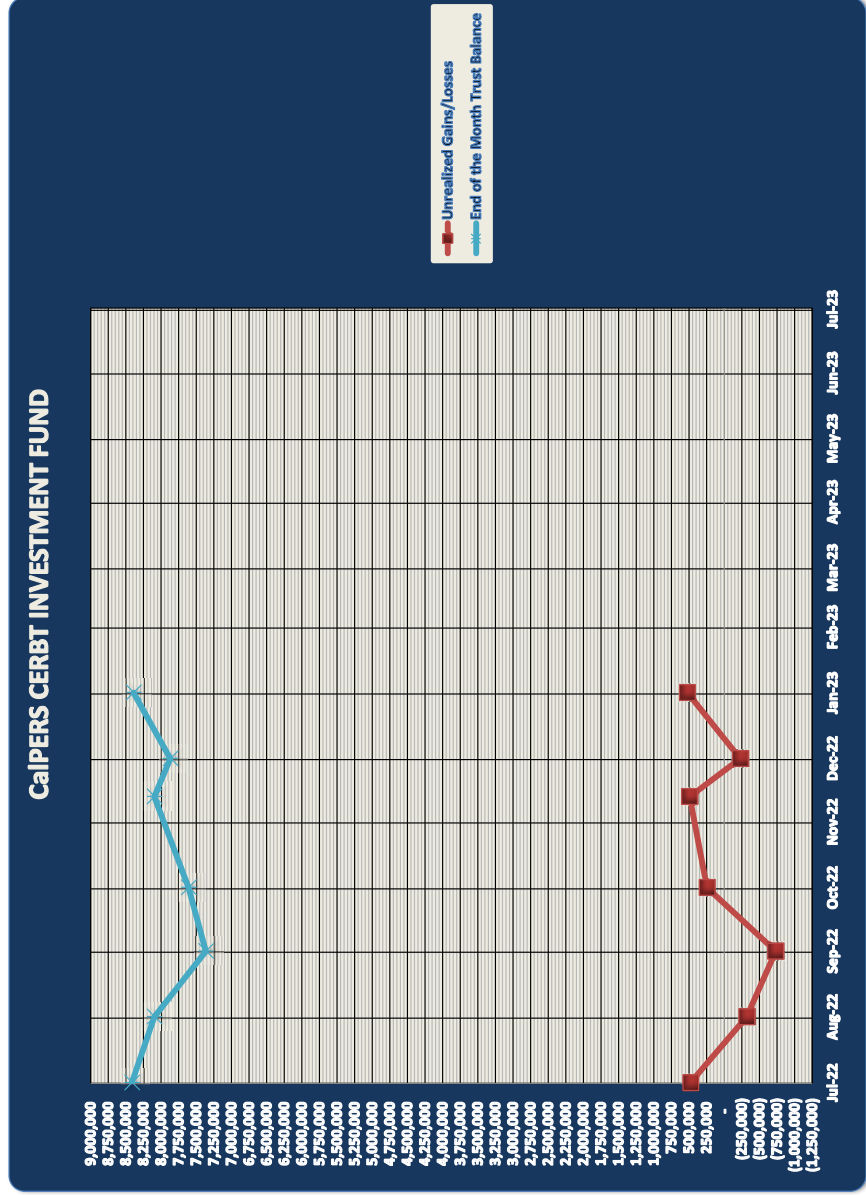


TABLE FOR CHART JULY 2022 - JUNE 2023

Month	Projected Revenues	Actual Revenues	Projected Expenses	Actual Expenses	Projected Month End Cash	Actual Month End Cash
JUL	240000	504754	2108190	2015273	9442398	9705989
AUG	420000	693824	4420823	4043154	7309766	7830989
SEP	426000	697550	5928853	5164010	5807736	6884719
OCT	427500	677233	7350082	6401264	4388007	5754719
NOV	597500	873148	8753581	7657989	3154508	4703452
DEC	7747500	8146154	10609903	8842293	8448186	10734877
JAN 2023	9752500	10478337	11859604	10290801	9203485	10684877
FEB	10952500	0	13088575	0	9174514	0
MAR	10967500	0	14390388	0	7887701	0
APR	16167500	0	15696591	0	11781498	0
MAY	18167500	0	17103452	0	12374637	0
JUN	18175000	0	19471507	0	10014081	0

SUMMARY of CalPERS CERBT INVESTMENT FUND
 January, Fiscal Year 2022-2023
 Carolyn Weeks, CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
CalPERS CERBT Plan for Pre-Funding OPEB												
Fund Balance - 6/30/22 \$7,939,448.00												
Deposits												
YTD Deposits												
Unrealized Gains/Losses												
YTD Unrealized Gains/Losses	473,705	(319,569)	(730,189)	244,236	490,785	(230,446)	524,614	-	-	-	-	-
Administrative Fees	473,705	154,136	(576,053)	(331,817)	158,967	(71,479)	453,135	453,135	453,135	453,135	453,135	453,135
YTD Administrative Fees	582	606	549	536	547	577	589	-	-	-	-	-
Fund Balance	\$ 8,412,572	\$ 8,092,396	\$ 7,361,658	\$ 7,605,357	\$ 8,095,895	\$ 7,864,572	\$ 8,388,596	\$ 8,388,596	\$ 8,388,596	\$ 8,388,596	\$ 8,388,596	\$ 8,388,596



**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
HUMAN RESOURCES DEPARTMENT REPORT
January 2023**

*Allison Costa, Director of Human Resources
Cindy Reyes, Human Resources Analyst
Melissa Munoz, Human Resources Specialist*

Director's Summary

Human Resources stays busy throughout the year, and we are remaining focused on off-season projects, trainings, recruitments, compliance, and future planning. This month, we also added a new member to our Human Resources team. Melissa Munoz, our new Human Resources Specialist, has proven herself as an asset to our team during the past 10 months in a limited-term assignment. We are happy to have Melissa as a permanent part of our team for years to come.

During the month of January, our HR team was keenly focused on training and future planning. We welcomed an associate from Liebert Cassidy Whitmore to present an all-hands training, *Appropriate Workplace Behavior*, to keep staff abreast on professional workplace behavior and continued civility as we serve the public. Our management team also attended Liebert Cassidy Whitmore's *The Art of Writing the Performance Evaluation* training. We brushed-up on skills to extract the best talent from staff while properly documenting positive interactions and areas of improvement.

Future planning has been exciting, and our initiatives include furthering the search for a new payroll and human resources information system platform, completing our Document Retention Policy, and strategizing for continued efficiency. Our HR team is also planning for the upcoming mosquito season by setting recruitment plans with managers to best meet the needs of the District and execute our critical mission.

Our Safety Committee also met this month, and I am happy to report the newest addition to our Injury Illness Prevention Program (IIPP). Our IIPP now includes an Ergonomics Program to systematically reduce ergonomic risk factors and prevent costly musculoskeletal disorders and injuries. A big thank you to Director of Operations, Mark Daniel, for co-chairing the project with me over the past year.

Lastly, as part of the District's commitment to diversity, equity, and inclusion, I shared a bit of my family's history with staff by bringing homemade jam to our most recent all-hands training. I look forward to sharing a jar of my family's traditions with you at the upcoming Board Meeting as well.

Sincerely,



Allison Costa, MBA
Director of Human Resources

STAFF REPORT E

Department Training & Workshops

Date	Presenter	Topic	Location
01/04/23	AALRR	Continuous Webinar: Workplace Wednesdays	Via Remote Location
01/05/23	Liebert, Cassidy, Whitmore	The Art of Writing the Performance Evaluation	Via Remote Location
01/18/23	NEOGOV	Onboarding Module: Step Up Series January 2023	Via Remote Location
01/25/23	Liebert, Cassidy, Whitmore	All-Hands Training: Appropriate Workplace Behavior	Santa Fe Springs Branch
01/31/23	California Special Districts Association	Maximizing Employee Potential Through Coaching	Via Remote Location

Employment & Recruitments

Department	# of budgeted positions	# of filled positions	# of vacant positions
Executive & Administrative Services	11	11	0
Scientific-Technical Services	9	9	0
Operations	57	57	0
Communications	8	8	0
Maintenance	6	6	0
Total	91	91	0

