

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
EXECUTIVE BOARD MEETING MINUTES NO. 2021-02**

The meeting of the Executive Board of the Greater Los Angeles County Vector Control District was held at 2:30 p.m. on Thursday, January 21, 2021, via teleconference at the District Headquarters, 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Heidi Heinrich, President (*City of Santa Clarita*)  
Scott Kwong, Sec-Treasurer (*City of San Marino*)

**TRUSTEES ABSENT**

Emily Holman, Vice President (*City of Long Beach*)

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, *Director of Operations*  
Susanne Klueh, *Director of Sci-tech Services*  
Mary-Joy Coburn, *Director of Community Affairs*  
Allison Bradley, *Human Resources Director*  
Quinn Barrow, *Legal Counsel*  
Nancy Martinez, *LA County resident*

• **CALL TO ORDER**

Vice President Heinrich called the meeting to order at 2:42 P.M.

• **QUORUM (ROLL) CALL**

Following roll call, it was recorded that two Executive members were present and a quorum was reached.

• **PUBLIC COMMENT**

NONE

• **CONSIDERATION OF EXECUTIVE BOARD MEETING MINUTES FROM JANUARY 7, 2021 (EXHIBIT A)**

Trustee Kwong moved approval of the minutes. President Heinrich seconded the motion. The minutes were approved unanimously.

• **DISCUSS DISTRICT ISSUES AND RECEIVE UPDATES AS TO COVID-19**

General Manager Dever and staff presented to the committee an update on the following topic(s):

- Most staff will be eligible for vaccinations during Phase 1C of the vaccine rollout, which is projected to occur in late April or early May. A COVID-related meeting was held amongst the state's vector control managers and most agreed that vaccinations would not change current safety protocols that are in place at districts. Easing of restrictions would not take place until the pandemic is effectively declared over by public health officials. Therefore, many managers had not made a decision regarding mandatory employee

vaccinations. Furthermore, while vaccines remain under emergency use approval, it is unclear whether agencies and companies can mandate vaccinations. The Committee requested that staff look into district liability should mandatory vaccinations result in adverse reactions to the employee.

- GM Dever discussed the value of taking staff temperatures during pre-shift screenings. Both Executive Officers felt we should continue to provide screenings and re-evaluate at the start of the mosquito season when new seasonal hires can overwhelm staff conducting those screenings. Susanne suggested tying those duties into a seasonal position rather than hiring a temperature screener through AppleOne.
- Additional staff reports:
  - HR Director Bradley thanked Mary-Joy Coburn and her team for creating a flyer with free COVID testing sites throughout the district, now that Dodger Stadium has been converted into a mass vaccination site.

- **EXECUTIVE BOARD WILL CONSIDER ADOPTING ADDITIONAL MEASURES TO ADDRESS COVID 19.**

NONE

- **ADJOURNMENT**

President Heinrich adjourned the meeting at 3:05 P.M. The next Executive Board meeting will be scheduled on Thursday, February 4, 2021 at 2:30 PM via Zoom teleconference.