

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
EXECUTIVE BOARD MEETING MINUTES NO. 2020-21**

The meeting of the Executive Board of the Greater Los Angeles County Vector Control District was held at 2:30 p.m. on Thursday, October 15, 2020, via teleconference at the District Headquarters, 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Steve Appleton, President (*City of Los Angeles*)
Heidi Heinrich, Vice-President (*City of Santa Clarita*)
Emily Holman Sec-Treasurer (*City of Long Beach*)

TRUSTEES ABSENT

None

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Sci-tech Services*
Mary-Joy Coburn, *Director of Community Affairs*
Allison Bradley, *Human Resources Director*
Quinn Barrow, *Legal Counsel*

OTHERS ABSENT

Carolyn Weeks, *Director of Fiscal Operations*

• **CALL TO ORDER**

President Appleton called the meeting to order at 2:32 P.M.

• **QUORUM (ROLL) CALL**

Following roll call, it was recorded that all members were present and a quorum was reached.

• **PUBLIC COMMENT**

NONE

• **CONSIDERATION OF EXECUTIVE BOARD MEETING MINUTES FROM OCTOBER 1, 2020 (EXHIBIT A)**

Trustee Heinrich moved approval of the minutes. Trustee Holman seconded the motion. The minutes were approved unanimously.

• **DISCUSS DISTRICT ISSUES AND RECEIVE UPDATES AS TO COVID-19**

General Manager Dever and staff presented to the committee an update on the following topic(s):

- Operations Supervisor Martin Serrano looked into extending the mobile trailer rentals in Santa Fe Springs and Mobile Mini is allowing us to continue renting on a month-to-month basis, as needed.
 - Steve noted that Mobile Mini occasionally sells off inventory and we should look into any potential arrangements such as leasing to buy.

- The first wave of seasonal Mosquito Control Technicians will be released on October 30th. The rest will be separated on November 19th. We will retain the AppleOne temperature screener until the last wave is released.
- GM Dever announced that the MVCAC annual conference in February will be entirely virtual. The dates will be Feb. 1-3 and the hotel and convention center in Monterey is allowing us to roll our deposit into 2024. The District hopes to allow all certified staff to attend virtually depending on cost of registration. If Trustees are interested, we can open up registration to them as well.
 - Steve asked whether some elements of the conference may be open to public access and viewing since it may have some outreach and educational value for the public. Truc can bring up the issue at an upcoming conference planning meeting.
- The Southern region managers held a meeting yesterday to discuss the status of COVID plans, and it looks like many other districts are doing what we're doing in terms of continued staggered shifts for field staff and continuing to allow eligible staff to telecommute on some days. No one has opened their facility to foot traffic, and the District continues to be closed to the public except by appointment.
 - Truc noted that Long Beach Vector Control Program was on the line and notified us that their staff would be furloughed 10% through next October. This may cause a reduction in their vector control services. Truc said she would look into how a possible mutual aid agreement may be able to assist them.
- Additional staff reports:
 - The Community Affairs department will be organizing another pop-up community outreach event with the SWAT Lab in Lake Balboa from 8am-12 noon. Mary-Joy stated that they will be partnering with Council District 6 on the event.
 - Mark reported that we have been working with DWP to resolve some access issues at the Hollywood Reservoir. Operations Supervisor, Martin Serrano, met with a DWP manager to get the issue resolved.
- Additional discussion items:
 - Quinn was asked whether we can make a strong suggestion for Trustees to join the monthly Board meetings by video. Quinn stated we can make the recommendation and Steve can reiterate at the start of the Board meeting.
 - Steve asked Emily about COVID trends in California. Emily stated that LA County has plateaued for now and isn't moving to a less restrictive tier.
- **EXECUTIVE BOARD WILL CONSIDER ADOPTING ADDITIONAL MEASURES TO ADDRESS COVID 19.**

NONE

- **ADJOURNMENT**

President Appleton adjourned the meeting at 3:08 P.M. The next Executive Board meeting will be scheduled on Thursday, November 5, 2020 at 2:30 PM via Zoom teleconference.