

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2021 – 11**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, November 18, 2021, via teleconference at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Melissa Ramoso, *City of Artesia*
Ali Saleh, *City of Bell* *7:09
Pedro Aceituno, *City of Bell Gardens*
Sonny Santa Ines, *City of Bellflower*
Dr. Jeff Wassem, *City of Burbank*
Elito Santarina, *City of Carson*
Mark Bollman, *City of Cerritos*
Baru Sanchez, *City of Cudahy*
Steve Tye, *City of Diamond Bar*
Robert Kiefer, *City of Downey*
Dan Medina, *City of Gardena* *7:21
Catherine Houwen, *City of La Habra Heights*
Luis Roa, *City of Hawaiian Gardens*
Marilyn Sanabria, *Huntington Park*
Leonard Pieroni, *City of La Cañada Flintridge*
Steve Croft, *City of Lakewood*
Emily Holman, Vice President- *City of Long Beach*
Steve Appleton, *City of Los Angeles*
Steven Goldsworthy, *Los Angeles County* *7:11
Jessica Torres, *City of Maywood*
Avik Cordeiro, *City of Montebello*
Ana Valencia, *City of Norwalk*
Raul Elias, *City of Pico Rivera*
Scott Kwong, Sec-Treasurer - *City of San Marino*
Jesse H. Avila, *City of San Fernando*
Heidi Heinrich, President - *City of Santa Clarita*
Joe Angel Zamora, *City of Santa Fe Springs*
Robert Copeland, *City of Signal Hill*
Denise Diaz, *City of South Gate*
Leticia Lopez, *Vernon*
Jessica Martinez, *City of Whittier* *7:20

TRUSTEES ABSENT

Leonard Mendoza, *City of Commerce*
Vrej Agajanian, *City of Glendale*
John Lewis, *City of La Mirada*
Marisela Santana, *City of Lynwood*
Isabel Aguayo, *City of Paramount*
Hector Delgado, *City of South El Monte*

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Kluh, *Director of Scientific-Technical Services*
Mary-Joy Coburn, *Director of Communications*
Allison Bradley, *Director of Human Resources*
Anais Medina Diaz, *Public Information Officer*
Quinn Barrow, *General Counsel*

* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

1. CALL TO ORDER

President Heinrich called the meeting to order at 7:06 pm. The meeting was held via teleconference, in compliance with AB 361 in the interest of maintaining appropriate social distancing.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 27 Trustees were present and ten were absent. Four trustees joined the meeting after roll call bringing the total to 31 Trustees present and six absent.

3. **INVOCATION**

The invocation was conducted by Trustee Kwong.

4. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Trustee Tye.

5. **CORRESPONDENCE**

NONE

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

General Manager Dever introduced the newest addition to the Scientific-Technical Services Team, Assistant Vector Ecologist Nicolas Tremblay, and he was given a moment to address the Board.

President Heinrich introduced her cousin visiting from Germany, Dorit Fock.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1 – 8.4)**

(VOTE REQUIRED)

8.1 Consideration of **Minutes 2021-10** of regular Board Meeting held on October 14th, 2021. ***(EXHIBIT A)***

8.2 Consideration of **Resolution 2021-17** Authorizing Payment of Attached Requisition October 1 through October 31st, 2021. ***(EXHIBIT B)***

8.3 Consideration of County of Los Angeles Negotiation Tax Exchange Resolution (NTER), related to the annexation of Project No. 36-416 and Project No. 14-221. These resolutions authorize the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated territory identified in the resolution to provide revenue to the County Lighting Maintenance District 1687. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. ***(EXHIBIT C)***

Analysis: The NTERs from the County of Los Angeles are similar to previous LA County tax sharing resolutions and seek to generate revenue to partially fund the services of CLMD 1697. Similar resolutions have previously been adopted by the Board. This Petition relates to funding for the operation and maintenance of new street lighting services for properties in South Whittier and Avocado Heights area, respectively. Although the District gives up a negligible share of its ad valorem property taxes in this exchange, in subsequent years, that amount would

generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

- 8.4 Compliance with AB 361 to facilitate remote Trustee attendance at meeting during the Covid-19 pandemic (**EXHIBIT D**)

Summary: Board reconsideration of the circumstances of the declared COVID-19 emergency to determine whether the Board should continue to hold remote meetings pursuant to AB 361's special teleconferencing requirements.

Trustee Santarina made a motion to approve the consent agenda. The motion was seconded by Trustee Avila and approved unanimously.

9. COMMITTEE REPORTS

- 9.1 Ad Hoc General Manager Selection Committee Steve Croft, Co-Chair

9.1.a. Report from the Committee

9.1.b. Consider Adopting Resolution 2021-18 – approving an agreement with Susanne Kluh to provide Interim General Manager services

(EXHIBIT E) (VOTE REQUIRED)

Trustee Croft provided an update of the Ad Hoc committee's meetings. The Committee met with Koff and Associates to discuss the General Manager position profile and provided feedback for the posting and collateral pieces. The posting will be closing on December 10th, at which time the firm will share how many applications were received. In the following months, the Committee will discuss interview questions and ask the Board to provide suggestions and feedback.

Additionally, the Committee received a draft interim manager contract from HR Director Bradley. The Committee reviewed the contract and is unanimously recommending approval of the contract.

Director Bradley referred to pages 47-53 of the board packet which includes a resolution and the proposed contract for Interim General Manager services from Director Susanne Kluh. For reference, the Board approved appointing Director Kluh as interim general manager while the District searches for the next permanent general manager. Director Kluh verbally agreed, and Director Bradley worked with general counsel on the language found in the contract presented. Director Bradley shared that the contract mirrors General Manager Dever's contract but does not include a severance package or a performance evaluation for interim general manager. Additionally, Director Kluh will continue receiving the same Tier 1 benefits provided to her, in addition to a change in salary and the monthly auto allowance.

The Committee is unanimously recommending approval of the contract. With their approval and Director Kluh's signature, she will begin her interim term the immediate Saturday following the meeting.

Trustee Croft made a motion to approve the agreement with Susanne Kluh to provide Interim General Manager services. The motion was seconded by Trustee Appleton and approved unanimously.

9.2 Ad Hoc SIT Committee

Emily Holman, Chair

9.2.a. Report from the Committee

Trustee Holman shared details from the Committee meeting in which staff shared upcoming plans on the approaches the District may use in the future. The Committee reviewed three different options presented and directed staff to provide further details and to prepare the proposal for the full board.

9.3 Executive Committee Meeting

Heidi Heinrich, President

9.3.a. Report from the Committee

President Heinrich shared that the Committee met on November 9th to discuss the guidance provided by OSHA in relation to a vaccine mandate. At the time of the meeting, there was a temporary stay from the 5th Circuit Court of Appeals halting any vaccine mandates, but the Committee reviewed the potential requirements identified by OSHA for businesses with over 100 employees. The Committee tasked general counsel to draft a resolution that would allow the District to comply with the other items identified like granting additional leave for vaccination purposes. The resolution will be considered at the December meeting.

Since the Committee met, there has been a permanent stay from the 5th Circuit Court of Appeals and President Heinrich inquired with general counsel to identify next steps. Counsel Barrow shared that there are no further steps to take regarding the mandate and that the Board could move forward with drafting the resolution which would provide employees with an additional 40 hours to be used for vaccine purposes.

10. STAFF PROGRAM REPORTS: OCTOBER 2021

10.1 Manager's Report

T. Dever, General Manager

General Manager Dever thanked the Board for their support over the years and shared her appreciation for the opportunity to serve the District in this capacity.

President Heinrich thanked General Manager Dever for her service.

10.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

Director Kluh reported that the mosquito season was coming to an end and the District overall had a mild West Nile virus season and low mosquito abundance numbers. Lastly, she thanked the Board for entrusting her with the opportunity to serve as interim general manager.

10.3 Operations (Staff Report B)

M. Daniel, Operations Dir.

Director Daniel thanked the Board for choosing Director Kluh as the interim general manager. Director Daniel added that the Operations Department is ready to support Director Kluh in this next chapter.

Trustee Appleton thanked Director Daniel for his leadership and service and shared that the confidence they have in Director Kluh is also supported by the knowledge of how well they both work together and can keep the District moving forward in this time.

10.4 Community Affairs (Staff Report C)

M.J. Coburn, Communications Dir.

Director Coburn highlighted community events the department attended. She thanked Trustee Goldsworthy, Trustee Tye, and Trustee Zamora for facilitating the department's attendance at these community events and stopping by the booths to help share information about the District's work.

Additionally, Director Coburn presented to the Burbank and Gardena City Council. She thanked President Heinrich for presenting on behalf of the District at the Santa Clarita City Council meeting.

Lastly, she shared the department's work throughout the season, both in the public information and education programs.

Trustee Goldsworthy thanked the staff members that attended the Air Show.

10.5 Fiscal (Staff Report D)

C. Weeks, Finance Director

Director Weeks did not have anything to report.

10.6 Human Resources (Staff Report E)

A. Bradley, Human Resources Dir.

Director Bradley thanked General Manager Dever for her work. She also wished the Board and attendees a Happy Thanksgiving.

10.7 General Counsel Report

Q. Barrow, General Counsel

General Counsel Barrow wished General Manager Dever a fond farewell and a Happy Thanksgiving to all in attendance. No additional report.

11. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

NONE

12. ADJOURNMENT

President Heinrich adjourned the meeting at 7:39 p.m. The next Board of Trustees meeting will be scheduled on Thursday, December 9, 2021, at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.