

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2014-08**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, August 14, 2014, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, *(City of Artesia)*
Ali Saleh, *(City of Bell)*
Pedro Aceituno, President *(City of Bell Gardens)*
Ray T. Smith, *(City of Bellflower)*
Dr. Jeff Wassem, *(City of Burbank)*
Harold Williams, Sec.-Treasurer *(City of Carson)*
Mark Bollman, *(City of Cerritos)*
Tina Baca Del Rio, *(City of Commerce)*
Josue Barrios, *(City of Cudahy)*
Steve Tye, Vice Pres. *(City of Diamond Bar)*
Roger C. Brossmer, *(City of Downey)*
Rachel C. Johnson, *(City of Gardena)*
Armine Perian, *(City of Glendale)*
Barry Bruce, *(City of Hawaiian Gardens)*
Elba Guerrero, *(City of Huntington Park)*
Jim Remington, *(City of La Habra Heights)*
Pauline Deal, *(City of La Mirada)*
Robert Campbell, *(City of Long Beach)*
Martin Kreisler, *(County of Los Angeles)*
Salvador Alatorre, *(City of Lynwood)*
Eddie De La Riva *(City of Maywood)*
Christina Cortez *(City of Montebello)*
Cheri Kelley, *(City of Norwalk)*
Tom Hansen, *(City of Paramount)*
Bob Archuleta, *(City of Pico Rivera)*
Nina Herrera, *(City of San Fernando)*
Clifton Jenkins, *(San Marino)*
Michael Madrigal, *(City of Santa Fe Springs)*
Dr. Hazel Wallace, *(City of Signal Hill)*
Hector Delgado, *(City of South El Monte)*
Maria Davila, *(City of South Gate)*
Owen Newcomer, *(City of Whittier)*

TRUSTEES ABSENT

Robert Newman, *(City of Santa Clarita)*

TRUSTEES ABSENT (EXCUSED)

Steve Appleton, *(City of Los Angeles)*
Steve Croft, *(City of Lakewood)*

OTHERS PRESENT

Truc Dever, *General Manager*
Susanne Kluh, *Director of Scientific-Tech. Services*
Mark Daniel, *Director of Operations*
Kelly Middleton, *Director of Community Affairs*
Rakesha Thomas, *Director of Human Resources*
Carolyn Weeks, *Director of Finance*
Luke De Nitto, *Maintenance Supervisor*
Levy Sun, *Public Information Officer*
Steven Flower, *Legal Counsel*

1. **CALL TO ORDER**
President Aceituno called the meeting to order at 7:04 P.M.
2. **QUORUM (ROLL) CALL**
Following roll call, it was recorded that 31 Trustees were present and 4 were absent.
3. **INVOCATION**
Trustee Bollman gave the invocation.
4. **PLEDGE OF ALLEGIANCE**
Trustee Wassem led the Pledge of Allegiance

5. **CORRESPONDENCE**

Secretary Williams reported on a letter received from LAFCO seeking applicants to serve as a Public Representative on the LAFCO Board. No action is required since members of a local agency board cannot qualify for this seat. Trustees knowing potentially interested persons can contact General Manager Truc Dever for more information.

6. **INTRODUCTIONS**

President Aceituno welcomed Martin Kreisler, new Trustee from Los Angeles County filling a term that will expire January 2016. Trustee Kreisler provided a brief summary of his qualifications and background.

7. **PUBLIC COMMENT**

NONE.

8. **CONSENT AGENDA (8.1-8.4)**

VOTE REQUIRED

8.1 Consideration of **Minutes 2014-07** of regular Board Meeting held on July 10, 2014. (**EXHIBIT A**)

8.2 Consideration of **Resolution 2014-13** Authorizing Payment of Attached Requisition Schedule for July 1, 2014 through July 31, 2014. (**EXHIBIT B**)

8.3 Consideration of one (1) Joint Tax Sharing Resolutions from the Sanitation District of Los Angeles County (Annexation No. SCV-1076). This requests GLACVCD allocate 0.00058% of its current 0.0322% share of property tax resulting in a net share of 0.0317% to support services to the areas being annexed to the County Sanitation District. (**EXHIBIT C**)

Analysis: The applicant requested annexation of properties into the above County Sanitation District Number in order to receive off-site disposal of sewage. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.

8.4 Consideration of five (5) County of Los Angeles Joint Property Tax Resolutions (JPTR), for Tax Rate Areas within Territory Numbers L 003-2014, L 009-2010, Tract Nos. 63243, 72295 and Petition No. 12-311. These resolutions authorize the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance Districts (CLMD) 1687, 1697 and 10006. Copies of the letters from the County of Los Angeles Department of Public Works requesting these resolutions are attached. (**EXHIBIT D**)

Analysis: The JPTRs from the County of Los Angeles are similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of CLMD 1687, 1697 and 10006, as noted above. Similar resolutions have previously been adopted by the Board; territory tract number L 005-2013 relates to funding for the operation and maintenance of new street lighting services for the city of Carson. L 080-2008 relates to funding for the Rowland Heights area. Tract No. 60999 relates to funding for the Saugus Area and Petition No. 13-412 relates to areas in the City of Diamond Bar. Although

the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

Trustee Davila made a motion to approve the consent agenda. Trustee Guerrero seconded the motion. The motion passed unanimously.

9. COMMITTEE REPORTS

9.1 Budget & Finance Committee

H. Williams, Chair

- Discussion of staff proposal to amend District's reserve accounts and maximum funding levels

Trustee Williams reported that the Budget and Finance Committee met to discuss staff's proposal and will report on these discussions at the next meeting. Trustee Williams offered to answer any questions. Trustee Flowers asked Truc to provide a brief summary of the proposal.

Truc reminded Trustees that during the recent budget process, numerous future operational and vehicle replacement expenditures were identified leading staff to try and identify ways to try to offset future assessment increases. Increasing the maximum funding levels on certain reserves and establishing a new vehicle replacement reserve would allow the District to better prepare for these projected impacts to future budgets as well as potential disease emergencies which would have a significant impact on operating capital that the District may not be in a position to absorb. Staff will provide a summary of these projected changes and an accompanying Resolution for consideration at the next Board meeting.

10. STAFF PROGRAM REPORTS: JULY 2014

10.1 Manager's Report

T. Dever, General Manager

Truc briefly updated Trustees on the three annexations the District is processing.

1. The La Cañada Flintridge annexation, in progress for the past 5 years, is well on its way. A joint tax sharing resolution has been sent to all affected agencies, and LAFCO will hold a public hearing at a future date. LAFCO projects the process to be finalized in December.
2. The County has approved the filing fees for the La Crescenta/Montrose annexation application which should be filed by the end of this fiscal year. Staff are also working with the Los Angeles Department of Public Health on a temporary service agreement for this area during the annexation process.
3. The District Manager for LA County West Vector Control District has agreed to pay for the filing costs associated with the annexation/reorganization of Gardena; however, the District will need to create an official legal description and map to accompany the application at a cost of approximately \$8,000. Truc will procure bids and bring those to the Board to approve the expenditure in the near future.

Trustee Archuleta asked Truc to update the Board on the pepper spray policy training discussed at the last meeting. Staff appreciated Trustee Archuleta's suggestions to contact Rio Hondo and are pursuing this avenue to find a certified trainer and currently evaluating costs associated with this. An update on training efforts will be forthcoming.

Trustee Flowers questioned the costs we would have to pay for the annexation. Truc clarified that since the District is the lead agency on the application, the costs associated with this map would be this District's responsibility. This District has cooperated in

cost-sharing agreements in the past. The expenses associated with these annexations are necessary to best ensure residents receive the vector control services they need.

10.2 Scientific-Technical: (Staff Report A) S. Klueh, Sci.-Tech Services Dir.
 Susanne updated her report to add that the District has received notification that the Long Beach Health Department reported 3 human cases, two of which are in GLACVCD's service area. Additionally, the LA County Department of Public Health has reported two additional cases - one asymptomatic blood donor, and one case in San Fernando Valley area. Activity is still below that seen at this time last year:

	<u>2013</u>	<u>2014</u>
Human Infections	25 (+5 asymptomatic donors)	3 (+1 donor)
Mosquitoes	207 WNV+ samples	79 WNV+ samples
Birds	71	5
Chickens	12 (multiple areas)	5 (Long Beach)

10.3 Operations: (Staff Report B) M. Daniel, Operations Dir.
 Mark Daniels had nothing to add to his written report and offered to take questions.

10.4 Community Affairs: (Staff Report C) K. Middleton, Comm. Affairs Dir.
 Kelly Middleton reported the hiring of Education Assistant, Leila Mirseyedi. Levy is analyzing the District's current website for the revision in progress. Kelly reported on the status of the VecMobile, which is currently undergoing repairs. She also reported on a NPR story in the works highlighting how summer impacts the Asian tiger mosquito program. Trustees Delgado, Brossmer and Wassem thanked staff for their efforts in their cities as well as work on the LA Community Profiles resource magazine.

10.5 Fiscal: (Staff Report D) C. Weeks, Finance Director
 Carolyn Weeks reported that the auditors have finalized their review of the District's finances and offered to answer questions.

10.6 Human Resources: (Staff Report E) R. Thomas, Human Resources Dir.
 Rakesha Thomas noted that she has been having difficulty reaching out to Rio Hondo College and asked Trustee Archuleta if he has a contact he could refer her to. Trustee Archuleta will make a call and get back to Rakesha. Truc and Rakesha met with the District's workers' compensation provider to evaluate all claims and were able to close five of the active files.

10.7 Legal Counsel Report S. Flower, Legal Counsel
 No Report

11. **OTHER**
 The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Bollman updated the Board on an action item he initiated after attending the MVCAC Conference where he learned of a unique partnership between CERT and a vector control district in the bay area. He organized a presentation by Kelly at the recent annual statewide CERT conference and thanked her for her additional efforts beyond this to reach out to other local CERT groups to partner and get the information out at minimal cost to the District.

12. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, September 11, 2014. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

The meeting was adjourned at 7:23 PM



President



Secretary-Treasurer