

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2014-07**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, July 10, 2014, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, (*City of Artesia*)
Ali Saleh, (*City of Bell*)
Ray T. Smith, (*City of Bellflower*)
Dr. Jeff Wassem, (*City of Burbank*)
Harold Williams, Sec.-Treasurer (*City of Carson*)
Mark Bollman, (*City of Cerritos*)
Tina Baca Del Rio, (*City of Commerce*)
Josue Barrios, (*City of Cudahy*)
Roger C. Brossmer, (*City of Downey*)
Barry Bruce, (*City of Hawaiian Gardens*)
Elba Guerrero, (*City of Huntington Park*)
Jim Remington, (*City of La Habra Heights*)
Steve Croft, (*City of Lakewood*)
Pauline Deal, (*City of La Mirada*)
Robert Campbell, (*City of Long Beach*)
Steve Appleton, (*City of Los Angeles*)
Eddie De La Riva (*City of Maywood*)
Christina Cortez (*City of Montebello*)
Tom Hansen, (*City of Paramount*)
Bob Archuleta, (*City of Pico Rivera*)
Nina Herrera, (*City of San Fernando*)
Robert Newman, (*City of Santa Clarita*)
Dr. Hazel Wallace, (*City of Signal Hill*)
Hector Delgado, (*City of South El Monte*)
Maria Davila, (*City of South Gate*)
Owen Newcomer, (*City of Whittier*)

TRUSTEES ABSENT

Salvador Alatorre, (*City of Lynwood*)
Clifton Jenkins, (*San Marino*)
Cheri Kelley, (*City of Norwalk*)
Michael Madrigal, (*City of Santa Fe Springs*)
Armine Perian, (*City of Glendale*)
Steve Tye, Vice Pres. (*City of Diamond Bar*)
Vacant, (*County of Los Angeles*)

TRUSTEES ABSENT (EXCUSED)

Pedro Aceituno, President (*City of Bell Gardens*)
Rachel C. Johnson, (*City of Gardena*)

OTHERS PRESENT

Truc Dever, *General Manager*
Susanne Klueh, *Director of Scientific-Tech. Services*
Mark Daniel, *Director of Operations*
Kelly Middleton, *Director of Community Affairs*
Rakesha Thomas, *Director of Human Resources*
Carolyn Weeks, *Director of Finance*
Luke De Nitto, *Maintenance Supervisor*
Levy Sun, *Public Information Officer*
Quinn M. Barrow, *Legal Counsel*
Susan Barnes, *SCI Consulting Group*

1. CALL TO ORDER

In the absence of both the President and Vice President, Secretary-Treasurer Williams called the meeting to order at 7:00 P.M.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 26 Trustees were present and 9 were absent.

3. INVOCATION

Trustee Wassem gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Appleton led the Pledge of Allegiance

5. CORRESPONDENCE

Truc reported that on July 7th, staff received a letter from the Mosquito Research Foundation (MRF) requesting funds in support of research projects statewide. The MRF suggested a contribution of ½ of 1% of the District's budget (approximately \$51,000). Staff will reject the request for the suggested percentage and defer any contribution until November/December after the District's audit has evaluated any surplus revenues.

6. **INTRODUCTIONS**
NONE

7. **PUBLIC COMMENT**
NONE.

8. **CONSENT AGENDA (8.1-8.2)**
VOTE REQUIRED

8.1 Consideration of **Minutes 2014-06** of regular Board Meeting held on June 12, 2014. (**EXHIBIT A**)

8.2 Consideration of **Resolution 2014-10** Authorizing Payment of Attached Requisition Schedule for June 1, 2014 through June 30, 2014. (**EXHIBIT B**)

Trustee Smith made a motion to approve the consent agenda. Trustee Flowers seconded the motion. The motion passed unanimously.

9. **PUBLIC HEARING (ADOPTION OF THE FY 2014-2015 MINIMUM BENEFIT ASSESSMENT AND BLACK FLY ASSESSMENT RATES)**

Summary: This public hearing and discussion follow the June 12th Board approval of the Fiscal Year 2014-2015 Budget and Assessment Report which includes 1) staff's recommendation to maintain the existing district-wide "minimum benefit assessment rate" (MBAR) at \$7.74, generating \$8,687,391 in estimated benefit assessment revenue for FY 2014-2015, and 2) maintaining the existing \$0.30 per parcel black fly assessment rate, generating \$91,877 of the estimated benefit assessment revenue within the black fly assessment zone.

*The Board of Trustees regularly conducts a yearly hearing regarding adoption of its annual general benefit assessment rate. This year, the Board of Trustees intends to consider adoption of **Resolution 2014-11**, regarding maintaining the district-wide "minimum benefit assessment rate" (MBAR) at \$7.74 and black fly assessment rate at \$0.30 in order to secure operational funding for fiscal year 2014-2015.*

9.1 Secretary-Treasurer Williams declared the public hearing open.

9.2 Presentation of 2014-2015 Engineer's Report by SCI Consulting Group. (**EXHIBIT C**)

Susan Barnes of SCI Consulting Group gave a brief report and highlighted that the assessment rates for FY 14/15 will remain unchanged and upon approval of Resolution 2014-11, will submit the levies to the County for placement on the 2014-2015 property tax bills.

9.3. Public Comments - NONE

9.4 Secretary Treasurer Williams declared the public hearing closed.

9.5 Discussion and consideration of **Resolution 2014-11**, "A Resolution of the Greater Los Angeles County Vector Control District Board of Trustees Determining the Rate of the Assessment for the Fiscal Year 2014-2015 in Connection with Vector Surveillance and Control Projects of Common Benefit to the Greater Los Angeles County Vector Control District as a whole and of benefit to Zone A." (**EXHIBIT D**)

Adoption of this Resolution formalizes acceptance of the District's minimum benefit assessment rate (MBAR) contained or modified within Resolution 2014-11 to be made effective for fiscal year 2014-2015 and placed on the County Assessor's tax roll for

collection effective July 2014. The justification and support for adopting the MBAR is contained in the District's "Fiscal Year 2014-2015 Budget" and Assessment Report.

- 9.6 Adoption of **Resolution 2014-11**, "A Resolution of the Greater Los Angeles County Vector Control District Board of Trustees Determining the Rate of the Assessment for the Fiscal Year 2014-2015 in Connection with Vector Surveillance and Control Projects of Common Benefit to the Greater Los Angeles County Vector Control District as a whole and of benefit to Zone A."
VOTE REQUIRED

Trustee Baca Del Rio made a motion to approve the Resolution 2014-11. Trustee Newcomer seconded the motion. The motion passed unanimously.

10. **CONSIDERATION OF RESOLUTION 2014-12, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT IN CONNECTION WITH THE COLLECTION OF AD VALOREM TAXES NECESSARY TO OPERATE THE DISTRICT FOR FISCAL YEAR 2014-2015."**
(EXHIBIT E) VOTE REQUIRED

Trustee Newcomer made a motion to approve the Resolution 2014-12. Trustee Flowers seconded the motion. The motion passed unanimously.

11. COMMITTEE REPORTS

11.1 Policy Committee

S. Appleton, Chair

- Consider and approve District **Pepper Spray Use Policy (EXHIBIT F)**
VOTE REQUIRED

Trustee Appleton reported that the Committee met to discuss General Manager Truc Dever's recommendation to consider and adopt the enclosed Pepper Spray Use Policy. The Committee unanimously supported the policy and training plan to include scenarios for safe and effective use of pepper spray in self-defense only. After a brief discussion on training protocols and potential resources, Truc noted that staff will develop a thorough training plan to incorporate concerns noted and will contact Rio Hondo Police Academy to determine the availability of certified trainers and/or training resources.

Trustee Croft made a motion to approve the Pepper Spray Use Policy. Trustee Campbell seconded the motion. The motion passed unanimously.

12. STAFF PROGRAM REPORTS: JUNE 2014

12.1 Manager's Report

T. Dever, General Manager

Truc discussed a third potential annexation which may become necessary to correct an anomaly identified by LAFCO relating to a portion of Gardena. According to LAFCO, this area of the city currently belongs in the jurisdiction of the Los Angeles West Vector & Vector-borne Disease Control District (LAWVCD). In order to provide consistent and continuous service to all residents of the City of Gardena, the two districts will discuss options for a reorganization. LAWVCD became aware of this discrepancy in the 1990s but the issue was not corrected at the time. LAWVCD is willing to pay the filing fees for the annexation/ reorganization.

12.2 Scientific-Technical: *(Staff Report A)*

S. Kluh, Sci.-Tech Services Dir.

Susanne noted that 11 WNV samples have tested positive this year; however, activity is still lower than the same time period in prior years. A high percentage of wild birds had natural immunity to WNV this year which is likely contributing to this lower activity level.

12.3 Operations: *(Staff Report B)*

M. Daniel, Operations Dir.

Mark referred to his report and offered to answer questions.

12.4 Community Affairs: (*Staff Report C*) K. Middleton, Comm. Affairs Dir.
Kelly reported that the Department was busy last month due to increased media attention resulting from seasonal WNV activity. NPR is interested in running a story on the impact of summertime on District activities and Levy arranged a very nice news story related to chikungunya and the Asian tiger mosquitoes which ran on NBC4. ReportMosquitoes.org and ReportMosquitoes.com domain names have been purchased, making it easier for residents to find the District and report problems directly.

Trustee Williams thanked staff for attending the recent Town Hall Meeting in Carson. Trustee Barry also thanked staff for an interesting and concise presentation to his city council.

12.5 Fiscal: (*Staff Report D*) C. Weeks, Finance Director
Carolyn had nothing to add to her report.

12.6 Human Resources: (*Staff Report E*) R. Thomas, Human Resources Dir.
Rakesha referred to her report and offered to answer any questions.

12.7 Legal Counsel Report Q. Barrow, Legal Counsel
Legal Counsel had nothing further to report.

13. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

NONE

14. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, August 14, 2014. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

The meeting adjourned at 7:36 p.m.