

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
MINUTES NO. 2014-06**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, June 12, 2014, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Sally Flowers, (*City of Artesia*)  
Ali Saleh, (*City of Bell*)  
Ray T. Smith, (*City of Bellflower*)  
Pedro Aceituno, President (*City of Bell Gardens*)  
Dr. Jeff Wassem, (*City of Burbank*)  
Harold Williams, Sec.-Treasurer (*City of Carson*)  
Mark Bollman, (*City of Cerritos*)  
Tina Baca Del Rio, (*City of Commerce*)  
Steve Tye, Vice Pres. (*City of Diamond Bar*)  
Armine Perian, (*City of Glendale*)  
Elba Guerrero, (*City of Huntington Park*)  
Jim Remington, (*City of La Habra Heights*)  
Steve Croft, (*City of Lakewood*)  
Pauline Deal, (*City of La Mirada*)  
Steve Appleton, (*City of Los Angeles*)  
Salvador Alatorre, (*City of Lynwood*)  
Eddie De La Riva (*City of Maywood*)  
Christina Cortez (*City of Montebello*)  
Cheri Kelley, (*City of Norwalk*)  
Tom Hansen, (*City of Paramount*)  
Bob Archuleta, (*City of Pico Rivera*)  
Nina Herrera, (*City of San Fernando*)  
Clifton Jenkins, (*San Marino*)  
Michael Madrigal, (*City of Santa Fe Springs*)  
Dr. Hazel Wallace, (*City of Signal Hill*)  
Maria Davila, (*City of South Gate*)

**TRUSTEES ABSENT**

Josue Barrios, (*City of Cudahy*)  
Roger C. Brossmer, (*City of Downey*)  
Barry Bruce, (*City of Hawaiian Gardens*)  
Robert Campbell, (*City of Long Beach*)  
Hector Delgado, (*City of South El Monte*)  
Owen Newcomer, (*City of Whittier*)  
Vacant, (*County of Los Angeles*)

**TRUSTEES ABSENT (EXCUSED)**

Rachel C. Johnson, (*City of Gardena*)  
Robert Newman, (*City of Santa Clarita*)

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, *Director of Operations*  
Paul O'Connor, *Vector Ecologist*  
Rakesha Thomas, *Director of Human Resources*  
Carolyn Weeks, *Director of Finance*  
Kelly Middleton, *Director of Community Affairs*  
Luke De Nitto, *Maintenance Supervisor*  
Quinn M. Barrow, *Legal Counsel*

1. **CALL TO ORDER**  
President Aceituno called the meeting to order at 7:00 p.m.
2. **QUORUM (ROLL) CALL**  
Following roll call, it was recorded that 26 Trustees were present and 7 were absent.
3. **INVOCATION**  
Bob Archuleta gave the invocation.
4. **PLEDGE OF ALLEGIANCE**  
Kamari Thomas, visiting daughter of Human Resources Director, Rakesha Thomas.
5. **CORRESPONDENCE**  
Trustee Williams reported on two correspondences:
  1. LAFCO sent a letter that Jerry Gladback won and will serve until 2018
  2. Lance, Soll, & Lunghard, LLP has notified the Board that they have been engaged to conduct the upcoming District audit.
6. **INTRODUCTIONS**  
Trustee Saleh introduced his son Mohamad who was visiting the District. Maria Davila introduced Brian Cook, South Gate Assistant to the City Manager & Finance Director.

Truc Dever introduced Paul O'Connor, Vector Ecologist at the Sylmar office filling in for Susanne Klueh.

**7. PUBLIC COMMENT**  
NONE

**8. CONSENT AGENDA (8.1-8.4)**

8.1 Consideration of **Minutes 2014-05** of the regular Board Meeting held on May 8, 2014. (**EXHIBIT A**)

8.2 Consideration of **Resolution 2014-09** Authorizing Payment of Attached Requisition Schedule for May 1, 2014 through May 31, 2014 (**EXHIBIT B**)

8.3 Consideration of two (2) Joint Tax Sharing Resolutions from the Sanitation District of Los Angeles County (Annexation Nos. *SCV-1073 and 1075*). Each requests GLACVCD to allocate 0.00057% of its current 0.0322% share of property tax resulting in a net share of 0.0316% to support services to the areas being annexed to the County Sanitation District. (**EXHIBIT C**)

*Analysis: The applicant requested annexation of properties into the above County Sanitation District Number in order to receive off-site disposal of sewage. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.*

8.4 Application for Out-of-Agency Service Agreement for the La Crescenta-Montrose area. (**EXHIBIT D**)

Recommended action: Direct staff to file the application and authorize the payment of \$2500 for the LAFCO processing fee (\$2000 for the application plus \$500 for a Sphere of Influence Amendment).

**Trustee Croft made a motion to approve the consent agenda. Trustee Guerrero seconded the motion. The motion passed unanimously.**

**9. COMMITTEE REPORTS**

9.1 Personnel Committee

R. Campbell, Chair

9.1.a. Report on Committee meeting to discuss General Manager's six month evaluation

9.1.b. **Closed Session**

*Pursuant to Government Code § 54957, the Board of Trustees will hold a closed session to evaluate the General Manager's performance.*

*Designated representative attending the Closed Session: Legal Counsel*

Legal Counsel Quinn Barrow reported that the Personnel Committee met to discuss the six month review of the General Manager. Following closed session, Mr. Barrow requested a motion to receive and file the evaluation.

**Trustee Croft made a motion to Receive and File the General Manager’s six month evaluation. The motion was seconded by Trustee Wallace and approved unanimously.**

9.2 Budget & Finance Committee

H. Williams, Chair

- The Committee has reviewed staff’s proposed FY 2014-2015 budget and is prepared to report its findings to the Board and make recommendations to the Board to approve and accept the FY 2014-2015 Budget (***EXHIBIT E, refer to budget attachment. VOTE REQUIRED***)

Trustee Williams reported that the Committee was very pleased with the balanced budget submitted by the General Manager requiring no increase to the annual benefit assessment. Trustee Williams requested the Board approve the FY 2014-2015 as presented.

Truc Dever thanked the Committee and in particular Trustees Williams, Kelly, and Newcomer for their attendance in several meetings held to discuss the proposed budget. Truc also thanked staff for their significant efforts to compile a detailed and forward-thinking performance based budget. Truc reviewed the prior year’s accomplishments and reported that the District will realize an approximate \$635,000 savings. Truc summarized the proposed \$10,361,678 budget for FY 2014-2015 which will not require a change to the \$7.74 single family parcel assessment and discussed upcoming challenges the District will need to address in the coming years.

Trustee Wassem asked about the need for replacement vehicles for the District’s aging fleet. The Policy Committee will be addressing this need in the near future. Trustee Archuleta would like to see increased outreach to cities in the coming year. Truc noted that these concerns are addressed in the District’s proposed activities for the coming year.

**Trustee Williams made a motion to approve the FY 2014/2015 Budget. The motion was seconded by Trustee Davila. The motion passed unanimously.**

**10. STAFF PROGRAM REPORTS: MAY 2014**

10.1 Manager’s Report T. Dever, General Manager

Truc thanked the Board for their support of the Budget and staff for their diligence.

10.2 Scientific-Technical: (Staff Report A) S. Kluh, Sci.-Tech Services Dir.

Paul O’Conner reported that West Nile virus activity is within normal limits for this time of year. One positive mosquito sample from Sherman Oaks and two dead birds from Long Beach.

10.3 Operations: (Staff Report B) M. Daniel, Operations Dir.

Mark Daniel offered to answer questions. Trustee Williams thanked Mark and Kevin Vargas for his recent presentation to the City and County Engineers Association. Mark offered similar presentations to other groups.

Trustee Wallace thanked staff for attending a recent Signal Hill City Council Meeting.

10.4 Community Affairs: (Staff Report C) K. Middleton, Comm. Affairs Dir.

Kelly Middleton reviewed efforts with local legislators regarding AB 896 as well as local efforts to reach area seniors. The department is working on a joint project with other vector control agencies to produce an 8-page newspaper supplement. Education Coordinators have finished up the school year and reached 209 schools and over 6,600 students during the 2013 school year. Donation packets were made available for

Education Foundation members interested in soliciting donations for the VecMobile program.  
Trustee Williams and Trustee Flowers offered to assist with fundraising efforts for the Foundation.

10.5 Fiscal: (*Staff Report D*)

C. Weeks, Finance Director

Carolyn referred to her report and offered to answer questions. In response to Trustee Flowers question, Carolyn noted that the auditors were at the District during the week.

10.6 Human Resources: (*Staff Report E*)

R. Thomas, Human Resources Dir.

Rakesha noted that she had the opportunity to shadow Andy and LeShawn on the VecMobile and congratulated the department on the fantastic program.

10.7 Legal Counsel Report

Q. Barrow, Legal Counsel

No Report

11. **OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

NONE

12. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, July 10, 2014. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

**The meeting adjourned at 7:45 p.m.**