

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
MINUTES NO. 2014-01**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, January 9, 2014, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Sally Flowers, *(City of Artesia)*  
Ali Saleh, *(City of Bell)*  
Ray T. Smith, *(City of Bellflower)*  
Pedro Aceituno, Vice Pres. *(City of Bell Gardens)*  
Dr. Jeff Wassem, President *(City of Burbank)*  
Harold Williams, *(City of Carson)*  
Mark Bollman, *(City of Cerritos)*  
Tina Baca Del Rio, *(City of Commerce)*  
Josue Barrios, *(City of Cudahy)*  
Steve Tye, Sec.-Treasurer *(City of Diamond Bar)*  
Roger C. Brossmer, *(City of Downey)*  
Hector Delgado, *(City of South El Monte)*  
Rachel C. Johnson, *(City of Gardena)*  
Barry Bruce, *(City of Hawaiian Gardens)*  
Jim Remington, *(City of La Habra Heights)*  
Steve Croft, *(City of Lakewood)*  
Pauline Deal, *(City of La Mirada)*  
Robert Campbell, *(City of Long Beach)*  
Steve Appleton, *(City of Los Angeles)*  
Jim Morton, *(City of Lynwood)*  
Christina Cortez *(City of Montebello)*  
Cheri Kelley, *(City of Norwalk)*  
Tom Hansen, *(City of Paramount)*  
Gustavo Camacho, *(City of Pico Rivera)*  
Nina Herrera, *(City of San Fernando)*  
Clifton Jenkins, *(City of San Marino)*  
Michael Madrigal, *(City of Santa Fe Springs)*  
Dr. Hazel Wallace, *(City of Signal Hill)*  
Maria Davila, *(City of South Gate)*  
Vasken Yardemian, *(County of Los Angeles)*

**TRUSTEES ABSENT**

Armine Perian, *(City of Glendale)*  
Elba Guerrero, *(City of Huntington Park)*  
Robert Newman, *(City of Santa Clarita)*  
Owen Newcomer, *(City of Whittier)*  
Edward Varela *(City of Maywood)*

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, *Director of Operations*  
Susanne Klueh, *Director of Scientific-Tech. Services*  
Levy Sun, *Public Information Officer*  
Carolyn Weeks, *Director of Finance*  
Luke De Nitto, *Maintenance Supervisor*  
Quinn M. Barrow, *Legal Counsel*

**1. CALL TO ORDER**

President Wassem called the meeting to order at 7:00 p.m.

**2. QUORUM (ROLL) CALL**

Following roll call, it was recorded that 30 Trustees were present and five were absent.

**3. INVOCATION**

Secretary-Treasurer Steve Tye gave the invocation.

**4. PLEDGE OF ALLEGIANCE**

Trustee Campbell led the Pledge of Allegiance.

**5. CORRESPONDENCE**

NONE

**6. INTRODUCTIONS**

NONE

**7. PUBLIC COMMENT**

NONE

**8. RECOGNITION OF TRUSTEE REAPPOINTMENTS**

Trustee reappointments include:

<u>Trustee</u>	<u>Term</u>
Tina Baca del Rio, City of Commerce	4 years
Roger Brossmer, City of Downey	2 years
Rachel C. Johnson, City of Gardena	2 years
Steve Croft, City of Lakewood	2 years
Pauline Deal, City of La Mirada	2 years
Robert Campbell, City of Long Beach	4 years
Christina Cortez, City of Montebello	2 years
Hector Delgado, City of South El Monte	2 years

**9. RECOGNITION OF NEW TRUSTEES**

New Trustees appointed include:

<u>Trustee</u>	<u>Term</u>
Ali Saleh, City of Bell	4 years
Vasken Yardemian, County of Los Angeles	2 years
Clifton Jenkins, City of San Marino	2 years

New trustees introduced themselves to the Board and GLACVCD staff.

**10. ELECTION OF DISTRICT SECRETARY-TREASURER FOR CALENDAR YEAR 2014**

*Board policy of February 14, 1957, page 137 of Minute Book No. 1 and July 13, 1967, page 13 of Minute Book No. 3, provides for the election of officers on a rotational (succession) basis and nomination of a minimum of two candidates for the Office of Secretary-Treasurer by the Nominating Committee composed of Past Presidents.*

Trustee Campbell reported that the Nominating Committee nominated Trustee Bollman and Trustee Williams to be considered for the Office of Secretary-Treasurer. Trustee Campbell asked the Board for additional nominations. None were given and the nomination process closed. Trustee Campbell asked Trustee Bollman and Trustee Williams to provide a short bio about themselves and discuss their qualifications for the Office of Secretary-Treasurer.

Both Trustees introduced themselves and presented their qualifications. Both candidates then excused themselves from the boardroom. Legal counsel Quinn Barrow notified the Board that effective January 1, 2014, all public agencies are required to have a recorded record of all voting.

The floor opened for any Trustee to discuss the nominations, and then the Board proceeded to vote.

**Truc Dever called on each Trustee for their vote. Following the roll call vote, it was determined that Trustee Williams was elected to the Office of Secretary-Treasurer with twenty-six votes. Trustee Bollman received one vote.**

11. **INSTALLATION OF BOARD PRESIDENT PEDRO ACEITUNO FOR CALENDAR YEAR 2014.**
12. **INSTALLATION OF VICE PRESIDENT STEVE TYE AND NEWLY ELECTED SECRETARY-TREASURER FOR CALENDAR YEAR 2014.**
13. **CONSENT AGENDA (13.1-13.6)  
(VOTE REQUIRED)**
  - 13.1 Consideration of **Minutes 2013-12** of regular Board Meeting held on December 12, 2013. (**EXHIBIT A**)
  - 13.2 Consideration of **Resolution 2014-01** Authorizing Payment of Attached Requisition Schedule for December 1, 2013 through December 31, 2013. (**EXHIBIT B**)
  - 13.3 Consideration of FY 13/14 Budget adjustment request to fund attendance of two (2) additional Trustees at the MVCAC 2014 Annual Conference in San Diego, CA on February 18 through 21, 2014. (**EXHIBIT C**)

*Summary: At the December 12, 2013 Board meeting, it was determined that more than the budgeted number of Trustees were interested in attending the MVCAC annual conference. Staff was directed to register all of the interested Trustees for the conference and the attached memo outlines the additional costs and necessary budget account adjustments.*
  - 13.4 Consideration of FY 13/14 Budget adjustment request to fund the purchase of a plow for the Operations Department in Sylmar. (**EXHIBIT D**)

*Summary: The attached memo describes the purpose for the plow in the Sylmar branch and the necessary budget account adjustments.*
  - 13.5 Consideration of **Resolution 2014-02** Authorizing Investment of Moneys in the Local Agency Investment Fund. (**EXHIBIT E & E-1**)

*Summary: This resolution differs from the previous one in that the “District Manager” position title has been updated to “General Manager” and the “Human Resources Director” position title has been updated to “Director of Human Resources” to be consistent with other indicated titles. Exhibit E-1 is a copy of the original resolution (2007-17) passed in October 2007.*
  - 13.6 Consideration of District’s FY 13/14 Goals Status Report for the second quarter. (**EXHIBIT F**)

*Summary: Upon adoption of the District’s FY 13/14 Budget, the Board of Trustees requested a quarterly update on the status of departmental goals enumerated in the budget document.*

**Trustee Croft made a motion to approve the consent agenda. Trustee Deal seconded the motion. The motion passed unanimously.**

**14. DISCUSSION OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS AND INTEREST FOR 2014**

President Aceituno reminded the Trustees to provide their committee assignment preferences to Truc Dever before the next Board meeting.

**15. CONSIDERATION AND VOTE FOR SPECIAL DISTRICT LAFCO ALTERNATE REPRESENTATIVE FOR TERM EXPIRING MAY 2014 (EXHIBIT G)**

*Summary: The Board should vote for one candidate on the ballot for Special District LAFCO Alternate Representative for the term expiring May 2014. The candidate receiving the highest number of votes will be declared the special district alternate representative to LAFCO. In the event of a tie, a new election will be held with only the two candidates who constituted a tie on the ballot. Ballots must be returned by 5:00pm on January 31, 2014.*

**Trustee Flowers made a motion to vote for Trustee Williams as Special District LAFCO Alternate Representative. Trustee Croft seconded the motion. The motion passed unanimously with Trustee Williams abstaining.**

**16. STAFF PROGRAM REPORTS: DECEMBER 2013**

16.1 Manager's Report Truc Dever, General Manager

Truc Dever welcomed the new Trustees and reminded them to submit their paperwork, including W-9 forms. Truc asked Trustee Yardemian to stay after the meeting to perform the Oath of Office. Truc also reminded the Board about former General Manager Ken Bayless' retirement party to be held tomorrow.

16.2 Scientific-Technical: (Staff Report A) S. Kluh, Sci.-Tech Services Dir.

Trustee Wasseem inquired about the status of the disease risk assessment model.

Susanne Kluh reported that testing was not conducted in December; therefore, the risk assessment could not be calculated. The cutbacks in testing are a result of reduced funding from NIH. Susanne reported testing and the risk assessment calculations will resume in May.

16.3 Operations: (Staff Report B) M. Daniel, Operations Dir.

Mark Daniel introduced Rudy Serrano, the District's new Database Analyst.

16.4 Community Affairs: (Staff Report C) L. Sun, Public Info. Officer

Levy Sun reported that the department has been updating its communication strategy and has scheduled multiple community speaking engagements throughout the District.

16.5 Fiscal: (Staff Report D) C. Weeks, Finance Director

Trustee Brossmer requested clarification about projected and actual revenues. Carolyn Weeks clarified the projection process and reported that projected numbers were based on past performances.

Trustee Saleh arrived to the meeting at this time and President Aceituno gave Trustee Saleh an opportunity to introduce himself as the new representative from the City of Bell.

Legal Counsel Quinn Barrow reported that the District was served as a real party of interest in a fifth redevelopment dissolution case, this time from Pico Rivera. Quinn reported that the city's attention is not directed at the District, but is directed at the Los Angeles County Fire Department and the County of Los Angeles.

Quinn also reported that the successor agency for Bell Gardens settled its case and the District received a proposed judgment. The case involved the validity of bonds; there are no direct financial impacts on the District.

President Aceituno thanked the District staff and directors for their work.

**17. OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

**18. ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, February 13, 2014. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

**The meeting adjourned at 7:45 p.m.**