

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2013-12**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, December 12, 2013, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, *(City of Artesia)*
Danny Harber, *(City of Bell)*
Ray T. Smith, *(City of Bellflower)*
Pedro Aceituno, Vice Pres. *(City of Bell Gardens)*
Dr. Jeff Wassem, President *(City of Burbank)*
Harold Williams, *(City of Carson)*
Mark Bollman, *(City of Cerritos)*
Tina Baca Del Rio, *(City of Commerce)*
Josue Barrios, *(City of Cudahy)*
Steve Tye, Sec.-Treasurer *(City of Diamond Bar)*
Roger C. Brossmer, *(City of Downey)*
Hector Delgado, *(City of South El Monte)*
Rachel C. Johnson, *(City of Gardena)*
Barry Bruce, *(City of Hawaiian Gardens)*
Elba Guerrero, *(City of Huntington Park)*
Jim Remington, *(City of La Habra Heights)*
Steve Croft, *(City of Lakewood)*
Pauline Deal, *(City of La Mirada)*
Robert Campbell, *(City of Long Beach)*
Jim Morton, *(City of Lynwood)*
Edward Varela, *(City of Maywood)*
Christina Cortez *(City of Montebello)*
Cheri Kelley, *(City of Norwalk)*
Tom Hansen, *(City of Paramount)*
Michael Madrigal, *(City of Santa Fe Springs)*
Dr. Hazel Wallace, *(City of Signal Hill)*
Maria Davila, *(City of South Gate)*
Owen Newcomer, *(City of Whittier)*

TRUSTEES ABSENT

Armine Perian, *(City of Glendale)*
Vacant, *(County of Los Angeles)*
Edward Varela *(Maywood)*
Gustavo Camacho, *(City of Pico Rivera)*
Nina Herrera, *(City of San Fernando)*
Clifton Jenkins, *(City of San Marino)*

TRUSTEES ABSENT (EXCUSED)

Robert Newman, *(City of Santa Clarita)*
Steve Appleton, *(City of Los Angeles)*

OTHERS PRESENT

Kenneth L. Bayless, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Tech. Services*
Truc Dever, *Director of Community Affairs*
Levy Sun, *Public Information Officer*
Carolyn Weeks, *Director of Finance*
Luke De Nitto, *Maintenance Supervisor*
Quinn M. Barrow, *Legal Counsel*

1. CALL TO ORDER

President Wassem called the meeting to order at 7:05 p.m.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 27 Trustees were present and eight were absent.

3. INVOCATION

Trustee Campbell gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Newcomer led the Pledge of Allegiance.

5. CORRESPONDENCE

Vice President Steve Tye noted letters from two Special District LAFCO Alternate Representative candidates addressed to the District. The bios for these candidates will be available in the January 2014 Board of Trustees packet.

6. INTRODUCTIONS

NONE

7. PUBLIC COMMENT

NONE

**8. CONSENT AGENDA (8.1-8.4)
(VOTE REQUIRED)**

8.1 Consideration of **Minutes 2013-11** of regular Board Meeting held on November 14, 2013. (**EXHIBIT A**)

8.2 Consideration of **Resolution 2013-16** Authorizing Payment of Attached Requisition Schedule for November 1, 2013 through November 30, 2013. (**EXHIBIT B**)

8.3 Consideration of two (2) Joint Tax Sharing Resolutions from the Sanitation District of Los Angeles County (Annexation Nos. *SCV-1069 and 1070*). *SCV-1069* requests GLACVCD to allocate 0.0009% of its current 0.05% share of property tax resulting in a net share of 0.049% to support services to an area being annexed to the County Sanitation District. *SCV-1070* requests GLACVCD to allocate 0.00058% of its current 0.032% share of property tax resulting in a net share of 0.032%. (**EXHIBIT C**)

8.4 Consideration of Joint Tax Transfer resolution between the Greater Los Angeles County Vector Control District, City of Santa Clarita, Los Angeles County, and affected taxing entities for Annexation No. 2013-03. (**EXHIBIT D**)

Analysis: The City of Santa Clarita filed for a boundary change for Annexation No. 2013-03 which has resulted in an exchange of property tax revenue between the affected agencies. The listed ratios of the annual property tax growth for indicated Tax Rate Areas shall be transferred to the Greater Los Angeles County Vector Control District as a result of annexation to the District.

Trustee Smith made a motion to approve the consent agenda. Trustee Morton seconded the motion. The motion passed unanimously.

9. CONSIDERATION OF NEW GENERAL MANAGER CONTRACT INCLUDING COMPENSATION AND BENEFITS (EXHIBIT E)

Summary: The Ad Hoc GM Selection Committee conducted its search for a new General Manager and interviewed three prospective candidates. A recommendation was made to the Board at last month's meeting during closed session and the Board selected Truc Dever as the new General Manager pending contract negotiations. Exhibit D is the proposed contract with the terms of employment, including a salary of \$155,000 per year and benefits. The proposed contract for the General Manager will now be considered by the Board during open session.

Legal Counsel Quinn Barrow summarized the details of the new General Manager contract.

Trustee Newcomer made a motion to approve the new General Manager contract including compensation and benefits. Trustee Kelley seconded the motion. The motion passed unanimously.

10. CONSIDERATION OF 2 TRUSTEES TO ATTEND THE 80TH ANNUAL AMERICAN MOSQUITO CONTROL ASSOCIATION (AMCA) CONFERENCE IN SEATTLE, WASHINGTON FEBRUARY 2 THROUGH FEBRUARY 6, 2014. (EXHIBIT F)

Truc asked if there were two Trustees interested in attending the AMCA conference. Trustees Guerrero, Smith, Madrigal and Barrios expressed interest in attending. Ken asked the interested Trustees to check their schedules and confirm availability. He explained the choice of the two trustees would depend on various factors, including past attendance at other conferences.

11. CONSIDERATION OF 2 TRUSTEES TO ATTEND THE MVCAC 2014 ANNUAL CONFERENCE IN SAN DIEGO, CA ON FEBRUARY 18 THROUGH FEBRUARY 21, 2014. (EXHIBIT G)

Trustees Williams, Bollman, Wallace and Davila showed interest in attending the MVCAC conference.

Trustee Remington suggested using public transportation to reduce costs of Trustees traveling to this conference.

Ken explained that the budget allotted funds to send two Trustees to each conference but was supportive of the Trustees' interest in learning more about developments in vector control. He encouraged a motion be made to increase the Board of Trustees budget.

Legal Counsel Quinn Barrow advised that a budgetary item be placed on January's Board of Trustees agenda. Staff agreed to follow up on this matter.

12. COMMITTEE REPORTS

12.1 Budget & Finance Committee S.Tye, Chairperson

- Discussion and consideration of committee recommendations for allocation of surplus District funds from FY 12/13 Budget.

Vice President Tye summarized that the committee meeting was held to determine what the District should do with the savings incurred from the previous fiscal year.

Ken explained that due to increased revenue and decreased expenditures, there was \$930,696 in savings. The committee proposed that the savings would go towards increasing several District reserves. Funds would also be contributed to the Mosquito Research Foundation.

Trustee Campbell made a motion to approve the committee's proposal to distribute FY 12/13 Budget savings into several District reserves. Trustee Guerrero seconded the motion. The motion passed unanimously.

13. STAFF PROGRAM REPORTS: NOVEMBER 2013

13.1 Manager's Report

Kenneth L. Bayless, General Manager

- Presentation of Employee Service Award to Maintenance Mechanic Tom Griep.

Ken opened the floor to questions regarding his management report.

Trustee Campbell praised the District staff and Ken for their work with the City of Carson.

Facilities & Maintenance Supervisor Luke DeNitto introduced members of his staff: Tom Deacon with his wife Ramona Deacon; and Tom Griep with his wife Joann. Luke then presented the Employee Service Award to Maintenance Mechanic Tom Griep.

Ken thanked Tom Griep for his work and dedication to the District.

Tom Griep thanked the Board and District staff for the award. Tom described the renovation of the pond located at the Santa Fe Springs office. Tom expressed his continued dedication to the District and looks forward to more projects.

Trustee Baca Del Rio thanked Tom for his contributions. She also thanked Ken for his service.

Vice President Tye along with Trustees Morton, Bruce, Newcomer, Kelley, Madrigal, Williams and Flowers thanked Ken for his service.

13.2 Scientific-Technical: (Staff Report A)

S. Klueh, Sci.-Tech Services Dir.

Susanne reported lower mosquito counts due to cooler weather. She opened the floor to any questions.

Susanne thanked the Board for the opportunity to work with Ken.

13.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark thanked Ken for his leadership and service. He also thanked the Board of Trustees for their support and praised their decision to select Truc Dever as the new General Manager. He opened the floor to any questions.

13.4 Community Affairs: (Staff Report C)

T. Dever, Community Affairs Dir.

Truc thanked the Board of Trustees for their support and thanked Ken for his leadership. She reported that the department is updating its communications strategy – spearheaded by Public Information Officer Levy Sun.

13.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn informed the Board that the California Special Districts Association is offering free sexual harassment and ethics training in the months of January and February.

13.6 Legal Counsel Report (Staff Report E)

Q. Barrow, Legal Counsel

Legal Counsel Quinn reported on redevelopment lawsuits that have named the District as a party of interest. Quinn will report on the lawsuits with further details in the future.

Quinn thanked and praised Ken for his service at the District.

14. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

15. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, January 9, 2014. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

The meeting adjourned at 8:05 p.m.