

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2013-08**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, August 8, 2013, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, *(City of Artesia)*
Danny Harber, *(City of Bell)*
Ray T. Smith, *(City of Bellflower)*
Pedro Aceituno, Vice Pres. *(City of Bell Gardens)*
Dr. Jeff Wassem, President *(City of Burbank)*
Harold Williams, *(City of Carson)*
Mark Bollman, *(City of Cerritos)*
Tina Baca Del Rio, *(City of Commerce)*
Josue Barrios, *(City of Cudahy)*
Steve Tye, Sec.-Treasurer *(City of Diamond Bar)*
Roger C. Brossmer, *(City of Downey)*
Rachel C. Johnson, *(City of Gardena)*
Barry Bruce, *(City of Hawaiian Gardens)*
Elba Guerrero, *(City of Huntington Park)*
Jim Remington, *(City of La Habra Heights)*
Pauline Deal, *(City of La Mirada)*
Steve Croft, *(City of Lakewood)*
Robert Campbell, *(City of Long Beach)*
Steve Appleton, *(City of Los Angeles)*
Jim Morton, *(City of Lynwood)*
Cheri Kelley, *(City of Norwalk)*
Tom Hansen, *(City of Paramount)*
Gustavo Camacho, *(City of Pico Rivera)*
Nina Herrera, *(City of San Fernando)*
Robert Newman, *(City of Santa Clarita)*
Michael Madrigal, *(City of Santa Fe Springs)*
Dr. Hazel Wallace, *(City of Signal Hill)*
Hector Delgado, *(City of South El Monte)*
Maria Davila, *(City of South Gate)*

TRUSTEES ABSENT

Armine Perian, *(City of Glendale)*
Vacant, *(County of Los Angeles)*
Edward Varela, *(City of Maywood)*
Christina Cortez *(City of Montebello)*
Vacant, *(City of San Marino)*
Owen Newcomer, *(City of Whittier)*

OTHERS PRESENT

Kenneth L. Bayless, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Kluh, *Director of Scientific-Tech. Services*
Truc Dever, *Director of Community Affairs*
Levy Sun, *Public Information Officer*
Robert Miller, *Director of Human Resources*
Carolyn Weeks, *Director of Finance*
Luke DeNitto, *Maintenance Supervisor*
Steven Flower, *Legal Counsel*

1. CALL TO ORDER

President Wassem called the meeting to order at 7:00 p.m.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 29 Trustees were present and six were absent.

3. INVOCATION

Secretary-Treasurer Steve Tye gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Mark Bollman led the Pledge of Allegiance.

5. CORRESPONDENCE

Ken Bayless summarized the correspondence from the City of Carson. He reported that letters addressed to each Trustee from the city were distributed with the Board packets. The letter asked the District to conduct a West Nile virus public education campaign and other outreach activities. Ken stated that in response to the letter, key District staff have met with Carson city officials to plan an outreach campaign. More details will be provided in the appropriate Managers' reports later in the meeting.

6. INTRODUCTIONS

NONE

7. PUBLIC COMMENT

NONE

8. CONSENT AGENDA (8.1-8.2)

8.1 Consideration of **Minutes 2013-07** of regular Board Meeting held on July 11, 2013. (*EXHIBIT A*)

8.2 Consideration of **Resolution 2013-11** Authorizing Payment of Attached Requisition Schedule for July 1, 2013 through July 31, 2013. (*EXHIBIT B*)

Trustee Morton made a motion to approve the consent agenda. Trustee Flowers seconded the motion. The motion passed unanimously with Vice President Pedro Aceituno abstaining.

9. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

In accordance with §54956.9(d) of the California Government Code, confer with legal counsel regarding existing litigation entitled:

- City of Carson, successor agency to the dissolved redevelopment agency of the City of Carson v. State of California Department of Finance; and real party in interest Greater Los Angeles County Vector Control District (*Superior Court of California, Sacramento Case No. 34-2013-80001527*)

Following the closed session, Legal Counsel Steven Flower reported that the board was briefed on pending litigation. There was no reportable action.

10. STAFF PROGRAM REPORTS: JULY 2013

10.1 Manager's Report

Kenneth L. Bayless, General Manager

Ken Bayless addressed the Board on Trustees' responsibilities to reduce confusion on expectations. Ken emphasized that each Trustee serves the entire District, rather than the Trustee's individual appointing authority. Ken reminded the Board that it is helpful to review these facts in case the Trustees receive questions about the role of the District's Board of Trustees.

Trustee Williams commented on his appointment as a Trustee from the lectern. He thanked the Board of Trustees and staff at the District for their support. Trustee Williams briefly recapped his interactions with the City of Carson's city council. He affirmed his dedication to the Board until the end of his term in 2016.

President Wassem thanked Trustee Williams and noted that more information would be provided in the Legal Counsel Report. He emphasized the need for improved understanding about Trustees' roles and obligations by cities and other appointing entities.

Secretary-Treasurer Steve Tye praised Trustee Williams' professional conduct as a Trustee.

Ken reported on the District receiving the 2013 Santa Fe Springs Beautification Award. Public Information Officer Levy Sun represented the District at the award ceremony and provided background on the award. The District was one of nine businesses awarded the beautification award for its professional, well-maintained building exterior. This marked the second time the District won the award.

Ken noted the pond renovation is still underway and will continue to improve. He praised the District's maintenance staff, particularly Tom Griep, for their hard work and progress.

Ken announced his intent to retire effective December 31, 2013. He encouraged the Board to look within the District to hire the next general manager. Ken recounted his experience and noted that the District has a management team and staff who are professional and talented. President Wassem explained that an ad-hoc committee would be created to select a new general manager. The committee would consist of Trustees from the Personnel Committee and existing Executive Board. President Wassem asked Trustee Campbell to chair the committee. Trustee Campbell accepted the honor of chairing the committee to select a new general manager.

Trustee Campbell made a motion to approve the formation of an ad-hoc committee to select a new general manager. Trustee Morton seconded the motion. The motion passed unanimously.

10.2 Scientific-Technical: (Staff Report A)

S. Klueh, Sci.-Tech Services Dir.

Susanne Klueh reported that 2013 is a very active year for West Nile virus transmission. Temperatures in the coastal areas have been 3 to 5 degrees higher than the five-year average. This contributed to the proliferation of WNV earlier in the season. The District covers 99 communities and cities with at least one trap site in each community. Currently, 62 of these 99 communities have confirmed WNV activity. Susanne reported that WNV activity is more widespread this year compared to 2012. To date in 2013, Susanne reported 14 human cases of WNV within the district's jurisdiction – nine persons exhibited symptoms and five persons were asymptomatic blood donors. She noted that activity was high in the South Bay and San Fernando Valley communities. The District continues to conduct disease surveillance and collect reported dead birds.

10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark Daniel reported that the District met with key staff in the City of Carson. Both parties discussed possible outreach activities to continue educating the public about WNV. Mark also recapped the recent door-to-door campaign in Carson. He expressed his appreciation for connecting with residents in-person. In addition to meeting with Carson staff and conducting the door-to-door campaign, Mark discussed plans to work with the Los Angeles County Sheriff's Department to conduct a green pool aerial inspection in Carson.

Mark provided an update on Harbor Lake and Wilmington Drain. In the Wilmington Drain area extensive work has been done with Prop O funding, and the District has been invited to a groundbreaking ceremony to mark the official opening of the project even though work has already commenced and substantial progress has been made. In Harbor Lake, recent vegetation removal has significantly reduced mosquito populations in the area.

Mark expanded further on the door-to-door activities, stating that resources, especially labor, have been pulled from other areas to conduct extra door-to-door campaigns. Mark confirmed the benefits to door-to-door activities, however acknowledges that other communities in the District require our attention as well.

President Wassem inquired if the selection of door-to-door locations were based on scientific data. Susanne confirmed that mosquito samples from traps and reported dead bird locations are the main factors in picking neighborhoods for door-to-door campaigns.

10.4 Community Affairs: (*Staff Report C*)

T. Dever, Community Affairs Dir.

Truc Dever emphasized the importance of outreach this season due to the Asian tiger mosquito infestation and widespread WNV activity. Truc praised Community Affairs department staff for their dedication and hard work. She reported that the first door-to-door in South Bay on July 31 targeted approximately 1,500 properties with the help of 15 staff members. The second door-to-door, conducted on August 7, targeted approximately 800 properties with the help of seven staff members. Truc pointed out that while the proportion of targeted properties to the total number of properties in Carson may seem minor, the media coverage yielded exposure to millions of Los Angeles County residents across 16 media outlets such as NBC, Telemundo, KABC, CBS, KTLA, and Sing Tao Newspaper.

Truc also addressed the City of Carson's resolution to have the District conduct outreach. She pointed out that there have already been outreach activities occurring in Carson, including Bug Bus visits, bus ads, PSA videos, material distribution and presentations. Truc also noted that Trustee Williams helped with outreach activities including distributing materials and providing presentation opportunities.

Trustee Delgado thanked Truc and the Community Affairs department for their participation in the City of South El Monte's community events.

President Wassem asked if the City of Carson has an all-call system. Truc responded that Carson officials have contemplated the system in the past. She is waiting to hear back on the status of the system's implementation. President Wassem also thanked Truc and Susanne for representing the District at their recent presentation to the City of Carson's city council meeting.

10.5 Fiscal: (*Staff Report D*)

C. Weeks, Finance Director

Carolyn Weeks referred to her report and had nothing further to add.

Ken Bayless announced that in preparation for the District's final audit, the entire Board of Trustees is in 100 percent compliance with AB 1234.

10.6 Human Resources: (*Staff Report E*)

R. Miller, Human Resources Dir.

Robert Miller reported that a recent DMV electronic pull had been completed. He had nothing further to add and made himself available for questions.

President Wassem asked if there was conditional worker's compensation coverage for Trustees. Robert responded that such coverage, depending on the Trustee's activities in relation to the District's operations, is possible. Robert will check the information and report back.

10.7 Legal Counsel Report (*Staff Report F*)

S. Flower, Legal Counsel

- Request to oppose legislation proposed by the City of Carson that, if enacted, would allow appointing authorities to remove appointees.

Legal Counsel Steven Flower reported that the City of Carson has not published specific language yet, but advises that such legislation would likely not include only the City of Carson and its appointed Trustee. Steven suggested that any such legislation would most likely encompass the entire Board of Trustees at the District, if not all similar districts. Steven recommended the Board oppose the legislation and authorize the General Manager to take necessary steps to represent the Board's opposition. Steven also reported that the City of Carson requested its city attorney to

investigate if there have been any Prop 218 or Prop 26 violations. There has been no further information on how the staff in the City of Carson will respond to that request.

Ken Bayless reported that assessments on residents of the City of Carson make up approximately 2% of the District's total revenue. Depending on the financial indicators such as land service coverage, Carson receives 0.9 percent to 2.1 percent of the District's total service load. Analyzing July 2013 hours dedicated by only the Operations department, Carson received 3.3 percent of total services that month. Ken noted that the District has provided more than the minimum level of services to the City of Carson.

Trustee Appleton requested language for the request that will require a motion.

Steven proposed the following language: **Request a motion to authorize the general manager to take such actions as he deems necessary to oppose any request by the City of Carson for the special legislation. Trustee Appleton made a motion to approve request. Trustee Davila seconded the motion. The motion passed unanimously.**

11. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

12. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, September 12, 2013. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

The meeting adjourned at 8:00 p.m.