

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
MINUTES NO. 2013-02**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, February 14, 2013, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Sally Flowers, (*City of Artesia*)  
Danny Harber, (*City of Bell*)  
Ray T. Smith, (*City of Bellflower*)  
Pedro Aceituno, Vice Pres. (*City of Bell Gardens*)  
Dr. Jeff Wassem, President (*City of Burbank*)  
Harold Williams, (*City of Carson*)  
Mark Bollman, (*City of Cerritos*)  
Roger C. Brossmer, (*City of Downey*)  
Barry Bruce, (*City of Hawaiian Gardens*)  
Jim Remington, (*City of La Habra Heights*)  
Pauline Deal, (*City of La Mirada*)  
Steve Croft, (*City of Lakewood*)  
Jim Morton, (*City of Lynwood*)  
Edward Varela, (*City of Maywood*)  
Christina Cortez, (*City of Montebello*)  
Cheri Kelley, (*City of Norwalk*)  
Tom Hansen, (*City of Paramount*)  
Gustavo Camacho, (*City of Pico Rivera*)  
Nina Herrera, (*City of San Fernando*)  
Robert Newman, (*City of Santa Clarita*)  
Michael Madrigal, (*City of Santa Fe Springs*)  
Dr. Hazel Wallace, (*City of Signal Hill*)  
Hector Delgado, (*City of South El Monte*)  
Maria Davila, (*City of South Gate*)  
Owen Newcomer (*City of Whittier*)

**TRUSTEES ABSENT**

Tina Baca Del Rio, (*City of Commerce*)  
Josue Barrios, (*City of Cudahy*)  
Steve Tye, Sec.-Treasurer (*City of Diamond Bar*)  
Rachel C. Johnson, (*City of Gardena*)  
Armine Perian, (*City of Glendale*)  
Elba Guerrero, (*City of Huntington Park*)  
Robert Campbell (*City of Long Beach*)  
Vacant, (*City of Los Angeles*)  
Dr. James Lawson, (*County of Los Angeles*)  
Jeff Groseth (*City of San Marino*)

**OTHERS PRESENT**

Kenneth L. Bayless, *General Manager*  
Mark Daniel, *Director of Operations*  
Susanne Kluh, *Director of Scientific-Tech. Services*  
Truc Dever, *Director of Community Affairs*  
Robert Miller, *Director of Human Resources*  
Carolyn Weeks, *Director of Finance*  
Luke DeNitto, *Maintenance Supervisor*  
Quinn Barrow, *Legal Counsel*

**1. CALL TO ORDER**

**President Wassem called the meeting to order at 7:00 p.m.**

**2. QUORUM (ROLL) CALL**

**Following roll call, it was recorded that 25 Trustees were present and 10 were absent.**

**3. INVOCATION**

Trustee Varela gave the invocation.

**4. PLEDGE OF ALLEGIANCE**

Trustee Bollman led the Pledge of Allegiance.

**5. CORRESPONDENCE**

NONE

**6. INTRODUCTIONS**

NONE

**7. PUBLIC COMMENT**

NONE

**8. CONSENT AGENDA (8.1-8.3)**

8.1 Consideration of **Minutes 2013-01** of regular Board Meeting held on January 10, 2013. (*EXHIBIT A*)

8.2 Consideration of **Resolution 2013-02** Authorizing Payment of Attached Requisition Schedule for January 1, 2013 through January 31, 2013 (*EXHIBIT B*)

8.3 Consideration of two (2) Joint Tax Sharing Resolutions from the County Sanitation Districts of Los Angeles County (Annexation No. *SCV-1036* and *SCV-1058*). *SCV-1036* requests GLACVCD to allocate 0.00058% of its current 0.0322% share of property tax resulting in a net share of 0.0316% to support services to an area being annexed to the County Sanitation District. *SCV-1058* requests GLACVCD to allocate 0.00058% of its current 0.0322% share of property tax resulting in a net share of 0.0316% to support services to an area being annexed to the County Sanitation District. (*EXHIBIT C*)

**Trustee Flowers made a motion to approve the Consent Agenda. Trustee Croft seconded the motion. The motion passed with two abstentions from Trustees Remington and Newman.**

**9. CONSIDERATION AND RATIFICATION OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS FOR CALENDAR YEAR 2013**

President Wassem asked the Board to ratify the structuring of standing committee assignments for calendar year 2013. Trustee Kelley pointed out that there was an error on the committee assignment list provided. The city attributed to Trustee Mark Bollman under the Audit Committee assignments was incorrect. Staff will correct the error on the final document. **Trustee Croft made the motion to ratify the committee assignments for 2013. Trustee Deal seconded the motion. The motion passed unanimously.**

**10. REMINDER TO TRUSTEES TO COMPLETE AND FILE ANNUAL CALIFORNIA FORM 700- STATEMENT OF ECONOMIC INTERESTS**

*Summary: Each year, Trustees are required to complete and file their annual "Statement of Economic Interest" otherwise known as the "conflict of interest" form. Monetary penalties (\$10/day) may be assessed for failing to file the form on or before the April 2, 2013 deadline.*

President Wassem encouraged Trustees to complete their annual Form 700 before the April deadline.

**11. COMMITTEE REPORTS**

11.1 Ad Hoc GASB 45 Committee

P. Aceituno, Chair

- Review and discussion of GASB 45 actuarial report and funding options. (*EXHIBIT D*)

Trustee Aceituno reported that the Ad Hoc committee met and will bring the GASB 45 funding recommendation to the Board for action and approval at the next Board meeting.

## 12. STAFF PROGRAM REPORTS: JANUARY 2013

### 12.1 Manager's Report

Kenneth L. Bayless, General Manager

Ken Bayless reported that staff conducted a Trustee Orientation and NPDES workshop and thanked the nine Trustees who attended the sessions for taking the time out of their busy schedules to participate and contribute to a good exchange of information.

Ken also reported that the MVCAC Legislative Day in Sacramento will be held on March 20. He encouraged participation by the Trustees and asked for four volunteers to attend the event. Participants would fly to Sacramento on March 19<sup>th</sup> and return in the evening on the 20<sup>th</sup>. Trustees Aceituno, Williams, Croft, and Davila all expressed interest in participating. Trustee Varela also expressed interest and said he would check his schedule to determine availability.

### 12.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Dir.

Susanne Kluh thanked the Board for allowing her and staff to attend the MVCAC conference. She reported that staff participated in a successful symposium on Asian tiger mosquitoes. She also reported that Los Angeles County completed its human case counts of West Nile virus for 2012. There were a total of 173 reported human cases in the County, 95 of which were within the District's jurisdiction.

### 12.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark Daniel wished the Trustees a happy Valentine's Day and had nothing further to add to his written report.

### 12.4 Community Affairs: (Staff Report C)

T. Dever, Community Affairs Dir.

Truc Dever played a voice message left by a school principal commending the BugBus staff for their good work during a recent school visit. She also announced that the District's Public Information Officer recently resigned and the vacancy would be posted shortly.

### 12.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn Weeks referred to her written report and had nothing further to add.

### 12.6 Human Resources: (Staff Report E)

R. Miller, Human Resources Dir.

Robert Miller reported that the District experienced only one lost time worker's compensation claim in 2012.

### 12.7 Legal Counsel Report

Q. Barrow, Legal Counsel

Legal Counsel Quinn Barrow had nothing further to report.

## 13. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

NONE

**14. ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, March 14, 2013. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

**The meeting adjourned at 7:20 p.m.**