

# **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT MINUTES NO. 2013-01**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, January 10, 2013, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

## **TRUSTEES PRESENT**

Sally Flowers, (*City of Artesia*)  
Danny Harber, (*City of Bell*)  
Ray T. Smith, (*City of Bellflower*)  
Pedro Aceituno, Sec.-Treas. (*City of Bell Gardens*)  
Dr. Jeff Wassem, Vice Pres. (*City of Burbank*)  
Harold Williams, (*City of Carson*)  
Mark Bollman, (*City of Cerritos*)  
Tina Baca Del Rio, (*City of Commerce*)  
Josue Barrios, (*City of Cudahy*)  
Steve Tye, (*City of Diamond Bar*)  
Roger C. Brossmer, (*City of Downey*)  
Rachel C. Johnson, (*City of Gardena*)  
Barry Bruce, (*City of Hawaiian Gardens*)  
Pauline Deal, (*City of La Mirada*)  
Steve Croft, (*City of Lakewood*)  
Dr. James Lawson, (*County of Los Angeles*)  
Robert Campbell, President (*City of Long Beach*)  
Jim Morton, (*City of Lynwood*)  
Christina Cortez, (*City of Montebello*)  
Cheri Kelley, (*City of Norwalk*)  
Tom Hansen, (*City of Paramount*)  
Gustavo Camacho, (*City of Pico Rivera*)  
Nina Herrera, (*City of San Fernando*)  
Jeff Groseth (*City of San Marino*)  
Michael Madrigal, (*City of Santa Fe Springs*)

Dr. Hazel Wallace, (*City of Signal Hill*)  
Hector Delgado, (*City of South El Monte*)  
Maria Davila, (*City of South Gate*)  
Owen Newcomer (*City of Whittier*)

## **TRUSTEES ABSENT**

Elba Guerrero, (*City of Huntington Park*)  
Jim Remington, (*City of La Habra Heights*)  
Robert Newman, (*City of Santa Clarita*)  
Vacant, (*City of Maywood*)  
Vacant, (*City of Los Angeles*)

## **TRUSTEES ABSENT (EXCUSED)**

Armine Perian, (*City of Glendale*)

## **OTHERS PRESENT**

Kenneth L. Bayless, *General Manager*  
Mark Daniel, *Director of Operations*  
Paul O'Connor, *Vector Ecologist*  
Truc Dever, *Director of Community Affairs*  
Robert Miller, *Director of Human Resources*  
Carolyn Weeks, *Director of Finance*  
Luke DeNitto, *Maintenance Supervisor*  
Steven Flower, *Legal Counsel*  
Steven Appleton, *Former Trustee (City of Los Angeles) pending re-appointment*

### **1. CALL TO ORDER**

**President Campbell called the meeting to order at 7:00 p.m.**

### **2. QUORUM (ROLL) CALL**

**Following roll call, it was recorded that 29 Trustees were present and 6 were absent.**

### **3. INVOCATION**

President Campbell gave the invocation.

### **4. PLEDGE OF ALLEGIANCE**

Trustee Newcomer led the Pledge of Allegiance.

**5. CORRESPONDENCE**

Secretary-Treasurer Aceituno read a letter from a professor at California State University, Long Beach in the Health Sciences Department thanking Truc Dever and commending her for her excellent presentation on vector control, which she delivered to his class.

**6. INTRODUCTIONS**

NONE

**7. PUBLIC COMMENT**

NONE

**8. RECOGNITION OF TRUSTEE REAPPOINTMENTS**

<u>Trustee</u>	<u>Term</u>
• Sally Flowers, City of Artesia	2 years
• Pedro Aceituno, City of Bell Gardens	2 years
• Ray Smith, City of Bellflower	2 years
• Steve Tye, City of Diamond Bar	2 years
• Barry Bruce, City of Hawaiian Gardens	2 years
• Tom Hansen, City of Paramount	2 years
• Robert Newman, City of Santa Clarita	2 years
• Dr. Hazel Wallace, City of Signal Hill	4 years
• Owen Newcomer, City of Whittier	4 years

President Campbell read the names of the Trustees who were reappointed to the Board.

**9. RECOGNITION OF NEW TRUSTEES**

<u>Trustee</u>	<u>Term</u>
• Josue Barrios, City of Cudahy	2 years
• Elba Guerrero, City of Huntington Park	4 years
• Gustavo Camacho, City of Pico Rivera	2 years
• Nina Herrera, City of San Fernando	2 years

President Campbell introduced the newly appointed Trustees and stated that the District is awaiting appointments from the cities of Los Angeles and Maywood. Ken Bayless provided brief instruction on how to use the board voting system and then the new Trustees were given an opportunity to introduce themselves. Trustees Barrios, Camacho, and Herrera greeted the Board and stated they were looking forward to working with the District.

**10. ELECTION OF DISTRICT SECRETARY-TREASURER FOR CALENDAR YEAR 2013**

Board policy of February 14, 1957, page 137 of Minute Book No. 1 and July 13, 1967, page 13 of Minute Book No. 3, provides for the election of officers on a rotational (succession) basis and nomination of a minimum of two candidates for the Office of Secretary-Treasurer by the Nominating Committee composed of Past Presidents.

As Chair of the Nominating Committee, Trustee Newcomer thanked the committee members for meeting that evening. The committee nominated Trustees Christina Cortez and Steve Tye for the position of Secretary-Treasurer. The floor was then opened to additional nominations; however, no nominations were made.

The two candidates had an opportunity to address the Board and present their qualifications. The candidates then stepped out of the Board room for the vote. At that time, the Trustees were given an opportunity to speak on behalf of the candidates.

**The Board members voted and following the vote, Trustee Steve Tye was elected as the Secretary-Treasurer for calendar year 2013.**

**11. INSTALLATION OF BOARD PRESIDENT JEFF WASSEM FOR CALENDAR YEAR 2013.**

**Trustee Jeff Wassem was officially installed as Board President for 2013.** President Wassem thanked Trustee Campbell for his service as the 2012 Board President and presented him with a plaque. Trustee Campbell thanked the former Presidents for their help over the past several years and commended staff for doing a great job.

**12. INSTALLATION OF VICE PRESIDENT PEDRO ACEITUNO AND NEWLY ELECTED SECRETARY-TREASURER FOR CALENDAR YEAR 2013.**

**Vice President Pedro Aceituno and Secretary-Treasurer Steve Tye were officially installed for calendar year 2013.**

**13. CONSENT AGENDA (13.1-13.4)**

13.1 Consideration of **Minutes 2012-12** of regular Board Meeting held on December 13, 2012. (*EXHIBIT A*)

13.2 Consideration of **Resolution 2013-01** Authorizing Payment of Attached Requisition Schedule for December 1, 2012 through December 31, 2012 (*EXHIBIT B*)

13.3 Consideration of one (1) County of Los Angeles Joint Property Tax Resolution (JPTR), for Territory L 028-2012. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 1697. (*EXHIBIT C*)

13.4 Formation of an Ad Hoc GASB 45 Committee

*Summary: Over the last several months, the 2012 Budget and Finance Committee has been reviewing the issues associated with GASB 45 regarding unfunded future liabilities related to employee benefits. Due to the complexity of the issues, the 2012 Committee has requested that the President appoint the existing committee members to a "single-purpose" ad hoc committee for the purpose of completing its work to develop a recommendation to the Board. As is true with all ad-hoc committees, the committee will disband once the full Board acts upon any recommendations made by the committee.*

**Staff's recommendation:** Confirm the appointments of the following Trustees to an Ad Hoc GASB 45 Committee: Pedro Aceituno, Owen Newcomer, Christina Cortez, Sally Flowers, and Cheri Kelley.

**Trustee Newcomer made a motion to approve Items 13.1 through 13.4 on the Consent Agenda. Trustee Flowers seconded the motion. The motion passed unanimously.**

**14. DISCUSSION OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS AND INTEREST FOR 2013**

President Wassem requested that the Trustees complete the committee interest forms and submit them to him or Ken. He asked that Trustees choose three committees of interest and indicate preferences by numbering them.

**15. CONSIDERATION TO CHANGE DATE OF FEBRUARY 14, 2013 GENERAL BOARD MEETING**

Trustee Campbell stated that he had brought this suggestion to Ken since February 14 is Valentine's Day. The Trustees discussed possibly changing the date and concerns were raised about other possible conflicts that may arise with a date change. **Trustee Newcomer made a motion to keep the February meeting on the 14<sup>th</sup>. Trustee Williams seconded the motion. The motion passed with three abstentions.**

**16. STAFF PROGRAM REPORTS: DECEMBER 2012**

16.1 Manager's Report

Kenneth L. Bayless, General Manager

Ken welcomed Dr. Wassem as the 2013 Board President. He also welcomed the new Trustees and said staff is always available to assist with anything they might need. He announced that the District is planning a combined Trustee Orientation and NPDES workshop sometime before the February 14 Board meeting. Dates were proposed and Trustees were asked to indicate which date would work best for them. Thursday, January 31 at 2 p.m. was selected because it seemed to work best for the most Trustees.

16.2 Scientific-Technical: (Staff Report A)

P. O'Connor, Vector Ecologist

Vector Ecologist Paul O'Connor from the Sylmar office filled in for Susanne Klueh, who was away in Germany. He reported that a total of 95 confirmed human cases were reported in the district in 2012, with the latest onset of WNV occurring on November 23<sup>rd</sup>. He also reported that the District is seeing early activity of Asian tiger mosquitoes in South El Monte. Three of 28 surveillance ovicups that were set out for monitoring had eggs deposited in them, indicating new activity in the area.

16.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark Daniel welcomed the new Trustees and stated that Operations continues to be busy. West Nile virus activity continued late into the year and staff is still dealing with the Asian tiger mosquito. He mentioned that the District is still learning a lot about this invasive mosquito. He hopes that this new knowledge will help with control efforts through 2013.

16.4 Community Affairs: (Staff Report C)

T. Dever, Community Affairs Dir.

Truc Dever welcomed the new Trustees and reminded them to complete their orientation paperwork. She also reported that the Community Affairs Department is preparing for an early season, setting up presentations and information booths at fairs and translating the Asian tiger mosquito brochures and door hangers in Vietnamese and Chinese.

16.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn Weeks addressed the new Trustees and said they will get their stipend checks for attending the meeting mailed to them if they submit their W-9 forms. She also stated they could receive direct deposit if they fill out a simple form.

16.6 Human Resources: (Staff Report E)

R. Miller, Human Resources Dir.

Robert Miller reported that he is researching the Affordable Care Act and determining how that will impact staff. Specifically, he is looking into the number of hours a seasonal employee can work before he or she must be provided healthcare. Robert also announced that the District's Human Resources Assistant is now a notary public.

16.7 Legal Counsel Report S. Flower, Legal Counsel

Legal Counsel Steven Flower welcomed the new Trustees and congratulated the new Board officers. He had nothing further to report.

**17. OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

NONE

**18. ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, February 14, 2013. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

**The meeting adjourned at 7:45 p.m.**