

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2012-11**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, November 8, 2012, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, (*City of Artesia*)
Danny Harber, (*City of Bell*)
Ray T. Smith, (*City of Bellflower*)
Pedro Aceituno, Sec.-Treas. (*City of Bell Gardens*)
Dr. Jeff Wassem, Vice Pres. (*City of Burbank*)
Harold Williams, (*City of Carson*)
Mark Bollman, (*City of Cerritos*)
Steve Tye, (*City of Diamond Bar*)
Roger C. Brossmer, (*City of Downey*)
Barry Bruce, (*City of Hawaiian Gardens*)
Jim Remington, (*City of La Habra Heights*)
Pauline Deal, (*City of La Mirada*)
Robert Campbell, President (*City of Long Beach*)
Dr. James Lawson, (*County of Los Angeles*)
Jim Morton, (*City of Lynwood*)
Edward Varela, (*City of Maywood*)
Christina Cortez, (*City of Montebello*)
Tom Hansen, (*City of Paramount*)
David Armenta, (*City of Pico Rivera*)
Michael Madrigal, (*City of Santa Fe Springs*)
Dr. Hazel Wallace, (*City of Signal Hill*)
Maria Davila, (*City of South Gate*)
Owen Newcomer (*City of Whittier*)

TRUSTEES ABSENT

Tina Baca Del Rio, (*City of Commerce*)
Mison Levi, (*City of Cudahy*)
Rachel C. Johnson, (*City of Gardena*)
Armine Perian, (*City of Glendale*)
Steven Appleton, (*City of Los Angeles*)
Cheri Kelley, (*City of Norwalk*)
Sylvia Ballin, (*City of San Fernando*)
Robert Newman, (*City of Santa Clarita*)
Hector Delgado, (*City of South El Monte*)

TRUSTEES ABSENT (EXCUSED)

Elba Romo, (*City of Huntington Park*)
Steve Croft, (*City of Lakewood*)
Jeff Groseth (*City of San Marino*)

OTHERS PRESENT

Kenneth L. Bayless, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Tech. Services*
Truc Dever, *Director of Community Affairs*
Carolyn Weeks, *Director of Finance*
Luke DeNitto, *Maintenance Supervisor*
Cynthia Miller, *Public Information Officer*
Quinn Barrow, *Legal Counsel*

1. CALL TO ORDER

President Campbell called the meeting to order at 7:08 p.m.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 23 Trustees were present and 12 were absent.

3. INVOCATION

Trustee Cortez gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Flowers led the Pledge of Allegiance.

5. CORRESPONDENCE

NONE

6. INTRODUCTIONS

Audience introductions were deferred until staff reports.

7. PUBLIC COMMENT

NONE

8. CONSENT AGENDA (8.1-8.3)

- 8.1 Consideration of **Minutes 2012-10** of regular Board Meeting held on October 11, 2012. (*EXHIBIT A*)
- 8.2 Consideration of **Resolution 2012-17** Authorizing Payment of Attached Requisition Schedule for October 1, 2012 through October 31, 2012 (*EXHIBIT B*)
- 8.3 Consideration of one (1) County of Los Angeles Joint Property Tax Resolution (JPTR), for Petition No. 2-111. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 10006. (*EXHIBIT C*)

President Campbell pulled the minutes, item 8.1. Trustee Morton made a motion to approve remaining items 8.2 and 8.3. Trustee Armenta seconded the motion. The motion passed with one abstention from Trustee Varela.

President Campbell indicated corrections to the October minutes, stating that Trustees Ballin and Lawson were both in attendance at last month's meeting. Trustee Flowers made a motion to approve the minutes as amended. Trustee Deal seconded the motion. The motion passed with one abstention from Trustee Davila.

9. COMMITTEE REPORTS

9.1 Budget & Finance Committee

P. Aceituno, Chair

- Review and discussion of GASB 45 actuarial report and funding options. (*EXHIBIT D*)
- Discussion and consideration of committee recommendations for allocation of surplus District funds from FY 2011-2012.

Trustee Aceituno reported that the Budget and Finance Committee will continue discussions regarding the GASB 45 actuarial report and funding options.

Regarding surplus District funds for FY 2011-12, Trustee Aceituno reported that the committee unanimously approved staff recommendations for the allocation of surplus funds.

General Manager Bayless briefly covered the District's recommendations for the allocation of surplus funds, explaining that the surplus of \$445,429 retained over last year's budget would be distributed with the bulk (\$400,000) going toward Other Post Employment Benefits (OPEB), the District's biggest liability. Additional amounts of \$20,000 each would be earmarked for the Operations Reserve, as well as the Mosquito Research Foundation. The remaining \$5,429 is recommended for cash flow.

Trustee Armenta made a motion to approve the recommendation by the Budget Committee regarding the allocation of surplus funds. Trustee Newcomer seconded the motion. The motion passed unanimously.

10. STAFF PROGRAM REPORTS: NOVEMBER 2012

10.1 Manager's Report

Kenneth L. Bayless, General Manager

Ken reported that six Board members attended the Employee Appreciation Day on October 30. He thanked President Campbell as well as Trustees Aceituno, Kelley, Wallace, Harbor, and Bollman for their participation. Ken reported that each of the six Trustees addressed the group on behalf of the Board, and that the Board was very well represented.

Ken deferred the remainder of his report to Luke DeNitto, Facility and Maintenance Supervisor.

Luke began his presentation on the Facilities and Maintenance Department by introducing Luis Guerrero, maintenance mechanic, and his wife Martha. He also introduced Tom Griep, maintenance mechanic, and Luke's wife Candace in the audience.

Luke provided Trustees with a comprehensive PowerPoint presentation highlighting department projects as well as the talents and accomplishments of his staff.

After Luke concluded his presentation, Trustee Remington congratulated him on having such a talented and versatile staff, noting that their ingenuity saves the District a lot of money. Trustee Bruce added that it is great to see the work of such an enthusiastic and talented group of people. Trustee Morton also congratulated Luke on the work of his staff.

10.2 Scientific-Technical: (Staff Report A)

S. Klueh, Sci.-Tech Services Dir.

Susanne reported that since her written report was submitted, there have been a few more human cases of West Nile virus. In total, 62 human cases with symptoms have been identified within the District, four of which were blood donors.

10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark shared his high regard for the Maintenance staff. He stated that the Operations and Maintenance Departments work hand in hand, and that the Maintenance staff have a remarkable ability to take concepts presented to them and engineer equipment that is not only fabricated with a high degree of quality, but that also helps keep the rate of staff-injury down.

10.4 Community Affairs: (Staff Report C)

T. Dever, Community Affairs Dir.

Director of Community Affairs Truc Dever deferred to her written report.

10.5 Fiscal: (*Staff Report D*)

C. Weeks, Finance Director

Director of Finance Carolyn Weeks referred the Board to her staff report and had nothing further to add.

10.6 Human Resources: (*Staff Report E*)

R. Miller, Human Resources Dir.

Ken stated that Director of Human Resources Robert Miller is on vacation.

10.7 Legal Counsel Report

Q. Barrow, Legal Counsel

Legal Counsel Quinn Barrow stated he had nothing to report.

11. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Flowers wished everyone a happy Thanksgiving. Ken added that the District will hold its holiday party on December 10 and that all Trustees are invited to attend.

12. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, December 13, 2012. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

The meeting adjourned at 7:40pm.