

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2010-12**

A regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00p.m. on Thursday, December 9, 2010, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, President, *(City of Artesia)*
Pedro Aceituno, *(City of Bell Gardens)*
Ray T. Smith, *(City of Bellflower)*
Dr. Jeff D. Wassem, *(City of Burbank)*
Harold Williams, *(City of Carson)*
Nikki Noushkam, *(City of Cerritos)*
Tina Baca Del Rio, *(City of Commerce)*
Mison Levi, *(City of Cudahy)*
Steve Tye, *(City of Diamond Bar)*
Meredith Perkins, *(City of Downey)*
Barry Bruce, *(City of Hawaiian Gardens)*

Jim Remington, *(City of La Habra Heights)*
Robert Campbell, Sec.-Treasurer *(City of Long Beach)*
Gabe Garcia, *(City of La Mirada)*
Christina Cortez, *(City of Montebello)*
Cheri Kelley, *(City of Norwalk)*
Michael Madrigal, *(City of Santa Fe Springs)*
Robert Newman, *(City of Santa Clarita)*
Dr. Hazel Wallace, *(City of Signal Hill)*
Joseph Gonzales, *(City of South El Monte)*
Owen Newcomer, Vice President *(City of Whittier)*

TRUSTEES ABSENT

Rachel C. Johnson, *(City of Gardena)*
Armine Perian, *(City of Glendale)*
Elba Romo, *(City of Huntington Park)*
Bob Archuleta, *(City of Pico Rivera)*
Vacant, *(City of Bell)*
Vacant, *(City of Los Angeles)*
Vacant, *(City of Maywood)*
Vacant, *(City of San Fernando)*

OTHERS PRESENT

Kenneth L. Bayless, *General Manager*
Mark Daniel, *Operations Director*
Susanne Klueh, *Sci-Tech Services Director*
Truc Dever, *Director of Community Affairs*
Crystal Brown, *Public Information Officer*
Robert Miller, *Director of Human Resources*
Carolyn Weeks, *Director of Fiscal Operations*
Luke DeNitto, *Maintenance Supervisor*
Quinn M. Barrow, *Legal Counsel*

TRUSTEES ABSENT (EXCUSED)

Joseph Esquivel, *(City of Lakewood)*
Dr. James Lawson, *(County of Los Angeles)*
Jim Morton, *(City of Lynwood)*
Tom Hansen, *(City of Paramount)*
Jeff Groseth, *(City of San Marino)*
Maria Davila, *(City of South Gate)*

1. CALL TO ORDER

President Flowers called the meeting to order at 7:05 p.m.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 21 Trustees were present and 14 were absent.

3. INVOCATION

Trustee Wassem gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Aceituno led the pledge of allegiance.

5. CORRESPONDENCE

NONE

6. INTRODUCTIONS

NONE

7. PUBLIC COMMENT

NONE

8. CONSENT AGENDA (8.1-8.4)

8.1 Consideration of **Minutes 2010-11** of regular Board Meeting held on November 18, 2010. (**EXHIBIT A**)

8.2 Consideration of **Resolution 2010-21** Authorizing Payment of Attached Requisition Schedule for November 1, 2010 through November 30, 2010 (**EXHIBIT B**)

8.3 Consideration of one (1) County of Los Angeles Joint Property Tax Resolution (JPTR), *L 048-2010*. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 1687. (**EXHIBIT C**)

8.4 Consideration of one (1) Joint Tax Sharing Resolutions from the County Sanitation Districts of Los Angeles County (Annexation No. *SCV-1049*). (**EXHIBIT D**)

Trustee Levi made the motion to approve the consent agenda. Trustee Kelley seconded the motion. The motion passed unanimously.

9. COMMITTEE REPORTS

9.1 Budget Committee

R. Campbell, Chairperson

Secretary-Treasurer Campbell informed the Board that the Budget Committee met to discuss appropriate reserve levels for designated District accounts such as OPEB funds, WNV emergency funds and VecMobile replacement funds. The Committee stated that staff will be providing the Board with additional information. General Manager Kenneth Bayless will provide a description of the Committee's recommendations for the reserve funds in next month's board packet for Trustees to review before the regularly scheduled meeting. Ken reiterated that the Committee supported the financial recommendations but was asking for additional information on the funds and their significance.

10. STAFF PROGRAM REPORTS: NOVEMBER 2010

10.1 Manager's Report

Kenneth L. Bayless, General Manager

Ken thanked the Board members for their support over the past year. He celebrated his three year anniversary with the District last month, and looks forward to many more years of service. Ken wished the Board a happy, healthy and safe holiday season.

Trustee Wassem inquired about the appointment status of a new Trustee from San Fernando, since that position has been vacant for a long time. Director of Community Affairs Truc Dever responded that an appointment had been attempted, but the individual was ineligible because he did not live in San Fernando. Subsequently, San Fernando must start a new search to fill the position. Trustee Kelley provided historical background, adding that San Fernando's seat has remained predominantly vacant in the 14 years she has served on the Board. President Flowers inquired about appointment status for Maywood and Bell. Ken Bayless responded that Maywood appointed Councilmember Edward Varela and the City of Los Angeles appointed Steven Appleton to begin their terms in January 2011. Bell has not yet appointed a Trustee. Norwalk reappointed Trustee Kelley. Ken assured President Flowers that the District does everything in its power to contact appropriate city staff and remind them of their appointment obligations. Ken will continue to update the Board as appointments and reappointments take place.

10.2 Scientific-Technical: (Staff Report A)

S. Klueh, Sci.-Tech Services Dir.

Director of Scientific-Technical Services Susanne Klueh informed the Board that the second West Nile virus positive human case in the District this year was confirmed in La Habra Heights. Susanne was pleased with the low level of human cases for the year, and hopes that human virus activity next year will remain low. She echoed Ken's wishes for the Board to have a happy holiday season.

10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Director of Operations Mark Daniel wished the Board a happy holiday, and shared that he appreciates the Board's support. Mark reported that his department is still very busy due to the recent weather patterns. Vector Control Specialists continue to aggressively treat pools and other mosquito breeding habitats. Mark announced that the District hired Jill Cox as the new Operations Assistant in Sylmar. She is replacing Jessica Pena who is now working as a member of the Underground Storm Drain team.

10.4 Community Affairs: (Staff Report C)

T. Dever, Community Affairs Dir.

Director of Community Affairs Truc Dever reported that the District orientation video and the *LA Now* Bug Bus news segment are now accessible through the District's website. The links will access the District's YouTube channel where both videos are available to view. Truc thanked Trustee Cortez for promoting the Bug Bus program. The Bug Bus will visit its first school in Montebello this year as a result of her efforts. Truc thanked the Board for its continued support and wished everyone happy holidays.

10.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Director of Fiscal Operations Carolyn Weeks had nothing further to report.

10.6 Human Resources: (Staff Report E)

R. Miller, Human Resources Dir.

Director of Human Resources Robert Miller wished the Board happy holidays. He had nothing further to report.

10.7 Legal Counsel Report

Q. Barrow, Legal Counsel

Legal Counsel Barrow had nothing further to report.

11. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Madrigal thanked everyone who attended the Employee Appreciation Day. He wished everyone a safe and happy holiday, and thanked the Board and staff for a great year.

Ken related to the Board members that their 2011 gift calendars will be distributed in January.

Trustee Wallace reminded the Board of the upcoming holiday party. She attended last year and commented that the food was delicious and encouraged Trustees to stop by if they have the time. Ken reiterated Trustee Wallace's sentiments and also asked the Trustees to attend the District's holiday party if their schedules permit.

President Flowers reminded the Board that the Executive Officers will be rotating positions in January, and a new Secretary-Treasurer will need to be selected. She asked Trustees to consider being nominated for the position in January. She wished the Board and staff happy holidays and looks forward to seeing them next year.

12. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, January 13, 2011. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

President Flowers adjourned the meeting at 7:22 p.m.