

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2009-02**

A regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, February 19, 2009, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, Vice President, *(City of Artesia)*
Victor Bello, *(City of Bell)*
Ray T. Smith, *(City of Bellflower)*
Pedro Aceituno, *(City of Bell Gardens)*
Dr. Jeff D. Wassem, *(City of Burbank)*
Nikki Noushkam, *(City of Cerritos)*
Hugo Argumedo, *(City of Commerce)*
Mison Levi, *(City of Cudahy)*
Audrey Hamilton, *(City of Diamond Bar)*
Meredith Perkins, *(City of Downey)*
Rachel C. Johnson, *(City of Gardena)*
Armine Perian, *(City of Glendale)*
Victor Farfan, *(City of Hawaiian Gardens)*
Elba Romo, *(City of Huntington Park)*

Jim Remington, *(City of La Habra Heights)*
Joseph Esquivel, *(City of Lakewood)*
Bob Chotiner, *(City of La Mirada)*
Robert Campbell, *(City of Long Beach)*
Alma Martinez, *(City of Los Angeles)*
Jim Morton, *(City of Lynwood)*
Cheri Kelley, President, *(City of Norwalk)*
Tom Hansen, *(City of Paramount)*
Dr. James Lawson, *(City of San Fernando)*
Dr. SeYao Hsu, *(City of San Marino)*
Michael Madrigal, *(City of Santa Fe Springs)*
Blanca Figueroa, *(City of South El Monte)*
Maria Davila, *(City of South Gate)*
Owen Newcomer, Sec.-Treasurer *(City of Whittier)*

TRUSTEES ABSENT

Harold Williams, *(City of Carson)*
Ana Rosa Rizo, *(City of Maywood)*
Robert Urteaga, *(City of Montebello)*
Vacant, *(City of Santa Clarita)*
Vacant, *(County of Los Angeles)*
Bob Archuleta, *(City of Pico Rivera)*

TRUSTEES ABSENT (EXCUSED)

Dr. Hazel Wallace, *(City of Signal Hill)*

OTHERS PRESENT

Kenneth L. Bayless, *General Manager*
Mark Hall, *Operations Supervisor*
Tanya Posey, *Vector Ecologist*
Truc Dever, *Director of Community Affairs*
Robert Miller, *Director of Human Resources*
Carolyn Weeks, *Director of Fiscal Operations*
Luke DeNitto, *Maintenance Supervisor*
Quinn M. Barrow, *Legal Counsel*

1. CALL TO ORDER

President Kelley called the meeting to order at 7:05 p.m.

2. QUORUM (ROLL) CALL

Following the roll call, it is recorded that 28 Trustees were present and 7 were absent.

3. INVOCATION

Trustee Perkins gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Hansen led the Pledge of Allegiance.

5. CORRESPONDENCE

NONE

6. INTRODUCTIONS

Truc Dever introduced the District's new Education Program Coordinator, Andy Pak.

Trustee Kelley also pointed out that this is the last Board meeting for Trustee Bob Chotiner from La Mirada. She thanked him for his four years of service on the Board.

7. PUBLIC COMMENT

NONE

8. RECOGNITION OF TRUSTEE REAPPOINTMENTS

President Kelley congratulated Trustee Jim Remington from La Habra Heights, who was re-appointed to the Board of Trustees for another 2-year term.

9. RECOGNITION OF NEW TRUSTEES

President Kelley announced that a new Trustee, Ana Rosa Rizo, had been appointed for the City of Maywood. Trustee Rizo was absent from the meeting and will be formally introduced at a later date.

10. CONSIDERATION OF MINUTES 2009-01 OF REGULAR BOARD MEETING HELD ON JANUARY 8, 2009 (Exhibit A)

Trustee Esquivel made the motion to approve the minutes. Trustee Levi seconded the motion. The motion passed unanimously.

11. CONSIDERATION OF RESOLUTION 2009-04 AUTHORIZING PAYMENT OF ATTACHED REQUISITION SCHEDULE FOR JANUARY 1, 2009 THROUGH JANUARY 31, 2009. (Exhibit B)

Trustee Levi made the motion to approve the District's expenditures. Trustee Smith seconded the motion. The motion passed unanimously.

12. CONSENT AGENDA (12.1-12.3)

12.1 Consideration of two County of Los Angeles Joint Property Tax Resolutions, *L 093-2008* and *L 042-2004*. (*Exhibit C*)

12.2 Consideration of four Joint Tax Sharing Resolutions from the County Sanitation Districts of Los Angeles County (*Annexation Nos. SCV-1044, SCV-1006, SCV-1033, and SCV-1046*). (*Exhibit D*)

12.3 Consideration of the City of Montebello Community Redevelopment Agency Subordination Notification Re: Subordination of Tax Revenues. (*Exhibit E*)

Trustee Esquivel made a motion to approve items 12.1 to 12.3. Trustee Newcomer seconded the motion. The motion passed unanimously.

13. AUDIT REPORT PRESENTATION FOR FISCAL YEAR 2007-2008

The District's contract auditor, Paul Kaymark gave a brief presentation highlighting points from the audit report. He noted that the District increased its reserves to \$100,000 this year. The District also currently has \$4.8 million in liquid reserves.

Trustee Perkins made a motion to receive and file the audit report as is. Trustee Argumedo seconded the motion. The motion passed unanimously.

Committee Chair Sally Flowers also recommended the Board consider combining the Audit Committee with the Budget & Finance Committee. Trustee Newcomer asked that the Board be given until next month to consider the recommendation and vote on merging the committees. Dr. Lawson pointed out that the District bylaws would have to be amended; therefore, the Policy Committee would need to meet to review a draft of any such bylaw changes.

Staff was directed to agendize a vote on an amendment to the bylaws and merging the committees.

14. CONSIDERATION AND RATIFICATION OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS FOR CALENDAR YEAR 2009

President Kelley referred Trustees to the handout of committee assignments and asked the Trustees for additional volunteers to sit on committees that were deficient in members. Trustee Figueroa asked to be added to the Education & Publicity Committee. Trustees Aceituno and Davila were added to the Risk Management Committee.

Trustee Noushkam made a motion to ratify all committee assignments except for the Audit and Budget & Finance Committees. Trustee Martinez seconded the motion. The motion passed unanimously.

15. REMINDER TO TRUSTEES TO COMPLETE AND FILE CALIFORNIA FORM 700-STATEMENT OF ECONOMIC INTERESTS

President Kelley reminded Trustees that the deadline to file Form 700 is April 1, 2009.

16. OPERATIONS DEPARTMENT PRESENTATION AND CONSIDERATION OF NEW EMPLOYEE UNIFORM SERVICES CONTRACT (*Exhibit F*)

Operations Supervisor Mark Hall gave a presentation highlighting the proposals for a new uniform services contract. An employee uniform selection committee had been assembled to review proposals from new service vendors and assessed a potential change in the color of the field operations uniforms. The staff made a recommendation to the Board to approve the 5-year contract with G&K Services.

Trustee Figueroa made a motion to approve the contract with G&K Services. Trustee Noushkam seconded the motion. The motion passed unanimously.

17. CONSIDERATION OF TWO TRUSTEES TO ATTEND THE 75TH ANNUAL AMERICAN MOSQUITO CONTROL ASSOCIATION (AMCA) CONFERENCE IN NEW ORLEANS, LA APRIL 5-9, 2009 (*Exhibit G*)

Trustees Flowers, Esquivel, and Figueroa all showed interest in attending the AMCA conference in New Orleans. Ken Bayless announced that he had been budgeted to go, but will not be able to attend the meeting this year. Therefore, funds budgeted for his registration and lodging can be made available to send a third Trustee. **Trustee Levi made a motion to send the three interested Trustees to the conference. Trustee Remington seconded the motion. The motion passed unanimously.**

18. STAFF PROGRAM REPORTS: JANUARY 2009

18.1 Manager's Report

Kenneth L. Bayless, General Manager

Ken Bayless provided Trustees with a brief overview of the MVCAC Legislative Day coming up on March 3, 2009, and asked if any Trustees, especially those with relationships to State legislators, would like to attend the event in Sacramento. Trustee Wassem volunteered to accompany Ken to the event.

18.2 Operations: (Staff Report A)

M. Hall, Operations Supervisor

Mark Hall reported that the Operations Staff has not seen a significant decline in mosquito activity this winter. Trustee Wassem asked about the NPDES permit program for pesticide applications and the recent 6th court ruling. Ken informed the Board that the MVCAC legal counsel is reviewing the matter, and that Ken is in discussions with other regional districts to develop a joint plan for compliance. Although the EPA, most likely, will challenge the recent ruling that requires vector control agencies to apply for permits for pesticide applications, many districts are in favor of filing for permits. Several Trustees weighed in on the issue, with some cautioning that once a permit is issued, it is nearly impossible for an agency to get out of the filing requirement in the future. Following discussions, Ken agreed to gather more information and present his research to the Board for a vote on how to proceed.

18.3 Scientific-Technical: (Staff Report B)

T. Posey, Vector Ecologist

Vector Ecologist Tanya Posey provided the Scientific-Technical Services report on behalf of Susanne Klueh. She reported that on March 1st, the lab will begin its regular seasonal surveillance schedule. Sentinel chickens will be made available in March. Currently, Assistant Vector Ecologist Steve Vetrone and Maintenance Mechanic Jim Livings are building newly designed chicken coups.

18.4 Community Affairs: (Staff Report C)

T. Dever, Community Affairs Dir.

Truc Dever reported that she has been working with regional PIOs to coordinate another regional press conference and radio advertising campaign to kick off the mosquito season in April.

Trustee Figueroa asked that information materials be provided to each member city for placement in local newsletters, etc. She asked that the materials be in electronic form in various languages such as English, Spanish, Chinese, and Vietnamese.

18.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn Weeks referred to her staff report and said she had nothing additional to report.

18.6 Human Resources: (Staff Report E)

R. Miller, Human Resources Dir.

Robert Miller reported that the department is at the end of the recruitment process for vacant positions. The District has received more than 300 applications for available positions and had to spend only \$100 on internet advertising. He also added that our District is hosting multi-agency management training sessions that will be held on March 5th and 25th.

18.7 Legal Counsel Report

Quinn Barrow, Legal Counsel

Legal Counsel indicated that he nothing to report.

19. **BOARD COMMITTEE REPORTS**

19.1 Policy Committee Report

O. Newcomer, Chairperson

Trustee Newcomer reported that the Committee had met to discuss the implementation of a Trustee attendance policy. A draft policy will be written, reviewed by the committee, and then taken to the Board for a vote next month.

Trustee Newcomer also announced that according to government regulations, all Trustees and employees of the District must take an oath of office. Trustees will be sworn in at the March 2009 General Board meeting.

20. OTHER

The Board may consider items not on the agenda providing it complies with the Government Code (*Brown Act*) §54954.2 (b).

Dr. Wassem provided an oral and written report summarizing the MVCAC annual conference proceedings and relevant issues for Trustees. He began his report by encouraging the District to send more Trustee representatives to these meetings. Some of the topics discussed during the Trustee session were Trustee compensation and benefits, as well as Prop 218 and parcel assessments. Ken added that the Prop 218 issue will become a major consideration in the annexation of La Canada Flintridge.

President Kelley then turned the floor over to Trustee Bob Chotiner who, after four years of service on the Board, bid farewell to his post as representative from the City of La Mirada.

21. ADJOURNMENT

The next scheduled Board of Trustees meeting will be on Thursday, March 12, 2009 at the District Headquarters office at 12545 Florence Avenue, Santa Fe Springs, CA.

The meeting adjourned at 8:20p.m.