

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
MINUTES NO. 2008-07**

A regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, July 10, 2008, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Sally Flowers, Sec.-Treasurer, <i>(City of Artesia)</i>	Robert Campbell, <i>(City of Long Beach)</i>
Victor Bello, <i>(City of Bell)</i>	Jim Morton, <i>(City of Lynwood)</i>
Ray T. Smith, <i>(City of Bellflower)</i>	Thomas Martin, <i>(City of Maywood)</i>
Dr. Jeff D. Wassem, <i>(City of Burbank)</i>	Cheri Kelley, Vice President <i>(City of Norwalk)</i>
Nikki Noushkam, <i>(City of Cerritos)</i>	Henry Harkema, <i>(City of Paramount)</i>
Hugo Argumedo, <i>(City of Commerce)</i>	Bob Archuleta, <i>(City of Pico Rivera)</i>
Mison Levi, President, <i>(City of Cudahy)</i>	Dr. James Lawson, <i>(City of San Fernando)</i>
Audrey Hamilton, <i>(City of Diamond Bar)</i>	Dr. SeYao Hsu, <i>(City of San Marino)</i>
Meredith Perkins, <i>(City of Downey)</i>	Jan Heidt, <i>(City of Santa Clarita)</i>
Armine Perian, <i>(City of Glendale)</i>	Dr. Hazel Wallace, <i>(City of Signal Hill)</i>
Victor Farfan, <i>(City of Hawaiian Gardens)</i>	Blanca Figueroa, <i>(City of South El Monte)</i>
Jim Remington, <i>(City of La Habra Heights)</i>	Maria Davila, <i>(City of South Gate)</i>
Joseph Esquivel, <i>(City of Lakewood)</i>	Owen Newcomer, <i>(City of Whittier)</i>

**TRUSTEES ABSENT**

Pedro Aceituno, *(City of Bell Gardens)*  
Harold Williams, *(City of Carson)*  
Rachel C. Johnson, *(City of Gardena)*  
Elba Romo, *(City of Huntington Park)*  
Bob Chotiner, *(City of La Mirada)*  
Alma Martinez, *(City of Los Angeles)*  
Vacant, *(County of Los Angeles)*  
Robert Urteaga, *(City of Montebello)*  
Michael Madrigal, *(City of Santa Fe Springs)*

**OTHERS PRESENT**

Kenneth L. Bayless, *General Manager*  
Mark Hall, *Operations Supervisor*  
Susanne Klueh, *Director of Sci.-Tech. Services*  
Truc Dever, *Director of Community Affairs*  
Robert Miller, *Director of Human Resources*  
Carolyn Weeks, *Director of Fiscal Operations*  
Luke DeNitto, *Maintenance Supervisor*  
William Rudell, *Legal Counsel*

**1. CALL TO ORDER**

President Levi called the meeting to order at 7:05 p.m.

**2. QUORUM (ROLL) CALL**

Following the roll call, it is recorded that 26 Trustees were present and 9 were absent.

**3. INVOCATION**

Trustee Argumedo gave the invocation.

**4. PLEDGE OF ALLEGIANCE**

Trustee Esquivel led the Pledge of Allegiance.

**5. CORRESPONDENCE**

Trustee Flowers read the announcement regarding the passing of former GLACVCD Trustee Al Castillo.

**6. INTRODUCTIONS**

NONE

**7. PUBLIC COMMENT**

NONE

**8. CONSIDERATION OF MINUTES 2008-06 OF REGULAR BOARD MEETING HELD ON JUNE 12, 2008 (Exhibit A)**

Trustee Kelley made the motion to approve the minutes. Trustee Wallace seconded the motion. The motion passed with one abstaining vote from the City of Bellflower.

**9. CONSIDERATION OF RESOLUTION 2008-13 AUTHORIZING PAYMENT OF ATTACHED REQUISITION SCHEDULE FOR JUNE 1, 2008 THROUGH JUNE 23, 2008. (Exhibit B)**

Trustee Flowers asked Carolyn about the payment made to the auditors. Carolyn clarified that the auditors conducted an interim audit and were paid according to a contracted payment schedule for the work they did during that time. They are now getting ready for the final audit for the fiscal year end period ending June 30, 2008. Trustee Flowers asked how many payments the District makes to the auditors and how much is still owed. Carolyn said she would gather that information for the audit committee.

Trustee Smith made the motion to approve the District's expenditures. Trustee Hamilton seconded the motion. The motion passed unanimously.

**10. PUBLIC HEARING (ADOPTION OF THE FY 2008 MINIMUM BENEFIT ASSESSMENT AND BLACK FLY ASSESSMENT RATES)**

10.1 President Levi declared the public hearing open.

10.2 The Engineer's Report for FY 2008/2009 and the basis for the benefit assessment was presented by Willdan Financial Services. (Exhibit C)

Trustee Newcomer requested clarification regarding the Black Fly assessment rate and the general benefit assessment rate. Ken Bayless explained that the Black Fly assessment is applied to affected parcels, such as those along the L.A. River.

Trustee Lawson asked how these rates compare to the other vector control districts in the region. Ken explained that the District's assessment rate is generally lower than neighboring districts.

10.3 Discussion and consideration of Resolution 2008-14 (Exhibit D). There were no comments from the public.

10.4 Trustee Esquivel made a motion to close the public hearing. Trustee Newcomer seconded the motion. The motion passed unanimously. President Levi declared the public hearing closed.

10.5 Trustee Newcomer made a motion to adopt Resolution 2008-14, "A Resolution of the Greater Los Angeles County Vector Control District Board of Trustees Determining and Ordering the Rate of

Assessment for Fiscal Year 2008-2009 in Connection with Vector Surveillance and Control Projects of Common Benefit to the Greater Los Angeles County Vector Control District.” Trustee Arguemedo seconded the motion. The motion passed with 24 ayes, 1 no, and 1 abstaining vote.

11. **CONSIDERATION OF RESOLUTION 2008-15, “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT IN CONNECTION WITH THE COLLECTION OF AD VALOREM TAXES NECESSARY TO OPERATE THE DISTRICT FOR FISCAL YEAR 2008-2009” (Exhibit E)**

Trustee Kelley made a motion to adopt the resolution. Trustee Harkema seconded the motion. The motion passed unanimously.

12. **CONSIDERATION OF VCJPA CLAIM 2010 (Exhibit F)**

Trustee Newcomer requested clarification on the VCJPA litigation manager’s recommendation to deny the claim. Robert Miller explained that the claim did not provide adequate information to move forward with the claim.

Trustee Kelley made a motion to deny the claim. Trustee Hamilton seconded the motion. The motion passed unanimously.

13. **STAFF PROGRAM REPORTS: JUNE 2008**

13.1 Manager’s Report

Kenneth L. Bayless, General Manager

Ken made a correction to his manager’s report which stated there was a human case of West Nile virus confirmed in Long Beach this year. He clarified that it was a preliminary report from the Long Beach Health Department but had not been officially confirmed by the California Department of Public Health. Ken also announced that this board meeting was the first official meeting for Susanne Klueh as the Director of Scientific-Technical Services and Truc Dever as Director of Community Affairs. He hoped to have a Director of Operations by the August board meeting.

Trustee Noushkam had a question regarding the City of La Canada and whether they are willing to join the District. Ken explained the preliminary extension of services for the City is designed to give them the opportunity to review their options and have discussion with the District. He reported that they have been very cooperative.

13.2 Operations: (Staff Report A)

M. Hall, Operations Supervisor

Mark Hall made himself available to answer any questions regarding Staff Report A. There were no questions.

13.3 Scientific-Technical: (Staff Report B)

S. Klueh, Scientific-Tech Serv. Dir.

Susanne thanked the staff and board for her appointment as Director. She reported that West Nile virus positive mosquito samples had been identified in the underground storm drains.

Trustee Noushkam congratulated Susanne on her new position and requested that a summary page be included in the staff report with bullet points highlighting the significant points of the report. Trustee Campbell asked how West Nile virus activity was looking throughout the nation. Susanne answered that activity has varied from state to state. Western states are seeing an upsurge in activity.

13.4 Community Affairs: (Staff Report C) T. Dever, Community Affairs Dir.

Truc Dever reported that the District continues to receive extensive media coverage on West Nile virus. She has also worked with several bilingual media outlets that target ethnic communities such as the Hispanic and Korean populations in LA County.

Trustee Figueroa asked that information materials and newsletter content be sent to the City of South El Monte. She recommended that information for publication be sent to all member cities. She also had concerns regarding the City of Baldwin Park, which currently has no vector control services at this time. Ken explained that Baldwin Park is in the heart of the San Gabriel Valley and would be serviced by San Gabriel Valley MVCD. At this time, the City has determined that the rates to join the District are too high, and so they are currently researching their options.

Trustee Smith asked how the District receives its information on green pools. Truc explained that there are a number of tools, including a subscription to an online foreclosure database, collaboration with local officials to help identify the pools, outreach to residents to submit service requests, and routine inspections and source identification by field staff.

Trustee Archuleta had a question regarding the status of the Mobile Education Unit. Truc explained that the Education Program Coordinators will expand the education program to incorporate classroom education and community outreach.

13.5 Fiscal: *(Staff Report D)*

C. Weeks, Finance Director

Carolyn referred the Board to her Staff Report and made herself available to answer any questions. There were no questions.

13.6 Human Resources: *(Staff Report E)*

R. Miller, Human Resources Dir.

Robert Miller reported that interviews will be held shortly for the positions of Operations Director and Assistant Vector Ecologist. He also reported that the department is in the process of computerizing employee performance evaluations.

13.7 Legal Counsel Report

Bill Rudell, Legal Counsel

No report

**14. BOARD COMMITTEE REPORTS**

14.1 Personnel Committee Report

N. Noushkam, Chairperson

Trustee Noushkam reported that the Committee met earlier that evening to discuss Tier II benefits for new employees. Since no consensus was reached by the Committee, the discussions will continue next month. The Committee hopes to present a recommendation to the Board at the August Board meeting.

**15. CLOSED SESSION**

In accordance with §54956.9(a) of the California Government Code, confer with legal counsel regarding pending litigation involving former employees:

Abbie Silva v. GLACVCD

Michael Silberman v. GLACVCD

Saeed Tabatabaepour v. GLACVCD

Following the closed session, the Board reconvened and no reportable action was taken.

16. OTHER

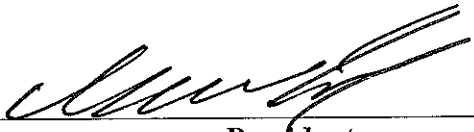
The Board may consider items not on the agenda providing it complies with the Government Code (*Brown Act*) §54954.2 (b).

NONE

17. ADJOURNMENT


The next scheduled Board of Trustees meeting will be on Thursday, August 14, 2008 at the District Headquarters office at 12545 Florence Avenue, Santa Fe Springs, CA.

The meeting adjourned at 8:25 p.m.



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President



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Secretary-Treasurer