

A G E N D A
REGULAR MEETING OF THE BOARD OF TRUSTEES

• **THURSDAY, JANUARY 10, 2008** •

District Office
12545 Florence Avenue
Santa Fe Springs, California 90670

6:30 P.M. - Library Conference Room: Pre-meeting refreshments

7:00 P.M. – Conference Room, Convene Board of Trustees Meeting

1. CALL TO ORDER

2. QUORUM (ROLL) CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. CORRESPONDENCE

(The Board will consider correspondence received by the District since the last Board meeting).

6. INTRODUCTIONS

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

- Recognition of Staff Safety Committee

7. PUBLIC COMMENT

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

8. RECOGNITION OF TRUSTEE REAPPOINTMENTS

Trustee reappointments to date include:

<u>Trustee</u>	<u>Term</u>
• Hugo Argumedo, City of Commerce	2 Years
• Maria Davila, City of South Gate	2 Years
• Joseph Esquivel, City of Lakewood	4 Years
• Meredith Perkins, City of Downey	2 Years
• Bob Chotiner, City of La Mirada	Through March '08

The cities of Glendale, Montebello, Cerritos, and Lynwood and the County of Los Angeles have yet to notify the District regarding their representative appointments.

9. RECOGNITION OF NEW TRUSTEES

Trustees appointed to date include:

<u>Trustee</u>	<u>Term</u>
• Rachel C. Johnson, City of Gardena	2 Years
• Harold Williams, City of Carson	4 Years
• Blanca Figueroa, City of South El Monte	2 Years

In addition, Victor Farfan has been appointed to fill the vacancy for the City of Hawaiian Gardens.

10. ELECTION OF DISTRICT SECRETARY-TREASURER FOR CALENDAR YEAR 2008

Board policy of February 14, 1957, page 137 of Minute Book No. 1 and of July 13, 1967, page 13 of Minute Book No. 3, provides for the election of officers on a rotational (succession) basis and nomination of a minimum of two candidates for the Office of Secretary-Treasurer by the Nominating Committee composed of Past Presidents Ray Smith (Chairperson), Jan Heidt (Vice Chairperson), Joseph Esquivel, Hazel Wallace, and Henry Harkema.

11. INSTALLATION OF BOARD PRESIDENT MISON LEVI FOR CALENDAR YEAR 2008

12. INSTALLATION OF VICE-PRESIDENT CHERI KELLEY & NEWLY ELECTED SECRETARY-TREASURER FOR CALENDAR YEAR 2008

13. CONSIDERATION OF MINUTES 2007-12 OF REGULAR BOARD MEETING HELD ON DECEMBER 13, 2007 (EXHIBIT A)

14. CONSIDERATION OF RESOLUTION 2008-01 OF ATTACHED REQUISITION SCHEDULE EXPENDITURES FOR NOVEMBER 30, 2007 THROUGH DECEMBER 31, 2007 (EXHIBIT B)

- Discussion and consideration of November payable pertaining to former Interim Manager's contract and salary. *(EXHIBIT B-1)*
- Per the Board's suggestion, the monthly schedule of expenditures will now reflect the items purchased.

15. CONSENT AGENDA (15.1 - 15.4)

- 15.1 Consideration of one County of Los Angeles Joint Property Tax Resolutions (JPTR), Project L 042-2007. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 1697. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. *(EXHIBIT C)*

Analysis: The JPTR from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seeks to generate revenue to partially fund the services of CLMD 1697, as noted above. Similar resolutions have previously been adopted by the Board; Project L 042-2007 relates to funding for the operation and maintenance of new street lighting services for an undetermined number of acres in the City of Carson. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

- 15.2 Consideration of District Manager, Public Information Officer, 1 Vector Ecologist, 1 Operations Supervisor and 1 Trustee to attend the 74th annual conference for the American Mosquito Control Association (AMCA) to be

held in Sparks, Nevada March 2-6, 2008. Estimated cost: \$6,395 (**Budgeted: Acct. 52502.2, \$10,000**). (**EXHIBIT D**)

15.3 Consideration to authorize District Manager to increase budget amount in **Account 51813 Temporary Services** to hire temporary staff services for administrative and fiscal duties as needed and as budget funds permit. (**EXHIBIT E**)

15.4 Consideration of District Manager to attend Governance seminar hosted by the Special District and Local Government Institute on February 7-9, 2008 in **Palm Springs, CA. Registration and lodging cost: \$1,035(Account 52505 Special Meetings/Seminars Approved by Board. Account budget \$1,100)** (**EXHIBIT F**)

16. CONSIDERATION TO CANCEL OR RESCHEDULE FEBRUARY 2008 BOARD MEETING.

Analysis: The February 2008 Board meeting is scheduled to be held on February 14, 2008, Valentine's Day. It was suggested at the December 2007 Board meeting that the February meeting be cancelled or rescheduled with concerns that no quorum would be reached. Suggested alternative dates include February 7th and February 21st.

17. CONSIDERATION OF PROPOSAL FROM TOP LINGO DEVELOPMENT, INC. FOR WEBSITE REDESIGN SERVICES (EXHIBIT G)

18. STAFF PROGRAM REPORTS: DECEMBER 2007

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| 18.1 <u>Manager's Report</u> | Kenneth L. Bayless, District Manager |
| 18.2 <u>Operations: (Staff Report A)</u> | M. Shaw, Operations Director |
| 18.3 <u>Scientific-Technical: (Staff Report B)</u> | M. Madon, Scientific-Tech Serv Dir. |
| 18.4 <u>Community Outreach: (Staff Report C)</u> | T. Dever, Public Information Officer
K. Walker, Ed. Program Specialist |
| 18.5 <u>Fiscal: (Staff Report D)</u> | C. Weeks, Finance Director |
| 18.6 <u>Human Resources: (Staff Report E)</u> | R. Miller, Human Resources Dir. |
| 18.7 <u>Legal Counsel Report</u> | Bill Rudell, Legal Counsel |

19. BOARD COMMITTEE REPORTS

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|---|-------------|
| 19.1 <u>Policy Committee Report</u> | O. Newcomer |
| <ul style="list-style-type: none">• Nepotism Policy• Discussion of policy for Request for Proposals (RFPs)• Development of policy for Trustee attendance at conferences | |
| 19.2 <u>Audit Committee Report</u> | S. Flowers |
| <ul style="list-style-type: none">• Discussion of Audit Report for FY 2006-2007. | |

20. CLOSED SESSION

In accordance with §54957(b)(1) of the California Government Code, confer with legal counsel regarding public employee(s) discipline/dismissal/release.

21. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

22. ADJOURNMENT

The next Board of Trustees meeting will be scheduled as determined in item 16. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.