

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
MINUTES NO. 2016-01**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, January 14, 2016, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Sally Flowers, *(City of Artesia)*  
Ray T. Smith, *(City of Bellflower)*  
Pedro Aceituno, *(City of Bell Gardens)*  
Dr. Jeff Wassem, *(City of Burbank)*  
Harold Williams, Vice Pres. *(City of Carson)*  
Mark Bollman, *(City of Cerritos)*  
Baru Sanchez, *(City of Cudahy)*  
Roger C. Brossmer, *(City of Downey)*  
Rachel C. Johnson, *(City of Gardena)*  
Barry Bruce, *(City of Hawaiian Gardens)\*7:17 pm*  
Elba Guerrero, *(City of Huntington Park)*  
David Spence, *(City of La Cañada  
Flintridge)\*7:16pm*  
Jim Remington, *(City of La Habra Heights)*  
Steve Croft, *(City of Lakewood)*  
Pauline Deal, *(City of La Mirada)*  
Robert Campbell, *(City of Long Beach)*  
Martin Kreisler, *(County of Los Angeles)*  
Salvador Alatorre, *(City of Lynwood)*  
Eddie De La Riva *(City of Maywood)*  
Cheri Kelley, *(City of Norwalk)*  
Tom Hansen, *(City of Paramount)*  
Bob Archuleta, *(City of Pico Rivera)*  
Nina Herrera, *(City of San Fernando)*  
Dr. Hazel Wallace, *(City of Signal Hill)*  
Hector Delgado, *(City of South El Monte)*  
Maria Davila, Sec.-Treasurer *(City of South Gate)*  
Owen Newcomer, *(City of Whittier)*

**TRUSTEES ABSENT**

Tina Baca Del Rio, *(City of Commerce)*  
Steve Appleton, *(City of Los Angeles)*  
Tina Szumanski, *(City of Santa Clarita)*  
Clifton Jenkins, *(City of San Marino)*

**TRUSTEES ABSENT (EXCUSED)**

Ali Saleh, *(City of Bell)*  
Steve Tye, President *(City of Diamond Bar)*

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, *Director of Operations*  
Susanne Kluh, *Director of Scientific-Technical Services*  
Kelly Middleton, *Director of Community Affairs*  
Carolyn Weeks, *Director of Fiscal Operations*  
Rakesha Thomas, *Director of Human Resources*  
Levy Sun, *Public Information Officer*  
Quinn Barrow, *Legal Counsel*

**VACANT**

City of Glendale  
City of Montebello  
City of Santa Fe Springs

*\* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

**1. CALL TO ORDER**

Secretary Davila called the meeting to order at 7:10 P.M.

**2. QUORUM (ROLL) CALL**

Following roll call, it was recorded that 25 Trustees were present and 6 were absent. Two Trustees arrived after roll call.

**3. INVOCATION**

Trustee Archuleta gave the invocation.

**4. PLEDGE OF ALLEGIANCE**

Trustee Campbell led the Pledge of Allegiance.

**5. CORRESPONDENCE**

NONE.

**6. INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

NONE.

**7. PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE.

**8. RECOGNITION OF TRUSTEE REAPPOINTMENTS**

Trustee reappointments include:

<u>Trustee</u>	<u>Term</u>
Mark Bollman, City of Cerritos	4 Year
Steve Tye, City of Diamond Bar	2 Year
Roger Brossmer, City of Downey	2 Year
David Spence, City of La Cañada Flintridge	2 Year
Pauline Deal, City of La Mirada	2 Year
Clifton Jenkins, City of San Marino	2 Year
Hector Delgado, City of South El Monte	2 Year
Maria Davila, City of South Gate	2 Year
Martin Kreisler, Los Angeles County	2 Year
Steve Croft, City of Lakewood	2 Year

Secretary Davila congratulated returning Trustees on their reappointments.

**9. RECOGNITION OF NEW TRUSTEES**

New Trustees appointed include:

<u>Trustee</u>	<u>Term</u>
Elito Santarina, City of Carson	2 Year
Dan Medina, City of Gardena	2 Year

Secretary Davila introduced newly appointed Trustees, Elito Santarina from the city of Carson and Dan Median from the city of Gardena. General Manager Truc Dever introduced Luis Gonzalez from the city of Santa Fe Springs who was appointed after the printing of the agenda and was in attendance. The new Trustees were given an opportunity to introduce themselves and provide a bit of background.

**10. INSTALLATION OF BOARD PRESIDENT MARIA DAVILA FOR CALENDAR YEAR 2016.**

**11. ELECTION OF DISTRICT VICE PRESIDENT AND SECRETARY-TREASURER FOR CALENDAR YEAR 2016 (VOTE REQUIRED)**

*Board policy of February 14, 1957, page 137 of Minute Book No. 1 and July 13, 1967, page 13 of Minute Book No. 3, provides for the election of officers on a rotational (succession) basis and nomination of a minimum of two candidates for the Office of Secretary-Treasurer by the Nominating Committee composed of Past Presidents. Candidates for the Office of Vice President will also be nominated to fill vacated position.*

Nominating Committee Chair Aceituno reported that the Committee met and nominated two Trustees for consideration for the 2016 Office of Secretary-Treasurer and vacated position of Vice President: Trustees Mark Bollman and Steve Croft. Trustee Aceituno opened the floor to additional nominations. Legal Counsel Quinn Barrow noted that because of the dual vacancies this year, the Committee elected to bring forth their nominees, and allow the candidate receiving the most votes the option of selecting

the position they wished to serve. The Trustee receiving the second highest vote count would fill the remaining vacancy.

**Trustee Spence moved to close the nominations. The motion was seconded by Trustee Wassem and approved unanimously.**

President Davila provided nominees an opportunity to discuss their qualifications and answer questions from Trustees. Trustees Croft and Bollman then excused themselves from the Board Room.

**Kelly Middleton called on each Trustee for their vote. Following a roll call vote, it was determined that Trustee Bollman was selected by a majority of the votes and elected to fill the position of the Secretary-Treasurer. Trustee Croft was appointed to the position of Vice President.**

**12. INSTALLATION OF NEWLY ELECTED VICE PRESIDENT AND SECRETARY-TREASURER FOR CALENDAR YEAR 2016.**

**13. CONSENT AGENDA (13.1-13.4)  
*VOTE REQUIRED***

13.1 Consideration of **Minutes 2015-12** of regular Board Meeting held on December 10, 2015. (*EXHIBIT A*)

13.2 Consideration of **Resolution 2016-01** Authorizing Payment of Attached Requisition Schedule for December 1, 2015 through December 31, 2015. (*EXHIBIT B*)

13.3 Consideration of District's FY 15/16 Goals Status Report for the second quarter. (*EXHIBIT C*)

*Summary: Upon adoption of the District's FY 15/16 Budget, the Board of Trustees requested a quarterly update on the status of departmental goals enumerated in the budget document.*

13.4 Consideration of **Resolution 2016-02** Authorizing Certain Officials to Sign Checks, Warrants and Other Official Documents on Behalf of the District. (*EXHIBIT D*)

**Trustee Deal made a motion to approve the consent calendar. The motion was seconded by Trustee Archuleta and approved unanimously.**

**14. DISCUSSION OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS AND INTEREST FOR 2016**

Truc requested Trustees select two committees of interest and email or leave their completed forms with staff after the meeting.

**15. CONSIDERATION OF ALTERNATE DATE FOR FEBRUARY 11, 2016 BOARD OF TRUSTEES MEETING (VOTE REQUIRED)**

The February 11, 2016 Board of Trustee Meeting coincides with the Annual Meeting of the American Mosquito Control Association (February 8-11, 2016).

Truc reported on the conflict and noted that many Directors and two Trustees would not be in town on February 11<sup>th</sup>. The best alternate dates included February 4<sup>th</sup> and February 25<sup>th</sup>.

**Trustee Campbell made a motion to move the meeting to February 25, 2016. The motion was seconded by Trustee Sanchez and approved unanimously.**

16. **CONSIDERATION OF 2 TRUSTEES TO ATTEND THE 84th ANNUAL MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC) CONFERENCE IN SACRAMENTO, CA FEBRUARY 28 - MARCH 1, 2016. (EXHIBIT E)**

Director Kelly Middleton provided a brief overview and noted that the Board, as in past practices, preferred to extend this option to Trustees who have not yet had the opportunity to experience and learn from these annual meetings. Trustees Wassem, Davila, and Spence all expressed interest. President Davila offered to remove her name from consideration. Staff will contact Trustees Wassem and Spence regarding travel details.

17. **COMMITTEE REPORTS**

17.1 Budget & Finance Committee M. Davila, Chair

- Discussion and consideration of committee recommendations for allocation of surplus District funds from FY 14/15 Budget. (***VOTE REQUIRED***)

President and Committee Chair Davila introduced the matter. Truc noted that FY 14/15 budget realized approximately \$579,000 in realized savings. The recommendation is to allocate those savings to reserves.

**Trustee Bollman made a motion to approve the recommendation. Trustee Kreisler seconded the motion. The motion was approved unanimously.**

18. **CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL (EXISTING LITIGATION)**

*(Government Code Section 54956.9(a)) Los Angeles Unified School District v. The County of Los Angeles, et al, Los Angeles Superior Court, Case No. BS108180 and Related Cases (BS137598; BS127286; BS130308).*

**Legal Counsel Barrow initiated the closed session. Upon return, Mr. Barrow reported that Trustees approved, with three dissenting votes, the partial settlement with Long Beach Unified School District in the amount of \$856 and Los Angeles Unified School District for \$25,396.20. Trustees directed staff to execute all necessary paperwork and issue checks in the above noted amounts.**

19. **STAFF PROGRAM REPORTS: DECEMBER 2015**

19.1 Manager's Report T. Dever, General Manager  
Truc reported that the project authorized last month to repair nonconforming fire sprinklers is nearly completed. Only 10 of 242 sprinklers remain to be replaced.

19.2 Scientific-Technical: (Staff Report A) S. Kluh, Sci.-Tech Services Dir.  
Susanne had nothing to add to her report and offered to answer questions.

19.3 Operations: (Staff Report B) M. Daniel, Operations Dir.  
Mark offered to answer questions from the Board on his report

19.4 Community Affairs: (Staff Report C) K. Middleton, Comm. Affairs Dir.  
Kelly reported on a recent film shoot at the District with Nick Federoff from Things Green airing on the regions local PBS affiliate. While the show won't air until September, there are many other opportunities he is hoping to work with us on in the future. Levy reported that he has already or will be making contact with city managers to request a city council presentation to recap 2015 and our priorities for 2016. Cities hardest hit by WNV and/or invasive *Aedes* will be contacted first.

Trustee Wassem asked that we include City Council members on these correspondences. Trustee Spence asked for information on the city of Baldwin Park and their lack of coverage under a vector control program. Truc noted that San Gabriel Valley MVCD was in discussions with the city to

annex them into their District and at Trustee Spence's request, would reach out to the San Gabriel Valley MVCD to offer assistance.

In response to Trustee Medina's questions, Susanne provided an overview of the States WNV Dead Bird Reporting Program and clarified that the data reported in her staff report are only those birds that are picked up and tested. The California DPH records all dead bird reports even though not all birds can be collected and tested due to age or other disqualifying issues. Susanne requested Trustee Medina forward his notes from phone conversations where he felt he received inadequate responses since the call could have been received by one of several agencies. She is happy to look into the matter.

19.5 Fiscal: (*Staff Report D*)

C. Weeks, Finance Director

Carolyn welcomed the new Trustees, and requested they fill out and return the W-9 forms provided. She offered to answer any questions on her reports.

19.6 Human Resources: (*Staff Report E*)

R. Thomas, Human Resources Dir.

Rakesha wished all a happy New Year, and had nothing to add to her report.

19.7 Legal Counsel Report

Q. Barrow, Legal Counsel

No report.

20.

**OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

NONE.

21.

**ADJOURNMENT**

The next Board of Trustees meeting will be scheduled pursuant to the Board's vote on Item 15 of this agenda at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

**Trustee Davila adjourned the meeting in memory of Trustee Kreisler's father, Sol Kreisler, who recently passed away.**