

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2015-11**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, November 12, 2015, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, (*City of Artesia*)
Pedro Aceituno, (*City of Bell Gardens*)
Dr. Jeff Wassem, (*City of Burbank*)
Harold Williams, Vice Pres. (*City of Carson*)
Mark Bollman, (*City of Cerritos*)
Baru Sanchez, (*City of Cudahy*)
Steve Tye, President (*City of Diamond Bar*)
Roger C. Brossmer, (*City of Downey*)
Rachel C. Johnson, (*City of Gardena*)
Barry Bruce, (*City of Hawaiian Gardens*)
David Spence, (*City of La Cañada Flintridge*)
Jim Remington, (*City of La Habra Heights*)
Steve Croft, (*City of Lakewood*)
Pauline Deal, (*City of La Mirada*)
Robert Campbell, (*City of Long Beach*)
Steve Appleton, (*City of Los Angeles*)
Martin Kreisler, (*County of Los Angeles*)
Salvador Alatorre, (*City of Lynwood*)
Cheri Kelley, (*City of Norwalk*)
Tom Hansen, (*City of Paramount*)
Nina Herrera, (*City of San Fernando*)
Michael Madrigal, (*City of Santa Fe Springs*)
Dr. Hazel Wallace, (*City of Signal Hill*)
Hector Delgado, (*City of South El Monte*)
Maria Davila, Sec.-Treasurer (*City of South Gate*)
Owen Newcomer, (*City of Whittier*)

TRUSTEES ABSENT

Tina Baca Del Rio, (*City of Commerce*)
Armine Perian, (*City of Glendale*)
Christina Cortez (*City of Montebello*)
Bob Archuleta, (*City of Pico Rivera*)
Clifton Jenkins, (*City of San Marino*)
Tina Szumanski, (*City of Santa Clarita*)

TRUSTEES ABSENT (EXCUSED)

Ali Saleh, (*City of Bell*)
Ray T. Smith, (*City of Bellflower*)
Elba Guerrero, (*City of Huntington Park*)
Eddie De La Riva (*City of Maywood*)

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Kluh, *Director of Scientific-Technical Services*
Kelly Middleton, *Director of Community Affairs*
Carolyn Weeks, *Director of Fiscal Operations*
Rakesha Thomas, *Director of Human Resources*
Levy Sun, *Public Information Officer*
Luke DeNitto, *Maintenance Supervisor*
Quinn Barrow, *Legal Counsel*
Brian Gruber, *Lance, Soll & Lunghard LLP*
* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

1. CALL TO ORDER

President Tye called the meeting to order at 7:04 P.M.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 26 Trustees were present and 10 were absent.

3. INVOCATION

Trustee Flowers gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Kreisler led the Pledge of Allegiance.

5. CORRESPONDENCE

NONE.

6. INTRODUCTIONS

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).
NONE.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE.

8. **CONSENT AGENDA (8.1-8.5)**

VOTE REQUIRED

8.1 Consideration of **Minutes 2015-10** of regular Board Meeting held on October 8, 2015. (***EXHIBIT A***)

8.2 Consideration of **Resolution 2015-16** Authorizing Payment of Attached Requisition Schedule for October 1, 2015 through October 31, 2015. (***EXHIBIT B***)

8.3 Consideration of a Joint Tax Transfer Resolution between the Greater Los Angeles County Vector Control District, Los Angeles County, and the Los Angeles County West Vector Control District (Reorganization No. 2015-08) (***EXHIBIT C***)

Summary: As part of the annexation proceedings, affected agencies are requested to adopt a joint property tax transfer resolution similar to other JPTRs adopted by this Board (e.g. for street lighting and sanitation services). The resolution authorizes these agencies to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the reorganization of territory in the city of Gardena into the GLACVCD jurisdiction.

8.4 Consideration of a Joint Tax Sharing Resolution from the Sanitation District of Los Angeles County (Annexations No. 15-294). These resolutions request GLACVCD allocate 0.000436% of its current 0.0398% share of property tax resulting in a net share of 0.0393% to support services to the areas being annexed to the County Sanitation District. (***EXHIBIT D***)

Analysis: The applicant requested annexation of properties into the above County Sanitation District Number in order to receive off-site disposal of sewage. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.

8.5 Consideration of eight (8) County of Los Angeles Negotiated Tax Exchange Resolutions (NTER), for Tax Rate Areas 02039, 04480, 04585, 05660, 05661, 11980, 11984, 12008, 04342, 04530, 04537, 05658, 05690, 16170, 12014 and Petition Nos. 7-114, 75-1014, 71-1113, 19-315, and 46-614. These resolutions authorize the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 1687. A copy of the letters from the County of Los Angeles Department of Public Works requesting these resolutions are attached. (***EXHIBIT E***)

Analysis: The NTERs from the County of Los Angeles are similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of CLMD 1687 as noted above. Similar resolutions have previously been adopted by the Board; territory tract number L 005-2013 relates to funding for the operation and maintenance of new street lighting services for the city of Carson. L 080-2008 relates to funding for the Rowland Heights area. Tract No. 60999 relates to funding for the Saugus Area and Petition No. 13-412 relates to areas in the City of Diamond Bar. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

Trustee Deal made a motion to approve the consent agenda. The motion was seconded by Trustee Davila and approved unanimously.

9. COMMITTEE REPORTS

9.1 Audit Committee

M. Bollman, Chair

- Presentation from auditors at Lance, Soll & Lunghard LLP regarding findings from District audit of FY 2014-2015 financials. (*EXHIBIT F*)

Chair Bollman reported that the Committee discussed and accepted the District's FY 2014-2015 Audit as presented by Brian Gruber from Lance, Soll & Lunghard LLP (LSL). Mr. Gruber was invited to provide an overview of the Audit to the Board. Mr. Gruber reported that LSL CPA had completed the audit and reports for year ending June, 2015 and communication letters have been provided to the Board. The District received a good audit again this year. Highlights include: the District implemented new reporting guidance on the District's pension obligations which required the District recognize a liability on its financial statements and include expanded disclosures of its pension responsibilities. As in prior years, LSL noted deficiencies related to segregation of duties due to limited staffing at the District. Staff worked well with LSL and enabled them to complete the audit in a timely manner.

Trustee Newcomer made a motion to approve the FY 2014-2015 Audit. The motion was seconded by Trustee Davila and approved unanimously.

- Report on discussion regarding new auditing services contract.

Trustee Bollman reported that the Committee discussed the current auditing services contract in place since 2009, and noted that a proposal to move forward with the current contractor will be presented to the Board for consideration at the December Board of Trustees meeting.

10. CONSIDERATION OF LAFCO REQUEST TO NOMINATE CANDIDATES TO SERVE AS SPECIAL DISTRICT LAFCO REPRESENTATIVE (EXHIBIT G)

Summary: To be eligible, the nominee must be an elected official or appointed to the board for a fixed term. Nominations must be received no later than December 21, 2015 by 5:00PM.

Truc provided information on the current search for candidates to serve as the Special District Representative on the LAFCO Board. The 4-year term begins May 2016 and is open to elected or appointed officials. Interested Trustees were asked to notify Truc as soon as possible. Trustee Spence noted that he currently serves on the LAFCO Board and that it is a well-run, important endeavor and encouraged Trustees to consider serving. Trustee Appleton announced his interest but will confirm his availability by the December meeting.

11. CLOSED SESSION

Pursuant to Government Code Sections 54957 and 54957.6: Performance Evaluation and Conference with Labor Negotiators (EXHIBIT H)

*District Representative: General Manager
Title: General Counsel*

Truc referred Trustees to the revised contract for legal services in their Board Packets and Legal Counsel Barrow invoked the Closed Session for discussion on this item.

In open session, President Tye reported that the Board accept the Amended and Restated Legal Services Engagement Agreement between Richards, Watson & Gershon and the Greater Los Angeles County Vector Control District.

12. STAFF PROGRAM REPORTS: OCTOBER 2015

12.1 Manager's Report

T. Dever, General Manager

Truc provided an update with regard to the vehicle replacement expenditure previously approved by the Board. Staff undertook an exhaustive bid process and search for dealers able to fulfill the District's needs. Because 2015 vehicles are no longer available, and certain vehicles with the required modifications came in over budget, the District will only purchase 16 of the planned 17 vehicles this fiscal year.

Results from the recent election for an MVCAC Trustee Council Southern Region representative were presented at the recent Fall Quarterly meeting. Truc reported that the incumbent, Doug Walker from the Coachella Valley MVCD was reelected. Truc thanked Trustee Pauline Deal for her willingness to serve as a candidate for this position.

In response to questions from Trustees, Truc and Mark Daniel provided details on the vehicles needed and bids received from the various vendors.

12.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

Susanne highlighted the current risk assessment graphic included in the report and noted that WNV risk increased in October for the first time ever due to higher than average temperatures and late summer rains. The infection rate in mosquitoes was exceptionally high in October with 42% of samples testing positive for WNV, and 22 of 70 chickens seroconverting. A total of 110 human cases and 7 fatalities are confirmed from the District service area so far this year, and more are expected as current cases become confirmed and reported.

12.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark noted that the number of service requests was quite high in October. Last year at this time, the District received 226 requests for service compared to 308 this year – primarily in response to invasive *Aedes* species. Each service request can take staff 20 minutes to 2 hours to educate residents and inspect surrounding properties. Staff are running hard this year managing both WNV and invasive *Aedes*. Mark thanked the cities for their ongoing assistance with education and information to their residents.

12.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly echoed Mark's thanks, and drew particular attention to Trustees Bollman, Appleton, Baca Del Rio, and Cortez for their extra efforts over the past few weeks. In light of the ongoing WNV risks, the department will be issuing a press release to encourage continued vigilance to prevent infection.

12.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn had no additional information to report and offered to answer questions.

12.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

Rakesha is happy to report that things are slowing down in her department, allowing time to catch up on internal projects.

12.7 Legal Counsel Report

Q. Barrow, Legal Counsel

Quinn wished all a Happy Thanksgiving.

13. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Flowers requested information on the timing of Nominating Committee meetings. Truc noted that the Committee typically meets before the January meeting, although discussions typically begin several weeks prior. Trustee Flowers asked Board Officers who do not think they will be reappointed to notify the Committee so that they can plan accordingly. Trustee Williams indicated that he does not expect to be reappointed. Trustee Campbell took time to thank all staff for their extremely hard work this year. He

encouraged all Trustees to attend the Holiday Pot Luck to express their thanks, which Truc noted will be held on December 8th. Information will be sent electronically.

15. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, December 10, 2015. The meeting will be held at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

The meeting was adjourned at 7:46 PM.