

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2015-03**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, March 12, 2015, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, (*City of Artesia*)
Ali Saleh, (*City of Bell*)
Ray T. Smith, (*City of Bellflower*)
Pedro Aceituno, (*City of Bell Gardens*)
Dr. Jeff Wasseem, (*City of Burbank*)
Tina Baca Del Rio, (*City of Commerce*)
Roger C. Brossmer, (*City of Downey*)
Nina Herrera, (*City of San Fernando*)
Rachel C. Johnson, (*City of Gardena*)
Armine Perian, (*City of Glendale*)
Barry Bruce, (*City of Hawaiian Gardens*)
Elba Guerrero, (*City of Huntington Park*)
Jim Remington, (*City of La Habra Heights*)
Pauline Deal, (*City of La Mirada*)
Steve Croft, (*City of Lakewood*)
Robert Campbell, (*City of Long Beach*)
Martin Kreisler, (*County of Los Angeles*)
Salvador Alatorre, (*City of Lynwood*)
Eddie De La Riva (*City of Maywood*)
Christina Cortez (*City of Montebello*)
Cheri Kelley, (*City of Norwalk*)
Tom Hansen, (*City of Paramount*)
Bob Archuleta, (*City of Pico Rivera*)
Tina Szumanski, (*City of Santa Clarita*)
Michael Madrigal, (*City of Santa Fe Springs*)
Dr. Hazel Wallace, (*City of Signal Hill*)
Hector Delgado, (*City of South El Monte*)
Maria Davila, Sec.-Treasurer (*City of South Gate*)
Owen Newcomer, (*City of Whittier*)

TRUSTEES ABSENT

Diane Oliva, (*City of Cudahy*)
Steve Tye, President (*City of Diamond Bar*)
Steve Appleton, (*City of Los Angeles*)
Clifton Jenkins, (*City of San Marino*)

TRUSTEES ABSENT (EXCUSED)

Harold Williams, Vice Pres. (*City of Carson*)
Mark Bollman, (*City of Cerritos*)

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Tech Services*
Kelly Middleton, *Director of Community Affairs*
Rakesha Thomas, *Director of Human Resources*
Luke DeNitto, *Maintenance Supervisor*
Levy Sun, *Public Information Officer*
Steve Flower, *Legal Counsel*

1. **CALL TO ORDER**
Secretary-Treasurer Davila called the meeting to order at 7:02 P.M.
2. **QUORUM (ROLL) CALL**
Following roll call, it was recorded that 29 Trustees were present and 6 were absent.
3. **INVOCATION**
Trustee Archuleta gave the invocation.
4. **PLEDGE OF ALLEGIANCE**
Trustee Guerrero led the Pledge of Allegiance.
5. **CORRESPONDENCE**
NONE

6. **INTRODUCTIONS**

NONE.

7. **PUBLIC COMMENT**

NONE.

8. **CONSENT AGENDA (8.1-8.3)**

VOTE REQUIRED

8.1 Consideration of **Minutes 2015-02** of regular Board Meeting continued to February 19, 2015. (**EXHIBIT A**)

8.2 Consideration of **RESOLUTION 2015-04** Authorizing Payment of Attached Requisition Schedule for February 1, 2015 through February 28, 2015. (**EXHIBIT B**)

8.3 Consideration of County of Los Angeles Negotiated Tax Exchange Resolution (NTER), for Tax Rate Area within Tract No. 69468. This resolution authorize the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 1687. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. (**EXHIBIT C**)

Analysis: The NTERs from the County of Los Angeles are similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of CLMD 1687 as noted above. Similar resolutions have previously been adopted by the Board; territory tract number L 005-2013 relates to funding for the operation and maintenance of new street lighting services for the city of Carson. L 080-2008 relates to funding for the Rowland Heights area. Tract No. 60999 relates to funding for the Saugus Area and Petition No. 13-412 relates to areas in the City of Diamond Bar. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

Trustee Newcomer made a motion to approve the consent agenda. The motion was seconded by Trustee Guerrero and approved unanimously with Trustees Brossmer and Campbell abstaining.

9. **COMMITTEE REPORT**

9.1 Policy Committee

P. Deal, Chair

- Discussion of staff proposal to establish a Vector Control Fleet Vehicle Replacement Policy.

Summary: The District maintains a large fleet of specially equipped field vehicles necessary to conduct daily vector control operations. This policy will establish provisions and procedures for replacement of fleet vehicles deemed unsafe or no longer cost effective to operate. (EXHIBIT D) VOTE REQUIRED

Trustee Deal reported that the Committee discussed and approved of the new policy setting standards for vehicle replacements. Trustee Archuleta asked if the Board could receive more timely notification about vehicle replacement needs. Truc addressed the Board noting that the Policy will do just that, and discussed the Vehicle Replacement Reserve Account approved by the Board last September to address the

aging fleet. The District currently has 10 vehicles near or over 150,000 miles, and 61 vehicles that are over 10 years of age. The District's maintenance staff do an excellent job keeping these vehicles on the road, but costs and availability of replacement parts are becoming prohibitive. **Trustee Croft made a motion to approve. The motion was seconded by Trustee Deal and approved unanimously.**

10. **CONSIDERATION OF RESOLUTION 2015-05 "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT APPROVING AN APPLICATION TO INITIATE PROCEEDINGS FOR THE REORGANIZATION OF CERTAIN TERRITORY IN THE CITY OF GARDENA TO THE DISTRICT AND TAKING CERTAIN ACTIONS IN CONNECTION THEREWITH"**
(EXHIBIT E) (VOTE REQUIRED)

Truc discussed the reorganization of portions of Gardena that were not transferred to the District when the City of Gardena incorporated the affected county areas into its territory. The application will facilitate this annexation. **Trustee Croft made a motion to approve RESOLUTION 2015-05 which was seconded by Trustee Archuleta and approved unanimously.**

11. **CONSIDERATION OF ALTERNATE DATE FOR MAY 14, 2015 BOARD OF TRUSTEES MEETING** ***(VOTE REQUIRED)***

Conflicts with California Contract Cities Association 56th Annual Municipal Seminar, May 14-17, 2015.

Secretary-Treasurer Davila requested consideration of this change due to scheduling conflicts with many Trustees that attend. Trustee Newcomer made a motion to continue the May 14, 2015 meeting of the Board of Trustees to May 21, 2015. The motion was seconded by Trustee Archuleta and a show of hands indicated that achieving a quorum would be possible.

12. **STAFF PROGRAM REPORTS: FEBRUARY 2015**

12.1 Manager's Report T. Dever, General Manager

Truc reminded Trustees to submit their form 700s which are due April 1st. Staff will be happy to forward completed forms to the County. Departments are hard at work on FY 15-16 budgets, and are working to schedule meetings with cities impacted by invasive *Aedes* mosquitoes. Truc reported on her attendance at the Vector Control Joint Powers Agency (VCJPA) meeting and the agency's recent clean audit. Other items discussed included workers compensation, litigation management, new OSHA requirements, and legal requirements of the new sick leave law. **Trustee Kreisler asked questions regarding the process for how the state receives mosquito surveillance data and for clarification on the Rivers & Mountains Conservancy planning meeting attended by staff. Truc and Susanne clarified the information and processes involved.**

12.2 Scientific-Technical: (Staff Report A) S. Klueh, Sci.-Tech Services Dir.

Susanne reported that February was still mild with regards to WNV and invasive *Aedes* species. The Department picked up and have distributed 70 chickens used in the surveillance program and noted that mosquito trapping will begin in April and May. **Trustee Wassem asked for clarification on an *Aedes* collection point in Chino.** Susanne noted that it appears to be a geocoding error and will be corrected.

12.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark provided additional information in follow up to last meeting's fungus gnat questions. A handout was provided to help clarify the distinction between other insects commonly mistaken for mosquitoes at this time of year.

12.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly noted that the Department is busy preparing outreach options for the coming season including local and regional advertising opportunities and are currently scheduling meetings with city staff.

12.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Truc offered to answer questions on Carolyn's behalf.

12.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

Rakesha noted that she has been busy preparing to hire the many seasonal staff required each season, and thanked Trustees who forwarded information to interested individuals. **Trustee Alatorre asked what the requirements were for seasonal staff.** Rakesha noted that for most of the seasonal positions filled, no specific skills were required beyond a high school diploma and a clean driving record.

12.7 Legal Counsel Report

Q. Barrow, Legal Counsel

Steve Flower attended the meeting on Quinn's behalf and offered to answer questions.

13. **OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Archuleta requested the General Manager investigate the cost and budget to send staff to attend the Vector University course he learned about at the recent MVCAC Annual Meeting. Truc noted that staff are actively working with the Association's current Continuing Education Coordinator to bring Vector University to southern California such that attendees from across the Southern Region could experience the program and help satisfy their bi-annual continuing education requirements.

14. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, April 9, 2015. The meeting will be held at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

The meeting was adjourned at 7:27 PM.