

# GLACVCD BOARD OF TRUSTEES MEETING STAFF REPORTS



Thursday, May 9<sup>th</sup>, 2024

7:00 p.m. Board Meeting  
Santa Fe Springs District Headquarters  
12545 Florence Avenue, Santa Fe Springs, CA 90670

***Marilyn Sanabria, President***  
***Trustee Ali Saleh, Vice President***  
***Trustee Melissa Ramoso, Secretary-Treasurer***

*General Manager, Susanne Klueh*  
*Assistant General Manager, Allison Costa*  
*Director of Scientific-Technical Services, Steve Vetrone*  
*Director of Operations, Mark Daniel*  
*Communications Manager, David Pailin Jr.*  
*Finance Manager, Yani Segoro-Nguyen*  
*Human Resources Manager, Cindy Reyes*  
*Board General Counsel, Quinn M. Barrow, Richards, Watson, Gershon*  
*Labor Legal Counsel, Oliver Yee, Liebert, Cassidy, Whitmore*

Copies of staff reports or other written documentation relating to agenda items are available online at <https://www.GLAmosquito.org/board-meetings> and are on file at the District's Headquarters at the Front Office for public inspection.

If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 ext. 504 during regular business hours.

*Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.*

**General Managers' Report for May 9, 2024**  
**Board of Trustees Meeting**

As some of you were kind enough to join staff on a trip to Sacramento to bring awareness of mosquito & vector control related issues to our legislators' attention, we thought you may want to know that one of the Senate Bills (SB1251) designed to mandate electrical companies to work with vector control agencies and local health departments to ensure electrical vaults do not harbor mosquito breeding is making its way through committees with overwhelming support. We are thus optimistic to soon have another tool available to gain compliance from our electricity providers on their problem vaults.

The mosquito season is moving towards the summer months with abundance numbers just slightly above the five-year average. We are never happy to see mosquito numbers above the longtime averages by even the smallest amount but given this years' intermittent rain events followed by warm temperatures late into the spring, we are pleased with how our dedicated staff have been able to contain the potential mass mosquito emergence. Due to enormous efforts from our managers and supervisors as well as our steadfast Human Resources Department, we will be onboarding the first wave of summer seasonal staff on Tuesday, May 7, 2024, and conducting the new hire orientation that day. More successful candidates have already been selected and a second wave of hiring will follow shortly, which is a good thing as workload steadily increases with persistent warm temperatures throughout the season.

Under their new leadership, the Communications Department is reorganizing their outreach efforts to maximize resident engagement on social media as well as during in-person events with the goal of increasing overall District visibility, encouraging residents to utilize our services as well as providing them information on how they can help prevent mosquito breeding in their backyards.

The Scientific-Technical team's surveillance program is in full swing, conducting abundance trapping and virus surveillance, and though mosquito numbers are elevated, no virus activity has yet been detected in mosquitoes or dead bird submissions for our service area. In addition to the routine work, Scientific-Technical staff are conducting the last field evaluation for the upcoming start of our SIT Program in form of a closely monitored release of the first batch of radiated, sterilized, non-biting male mosquitoes and in June routine releases will begin in two Sunland-Tujunga neighborhoods.

Due to our auditing firm's scheduling conflict, we will not be able to present the FY 22/23 audit report this month, but it will be ready for review by the committee and presented at the June Board Meeting alongside a host of other financial items such as the budget for the upcoming fiscal year, requests for budget adjustments for the current year, and staff recommendation for allocation of savings from FY22/23 to our various reserves. Before then, staff will work with committee members to convene an important combined Budget & Finance as well as Personnel Committee meeting to discuss all those items in detail.

With that, we are looking forward to seeing all of you next week and would like to express our sincerest gratitude for your continued support.

Sincerely,



Susanne Klueh  
*General Manager*



Allison Costa  
*Assistant General Manager*

# STAFF REPORT A

## GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

### SCIENTIFIC-TECHNICAL REPORT

April 2024

*Steven Vetrone, Director of Scientific Technical Services*

*Tanya Posey, Acting Senior Vector Ecologist*

*Ryan Amick, Nicolas Tremblay, Rande Gallant, & Courtney Chagolla, Vector Ecologists*

*Christie Miranda, Limited-Term Assistant Vector Ecologist*

*Christopher Ortiz & Wesley Dean Collins, Vector Field Assistants*

#### I. RISK ASSESSMENT

WN Surveillance Factor	Assessment Value	Benchmark	Value
<b>1. Environmental Conditions</b> High-risk environmental conditions include above- normal temperatures. Urban mosquitoes breeding in municipal water sources may benefit from below normal rainfall.	1	Avg daily temperature during prior half month $\leq 56^{\circ}\text{F}$	2
	2	Avg daily temperature during prior half month $57-65^{\circ}\text{F}$	
	3	Avg daily temperature during prior half month $66-72^{\circ}\text{F}$	
	4	Avg daily temperature during prior half month $73-79^{\circ}\text{F}$	
	5	Avg daily temperature during prior half month $>79^{\circ}\text{F}$	
<b>2. Adult <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> abundance</b> Determined by trapping adults, identifying them to species, and comparing numbers to those previously documented for an area and time	1	Vector abundance well below average ( $\leq 50\%$ )	1
	2	Vector abundance below average (51-90%)	
	3	Vector abundance average (91-150%)	
	4	Vector abundance above average (151-300%)	
	5	Vector abundance well above average ( $>300\%$ )	
<b>3. Virus isolation rate in <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> mosquitoes</b> Tested in pools of 50. Test results expressed as minimum infection rate (MIR) / 1,000 female mosquitoes tested	1	MIR/ 1000 = 0	1
	2	MIR/ 1000 = 0.1-1.0	
	3	MIR/ 1000 = 1.1-2.0	
	4	MIR/ 1000 = 2.1-5.0	
	5	MIR/ 1000 $>5.0$	
<b>4. Sentinel Chicken Seroconversion</b> Number of chickens in a flock that develop antibodies to WNV. If $>1$ flock is present in a region, number of flocks with seropositive chickens is an additional consideration.	1	No seroconversions	*
	2	1 or more seroconversion over a broad region	
	3	1 or 2 seroconversion in single flock in specific region	
	4	$>2$ seroconversion in one or 1-2 seroconversion in multiple flocks in specific region.	
	5	$>2$ seroconversions in one or more flocks in specific	
<b>5. Dead Bird Infection</b> Includes zoo collections.	1	No WN+ dead birds	1
	2	One or more WN+ dead birds in a broad region	
	3	1 WN+ dead bird in specific region	
	4	2 to 5 WN+ dead birds in specific region	
	5	$>5$ WN+ dead bird + reports of dead birds in specific	
<b>6. Human Cases**</b> This factor is not to be included in the calculation if no cases are detected.	3	One or more human cases in broad region.	**
	4	One human case in specific region	
	5	More than one human case in specific region	
<b>Response Level/ Average Rating</b>		TOTAL	5
Normal Season (1.0-2.5), Emergency Planning (2.6-4.0), Epidemic (4.1-5.0)		AVERAGE	1.25

# STAFF REPORT A

- \* Due to shortages in laying hens after several years of Newcastle Disease in Southern California, the sentinel chicken program is currently suspended.
- \*\* Human cases are not calculated in until first case is reported.

## II. GLACVCD MOSQUITO-BORNE DISEASE WATCH

### Summary

- Mosquito abundance in April increased moderately when compared to March. However, overall abundance remains slightly above the 5-year average (16.1%) for this period.
- *Aedes* mosquito species abundance remains very low and is consistent with the 5-year average.
- No WNV+ mosquito samples or dead birds were reported within District boundaries.
- No SLE virus activity has been detected to date in 2024.

<i>Culex</i> Mosquito Pools	Number Tested	WNV Positive	WEE Positive	SLE Positive	Other Positive
This Period	199	0	0	0	0
Year to Date	287	0	0	0	0

Dead Birds	Number Tested	WNV Positive
This Period	2	0
Year to Date	2	0

## III. GLACVCD BLACK FLY & MIDGE SURVEILLANCE

- Weekly black fly surveys within the Special Assessment Areas of the Los Angeles River and Arroyo Seco Wash will continue through mid-November, depending on the weather.
- Due to the abundant winter rainfall and continued flows in the Big Tujunga Wash, black fly surveillance efforts have been temporarily extended to areas of Sunland.
- Overall, black fly abundance for April was light to moderate.
- Midge fly surveillance will resume in April.

## IV. STERILE INSECT TECHNIQUE (SIT)

- Collaborative work continues with Orange County MVCD and MosquitoMate.
- A Mark – Release – Recapture (MRR) study using X-ray-sterilized male mosquitoes was initiated in the Sunland-Tujunga area on May 2, 2024.
  - Daily MRR trapping will continue until May 15, 2024
- Weekly sterile male *Aedes aegypti* releases will begin on May 16, 2024.
- The design and construction of a temporary mosquito rearing space for the SIT program at the Pacoima facility are underway.

## V. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2024

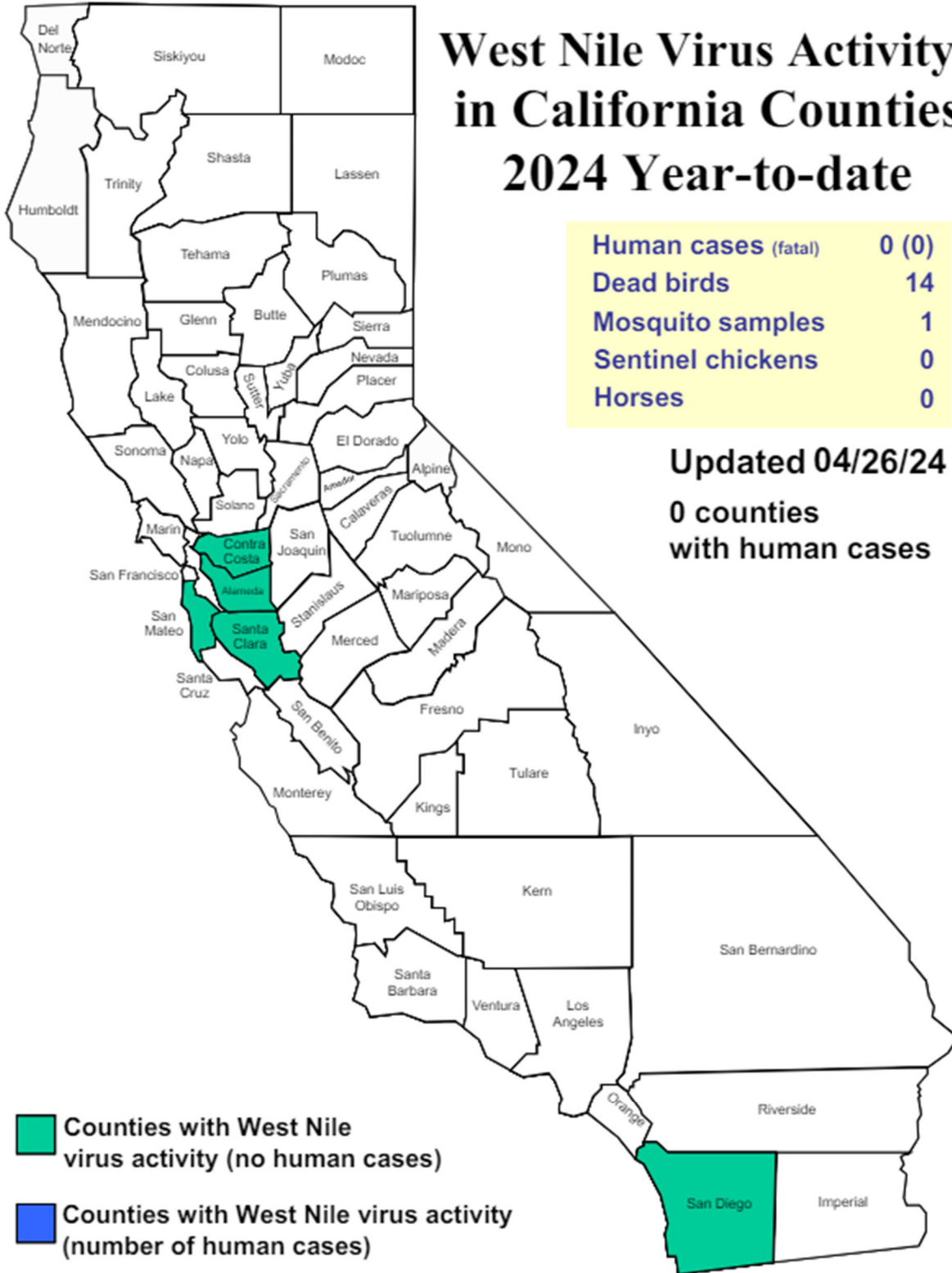
Reporting Period: April 01 - April 26, 2024

Human Cases	WNV	SLE	WEE
This Period	0	0	0
Year to Date	0	0	0

Chickens	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	8	0	0	0	0
Year to Date	8	0	0	0	0
<i>Culex</i> Pools	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	2,712	0	0	0	0
Year to Date	2,712	0	0	0	0
<i>Aedes</i> Pools	Tested	CHIK	DENV	ZIKA	
This Period	94	0	0	0	
Year to Date	94	0	0	0	

Dead Birds	Submitted	WNV Pos
This Period	104	14
Year to Date	104	14

# West Nile Virus Activity in California Counties 2024 Year-to-date



**GREATER LOS ANGELES COUNTY VECTOR CONTROL**

**DISTRICT**

**OPERATIONS REPORT**

**April 2024**

*Mark Daniel, Operations Director*

*Rudy Serrano, Applications Analyst*

*Maritza Olmos, Operations Manager, Sylmar*

*Mark Hall, Environmental Program Manager*

*Martin Serrano, Operations Manager, Headquarters*

*Fernando Martinez, Facilities & Fleet Maintenance Supervisor*

**Departmental Activities**

**Operations**

- Operations welcomes Mariam Grigorian, the new administrative assistant in Sylmar.
- All operations staff attended the State of California Department of Public Health Vector Control Technician Certification live event for the 2024/25 continuing education cycle.
- Operation supervision conducted two days of interviews to fill vacant VCS positions in both Santa Fe Springs and Sylmar.
- Operations supervisors participated in the Southern Region Annual ULV Calibration Rodeo, assisting all regional districts with certifying calibration for their Ultra Low Volume (ULV) foggers.
- Supervision conducted safety training for the district's specialty equipment including proper operating procedures, trailer loading, and trailer maneuvering for the Argo amphibious ATV and Polaris Ranger ATV for both Santa Fe Spring and Sylmar staff.
- Operations supervision participated in the Liebert Cassidy Whitmore training, A Supervisor's Guide to Understanding Employee' Rights: Labor, Leaves, and Accommodations.
- Applications Analyst completed the application module for suspected disease case door to door data collection and completed modifications to Maintenance's fleet application.
- Supervision is continuing to assess staff with field evaluations and annual performance evaluations.

**Environmental Program**

- Attended the Safe Clean Water program as a Watershed Area Steering Committee member for the Rio Hondo Watershed conducting project evaluations for the current year Stormwater Investment Plan (SIP).
- Machado Lake meeting with Hazen & Sawyer and Title Influence regarding proposed plans to correct the lake's water quality and address the vegetation overgrowth used as mosquito harborage.
- Facilitated three device reviews with the MVCAC Trash Capture Working Group for certification with the State Water Resources Control Board.
- Conducted a training session on mosquito minimization for stormwater capture projects with the San Gabriel Valley Mosquito and Vector Control District.

# STAFF REPORT B

- Met with the L.A. City Harbor Department regarding mosquito issues with the newly constructed Wilmington Waterfront Promenade project.

## Facilities & Maintenance

- Completed services and repairs at both facilities to (18) service vehicles including (5) 5K services.
- Maintenance staff stripped and reroofed the awning over the mosquito fish area in Santa Fe Springs.
- Maintenance installed a new powder coating oven to facilitate quicker fabrication of specialty parts by provide a quicker and more durable coating than paint.
- Maintenance installed a new Bimini top on the Argo all-terrain vehicle in Sylmar.

### WORK PERFORMED BY DISTRICT

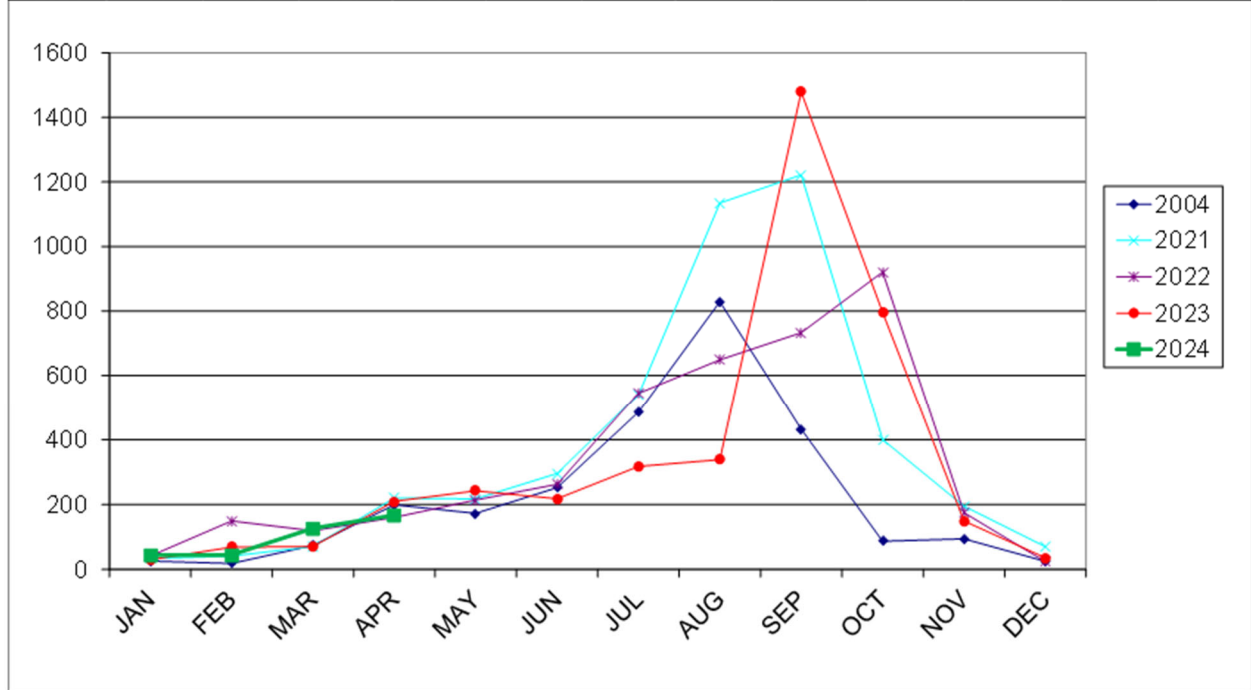
April, 2024

#### CONTROL AND OPERATIONS

		Hours worked	
		April	2024
Fishing (Mosquito fishing)		17	81
Source Reduction		15	107
Mosquito Control	<i>Sources inspected 10,163 / Sources with larvae 4,322</i>	2,276	8,412
Insecticide used:			
Larvicide oils	22.3 gals @ \$45.83 per =	\$ 1,022.01	
Altosid P35	12.55 lbs @ \$19.47 per =	\$ 244.35	
Altosid Briquets 30 day	4,516 ea @ \$1.30 ea. =	\$ 5,870.80	
Altosid Briquets XR	54 ea @ \$4.09 ea. =	\$ 220.86	
Altosid Pellets	9.67 lbs @ \$27.63 per =	\$ 267.18	
Altosid Liquid Larvicide	0 oz @ \$2.23 per =	\$ -	
Sumilarv WSP	342 ea @ \$1.62 per =	\$ 554.04	
Altosid WSP	305 ea @ \$0.98 per =	\$ 299.80	
Vectobac 12AS	0.02 gals @ \$45.65 per =	\$ 0.91	
Vectobac G	286.58 lbs @ \$2.90 per =	\$ 831.08	
Sumilarv	0 oz @ \$1.32 per =	\$ -	
Vectomax FG	935.44 lbs @ \$9.40 per =	\$ 8,793.14	
Vectomax WSP	43 ea @ \$1.92 per =	\$ 82.56	
Duplex G	8 lbs @ \$0.97 per =	\$ 7.76	
Vectolex WDG	0.11 lbs @ \$60.25 per =	\$ 6.63	
Vectobac WDG	0.78 lbs @ \$41.60 per =	\$ 32.45	
<hr/>			
Midge Control		0	0
Insecticide used:			
Dimilin WP 25%	0 lbs @ \$49.34 per =	\$ -	
Black fly Control		50	62
Insecticide used:			
Vectobac 12AS	87.2 gals @ \$45.65 per =	\$ 3,980.68	
Underground Mosquito Control	<i>UGSD inspected 5,506 / UGSD treated 2,455</i>	1,175	4,662
Insecticide used:			
Vectobac 12AS	7.61 gals @ \$45.65 per =	\$ 347.40	
Vectolex WDG	123.05 lbs @ \$60.25 per =	\$ 7,413.76	
Fogging		0	0
Insecticide used:			
Duet	0 oz @ \$2.05 per =	\$ -	
Aquaduet	0 gals @ \$290.69 per =	\$ -	
		<b>Total \$ 29,968.41</b>	
Supervisory		966	4,020
Continuing Education / Training		855	1,721
Overtime: Community Outreach		0	0
Mosquito Control		0	0
<hr/>			
<b>REPAIR AND MAINTENANCE OF EQUIPMENT</b>			
Vehicles		250	1,155
Spray Equipment		18	192
Buildings and yards		285	1,580
<hr/>			
VEHICLE MILEAGE :	April	2024	
	29,854	115,510	5,907 21,992

Mosquito Service Request Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2004	26	18	74	199	173	252	485	829	432	87	94	25
2021	33	41	71	220	217	296	540	1135	1222	400	195	70
2022	41	149	119	160	214	262	545	649	733	921	175	24
2023	30	69	71	210	242	218	317	338	1479	796	149	36
2024	44	45	127	167								



Breakdown of Monthly Service Requests

	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA								0		0
BELL								0		0
BELLFLOWER	1		1					1		0
BELL GARDENS								0		0
BURBANK	6		2					6		0
CARSON								0		0
CERRITOS	2			1				2		0
COMMERCE	1							1		0
CUDAHY								0		0
DIAMOND BAR	1							1		0
DOWNEY	2		1					2		0
GARDENA								0		0
GLENDALE	8		2	1				8		0
HAWAIIAN GARDENS	1							1		0
HUNTINGTON PARK								0		0
LA CANADA FLINTRIDGE								0		0
LA HABRA HEIGHTS	2		1					2		0
LA MIRADA	1							1		0
LAKEWOOD	7		1					7		0
LONG BEACH	1							1		0
LOS ANGELES CITY	104		36	2				104		0
LOS ANGELES COUNTY	6		4					6		0
LYNWOOD								0		0
MAYWOOD								0		0
MONTEBELLO	3							3		0
NORWALK	3							3		0
PARAMOUNT								0		0
PICO RIVERA	1							1		0
SAN FERNANDO								0		0
SAN MARINO	1							1		0
SANTA CLARITA	13		2					13		0
SANTA FE SPRINGS	1		1					1		0
SIGNAL HILL								0		0
SOUTH EL MONTE	1							1		0
SOUTH GATE								0		0
VERNON								0		0
WHITTIER	1							1		0
TOTAL	167	0	51	4	0	0	0	167	0	0



# STAFF REPORT B

## Mosquito Source Activity

City	Non-Pool	Pools	USD Lids	BMP	Gutter Spots	Total Hrs. Activity
ARTESIA	11	4	5	1		2.01
BELL	20	4	57	7		5.99
BELLFLOWER	61	33	36	10		19.08
BELLGARDENS	25	11	97	4		10.78
BURBANK	55	147	38			42.57
CARSON	89	6	114	62		35.88
CERRITOS	79	28	71	21		23.74
CITY OF COMMERCE	17	4	94	23		10.85
CUDAHY	39		1			2.58
DIAMOND BAR	22	80	125	14		31.50
DOWNEY	74	70	495	34	2	121.95
GARDENA	42	6	35	17		16.49
GLENDALE	97	123	295			73.97
HAWAIIAN GARDENS	21	2	3	1		2.94
HUNTINGTON PARK	46	6	119	13		12.30
LA CANADA FLINTRIDGE	13	25	95			14.82
LA HABRA HEIGHTS	9	2	8			4.91
LA MIRADA	32	34	82	14		15.23
LAKEWOOD	118	51	113	6		29.15
LONG BEACH	172	41	219	33	1	55.70
LOS ANGELES CITY	1391	1981	2849	47	13	845.46
LOS ANGELES COUNTY	297	247	450	31		141.27
LYNWOOD	19	16	366	4		49.44
MAYWOOD	29	2	47			4.67
MONTEBELLO	37	42	88	6		13.19
NORWALK	78	49	68	23		27.41
PARAMOUNT	66	17	354	9		39.98
PICO RIVERA	16	63	101	14		14.20
SAN FERNANDO	7	19	42			7.49
SAN MARINO	3	31	22			4.65
SANTA CLARITA	262	129	291			106.78
SANTA FE SPRINGS	121	8	71	29		25.08
SIGNAL HILL	30	1	179	14		24.69
SOUTH EL MONTE	84	41	149	15		27.16
SOUTH GATE	42	5	69	26		18.32
VERNON	40		211	18		17.14
WHITTIER	88	58	181	30		39.31

Non-Pool, Pools etc Column - Total # of insp for source type

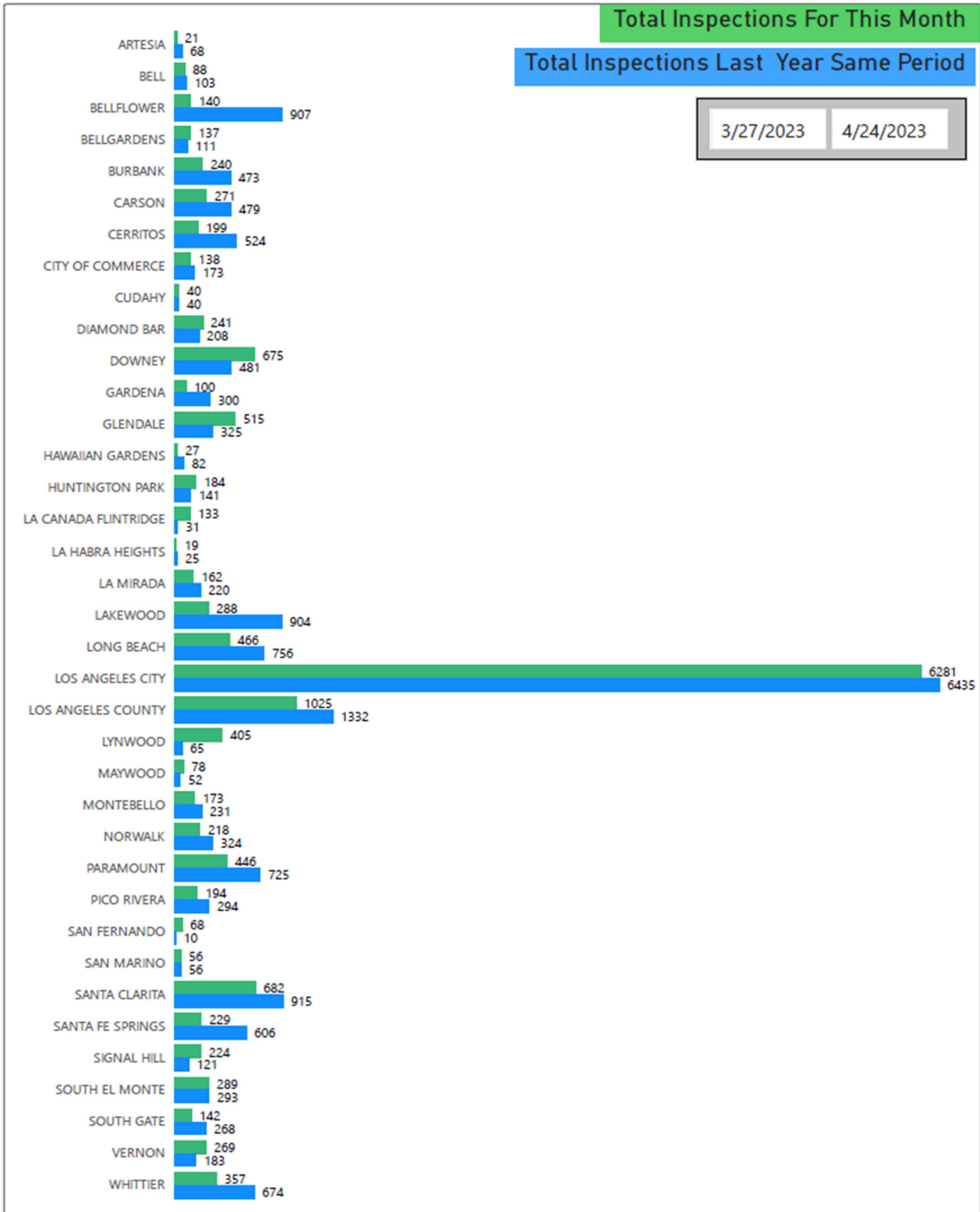
3/27/2023

4/24/2023

City Column - City name

Total Hrs.Activity Column - Total Activity Hrs for city

# STAFF REPORT B



**GREATER LOS ANGELES COUNTY VECTOR CONTROL  
DISTRICT**

**COMMUNICATIONS REPORT  
April 2024**

*David Pailin Jr., Communications Manager  
Caroline Gongora & Helen Kuan, Acting Public Information Officers  
Diana Garcia & Liliana Moreno, Education Program Coordinators  
Thomas Dang, Community Liaison*

**Communication Manager's Summary**

Dear Board of Trustees,

April was a month of outreach, transitions, and support, during which the Communications Department began preparing for mosquito season with the launch of our Spring Campaign. This was marked by eight (8) media and event requests that included several interviews regarding the District's Sterile Insect Technique (SIT), a formal press release, and our live fireside chat with speakers from the Orange County Vector Control District, the California Department of Public Health, the Southwest Center of Excellence in Vector-Borne Diseases, as well as our District's own General Manager and Director of Scientific-Technical Services.

These strategic activities to bolster community awareness were well attended by the District and community, with City of Los Angeles Fire Department Public Information Officer Brian Humphrey, Trustee Matthew Wight of the City of La Mirada, and Trustee Paulette C. Francis of the City of Gardena being among some of the notable attendees of our fireside chat.

Interdepartmental collaboration and support were key this month as Communications partnered with Operations to develop updated mosquito fish collateral and revisited processes regarding event coordination. Likewise, Communications partnered with the Scientific-Technical Services Department to design and distribute SIT handouts to almost 400 Sunland, Tujunga residents in preparation for their weekly releases of sterile, non-biting male mosquitoes.

Lastly, the Community Outreach Team met with the Director of Communications & Public Affairs for the City of Norwalk to discuss tailored outreach strategies for heightened awareness. Focused and targeted efforts like these will be increasingly incorporated into our methodology as we near our Summer Campaign, and primary research from District stakeholders will continue to fuel strategic decisions.

Sincerely,

*David Pailin Jr.*

David Pailin Jr.  
Communications Manager

## Social Media & Digital Highlights

- **1.61% Increase in Subscribers** across all digital channels
  - April – 1,157,697
  - March – 1,139,330
  - February – 1,125,447
- **57.95% Increase in Impressions** across all digital channels
  - April – 587,562
  - March – 247,066
  - February – 65,094
- **29.26% Increase in Engagements** across all digital channels
  - April – 1,303
  - March – 1,008
  - February - 668
- **75% Increase in Posts** across all digital channels
  - April - 168
  - March - 96
  - February - 106

## Communications Department Highlights

- Fireside Chat II: An Online Panel Discussion on Innovation and the Future of Vector Control was broadcast live for District residents and recorded for subsequent viewing.
  - 127 Registrations
  - 57 Views of the fireside chat recording
  - 47 Peak audience attendance
- The GLACVCD website user survey has been shared with residents, receiving 131 responses.
  - Over 75% of surveyed respondents found the website very easy or easy to navigate
  - Over 73% of respondents shared that they were able to find what they were seeking
  - Over 78% of respondents viewed the website design as excellent or good
  - Over 77% of respondents indicated they would refer someone to our website
- The GLACVCD resident survey continued to receive responses from 6,000 residents who have completed service requests on the GLACVCD website, receiving 471 responses.
  - 90% reported being familiar with Vector Control
  - 74% of home-owning residents reported being comfortable with increasing their taxes to fund, maintain, and improve vector control in their community
  - 43% of home-owning residents reported being somewhat comfortable with increasing their taxes to fund, maintain, and improve vector control in their community
  - 30% of home-owning residents reported being very comfortable with increasing their taxes to fund, maintain, and improve vector control in their community
  - 15% of home-owning residents reported being willing to increase their taxes by \$10 per year to fund, maintain, and improve vector control in their community
  - 5% of home-owning residents reported being willing to increase their taxes by \$15 per year to fund, maintain, and improve vector control in their community
  - 32% of home-owning residents reported being willing to increase their taxes by \$20 per year to fund, maintain, and improve vector control in their community
  - 25% of home-owning residents reported being willing to increase their taxes by \$5 per year to fund, maintain, and improve vector control in their community

# STAFF REPORT C

## Communications Department Fiscal Year Dashboard Data Breakdown

Number of Community Outreach / Events / Presentations	4
Number of Attendees (Reach) of Community Outreach / Events / Presentations	1,018
Number of Attendees (Reach) of Literature Drop-Offs	425
Number of Outreach Emails Subscribers	2,532
Number of Outreach Emails Sent	2,541
Number of LinkedIn Posts	32
Number of Facebook Posts	61
Number of X (Twitter) Posts	33
Number of Instagram Posts	39
Number of YouTube Posts	3
Number of LinkedIn Engagements	422
Number of Facebook Engagements	310
Number of X (Twitter) Engagements	109
Number of Instagram Engagements	445
Number of YouTube Engagements	17
Number of LinkedIn Impressions	4,406
Number of Facebook Impressions	21,957
Number of X (Twitter) Impressions	2,238
Number of Instagram Impressions	6,251
Number of Nextdoor Impressions	467,145
Number Website Views	85,565
Number of Nextdoor Subscribers	1,149,399
Number of Instagram Followers	1,332
Number of Facebook Likes	4,828
Number of X (Twitter) Followers	1,519
Number of YouTube Subscribers	341
Number of LinkedIn Followers	278
Number of Google Reviews	13

**GREATER LOS ANGELES COUNTY VECTOR CONTROL**

**DISTRICT**

**FISCAL REPORT**

**April 2024**

*Yani Segoro-Nguyen, Finance Manager*

*Yousef Kamara, Accounting Technician*

*Selina Lopez, Payroll Technician*

This month, the Finance Team continues to provide operational support in ensuring accounting and payroll tasks are completed while working on the pre-implementation tasks for Tyler Technology to keep the project on track. The Finance Team also continues to collaborate with the Eide Bailly Consultants on various items.

**Departmental Activities:**

**Fiscal Consultant Firm Eide Bailly:**

- Facilitating Tyler Technology implementation
- Facilitating financial audit report completion
- Evaluation of finance department processes and activities
- General ledger reconciliation
- Training finance staff on best practices and standardized procedures

**Finance Team Activities:**

- Provide requested information for Tyler Technology implementation
- Run payroll for employees & Trustees
- Process checks for payables
- Compose Board Package reports
- Upload 457 & 401a contributions for employees
- Upload payables into Sage 50
- Process CalCard statements from all staff with credit cards
- Weekly department meetings & cross-trainings
- Reconcile information across finance and payroll software for accuracy

**GREATER LOS ANGELES COUNTY VECTOR CONTROL**

**DISTRICT**

**HUMAN RESOURCES DEPARTMENT REPORT**

**April 2024**

*Cindy Reyes, Human Resources Manager*

*Vacant, Human Resources Analyst*

*Melissa Munoz, Acting Human Resources Analyst*

**Manager's Summary**

April has been a whirlwind for Human Resources, with numerous projects and initiatives keeping us on our toes. As one of the busiest months of the year for our team, we have been deeply immersed in the recruitment and selection process. This year, the task has been particularly challenging because we've had to fill regular and seasonal vacancies across various departments.

I want to extend a sincere thank you to Senior Vector Control Specialists Vanessa Lomeli Vargas and Juan Solorio for helping facilitate our team's first group interview for returning seasonal staff. The support and dedication of our Senior Vector Control Specialists and Operations Supervisors have been instrumental in streamlining our processes and ensuring a smooth experience for new staff.

In line with ongoing efforts to improve and streamline our processes, we have begun implementing digitized interview materials using Adobe Acrobat. This initiative marks a significant step forward in meeting administration's goal of enhancing our efficiency and effectiveness in the recruitment and selection process.

Additionally, in collaboration with the Finance Department, we have been meeting weekly to discuss HR/Payroll items to ensure practices and processes are aligned. We have also joined forces on the implementation of Tyler Technologies systems. This collaboration emphasizes our commitment to aligning departments and providing our staff with outstanding administrative services.

Another achievement this month is the finalization of the 2023 Total Compensation Study. We are excited to share the findings of the study with the Board and staff next month, as it provides valuable insights into our compensation practices and ensures that we remain competitive in the current market.

Despite the whirlwind, our team continues to be dedicated to our objectives and initiatives. We are fully committed to meeting administrative goals, streamlining processes, strengthening our collaboration with the Finance Department, and delivering exceptional services to staff. As we all prepare for the upcoming season, our Human Resources team is eager to continue supporting other departments and ensuring they have the help they need to carry out shared District goals.

Sincerely,



Cindy Reyes, MPA, IPMA-SCP  
*Human Resources Manager*

# STAFF REPORT E

## Department Trainings & Workshops

Date	Presenter	Topic	Location
4/3/24	AALRR	Frequently Asked Questions	Via Remote Location
4/4/24	LCW	A Supervisor's Guide to Understanding and Managing Employees' Rights: Labor, Leaves, and Accommodations	Via Remote Location
4/17/24	AALRR	The Ins and Outs of Rest Periods	Via Remote Location
4/24/24	AALRR	AI for HR	Via Remote Location

## Vacancies

Department	# of budgeted positions	# of filled positions	# of vacant positions
<b>Executive &amp; Administrative Services</b>	12	11	1
<b>Scientific-Technical Services</b>	9	8	1
<b>Operations</b>	59	53	6
<b>Communications</b>	8	5	3
<b>Maintenance</b>	7	7	0
<b>Total</b>	<b>95</b>	<b>84</b>	<b>11</b>

**Executive & Administrative Services.** The Human Resources Manager position was filled by an in-house candidate so there is a need to fill the Human Resources Analyst position.

- *Human Resources Analyst.* - Vacancy Posted: 03/01/24

**Scientific-Technical Services.** The Assistant Vector Ecologist/Vector Ecologist position is currently vacant and requires an external recruitment. The position is currently being filled as a limited-term role by an internal candidate.

- *Assistant Vector Ecologist/Vector Ecologist.* - Vacancy Posted: 01/24/24

**Operations.** The Mosquito Control Technician and Assistant Vector Control Specialist/ Vector Control Specialist positions are vacant and require an external recruitment. We plan to fill these vacancies in the coming weeks.

- *Mosquito Control Technician.* - Vacancies Posted: 01/24/24
- *Assistant Vector Control Specialist/ Vector Control Specialist* - Vacancies Posted: 01/25/24