

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2010-11**

A regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00p.m. on Thursday, November 18, 2010, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, President, *(City of Artesia)*
Pedro Aceituno, *(City of Bell Gardens)*
Ray T. Smith, *(City of Bellflower)*
Dr. Jeff D. Wassem, *(City of Burbank)*
Harold Williams, *(City of Carson)*
Nikki Noushkam, *(City of Cerritos)*
Tina Baca Del Rio, *(City of Commerce)*
Mison Levi, *(City of Cudahy)*
Steve Tye, *(City of Diamond Bar)*
Meredith Perkins, *(City of Downey)*
Rachel C. Johnson, *(City of Gardena)*
Barry Bruce, *(City of Hawaiian Gardens)*
Elba Romo, *(City of Huntington Park)*
Jim Remington, *(City of La Habra Heights)*

Armine Perian, *(City of Glendale)*
Joseph Esquivel, *(City of Lakewood)*
Robert Campbell, Sec.-Treasurer *(City of Long Beach)*
Gabe Garcia, *(City of La Mirada)*
Dr. James Lawson, *(County of Los Angeles)*
Jim Morton, *(City of Lynwood)*
Christina Cortez, *(City of Montebello)*
Cheri Kelley, *(City of Norwalk)*
Tom Hansen, *(City of Paramount)*
Bob Archuleta, *(City of Pico Rivera)*
Dr. Hazel Wallace, *(City of Signal Hill)*
Joseph Gonzales, *(City of South El Monte)*
Maria Davila, *(City of South Gate)*

TRUSTEES ABSENT

Vacant, *(City of Bell)*
Vacant, *(City of Los Angeles)*
Vacant, *(City of Maywood)*
Vacant, *(City of San Fernando)*

TRUSTEES ABSENT (EXCUSED)

Jeff Groseth, *(City of San Marino)*
Michael Madrigal, *(City of Santa Fe Springs)*
Owen Newcomer, Vice President *(City of Whittier)*
Robert Newman, *(City of Santa Clarita)*

OTHERS PRESENT

Kenneth L. Bayless, *General Manager*
Mark Daniel, *Operations Director*
Susanne Klueh, *Sci-Tech Services Director*
Truc Dever, *Director of Community Affairs*
Crystal Brown, *Public Information Officer*
Robert Miller, *Director of Human Resources*
Carolyn Weeks, *Director of Fiscal Operations*
Luke DeNitto, *Maintenance Supervisor*
Quinn M. Barrow, *Legal Counsel*

1. CALL TO ORDER

President Flowers called the meeting to order at 7:07 p.m.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 27 Trustees were present 8 were absent.

3. INVOCATION

Trustee Bruce gave the invocation.

4. **PLEDGE OF ALLEGIANCE**

Trustee Lawson led the pledge of allegiance.

5. **CORRESPONDENCE**

Trustee Campbell read a letter from the City of Los Angeles informing the Board that Mr. Steven Appleton was appointed to the Board of Trustees for a two year term beginning in January 2011.

President Flowers announced that Ana Rosa Rizo from the City of Maywood has been removed from the Board following three consecutive unexcused absences. She has not yet been replaced.

6. **INTRODUCTIONS**

NONE

7. **PUBLIC COMMENT**

NONE

8. **CONSENT AGENDA (8.1-8.4)**

8.1 Consideration of **Minutes 2010-10** of regular Board Meeting held on October 14, 2010. (**EXHIBIT A**)

8.2 Consideration of **Resolution 2010-19** Authorizing Payment of Attached Requisition Schedule for October 1, 2010 through October 31, 2010 (**EXHIBIT B**)

8.3 Consideration of two (2) County of Los Angeles Joint Property Tax Resolutions (JPTR), *L 113-2005 and L 008-2010*. These resolutions authorize the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance District (CLMD) 1687. (**EXHIBIT C**)

8.4 Consideration of the Community Redevelopment Agency of the City of Los Angeles Subordination Notification Re: Subordination of AB 1290 Payments and **Resolution 2010-20** approving the subordination of payments. (**EXHIBIT D**)

Trustee Levi made the motion to approve the consent agenda. Trustee Morton seconded the motion. The motion passed unanimously.

9. **CONSIDERATION AND SELECTION OF TWO TRUSTEES TO ATTEND THE MVCAC ANNUAL CONFERENCE TO BE HELD IN INDIAN WELLS, CA ON JANUARY 30-FEBRUARY 2, 2011. (EXHIBIT E)**

Secretary-Treasurer Campbell reminded the Board of the upcoming MVCAC Annual Conference to be held in Indian Wells in January 2011. He asked if there were two

Trustees who would like to attend. Trustees Cheri Kelley and Dr. Jeff Wassem volunteered to attend. **The Board unanimously approved the selection of both Trustees to attend the conference.**

10. COMMITTEE REPORTS

10.1 Budget Committee

R. Campbell, Chairperson

Secretary-Treasurer Campbell reported that the Budget Committee met to discuss the District's budget surplus from Fiscal Year 2009/2010. He reported that the actual surplus exceeded the expected surplus, with the remaining balance totaling \$501,963. The Committee recommended allocating the money in the following manner: \$200,000 to the OPEB Reserve, \$170,000 to the WNV Reserve, \$20,000 to the MEU Reserve, \$10,000 as a grant to the CMVCA-RF to enhance critical mosquito research benefitting the District and vector control efforts statewide, and \$101,963 to the cash flow fund.

Trustee Kelley asked if staff could explain why there was such a large, unanticipated surplus of funds. General Manager Kenneth Bayless responded that the District experienced a greater surplus than anticipated for two reasons: District staff were prudent in their spending and saved more than originally expected in the last few months of FY 2009/2010, and the District also collected significantly more revenue than expected.

President Flowers explained that the Committee will meet to determine appropriate reserve levels for the OPEB, WNV and MEU reserves. Once the Committee members meet, they will bring reserve plans to the Board for approval.

Trustee Perkins made the motion to approve the recommended allocation of surplus funds. Trustee Morton seconded the motion. The motion passed unanimously.

11. STAFF PROGRAM REPORTS: OCTOBER 2010

11.1 Manager's Report

Kenneth L. Bayless, Gen. Manager

Ken reported that the District experienced a very successful Employee Appreciation Day with record attendance. Ken thanked Trustees Kelley, Perkins, Wallace, Madrigal, Aceituno, and Remington on behalf of the staff for attending. He also thanked the entire Board for their support throughout the year.

Ken reminded the Board of the upcoming First Annual CMVCA Golf Tournament that will be held on January 30, 2011 in Indian Wells to raise funds for mosquito research. He explained that the University of California is no longer allocating funds for mosquito research of any kind. Ken urged the Board to help support this important cause. He noted that President Flowers and Trustee Kelley are signed up to play. Trustee Wassem asked if the Bill and Melinda Gates Foundation had been contacted for donations. Ken replied that they have been thought of to contact, but their foundation mainly deals with Malaria research to benefit countries outside of the United States. CMVCA aims to sponsor research regarding West Nile virus and other emerging infectious diseases that affect California. Trustee Aceituno committed to a four person team.

11.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

Director of Scientific-Technical Services Susanne Klueh reported that the first human case was reported from the City of La Mirada. The onset was in early September. The second human case in Los Angeles County has been reported, but the actual city is still unknown. There were no WNV positives last week, and Susanne hopes that virus activity is over for the year.

Trustee Archuleta asked if the District was involved in bat abatement. Susanne responded that Los Angeles County Public Health – Veterinary Public Health is the agency that will deal with bats carrying rabies. She explained that when bats are infected with rabies, they become half-paralyzed and will bite. Rabies will be passed from bat to bat or from bat to another mammal without the involvement of the mosquito. Because of this, the District is not involved in the abatement procedure, but will refer residents to the proper agency if contacted.

Trustee Morton asked Susanne if she received additional information regarding a possible WNV human case in La Habra Heights. Susanne replied that she had not received any more information.

11.3 Operations: (*Staff Report B*)

M. Daniel, Operations Dir.

Director of Operations Mark Daniel thanked Trustee Perkins for participating as his teammate in the horseshoe tournament at Employee Appreciation Day. Their team made it to the semi-finals. Mark continued that the extra rainfall and warmer weather has led to a higher level of mosquito abundance in the San Fernando Valley. Staff is working diligently to bring numbers back down.

11.4 Community Affairs: (*Staff Report C*)

T. Dever, Community Affairs Dir.

Director of Community Affairs Truc Dever made a correction to the staff report. There was a typo in the report citing 330 hours of overtime for the Family Day in the Park event. There were actually 17 overtime hours reported. Truc continued that the VecMobile program is almost completely booked for the entire school year. There are only nine available days left. Trustee Perkins congratulated the staff on the program. Truc brought to the Board's attention that there is now a YouTube link on the District's website that will allow staff to share public service announcements and other District videos.

Public Information Officer Crystal Brown informed the Board that the District hosted Chinese delegates from various public health organizations that were interested in learning about how the District operates. The event was a success, and the Chinese delegates were very appreciative of the presentation and facility tour. Crystal also played a short news piece for the Board produced by LA Now that showcased the VecMobile program and newly redesigned Bug Bus.

Truc concluded the report by mentioning to the Board that there are two vacancies on the Educational Foundation Board of Directors. She implored the Board to ask personal business contacts and educators if they would be interested in serving on the Board.

President Flowers asked if the LA Now video is on the GLACVCD website. Truc responded that she would work on linking the video to the website.

11.5 Fiscal: (*Staff Report D*)

C. Weeks, Finance Director

Director of Fiscal Operations Carolyn Weeks referred the Board to her report and had nothing further to report.

11.6 Human Resources: (Staff Report E)

R. Miller, Human Resources Dir.

Director of Human Resources Robert Miller informed the Board that the District would be hosting a sexual harassment training. Robert also told the Board that he recently attended an OSHA meeting. The District is going to invite OSHA to the District in the near future to inspect the District and be excused from further inspections for the following two years.

11.7 Legal Counsel Report

Q. Barrow, Legal Counsel

Legal Counsel Quinn Barrow had nothing to report.

12. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

President Flowers wished the Board a Happy Thanksgiving.

13. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, December 9, 2010. The meeting will be held at 7:00 p.m. at the District's headquarters office at 12545 Florence Avenue, Santa Fe Springs.

President Flowers adjourned the meeting at 7:42 p.m.