

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
MINUTES NO. 2021 - 03**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, March 11, 2021, via teleconference at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Melissa Ramoso, *City of Artesia*  
Ali Saleh, *City of Bell*  
Pedro Aceituno, *City of Bell Gardens*  
Sonny Santa Ines, *City of Bellflower*  
Dr. Jeff Wasseem, *City of Burbank*  
Elito Santarina, *City of Carson*  
Mark Bollman, *City of Cerritos*  
Leonard Mendoza, *City of Commerce*\*7:08pm  
Baru Sanchez, *City of Cudahy*  
Steve Tye, *City of Diamond Bar*  
Robert Kiefer, *City of Downey*  
Dan Medina, *City of Gardena*  
Vrej Agajanian, *City of Glendale*  
Marilyn Sanabria, *City of Huntington Park*  
Leonard Pieroni, *City of La Cañada Flintridge*  
Catherine Houwen, *City of La Habra Heights*  
John Lewis, *City of La Mirada*  
Steve Croft, *City of Lakewood*  
Emily Holman, Vice President- *City of Long Beach*  
Steve Appleton, *City of Los Angeles*  
Marisela Santana, *City of Lynwood* \*7:15pm  
Jessica Torres, *City of Maywood*  
Avik Cordeiro, *City of Montebello*  
Ana Valencia, *City of Norwalk*  
Isabel Aguayo, *City of Paramount*  
Raul Elias, *City of Pico Rivera*  
Scott Kwong, Sec-Treasurer - *City of San Marino*  
Heidi Heinrich, President - *City of Santa Clarita*  
Jesse H. Avila, *City of San Fernando*  
Robert Copeland, *City of Signal Hill*  
Denise Diaz, *City of South Gate* \*7:20pm  
Hector Delgado, *City of South El Monte*  
Jessica Martinez, *City of Whittier*

**TRUSTEES ABSENT**

Luis Roa, *City of Hawaiian Gardens*  
Joe Angel Zamora, *City of Santa Fe Springs*

**TRUSTEES ABSENT (EXCUSED)**

Steven Goldsworthy, *Los Angeles County*

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, *Director of Operations*  
Susanne Klueh, *Director of Scientific-Technical Services*  
Mary-Joy Coburn, *Director of Community Affairs*  
Carolyn Weeks, *Director of Fiscal Operations*  
Allison Bradley, *Director of Human Resources*  
Anais Medina Diaz, *Public Information Officer*  
Quinn Barrow, *Legal Counsel*

\* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

**1. CALL TO ORDER**

President Heinrich called the meeting to order at 7:02 pm. The meeting was held via teleconference pursuant to Governor Newsom's Executive Orders in the interest of maintaining appropriate social distancing.

## 2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 31 Trustees were present and 5 were absent. Two trustees joined the meeting after roll call bringing the total to 33 Trustees present and three absent.

## 3. INVOCATION

The invocation was conducted by Trustee Medina.

## 4. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Trustee Bollman.

## 5. CORRESPONDENCE

NONE

## 6. INTRODUCTIONS

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

General Manager Dever introduced Bob Callanan, a representative from Clifton Larson Allen, LLP (formerly White Nelson Diehl Evans, LLP) who will be presenting the District's financial audit report.

## 7. PUBLIC COMMENT

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

## 8. CONSENT AGENDA (8.1 – 8.4) (*VOTE REQUIRED*)

8.1 Consideration of **Minutes 2021-02** of regular Board Meeting held on February 11, 2021. (*EXHIBIT A*)

8.2 Consideration of **Resolution 2021-03** Authorizing Payment of Attached Requisition February 1 through February 28, 2021. (*EXHIBIT B*)

- 8.3 Consideration of two (2) County of Los Angeles Negotiated Tax Exchange Resolution (NTER), related to the annexation of the territory known as Project Tract No. 82127 and L 105-2020. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance Districts (CLMDs) 10045A and 1687, respectively. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. **(EXHIBIT C)**

*Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seeks to generate revenue to partially fund the services of CLMD 10045A and 1687. Similar resolutions have previously been adopted by the Board. These Petitions relate to funding for the operation and maintenance of new street lighting services for properties in Los Angeles County. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.*

- 8.4 District's FISCAL YEAR 20/21 Goals Status Report. **(EXHIBIT D)**

*Summary: Upon adoption of the District's FY 20/21 Budget, the Board of Trustees requested a regular update on the status of department goals enumerated in the budget document.*

Item 8.1 was pulled for an administrative correction to the Minutes.

**Trustee Croft made a motion to approve the consent agenda with a correction to Item 8.1. The motion was seconded by Trustee Santarina and approved unanimously.**

**9. CONSIDERATION OF LAFCO REQUEST TO VOTE FOR A CANDIDATE TO SERVE AS SPECIAL DISTRICT REPRESENTATIVE TO THE LOS ANGELES COUNTY REDEVELOPMENT OVERSIGHT BOARD NO. 5 (EXHIBIT E) (VOTE REQUIRED)**

*Summary: The Board should vote for one candidate on the ballot for the Special District Representative to the Los Angeles County Redevelopment Oversight Board No. 5. The candidate receiving the highest number of votes will be declared the special district representative to the LA County Redevelopment Oversight Board No. 5. Ballots must be returned by 5:00pm on April 15, 2021.*

Director Coburn reported that there is a vacant seat for the Special District representative to the Los Angeles County Redevelopment Oversight Board No. 5 and requested that the Board vote for one of two candidates. The CV and cover letters provided by candidates Gordon Johnson and Lloyd Johnson were presented.

Trustees were polled via roll-call vote.

**Following voting, Mr. Gordon Johnson received the higher number of votes, and will be submitted as the vote from GLACVCD for the Los Angeles County Redevelopment Oversight Board No. 5.**

## **10. CONSIDERATION AND NOMINATION OF A CANDIDATE TO SERVE AS SPECIAL DISTRICT REPRESENTATIVE TO THE LOS ANGELES COUNTY REDEVELOPMENT OVERSIGHT BOARD NO. 2 (EXHIBIT F) (VOTE REQUIRED)**

*Summary: There is a vacancy for the independent special district representative on the Los Angeles County Supervisorial District No. 2 RDA Oversight Board. Individuals eligible for these positions must be “members of the legislative body of an independent special district . . . but shall not be members of the legislative body of a city or county.” The deadline period for nominations is Friday, April 9, 2021 at 5:00pm.*

**Trustee Appleton was nominated by the Board. Trustee Bollman moved to approve the nomination. The motion was seconded by Trustee Wassem and approved unanimously.**

## **11. COMMITTEE REPORTS**

### 11.1 Audit Committee Meeting

Sonny Santa Ines, Chair

- Presentation from auditors at Clifton Larson Allen, LLP regarding findings from District audit of FY 2019/2020 financials. **(EXHIBITS G) (RECEIVE AND FILE)**

Trustee Santa Ines provided an introduction regarding the Audit Report findings and shared his appreciation for Finance Director Weeks and General Manager Dever for their work. General Manager Dever introduced Robert Callanan from Clifton Larson Allen, LLP who presented the audit findings on the financial statements for the year ending on June 30<sup>th</sup>, 2020. Mr. Callanan reported that the audit opinion is an unmodified opinion which is the highest opinion that can be provided under general accepted auditing standards. There were no significant changes in audit policies. The firm did not find any material weaknesses. The auditor also highlighted the increase in contributions to the OPEB liability which decreased the liability over the past couple of years because the District has contributed more than the required amount.

Trustee Sanchez shared his appreciation for Finance Director Weeks on her work in the Finance Department.

**Trustee Santa Ines motioned to receive and file the report as presented. Trustee Medina seconded the motion and it was approved unanimously.**

## 12. STAFF PROGRAM REPORTS: February 2021

### 12.1 Manager's Report

T. Dever, General Manager

General Manager Dever shared her gratitude for Director Weeks and her work on the District's financials. She also invited Trustees to the New Trustee Swear-In Ceremony after the meeting and provided a reminder that Trustees must submit their Form 700 by April 1st. Additionally, she asked the Board to complete their Harassment Prevention Training to maintain a 90% compliance, a requirement for employment practices liability coverage through ERMA.

Quinn Barrow added that his firm would be providing AB1234 training through Richards Watson Gershon to help Trustees meet their training requirement.

### 12.2 Scientific-Technical: (Staff Report A)

S. Klueh, Sci.-Tech Services Dir.

Director Klueh thanked the Board for allowing her and her staff member to attend the AMCA annual conference. She also added that mosquito season is starting and while there hasn't been a lot of activity, the Department started trapping for surveillance. Staff have also been working on developing training and informative presentations to use for continuing education.

Trustee Medina asked if they provide presentations about mosquito activity for the cities and Director Klueh offered to provide any information needed.

### 12.3 Operations (Staff Report B)

M. Daniel, Operations Dir.

Director Daniel highlighted a presentation given by Vector Control Specialist David Lopez at the annual AMCA national conference.

### 12.4 Community Affairs (Staff Report C)

M.J. Coburn, Community Affairs Dir.

Director Coburn reported that Education Program Coordinator Francis Fernando presented a poster highlighting the District's ability to quickly and successfully pivot to a virtual/digital program at the height of a global pandemic. Additionally, she mentioned the upcoming California Mosquito Awareness Week would take place in the month of April and staff will be reaching out to cities for collaboration. Lastly, Director Coburn shared a 10-second preview of an upcoming video that the department is developing.

### 12.5 Fiscal (Staff Report D)

C. Weeks, Finance Director

Director Weeks did not have anything to add to her report.

### 12.6 Human Resources (Staff Report E)

A. Bradley, Human Resources Dir.

Director Bradley reported that the HR team has carried out two recruitments and has hired three new employees. She also wanted to highlight the work of staff member Cindy Reyes during recruitment and onboarding.

#### 12.7 Legal Counsel Report

Q. Barrow, Legal Counsel

Quinn highlighted the AB1234 training available through his firm and mentioned that Trustees can sign up by contacting General Manager Dever.

### 13. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

President Heinrich invited Trustees who attended the recent annual mosquito association conferences to report out on their experiences.

Trustee Bollman attended both conferences and reported that AMCA had a global perspective about mosquito control. Additionally, he was very impressed with Harold Morales' presentation at AMCA, Francis Fernando's poster on their education program in the midst of a global pandemic, and David Lopez's presentation on operational efforts. Trustee Bollman enjoyed MVCAC as well. He congratulated Director Coburn on being selected to be the Social Media Coordinator for the national association – AMCA.

President Heinrich and Trustee Valencia shared that they enjoyed the conference and learned so much technical information about mosquito control and appreciated that the presentations were available on demand.

Trustee Aguayo attended AMCA and appreciated all the work that has been done to advance vector control and enjoyed the presentations from District staff.

### 14. ADJOURNMENT

**President Heinrich adjourned the meeting at 8:12 pm. The next Board of Trustees meeting will be scheduled on Thursday, April 8, 2021 at 7:00 PM via Zoom Teleconference.**