

# GLACVCD BOARD OF TRUSTEES MEETING STAFF REPORTS



Thursday, September 14<sup>th</sup>, 2023

7:00 p.m. Board Meeting  
Santa Fe Springs District Headquarters  
12545 Florence Avenue, Santa Fe Springs, CA 90670

***Trustee Scott Kwong, President***  
***Trustee Marilyn Sanabria, Vice President***  
***Trustee Ali Saleh, Secretary-Treasurer***

*General Manager, Susanne Klueh*  
*Director of Scientific-Technical Services, Steve Vetrone*  
*Director of Operations, Mark Daniel*  
*Acting Public Information Officers, Caroline Gongora & Helen Kuan*  
*Director of Fiscal Operations, Vacant*  
*Director of Human Resources, Allison Costa*  
*Board General Counsel, Quinn M. Barrow, Richards, Watson, Gershon*  
*Labor Legal Counsel, Oliver Yee, Liebert, Cassidy, Whitmore*

Copies of staff reports or other written documentation relating to agenda items are available online at <https://www.GLAmosquito.org/board-meetings> and are on file at the District's Headquarters at the Front Office for public inspection.

If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 ext. 504 during regular business hours.

*Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.*

# GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 | Fax (562) 944-7976

Email: [info@GLAmosquito.org](mailto:info@GLAmosquito.org) | Website: [www.GLAmosquito.org](http://www.GLAmosquito.org)

## General Manager's Report for September 14, 2023

### Board of Trustees Meeting

While we are not quite in the clear yet for the mosquito season at the beginning of September, we can usually begin to see the light at the end of the tunnel as staff are switching their focus from our main West Nile virus vector *Culex quinquefasciatus*, the Southern House Mosquito, to disease transmission prevention and nuisance control associated with the invasive *Aedes* species. This year, however, tropical storm Hilary has brought widespread and unseasonably high rainfall totals to the entire County replenishing previously dry backyard sources including several hundred unused swimming pools with copious amounts of water, thus pushing our control program back into early season mode. This causes a tremendous amount of additional work for field staff while we are also trying to conduct labor intensive door-to-door control efforts around imported human cases of dengue to prevent local transmission as residents are returning from tropical summer vacations disease in tow. On a positive note, I am happy to report that staff's hard work assisted by cool temperatures into late spring and early summer have led to a mild West Nile virus season with moderate mosquito infection rates and few, yet always too many, cases of human infection. I would like to take this opportunity to express my gratitude to our resilient staff who continue to chip away at an even larger than usual mountain of work.

This increase in activity on the operations side of the house naturally trickles through to the maintenance scientific-technical and communications departments, who all lend support to the overall effort in various ways while still pursuing their routine goals of vehicle and facility maintenance, ongoing surveillance, and outreach efforts. It certainly takes a village.

Administratively, things have been busy as well. Our HR team is preparing for the health benefit open enrollment period while also working on the in-house compensation and classification study the Board requested for this year back in 2021. We are also still trying to find the best possible person to lead our Communications Department and continue working towards implementing the approved reorganization of the Operations Department. As you are already aware, Finance Director Carolyn Weeks recently announced her certainly well-deserved retirement after almost 16 years of dedicated service to the District and we wish her the very best for the future. In her absence, the remaining Finance, IT, and your management team members came together to ensure that both employee salaries and bills were paid promptly. HR Director Costa and I are meeting with the Personnel Committee on Thursday September 7<sup>th</sup>, at 6:30 PM to discuss and plan the way forward.

The Ad Hoc Facility Expansion Committee met on Friday September 1<sup>st</sup> to consider various options regarding the purchase of a bigger facility for our San Fernando Valley office and we will be reporting on recent developments during the Board Meeting.

I look forward to seeing you all next Thursday and remain yours truly.



Susanne Klüh

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

SCIENTIFIC-TECHNICAL REPORT

August 2023

*Steven Vetrone, Director of Scientific Technical Services*

*Tanya Posey, Acting Senior Vector Ecologist*

*Ryan Amick, Nicolas Tremblay, Rande Gallant, & Courtney Chagolla, Vector Ecologists*

*Faiza Haider, Assistant Vector Ecologist*

*Christopher Ortiz & Wesley Dean Collins, Vector Field Assistants*

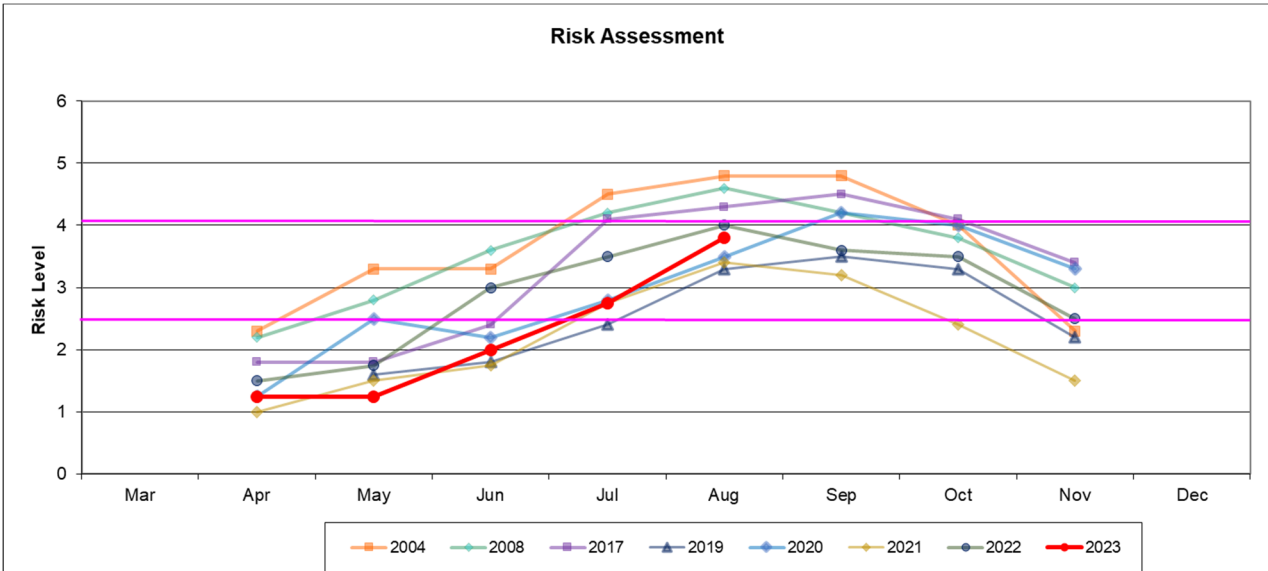
I. RISK ASSESSMENT

WN Surveillance Factor	Assessment Value	Benchmark	Value
<b>1. Environmental Conditions</b> High-risk environmental conditions include above- normal temperatures. Urban mosquitoes breeding in municipal water sources may benefit from below normal rainfall.	1	Avg daily temperature during prior half month $\leq 56^{\circ}\text{F}$	4
	2	Avg daily temperature during prior half month $57-65^{\circ}\text{F}$	
	3	Avg daily temperature during prior half month $66-72^{\circ}\text{F}$	
	4	Avg daily temperature during prior half month $73-79^{\circ}\text{F}$	
	5	Avg daily temperature during prior half month $>79^{\circ}\text{F}$	
<b>2. Adult <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> abundance</b> Determined by trapping adults, identifying them to species, and comparing numbers to those previously documented for an area and time	1	Vector abundance well below average ( $\leq 50\%$ )	3
	2	Vector abundance below average (51-90%)	
	3	Vector abundance average (91-150%)	
	4	Vector abundance above average (151-300%)	
	5	Vector abundance well above average ( $>300\%$ )	
<b>3. Virus isolation rate in <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> mosquitoes</b> Tested in pools of 50. Test results expressed as minimum infection rate (MIR) / 1,000 female mosquitoes tested	1	MIR/ 1000 = 0	5
	2	MIR/ 1000 = 0.1-1.0	
	3	MIR/ 1000 = 1.1-2.0	
	4	MIR/ 1000 = 2.1-5.0	
	5	MIR/ 1000 $>5.0$	
<b>4. Sentinel Chicken Seroconversion</b> Number of chickens in a flock that develop antibodies to WNV. If $>1$ flock is present in a region, number of flocks with seropositive chickens is an additional consideration.	1	No seroconversions	*
	2	1 or more seroconversion over a broad region	
	3	1 or 2 seroconversion in single flock in specific region	
	4	$>2$ seroconversion in one or 1-2 seroconversion in multiple flocks in specific region.	
	5	$>2$ seroconversions in one or more flocks in specific	
<b>5. Dead Bird Infection</b> Includes zoo collections.	1	No WN+ dead birds	4
	2	One or more WN+ dead birds in a broad region	
	3	1 WN+ dead bird in specific region	
	4	2 to 5 WN+ dead birds in specific region	
	5	$>5$ WN+ dead bird + reports of dead birds in specific	
<b>6. Human Cases**</b> This factor not to be included in calculation if no cases are detected.	3	One or more human cases in broad region.	3
	4	One human case in specific region	
	5	More than one human case in specific region	
<b>Response Level/ Average Rating</b> Normal Season (1.0-2.5), <b>Emergency Planning</b> (2.6-4.0), Epidemic (4.1-5.0)		TOTAL	19
		AVERAGE	3.8

\* Due to shortages in laying hens after several years of Newcastle Disease in Southern California, the sentinel chicken program is currently suspended.

\*\* Human cases are not calculated in until first case is reported.

II. GLACVCD MOSQUITO-BORNE DISEASE WATCH



Summary

- Mosquito abundance in August decreased considerably (-56%) when compared to July. However, overall abundance remains slightly above (~14%) the 5 yr. average for the month.
  - When compared to 2022, *Culex* species abundance in 2023 is marginally lower (2.6%) for the month of August.
  - Invasive *Aedes* species (*Ae. aegypti* & *Ae. albopictus*) abundance is also marginally higher (1.6%) than in this same time period last year.
- A total of 79 WNV+ mosquito samples (33 pools from sites previously positive) and four dead birds were reported during this period within District boundaries.
- A total of ten WNV human cases have been reported in Los Angeles County. The Los Angeles County Department of Public Health has identified three human case within the District service area.
- No SLE has been detected this year to date.

<i>Culex</i> Mosquito Pools	Number Tested	WNV Positive	WEE Positive	SLE Positive	Other Positive
This Period	277	79	0	0	0
Year to Date	1361	109	0	0	0

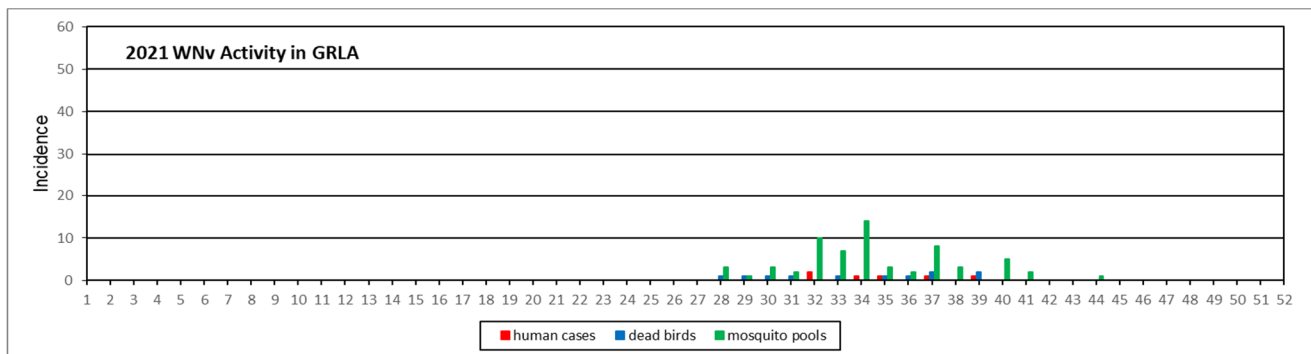
Dead Birds	Number Tested	WNV Positive
This Period	10	4
Year to Date	52	7

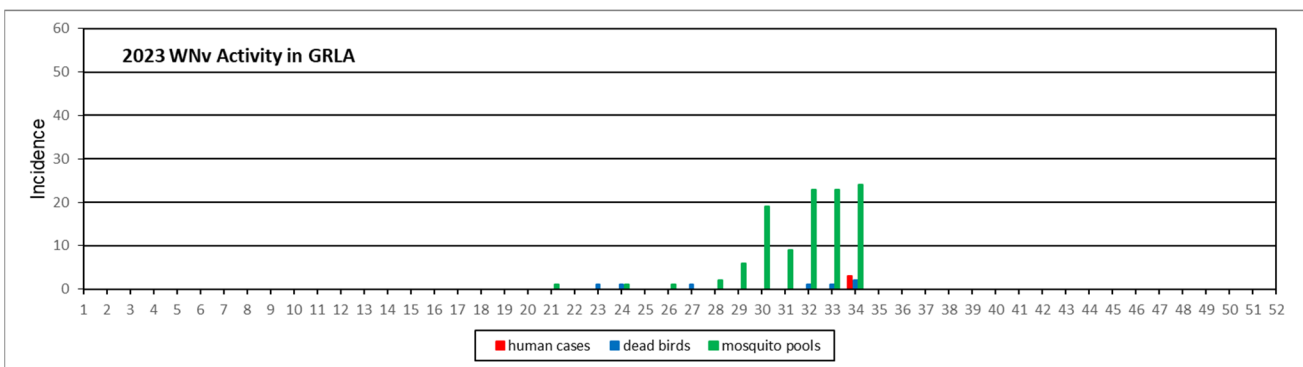
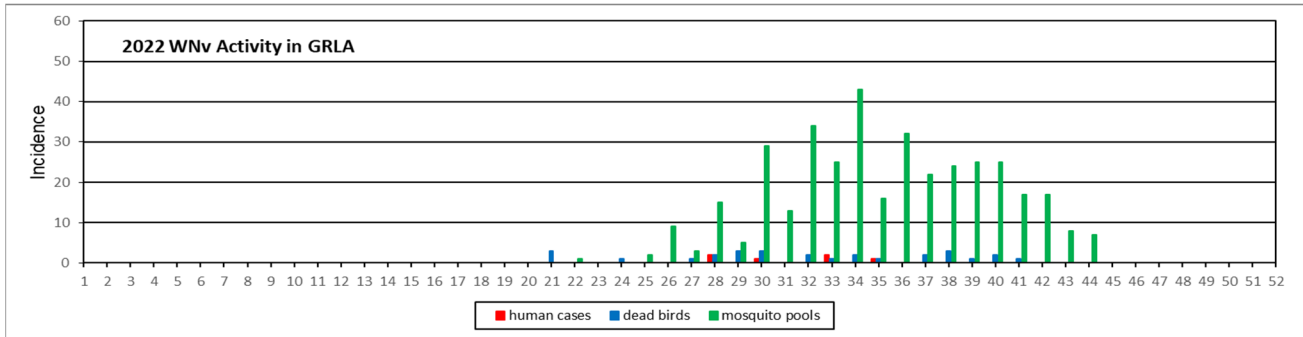
# STAFF REPORT A

WNV Surveillance Indicators 2023							
City/Community	Mosquito Pools	Dead Birds	Human Cases	City/Community	Mosquito Pools	Dead Birds	Human Cases
Arleta	1			Lynwood	1		
Artesia	1			Maywood			
Atwater Village				Mission Hills	1		
Avocado Heights				Montebello			
Bell Gardens				North Hills			
Bellflower	3		1	North Hollywood	3		
Boyle Heights				Northridge		1	
Burbank	9		1	Norwalk	3		
Canoga Park	5	1	1	Pacoima			
Carson				Panorama City	2		
Cerritos	6	1		Paramount	1		
Chatsworth	2			Pico Rivera	1		
City of Commerce	1			Porter Ranch	1		
Cudahy	1			Reseda	1		
Diamond Bar				Rowland Heights	2		
Downey				San Fernando	1		
Eagle Rock				San Marino			
East Los Angeles				Santa Fe Springs	2		
El Sereno				Sherman Oaks	3		
Elysian Valley				Signal Hill	2		
Encino	1			Silver Lake			
Gardena	1			South El Monte	1		
Glendale				South Gate	3		
Granada Hills				South Whittier	2		
Hacienda Heights				Studio City	5		
Hansen Dam	1			Sun Valley	2		
Hawaiian Gardens	2			Sunland	1		
Highland Park				Sylmar			
Huntington Park	1			Tarzana			
La Crescenta				Toluca Lake	4		
La Habra Heights				Tujunga		1	
La Mirada	3			Valley Glen	3		
Lake Balboa	2			Valley Village	4		
Lake View Terrace	1			Van Nuys			
Lakewood	1	1		Watts			
Lincoln Heights				West Hills	5		
Long Beach	3	1		Whittier	1		
Los Angeles City	1			Wilmington			
LA City - South-Central	1			Winnetka	4		
Los Feliz				Woodland Hills	3	1	
<b>Total</b>					<b>109</b>	<b>7</b>	<b>3</b>

\*New positives in **RED**

\*\* Previously positive sites in **BOLD**





**III. GLACVCD BLACK FLY & MIDGE SURVEILLANCE**

**Black Fly**

- Weekly black fly surveys within the Special Assessment Areas of the Los Angeles River and Arroyo Seco Wash will continue, dependent on weather, through mid-November.
- Black fly surveillance and control efforts have been discontinued in Santa Clarita due to decreased water flows and black fly abundance.
- Overall, black fly abundance in the L.A. River for August continues to be light to moderate.
- Efforts continue to modify surveillance methods to provide more robust quantitative assessments of immature black fly populations.

**Non-Biting Midge Fly**

- Weekly midge fly surveillance of the Hansen, San Gabriel River Coastal, and Rio Hondo Spreading Grounds, L.A. Equestrian Center, and Silver Lake Reservoir will continue through mid-November.
- Increased water levels in the Rio Hondo and Hansen Dam Spreading Grounds due to Tropical Storm Hilary have resulted in increases in midge abundance in those areas.
- Monthly reporting of findings to responsible agencies (L.A. Co. Dept. of Public Works & L.A. Dept. of Water and Power) ongoing.

**IV. STERILE INSECT TECHNIQUE (SIT)**

- Collaborative work continues with Orange County MVCD and MosquitoMate.

## STAFF REPORT A

- Development of Standard Operating Procedures (SOP) for mass rearing of *Aedes aegypti* mosquitoes ongoing.
- Pre- and post-irradiation quality control assessments are ongoing.
- Preparations are underway for a Mark-Release-Recapture (MRR) study to assess flight range and dispersal of irradiated sterile male *Aedes aegypti*.

### V. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2023

Reporting Period: August 01 – September 01, 2023

Human Cases	WNV	SLE	WEE
This Period	73	1	0
Year to Date	75	1	0

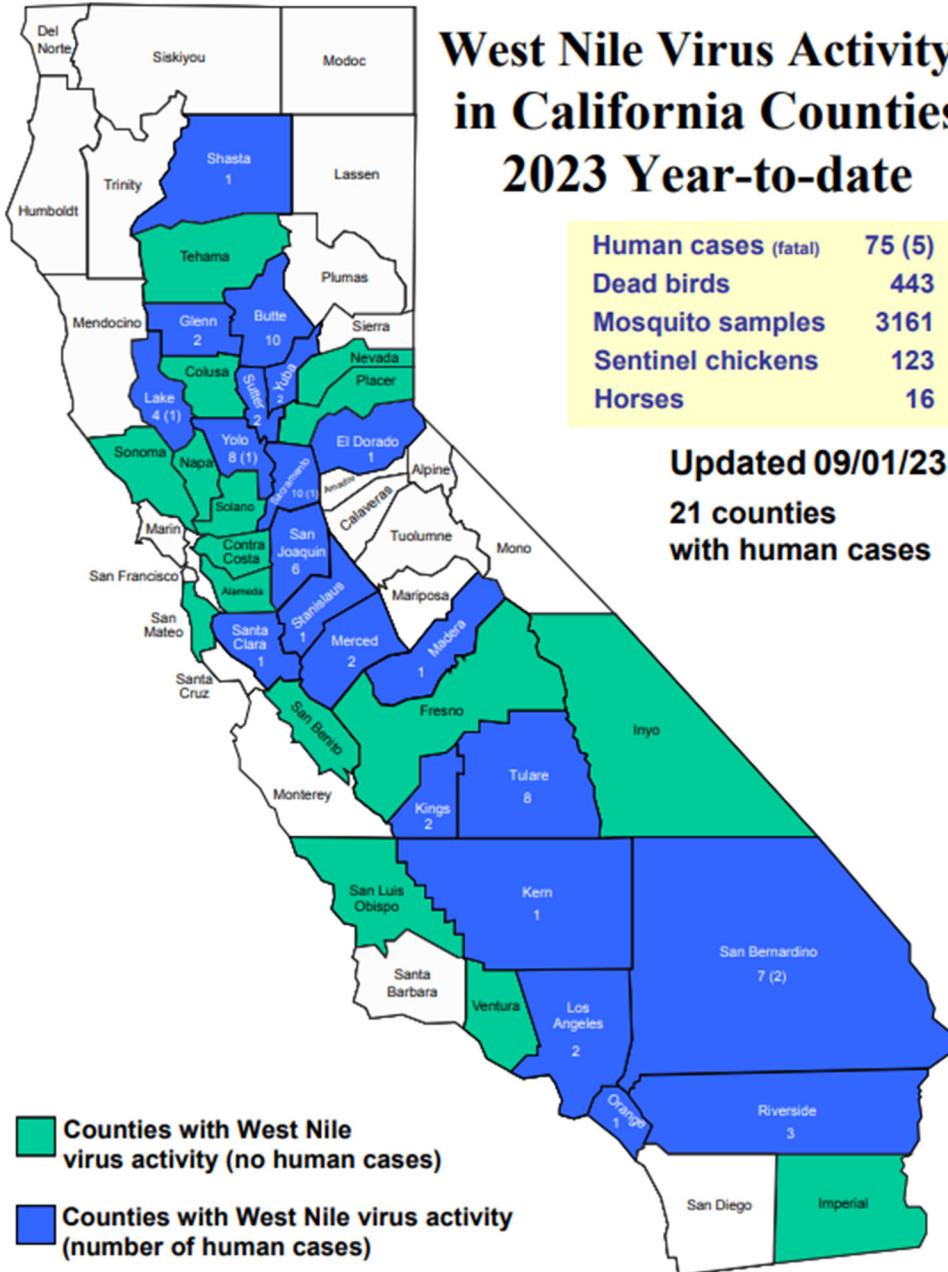
Chickens	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	766	106	0	0	0
Year to Date	2,752	119	0	0	0
Culex Pools	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	9,898	1,936	165	0	0
Year to Date	36,583	3,161	302	0	0
Aedes Pools	Tested	CHIK	DENV	ZIKA	
This Period	138	0	0	0	
Year to Date	424	0	0	0	

Dead Birds	Submitted	WNV Pos
This Period	514	296
Year to Date	1,358	443

## West Nile Virus Activity in California Counties 2023 Year-to-date

Human cases (fatal)	75 (5)
Dead birds	443
Mosquito samples	3161
Sentinel chickens	123
Horses	16

**Updated 09/01/23**  
**21 counties**  
**with human cases**





**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

**OPERATIONS REPORT**

**August 2023**

*Mark Daniel, Operations Director*

*Rudy Serrano, Applications Analyst*

*Maritza Olmos, Operations Manager, Sylmar*

*Yessenia Curiel, Operations Supervisor, USD*

*Mark Hall, Environmental Program Manager*

*Martin Serrano, Operations Manager, Headquarters*

*Fernando Martinez, Facilities & Fleet Maintenance Supervisor*

**Departmental Activities**

**Operations**

- Staff conducted intensive door-to-door campaigns for mosquito breeding sources in (5) areas, Granada Hills, Burbank, Valencia, Echo Park, and Highland Park around confirmed human case of Dengue.
- Managers conducted Nearmap training for Staff to assist with field source location and assessments.
- Operations managers worked on the recruitment process and conducted interviews for the Operations Supervisor vacancies.
- Operations staff assisted Communications with (4) outreach events in the areas of Carson, Sunland, Bell Gardens, and East Los Angeles.
- Applications Analyst conducted a full analysis of the BMP application deficiencies to make corrections and additions in the BMP 2.0 application.
- Applications Analyst completed the recruitment and placement of the Jr. Programmer to be onboarded August 28<sup>th</sup>.
- Continuing education for staff by Target Solutions during the recent rain event.
- Managers and Supervisors conducting ongoing field observations and employee performance evaluations.

**Environmental Program**

- Attending all Safe Clean Water Watershed Steering Committee meetings to assure mosquito minimization measures are considered and incorporated into all stormwater projects.
- Facilitated the setup and review process for Fabco Industries application for a new full trash capture device to the MVCAC Trash Capture Working Group and State Water Board.
- Vector BMP review of the Eagle Rock Blvd. Starbucks stormwater project for LACDPH Cross Connection Division.
- Reviewed the Rio Hondo Watershed Area Strategic Outreach and Engagement Plan and FY 22-23 Quarterly Report Summary for comment or discussion during the August steering committee meeting.

# STAFF REPORT B

## Facilities & Maintenance

- Refurbished the evaporative cooler for the maintenance facility fabrication shop in Santa Fe Springs.
- Facilitated the air conditioning blower unit replacement in the Operations wing of the Santa Fe Springs office.
- Completed services and repairs at both facilities to (22) service vehicles including (9) 5K services.
- Replaced the failed winch mount and rope cable on the Argo route truck #152 in Sylmar.

## WORK PERFORMED BY DISTRICT

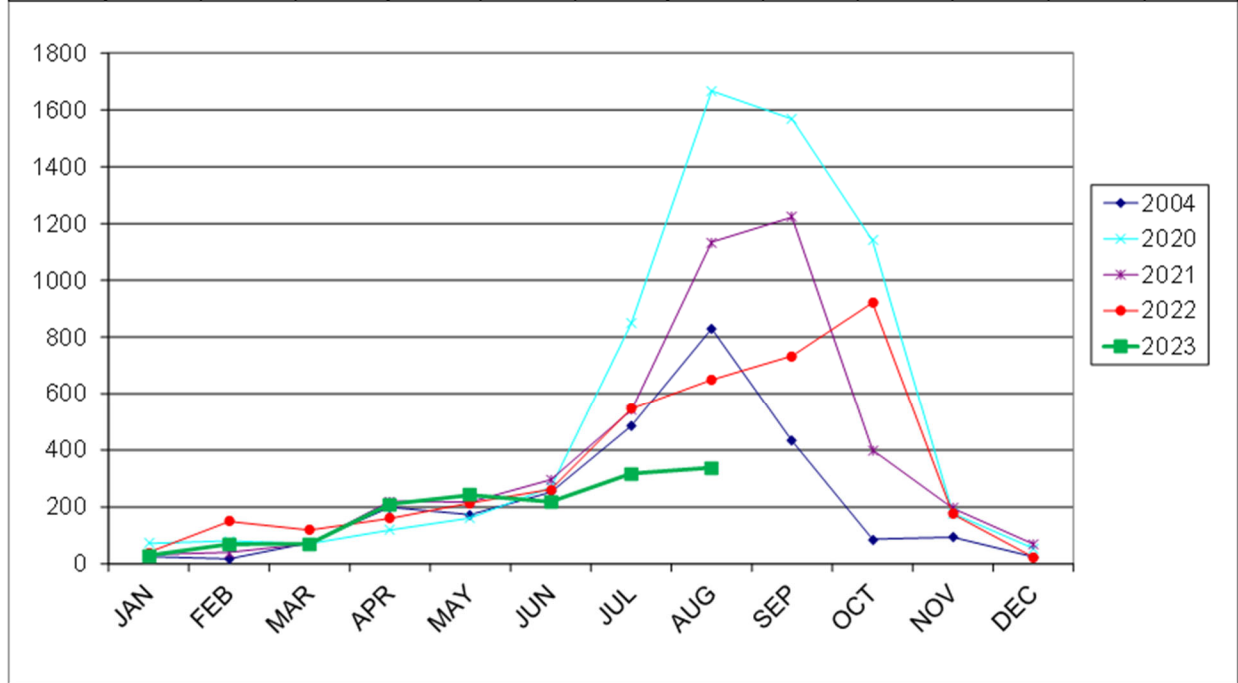
August, 2023

### CONTROL AND OPERATIONS

					Hours worked	
					August	2023
Fishing (Mosquitofish)					22	209
Source Reduction					25	251
Mosquito Control	<i>Sources inspected 16,064 / Sources with larvae 6,167</i>				5,365	27,908
Insecticide used:						
Larvicide oils	14.39	gals @	\$45.83 per =	\$ 659.49		
Altosid P35	29.34	lbs @	\$19.47 per =	\$ 571.25		
Altosid Briquets 30 day	2,163	ea @	\$1.30 ea. =	\$ 2,811.90		
Altosid Briquets XR	42	ea @	\$4.09 ea. =	\$ 171.78		
Altosid Pellets	8.42	lbs @	\$27.63 per =	\$ 232.64		
Altosid Liquid Larvicide	48.64	oz @	\$2.23 per =	\$ 108.47		
Sumilarv WSP	599	ea @	\$1.62 per =	\$ 970.38		
Altosid WSP	105	ea @	\$0.96 per =	\$ 100.80		
Vectobac 12AS	22.09	gals @	\$45.65 per =	\$ 1,008.41		
Vectobac G	162.74	lbs @	\$2.90 per =	\$ 471.95		
Sumilarv	303	oz @	\$1.32 per =	\$ 399.96		
Vectomax FG	1414.83	lbs @	\$9.40 per =	\$ 13,299.40		
Vectomax WSP	183	ea @	\$1.92 per =	\$ 351.36		
Natular	1.25	oz @	\$13.19 per =	\$ 16.49		
Vectolex WDG	5.41	lbs @	\$59.53 per =	\$ 322.06		
Vectobac WDG	11.89	lbs @	\$41.60 per =	\$ 494.62		
Midge Control					0	0
Insecticide used:						
Dimilin WP 25%	0	lbs @	\$49.34 per =	\$ -		
Black fly Control					72	440
Insecticide used:						
Vectobac 12AS	82.67	gals @	\$45.65 per =	\$ 3,773.89		
Underground Mosquito Control	<i>UGSD inspected 12,655 / UGSD treated 9,722</i>				2,080	13,419
Insecticide used:						
Vectobac 12AS	28.85	gals @	\$45.65 per =	\$ 1,317.00		
Vectolex WDG	460.8	lbs @	\$60.25 per =	\$ 27,763.20		
Fogging					1	8
Insecticide used:						
Duet	4.5	oz @	\$2.05 per =	\$ 9.23		
Aquaduet	0	gals @	\$290.69 per =	\$ -		
				<b>Total \$ 54,854.27</b>		
Supervisory					916	5,919
Continuing Education / Training					467	4,614
Overtime: Community Outreach					11	76
Mosquito Control					0	524
<b>REPAIR AND MAINTENANCE OF EQUIPMENT</b>						
Vehicles					325	2,511
Spray Equipment					45	349
Buildings and yards					211	2,284
VEHICLE MILEAGE :	August		2023		9,540	58,512
	56,530		328,436			

**Mosquito Service Request Report**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>2004</b>	26	18	74	199	173	252	485	829	432	87	94	25
<b>2020</b>	72	81	71	119	161	269	848	1667	1568	1140	178	55
<b>2021</b>	33	41	71	220	217	296	540	1135	1222	400	195	70
<b>2022</b>	41	149	119	160	214	262	545	649	733	921	175	24
<b>2023</b>	30	69	71	210	242	218	317	338				



**Breakdown of Monthly Service Requests**

	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA	1							1		0
BELL								0		0
BELLFLOWER	1							1		0
BELL GARDENS	1							1		0
BURBANK	16		3					16		0
CARSON	5		1					5		0
CERRITOS	2							2		0
COMMERCE								0		0
CUDAHY								0		0
DIAMOND BAR	3		1					3		0
DOWNEY	4		1	2				4	1	10
GARDENA	2		1					2		0
GLENDALE	9		1					9		0
HAWAIIAN GARDENS	1							1		0
HUNTINGTON PARK								0		0
LA CANADA FLINTRIDGE	3		1	1				3	1	10
LA HABRA HEIGHTS	2			2				2		0
LA MIRADA	5		2					5		0
LAKEWOOD	11		1					11		0
LONG BEACH	14		3	1				14	1	10
LOS ANGELES CITY	163		24	12				163	10	100
LOS ANGELES COUNTY	17		6	1				17	1	10
LYNWOOD								0		0
MAYWOOD	2							2		0
MONTEBELLO	1							1		0
NORWALK	6			1				6	1	10
PARAMOUNT	1			1				1	1	10
PICO RIVERA	2							2		0
SAN FERNANDO	2		2					2		0
SAN MARINO	3		1					3		0
SANTA CLARITA	43		4					43		0
SANTA FE SPRINGS	2							2		0
SIGNAL HILL	3			2				3	2	20
SOUTH EL MONTE	1							1		0
SOUTH GATE	1							1		0
VERNON								0		0
WHITTIER	11		1					11		0
<b>TOTAL</b>	<b>338</b>	<b>0</b>	<b>53</b>	<b>23</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>338</b>	<b>18</b>	<b>180</b>

Mosquito Source Activity

City	Non-Pool	Pools	USD Lids	BMP	Gutter Spots	Total Hrs. Activity
ARTESIA	15	3	133	3	59	12.03
BELL	27	1	75	10	85	11.17
BELLFLOWER	96	8	251	18	178	44.63
BELLGARDENS	54	2	99	6	185	18.17
BURBANK	250	34	358		633	103.98
CARSON	150	7	260	1	773	62.79
CERRITOS	163	12	455	43	1571	84.80
CITY OF COMMERCE	38		252	59	117	41.60
CUDAHY	22		31	1	29	4.98
DIAMOND BAR	50	21	141	36		36.10
DOWNEY	124	36	576	51	905	101.79
GARDENA	72	1	246	52	843	51.97
GLENDALE	259	31	355	10	328	110.19
HAWAIIAN GARDENS	48		68	3	109	12.70
HUNTINGTON PARK	29	1	164	24	98	17.88
LA CANADA FLINTRIDGE	37	7			38	10.96
LA HABRA HEIGHTS	23	5	7		1	7.02
LA MIRADA	116	8	183	24	466	44.36
LAKEWOOD	169	6	361	20	879	79.88
LONG BEACH	232	9	575	67	2304	143.03
LOS ANGELES CITY	2696	603	4048	806	17653	1,655.42
LOS ANGELES COUNTY	553	82	622	102	131	266.57
LYNWOOD	13	3	216	4	36	16.33
MAYWOOD	18	2	51		112	7.51
MONTEBELLO	70	4	86	21	87	23.49
NORWALK	129	22	339	37	960	75.60
PARAMOUNT	110	7	346	14	294	47.60
PICO RIVERA	77	7	341	46	1066	59.27
SAN FERNANDO	9	11	8	5	286	11.93
SAN MARINO	10	8	22	1	424	12.83
SANTA CLARITA	1012	116	361	233	559	441.99
SANTA FE SPRINGS	159	2	269	97	532	71.75
SIGNAL HILL	44	6	178	22	39	20.58
SOUTH EL MONTE	124	1	154	14	213	31.84
SOUTH GATE	63	2	239	49	49	34.59
VERNON	64		211	52	30	27.34
WHITTIER	106	21	237	57	1019	82.23

Non-Pool, Pools etc Column - Total # of insp for source type

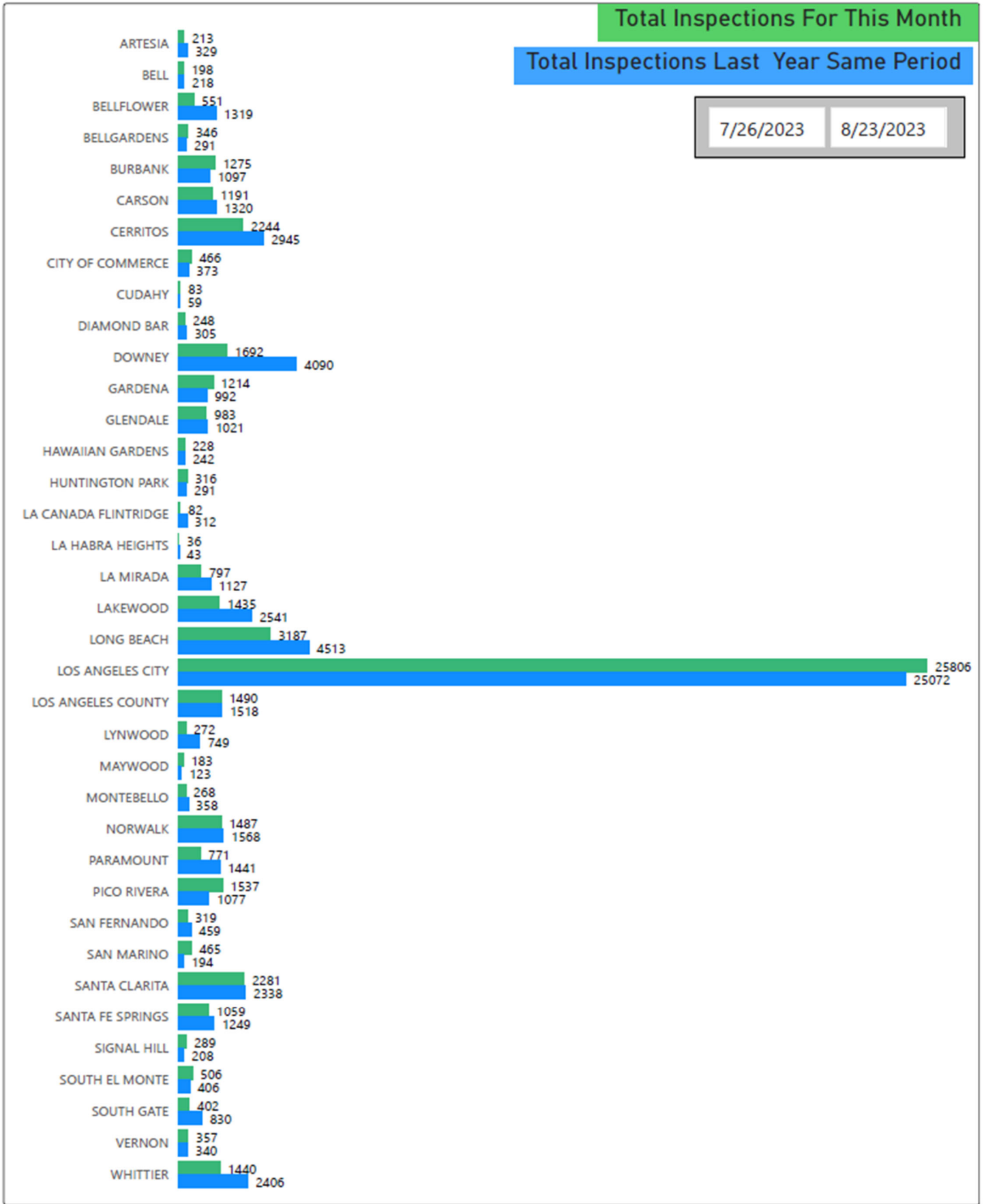
7/26/2023

8/23/2023

City Column - City name

Total Hrs.Activity Column - Total Activity Hrs for city

# STAFF REPORT B



**STAFF REPORT C**

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**  
**COMMUNICATIONS REPORT**  
**August 2023**

*Vacant, Director of Communications*  
*Caroline Gongora & Helen Kuan, Acting Public Information Officers*  
*Diana Garcia & Liliana Moreno, Education Program Coordinators*  
*Thomas Dang, Community Liaison*  
*Vania Pocasangre, Acting Community Liaison*

**PIO's Summary**

Dear Board of Trustees,

August has been a busy month for the Communications Team as we conducted various outreach activities and meetings with local agencies and partners throughout our service area. We partnered with cities and Neighborhood Councils to staff informational booths at multiple National Night Out events. Additionally, we answered media requests in response to the mosquito activity brought by the recent Tropical Storm Hillary in the Los Angeles area.

Our “Game On Mosquitoes” summer campaign continues being showcased with our partner cities and neighborhood councils from social media, newsletters, local access channels, and other mediums of communication. Thank you to our cities for their continual partnership and sharing the message to residents in your respective cities. As we see an increase in mosquito activity, it is crucial to keep residents informed and educated on mosquito prevention and protection. Our dedicated staff will continue to seek partnership opportunities and provide services to reach residents in our district.

This month, the APIOs collaborated with the Scientific-Technical Department and the Orange County Mosquito and Vector Control District (OC Vector) on a Knowledge, Attitude, and Practices (KAP) survey to capture quantitative and qualitative information for trap placement of the Sterile Insect Technique release. Both Greater LA and OC Vector volunteer staff conducted the survey in OC Vector’s designated area through a door-to-door survey. We, along with the Scientific-Technical Director, are making our effort to collaborate with local neighborhood councils and LA city council members to inform their residents of our upcoming door-to-door survey this fall.

As always, our team continues to be flexible as we navigate this season with a vacant Director and strive to be available to our internal staff, city partners, residents, and neighborhood representatives. We are here to serve and discuss ways to increase awareness of mosquitoes, West Nile virus, and other mosquito-borne diseases throughout Los Angeles County.

Thank you,

*Helen Kuan*

Helen Kuan  
Acting Public Information Officer



Figure 1: A billboard located in downtown Bellflower-part of the District’s “Game On Mosquitoes” summer campaign.



Figure 2: Operation Staff Patricia Navarrete and APIO Helen Kuan attended Councilmember Monica Rodriguez’s Movie Night at Lake View Terrace.



Figure 3: Collaborated with the Orange County Mosquito & Vector Control District for their targeted survey area in their district boundary for the door-to-door KAP survey.

*Programmatic*

**Public Information**

- By the end of August, there were a total of 85 West Nile virus (WNV) positive mosquito samples within the District’s boundaries. WNV graphics and alerts were sent to city partners and posted on social media.
- Coordinated a meeting with a local councilmember and local neighborhood council representatives.
- Continued outreach and collaboration with partner cities to highlight the District’s summer campaign.
- Met with county representatives to share about the District’s services and establish partnerships.
- Responded to media inquiries and coordinated interviews with the District’s subject matter experts.
- Scheduled presentations and coordinated outreach events.

**Community Outreach/Fairs/Events**

<b>Date</b>	<b>Event</b>	<b>City</b>	<b>Reach</b>
08/01	National Night Out in Southeast LA	Southeast Los Angeles	205
08/01	National Night Out in Bell Gardens	Bell Gardens	284
08/01	National Night Out in Sunland-Tujunga	Sunland-Tujunga	135
08/04	National Night Out in Santa Fe Springs	Santa Fe Springs	126
08/04	Movies in the Park	Lake View Terrace	138
08/04	Saybrook Park Renaming	East Los Angeles	49
08/05	El Salvador Foundation Back to School	Los Angeles	230
08/17	Crescenta Valley Town Council Meeting	La Crescenta	20
08/18	LA Department of Parks & Rec’s Overnight Camping	Castaic	54
08/18	Arts District BID Meeting	Los Angeles	17
		<b>Total in August</b>	<b>1258</b>

**Literature Drop-Offs**

<b>Date</b>	<b>Event</b>	<b>City</b>	<b>Reach</b>
08/25	LACDPH Service Planning Area 7	East Los Angeles	100
		<b>Total in August</b>	<b>100</b>

**Educational Outreach**

During the month of August, the EPCs worked on improving their curriculum for the 2023-24 academic school year. The EPCs worked with vendors to print the new curriculum activity worksheet, teacher thank you cards, and ordered giveaway items. The EPCs have finalized the new wrap design and are expected to have the mobile unit ready to visit schools in September. The EPCs continued to create social media content promoting the education program and provide students with mosquito prevention tips and fun mosquito facts.

**Digital Outreach**

***GLAmosquito Social Media Chart***

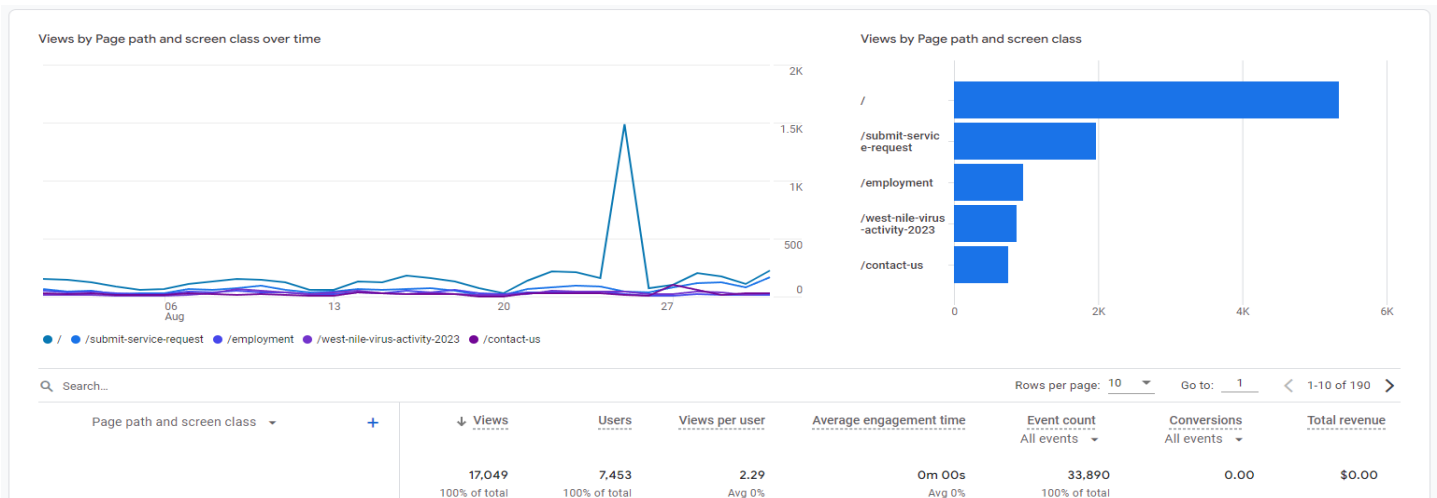
Outreach Medium	Number of Subscribers	Reach
Email List	4,409 (↑ 11)	2,751
Facebook	4,780 (↑ 2)	2,967
Twitter	1,499 (↑ 10)	8,494
Instagram	1,170 (↑ 19)	2,178
NextDoor	1,019,307 (↑ 9,137)	4,957

***SWAT Lab Social Media Chart***

Platform	Impressions	Interactions
Instagram	2,209	119
TikTok	1,952	46
Total in August	4,161	165
Year-to-date	26,018	2,575

***GLAmosquito Website***

For the period between August 1st through August 31st, the District website had 17,049 views.



For the latest updates, visit our official District accounts on Facebook, Twitter, and Instagram @GLAmosquito. Don't miss educational and entertaining posts from our Education Program on Twitter, Instagram, and TikTok @MosquitoSwatLab.

**Media Coverage/Publications**

Total Coverage:

**August 2023: 6**

**Fiscal Year-to-Date: 11**



**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

**FISCAL REPORT**

**August 2023**

*Carolyn M. Weeks, CPA, Director of Fiscal Operations (retired 8/23/2023)*

*Yousef Kamara, Accounting Assistant*

*Selina Lopez, Payroll Assistant*

In the transitional period after Director of Fiscal Operations, Carolyn Weeks retirement, we are providing limited standardized reporting compared to previous months and we will be working towards a new format for the Finance Departments staff report.

**Departmental Activities:**

**Carolyn Weeks (through 8/22/2023)**

- Working on closing out the fiscal year
- Financial audit will start the week of August 21st.
- Continue working on CalPERS buy-backs
- Cleaning out storage, re-boxing, and shredding old documents

**Selina Lopez & Yousef Kamara (as off 8/24/2023)**

- Run payroll
- Process checks for payables
- Compose Board Package Reports

**Breakdown on Financial Statement Categories**

Regular & Limited Term Salaries – Salaries, Overtime, and Payout on Accruals

Employee Taxes – Employer’s cost of employment taxes

Extra Help Salaries – seasonal staff’s salaries

General Benefits - CalPERS retirement and 401(a) funding

Health Benefits – Medical, Dental, Vision and Retirees Medical Premiums

Chemicals – pesticides

Operational Support Equipment – portable spray equipment, support equipment, COVID supplies, and miscellaneous parts and supplies

Uniforms and Accessories – boots, gloves, coveralls, uniform cleaning, caps, accessories, work apparel, logo patches, shields, staff year pins, and protective safety equipment

Communications – wireless telephone, GPS tracking, two-way radios, website services, telephone landlines, and internet connection

## **STAFF REPORT D**

Kitchen Materials and Supplies – kitchen supplies and miscellaneous expense

VCJPA Insurance – Workers' Compensation, Liability, Automobile, Group Property, Group Fidelity, Travel, General Fund, and Employee Assistance

Maintenance Automotive – Electrical parts, vehicle registration, brake and suspension, tire, wheels and alignment, cooling system parts and service, body repair, fabrication supplies, hazardous waste, engine and transmission, smog checks, first aid, trans, chassis and drive trans, engine, and miscellaneous parts and service

Office Equipment – Equipment repair, copier expenses, computer supplies, and computer software

Maintenance Buildings/Yards – Towel supply, floor mates, irrigation, landscape maintenance, janitorial maintenance, pond maintenance, interior and exterior supplies, HVAC, fixture and hardware, and security alarm

Scientific-Technical Lab Supplies – Mosquito fish and supplies, reference materials, lab supplies and equipment, field supplies and equipment, and shipping and testing

Memberships – all memberships

Office Expense – Bank and finance fees, postage expenses, office supplies, printing and stationery, payroll processing fees, pre, and post-employment services, tuition reimbursement, and safety/management training

Professional Services – computer consultant, professional/temp services, lawsuit settlements, legal services, NPDES monitoring, CEQA fees, advertising, and audit contract

Public Information and Education – public info video, supplies and equipment, information materials, photography expenses, educational material and supplies, promotional and educational, public exhibit, media monitoring, and mobile education unit

Special Expense – Property tax administration, LA County Property Tax, meeting/supplies, the board of trustee stipends, and board meeting expenses

Transportation and Travel – Permits and fees, certification renewals, continuing education and seminars, and manager's auto allowance

Fuel – Fleet fuel

Utilities – utilities, water, and waste disposal

Greater L.A. County Vector Control District Income Statement

For the Two Months Ending August 31, 2022

(only the August 10, 23 payroll reflected in Salaries & Benefits)

	Current Month		Year to Date	
Revenues				
Discounts	\$ 0.00	0.00 \$	0.00	0.00
80 A Prop Taxes Current Sec	(59,256.00)	(74.19)	(59,256.00)	(74.19)
80 B Prop Taxes Current Unsecu	0.00	0.00	0.00	0.00
80 C Prop Taxes - Prior Secure	16,965.55	21.24	16,965.55	21.24
80 D Prop Taxes Prior Unsecure	5,410.74	6.77	5,410.74	6.77
80 F Supplement Prop Taxes Cur	4,772.54	5.98	4,772.54	5.98
80 G Supplement Prop Taxes Pr	279.62	0.35	279.62	0.35
AB 1290 Redevelopment	0.00	0.00	0.00	0.00
AB 1389 Redevelopment	0.00	0.00	0.00	0.00
Redevelopment Pas Thru	0.00	0.00	0.00	0.00
88 Y Homeowner Prop Tax Relief	0.00	0.00	0.00	0.00
SB 211 Tax Sharing	0.00	0.00	0.00	0.00
Refunds	0.00	0.00	0.00	0.00
Insurance Retro Adjustments	0.00	0.00	0.00	0.00
Interest L.A. County Treasurer	0.00	0.00	0.00	0.00
Interest VCJPA Trust Funds	0.00	0.00	0.00	0.00
81C Other Taxes	0.00	0.00	0.00	0.00
84 D Pen., Int. & Cost Del Tax	17,119.43	21.43	17,119.43	21.43
86 A Interest from Treas Pool	5,532.60	6.93	5,532.60	6.93
LAIF FMV	0.00	0.00	0.00	0.00
88 F Other State In-Lieu Taxes	0.00	0.00	0.00	0.00
91 B Other Governmental Agen.	766.56	0.96	766.56	0.96
93 E Charges for Service - Oth	112,186.69	140.46	112,186.69	140.46
Black Fly Assessment	0.00	0.00	0.00	0.00
Other Miscellaneous Income	0.00	0.00	0.00	0.00
Deferred Revenue	0.00	0.00	0.00	0.00
Interest Income	(23,905.25)	(29.93)	(23,905.25)	(29.93)
Rental Income	0.00	0.00	0.00	0.00
Rebates	0.00	0.00	0.00	0.00
Redevelopment Income	0.00	0.00	0.00	0.00
Gain or Loss Sale of Assets	0.00	0.00	0.00	0.00
ELC Grant	0.00	0.00	0.00	0.00
ELC Grant funding	0.00	0.00	0.00	0.00
Countywide ELC Grant Outreach	0.00	0.00	0.00	0.00
State Restricted Funds	0.00	0.00	0.00	0.00
Grants	0.00	0.00	0.00	0.00
Restricted Revenue	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>79,872.48</b>	<b>100.00</b>	<b>79,872.48</b>	<b>100.00</b>
Expenses				
Salary & Benefits	2,966,483.13	3,714.02	2,966,483.13	3,714.02
Chemicals and Compounds	20,183.04	25.27	20,183.04	25.27
Aerial Surveillance	0.00	0.00	0.00	0.00
Portable Spray Equipment	1,030.85	1.29	1,030.85	1.29
Support Equipment	3,227.25	4.04	3,227.25	4.04
Miscellaneous Parts & Repairs	0.00	0.00	0.00	0.00
Foot Wear	2,290.03	2.87	2,290.03	2.87
Gloves	0.00	0.00	0.00	0.00
Coveralls	0.00	0.00	0.00	0.00

Greater L.A. County Vector Control Dist  
Income Statement  
For the Two Months Ending August 31, 2022

	Current Month		Year to Date	
Uniform Cleaning	6,083.63	7.62	6,083.63	7.62
Towel Supply & Cleaning	507.99	0.64	507.99	0.64
Floor Mats	574.55	0.72	574.55	0.72
Uniform Caps	0.00	0.00	0.00	0.00
Uniform Accessories	0.00	0.00	0.00	0.00
Work Apparel	384.14	0.48	384.14	0.48
Logo Patches	0.00	0.00	0.00	0.00
Shields	909.94	1.14	909.94	1.14
Staff Year Pins	0.00	0.00	0.00	0.00
Protective Safety Equipment	536.73	0.67	536.73	0.67
Mosquito Fish, Supplies & Eq	150.97	0.19	150.97	0.19
Maintenance Parts Electric	3,734.99	4.68	3,734.99	4.68
Vehicle Registration & Fees	0.00	0.00	0.00	0.00
Brake and Suspension	2,145.60	2.69	2,145.60	2.69
Tires, Wheels & Alignment	8,082.65	10.12	8,082.65	10.12
Cooling Sys. Parts & Supplies	876.41	1.10	876.41	1.10
Body Repair	862.27	1.08	862.27	1.08
Fabrication Supplies	85.24	0.11	85.24	0.11
Hazardous Waste	4,701.17	5.89	4,701.17	5.89
Engine & Transmission Overhaul	0.00	0.00	0.00	0.00
Smog Checks	0.00	0.00	0.00	0.00
First Aid	0.00	0.00	0.00	0.00
Trans, Chassis & Drive Train	0.00	0.00	0.00	0.00
Engine	4,859.19	6.08	4,859.19	6.08
Fuel	72,284.80	90.50	72,284.80	90.50
Misc. Maint. Parts & Supplies	5,802.19	7.26	5,802.19	7.26
COVID-19 Related Expenses	0.00	0.00	0.00	0.00
Reference Materials	0.00	0.00	0.00	0.00
Lab Supplies and Equip	252.80	0.32	252.80	0.32
Field Supplies & Equipment	2,563.65	3.21	2,563.65	3.21
Shipping & Testing	13,133.64	16.44	13,133.64	16.44
Bank and Finance Fees	87.65	0.11	87.65	0.11
Copier Expenses	5,990.24	7.50	5,990.24	7.50
Computer Consultant	316.50	0.40	316.50	0.40
Computer Supplies & Access.	312.23	0.39	312.23	0.39
Computer Supplies	0.00	0.00	0.00	0.00
Equipment Repair	0.00	0.00	0.00	0.00
Computer Software Expenses	18,855.32	23.61	18,855.32	23.61
Postage Expenses	3,533.50	4.42	3,533.50	4.42
Wireless Telephone	0.00	0.00	0.00	0.00
Mobil Equipment	511.25	0.64	511.25	0.64
GPS Tracking	0.00	0.00	0.00	0.00
Two Way Radios	0.00	0.00	0.00	0.00
Website Services	7,370.13	9.23	7,370.13	9.23
Memberships	275.00	0.34	275.00	0.34
Office Supplies	1,716.00	2.15	1,716.00	2.15
Printing & Stationery Supplies	0.00	0.00	0.00	0.00
Payroll Processing Fees	10,731.22	13.44	10,731.22	13.44
Potential Salary Adjustment	0.00	0.00	0.00	0.00
Professional/Temp Services	6,497.91	8.14	6,497.91	8.14
Legal Services	13,741.50	17.20	13,741.50	17.20
NPDES Monitoring Costs	0.00	0.00	0.00	0.00
CEQA Fees	0.00	0.00	0.00	0.00

Greater L.A. County Vector Control Dist  
Income Statement  
For the Two Months Ending August 31, 2022

	Current Month		Year to Date	
SIT-Verily	0.00	0.00	0.00	0.00
Proposition 218	0.00	0.00	0.00	0.00
Advertising	439.45	0.55	439.45	0.55
Audit Contract	700.00	0.88	700.00	0.88
Worker's Compensation Ins.	458,535.00	574.08	458,535.00	574.08
Liability Insurance	298,916.00	374.24	298,916.00	374.24
Automobile Liability	8,308.00	10.40	8,308.00	10.40
Group Property	23,852.00	29.86	23,852.00	29.86
Group Fidelity Insurance	2,487.00	3.11	2,487.00	3.11
Travel Premium	0.00	0.00	0.00	0.00
Employee Assistance	0.00	0.00	0.00	0.00
General Fund Insurance	8,346.00	10.45	8,346.00	10.45
Property Tax Admin. Cost	0.00	0.00	0.00	0.00
LA County Property Tax Admin	20,329.53	25.45	20,329.53	25.45
Earthquake Insurance	0.00	0.00	0.00	0.00
Pre & Post Employ Screen	1,513.05	1.89	1,513.05	1.89
Meeting/Supplies	2,476.66	3.10	2,476.66	3.10
Wellness Program	0.00	0.00	0.00	0.00
Board of Trustees Stipends	6,100.00	7.64	6,100.00	7.64
Board Meeting Expenses	0.00	0.00	0.00	0.00
Permits and Fees	1,752.39	2.19	1,752.39	2.19
Certification Renewals & Exams	0.00	0.00	0.00	0.00
Tuition Reimbursement	0.00	0.00	0.00	0.00
Continuing Ed & Seminars	1,660.25	2.08	1,660.25	2.08
Manager's Auto Allowance	1,000.00	1.25	1,000.00	1.25
Kitchen Supplies	864.51	1.08	864.51	1.08
Miscellaneous Expenses	0.00	0.00	0.00	0.00
Safety/Management Training	80.00	0.10	80.00	0.10
Public Info Video	0.00	0.00	0.00	0.00
Supplies & Equipment	600.01	0.75	600.01	0.75
Informational Materials	0.00	0.00	0.00	0.00
Photography Expenses	59.98	0.08	59.98	0.08
Ed Materials & Supplies	0.00	0.00	0.00	0.00
Promotional & Educ. Materials	6,012.96	7.53	6,012.96	7.53
Promotional Community Outreach	0.00	0.00	0.00	0.00
Public Exhibit Expenses	2,944.14	3.69	2,944.14	3.69
Media Monitoring Services	0.00	0.00	0.00	0.00
Mobile Education Unit	0.00	0.00	0.00	0.00
Irrigation	0.00	0.00	0.00	0.00
Landscape Maint.	3,532.30	4.42	3,532.30	4.42
Janitorial Service	0.00	0.00	0.00	0.00
Janitorial Maint.	5,337.40	6.68	5,337.40	6.68
Pond & Fountain	0.00	0.00	0.00	0.00
Interior & Exterior Supplies	7,877.69	9.86	7,877.69	9.86
HVAC	3,630.93	4.55	3,630.93	4.55
Fixtures & Hardware	481.33	0.60	481.33	0.60
Security Alarm	182.50	0.23	182.50	0.23
Telephone Land Lines	44.49	0.06	44.49	0.06
Internet Connection	1,762.76	2.21	1,762.76	2.21
Utilities	17,507.15	21.92	17,507.15	21.92
Water	1,060.20	1.33	1,060.20	1.33
Waste Disposal	884.97	1.11	884.97	1.11
Lease Payments	0.00	0.00	0.00	0.00

Greater L.A. County Vector Control Dist  
Income Statement  
For the Two Months Ending August 31, 2022

	Current Month		Year to Date	
Depreciation Land Improvements	0.00	0.00	0.00	0.00
Depreciation SFS Building	0.00	0.00	0.00	0.00
Depreciation Sylmar Building	0.00	0.00	0.00	0.00
Depreciation Vehicles	0.00	0.00	0.00	0.00
Depreciation Equipment	0.00	0.00	0.00	0.00
Depreciation Lab Equipment	0.00	0.00	0.00	0.00
Depreciation Public Info Equip	0.00	0.00	0.00	0.00
Depreciation Furn & Fixtures	0.00	0.00	0.00	0.00
Depreciation Machinery	0.00	0.00	0.00	0.00
Depreciation Spray Equipment	0.00	0.00	0.00	0.00
Depreciation Building Improve	0.00	0.00	0.00	0.00
Depreciation Computers	0.00	0.00	0.00	0.00
Depreciation Video Equipment	0.00	0.00	0.00	0.00
Depreciation - MEU	0.00	0.00	0.00	0.00
Automobiles	0.00	0.00	0.00	0.00
Vehicle Setup-Assets	0.00	0.00	0.00	0.00
Telephone Sys. & T1 Line-Asset	0.00	0.00	0.00	0.00
Machinery & Equipment-Assets	1,186.68	1.49	1,186.68	1.49
Spray Equipment	0.00	0.00	0.00	0.00
Laboratory Equipment	0.00	0.00	0.00	0.00
Public Information	0.00	0.00	0.00	0.00
Computer - Assets	0.00	0.00	0.00	0.00
Furniture & Fixtures	0.00	0.00	0.00	0.00
Capital Improvements	(1,842.30)	(2.31)	(1,842.30)	(2.31)
Contingency Reserve WN	0.00	0.00	0.00	0.00
Contingency for Undesign FA	0.00	0.00	0.00	0.00
Emergency Vector Control-Fund	0.00	0.00	0.00	0.00
Emergency Vector Control-Fund	0.00	0.00	0.00	0.00
Capital Reserve Fund (S & I)	0.00	0.00	0.00	0.00
Asset Preservation Reserve	0.00	0.00	0.00	0.00
Disease Emergency Reserve	0.00	0.00	0.00	0.00
Annuitant Health Care Liab.	0.00	0.00	0.00	0.00
MUE Replacement Reserve	0.00	0.00	0.00	0.00
Aerial Surveillance	0.00	0.00	0.00	0.00
Chemicals	0.00	0.00	0.00	0.00
Mosq. Pools	0.00	0.00	0.00	0.00
Weather Station	0.00	0.00	0.00	0.00
Advertisement	0.00	0.00	0.00	0.00
Promotional & Ed Materials	0.00	0.00	0.00	0.00
Equipment	0.00	0.00	0.00	0.00
74.22	0.00	0.00	0.00	0.00
<b>Total Expenses</b>	<b>4,080,308.33</b>	<b>5,108.53</b>	<b>4,080,308.33</b>	<b>5,108.53</b>
<b>Net Income</b>	<b>(\$ 4,000,435.85)</b>	<b>(5,067.53)</b>	<b>(\$ 4,000,435.85)</b>	<b>(5,008.53)</b>

Greater L.A. County Vector Control Dist  
Balance Sheet  
August 31, 2022

**ASSETS**

Current Assets		
Petty Cash	\$	500.00
County Treasury		925,414.42
V.C.J.P.A. Contingency Fund		1,468,129.35
Chase - Payables		153,541.48
Chase - Payroll		178,677.50
CalTRUST - Cash Flow		1,047,183.18
L.A.I.F.		6,208,806.84
LAIF Emergency V. C. Reserves		300,000.00
LAIF MEU Vehicle Replace Reser		83,115.69
LAIF FMV		(192,217.38)
Capital Designated Reserves		1,013,276.68
Operations Designated Reserves		425,000.00
LAIF OPED Designated Reserve		1,770,696.00
Compensated Absences Reserve		200,000.00
CalTRUST - Emergency Reserve		1,255,988.33
CalTrust - Capital Reserve		681,575.97
CalTRUST - Operations Reserve		419,486.87
CalTRUST - Vehicle Reserves		209,743.66
Earthquake - Reserve		53,200.00
Facility Expansion Project		700,000.00
1262 AC Taxes Rec Cur Unsec		10,080.00
1263 AC Taxes Rec Delin Sec		30,897.22
1264 AC Taxes Rec Delin Unsec		7,242.64
115 Service Charge Rec Delin		279,036.80
Inventory		351,956.24
		17,581,331.49
Total Current Assets		
Property and Equipment		
Land		2,228,045.31
Land Improvements		23,747.00
Buildings		6,792,509.00
Building Improvements		1,419,913.55
Vehicles		3,214,020.29
Machinery		316,343.42
Computers		463,535.73
Equipment		676,088.36
Furniture and Fixtures		331,912.58
MEU - Assets		45,672.64
Accumulated Depre - Buildings		(3,256,089.91)
Accum Depre - Building Improve		(312,256.95)
Accum Depre - Vehicles		(2,831,445.81)
Accum Depre - Machinery		(264,744.86)
Accum Depre - Computers		(400,614.50)
Accum Depre - Equipment		(572,259.62)
Accum Depre - Furn and Fixture		(298,749.79)
Accumulated Depreciation - MEU		(40,871.47)
		7,534,754.97
Total Property and Equipment		
Other Assets		
Deferred Outflows of Resources		2,016,560.00
Deferred OPEB-related items		2,134,821.00
		4,151,381.00
Total Other Assets		
<b>Total Assets</b>	<b>\$</b>	<b>29,267,467.46</b>

Greater L.A. County Vector Control District Balance Sheet

August 31, 2022

(only the August 10, 23 payroll reflected in Salaries & Benefits)

**LIABILITIES AND CAPITAL**

Current Liabilities

Accounts Payable	\$	48,408.62	
OPEB Payable		4,217,221.00	
F.I.C.A. Payable		364.73	
Accrued Sick and Vacation		659,801.05	
Accrued Salaries		160,865.22	
Worker Compensation Insurance		308.57	
Lincoln National Life - Life		(4,542.89)	
Lincoln Long Term Disability		6,284.48	
Lincoln - Dental Premiums		(16,221.56)	
Fidelity - Vision		(2,404.84)	
Deferred Comp 401(a) EE		6,399.48	
ICMA Loan Payable		3,431.74	
ICMA 457		2,439.63	
Employee Contributions		173.00	
Nationwide/Tax Deferred 457		15,610.00	
Survivor Benefit Payable		229.98	
Buy Back PERS		119.00	
AFLAC - Short Term Disability		2,316.49	
AFLAC - Life Insurance		(1,080.17)	
AFLAC - Medical		1,412.51	
AFLAC - Accident		(107.68)	
401(a) Match		15,169.64	
PERS 2		33,526.59	
PERS4		15,530.52	
PERS3		396.96	
Pers 5		29,635.94	
Pers 6		32,403.38	
Pers 7		5,668.11	
Accident		(2,643.34)	
AF Cancer		(1,680.62)	
AF Cancer Rider		50.60	
AF Critical Ill		3,174.45	
AF AX Rider		(4,426.00)	
Cancer Rider		(27,250.73)	
AF Life		28,209.66	
AF Critical Ill		72.99	
AF STD		1,977.93	
AF URM FSA		400.40	
AF Excess Over Med Allowance		7,791.81	
AF Accident Rider		2,151.27	
Deferred OPEB-related items		2,313,602.00	
Total Current Liabilities			7,554,789.92
Long-Term Liabilities			
Deferred Inflows of Resources		3,579,230.00	
Net Pension Liability		4,100,168.00	
Total Long-Term Liabilities			7,679,398.00
Total Liabilities			15,234,187.92
Capital			
Beginning Balance Equity		7,917,488.36	
Retained Funds		10,114,041.11	
Net Income		(3,998,249.93)	
Total Capital			14,033,279.54
<b>Total Liabilities &amp; Capital</b>			<b>\$ 29,267,467.46</b>



Greater L.A. County Vector Control Dist Statement of Cash Flow  
For the two Months Ended August 31, 2022  
(only the August 10, 23 payroll reflected in benefits)

	Current Month	Year to Date
Cash Flows from operating activities		
Net Income	(\$ 3,998,249.93)	(\$ 3,998,249.93)
Adjustments to reconcile net income to net cash provided by operating activities		
Accumulated Depre - Buildings	0.00	0.00
Accum Depre - Building Improve	0.00	0.00
Accum Depre - Vehicles	0.00	0.00
Accum Depre - Machinery	0.00	0.00
Accum Depre - Computers	0.00	0.00
Accum Depre - Equipment	0.00	0.00
Accum Depre - Furn and Fixture	0.00	0.00
Accumulated Depreciation - MEU	0.00	0.00
Interest Receivable	0.00	0.00
LAIF FMV	0.00	0.00
Accounts Receivable	0.00	0.00
1261 Taxes Receivable Cur Sec	166,415.22	166,415.22
1262 AC Taxes Rec Cur Unsec	(11,391.15)	(11,391.15)
1263 AC Taxes Rec Delin Sec	(30,897.22)	(30,897.22)
1264 AC Taxes Rec Delin Unsec	(7,242.64)	(7,242.64)
114 Service Charge Rec Cur	747,095.22	747,095.22
115 Service Charge Rec Delin	(279,036.80)	(279,036.80)
125 1450 AC Int. Rec	0.00	0.00
141 1599 Due from Other Funds	0.00	0.00
Due From Other Governments	0.00	0.00
Interest Receivable	28,893.00	28,893.00
Accounts Receivable - Loan	0.00	0.00
Prepaid Expenses	0.00	0.00
Inventory	0.00	0.00
Prior Year Taxes Rec. - Secure	0.00	0.00
Prior Year Taxes Rec. - Unsecu	0.00	0.00
Prior Year Taxes Rec. - Servic	0.00	0.00
DST -Short Term Dis American	0.00	0.00
Accounts Payable	(234,296.17)	(234,296.17)
Deposit for Annexation Cost	0.00	0.00
Outreach Education Campaign	0.00	0.00
Lease Payable	0.00	0.00
OPEB Payable	0.00	0.00
Federal W/H Payable	0.00	0.00
State W/H Payable	0.00	0.00
Medicare Payable	0.00	0.00
F.I.C.A. Payable	0.00	0.00
SDI Payable	0.00	0.00
Accrued Sick and Vacation	0.00	0.00
Accrued Salaries	0.00	0.00
Worker Compensation Insurance	0.00	0.00
Electronic Transfers Payable	0.00	0.00
Lincoln National Life - Life	(2,512.61)	(2,512.61)
Lincoln Long Term Disability	2,320.56	2,320.56
Lincoln - Dental Premiums	(662.96)	(662.96)

Greater L.A. County Vector Control Dist  
Statement of Cash Flow  
For the two Months Ended August 31, 2022

	Current Month	Year to Date
Fidelity - Vision	(69.28)	(69.28)
Deferred Comp 401(a) EE	3,306.57	3,306.57
ICMA Loan Payable	1,420.56	1,420.56
ICMA 457	940.68	940.68
Child Support Payable	0.00	0.00
Employee Contributions	78.00	78.00
Nationwide/Tax Deferred 457	6,710.00	6,710.00
Survivor Benefit Payable	(66.14)	(66.14)
Buy Back PERS	0.00	0.00
Tier V Med Premium Reimb.	0.00	0.00
AFLAC - Short Term Disability	(55.38)	(55.38)
AFLAC - Life Insurance	0.00	0.00
AFLAC - Medical	(27.85)	(27.85)
AFLAC - Accident	(86.58)	(86.58)
AFLAC - Misc	0.00	0.00
AFLAC - Dental	0.00	0.00
401(a) Match	8,329.50	8,329.50
PERS 2	6,497.02	6,497.02
PERS4	(4,850.95)	(4,850.95)
PERS3	66.64	66.64
Pers 5	4,694.23	4,694.23
Pers 6	4,357.35	4,357.35
Pers 7	1,349.47	1,349.47
Accident	(59.31)	(59.31)
AF Cancer	(276.50)	(276.50)
Dependent Care	0.00	0.00
AF Cancer Rider	0.00	0.00
AF Critical Ill	0.00	0.00
AF AX Rider	0.00	0.00
Cancer Rider	(4,762.76)	(4,762.76)
AF Cancer	0.00	0.00
AF Life	4,733.96	4,733.96
AF Critical Ill	0.00	0.00
AF STD	(237.66)	(237.66)
AF URM FSA	0.00	0.00
AF Excess Over Med Allowance	1,673.44	1,673.44
AF Accident Rider	112.56	112.56
LAF - Life Ins American Fid	0.00	0.00
Misc. deductions	0.00	0.00
Deferred OPEB-related items	0.00	0.00
	<hr/>	<hr/>
Total Adjustments	412,462.02	412,462.02
	<hr/>	<hr/>
Net Cash provided by Operations	(3,585,787.91)	(3,585,787.91)
	<hr/>	<hr/>
Cash Flows from investing activities		
Used For		
Land	0.00	0.00
Land Improvements	0.00	0.00
Buildings	0.00	0.00

Greater L.A. County Vector Control Dist  
Statement of Cash Flow  
For the two Months Ended August 31, 2022

	Current Month	Year to Date
Building Improvements	0.00	0.00
Vehicles	0.00	0.00
Machinery	0.00	0.00
Computers	0.00	0.00
Equipment	0.00	0.00
Furniture and Fixtures	0.00	0.00
MEU - Assets	0.00	0.00
Deferred Outflows of Resources	0.00	0.00
Deferred OPEB-related items	0.00	0.00
	<hr/>	<hr/>
Net cash used in investing	0.00	0.00
	<hr/>	<hr/>
Cash Flows from financing activities		
Proceeds From		
Loan	0.00	0.00
Deferred Inflows of Resources	0.00	0.00
Net Pension Liability	0.00	0.00
Beginning Balance Equity	0.00	0.00
Reserve for Inventory	0.00	0.00
Other Sources - F.A.	0.00	0.00
Suspense	0.00	0.00
Used For		
Loan	0.00	0.00
Deferred Inflows of Resources	0.00	0.00
Net Pension Liability	0.00	0.00
Beginning Balance Equity	0.00	0.00
Reserve for Inventory	0.00	0.00
Other Sources - F.A.	0.00	0.00
Suspense	0.00	0.00
	<hr/>	<hr/>
Net cash used in financing	0.00	0.00
	<hr/>	<hr/>
Net increase <decrease> in cash	<u>(\$ 3,585,787.91)</u>	<u>(\$ 3,585,787.91)</u>
Summary		
Cash Balance at End of Period	\$ 17,094,335.97	\$ 17,094,335.97
Cash Balance at Beg of Period	<u>(18,924,574.97)</u>	<u>(20,680,123.88)</u>
	<hr/>	<hr/>
Net Increase <Decrease> in Cash	<u>(\$ 1,830,239.00)</u>	<u>(\$ 3,585,787.91)</u>
	<hr/>	<hr/>

**STAFF REPORT E**

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**  
**HUMAN RESOURCES DEPARTMENT REPORT**  
**August 2023**

*Allison Costa, Director of Human Resources*  
*Cindy Reyes, Human Resources Analyst*  
*Melissa Munoz, Human Resources Specialist*

**Director's Summary**

August is known for end-of-summer vacations, schools are back in session, and mosquito season is in full swing. Amid mosquito season, Human Resources continues to provide exceptional customer service to staff and the public while maintaining productivity and a positive outlook toward the future of the district. This month, we focused on recruitments, training and safety, open enrollment preparations, and support for our general manager through the finance and communications' director-level vacancies.

Recruitments

I am happy to report that we onboarded our Junior Programmer and his part-time schedule is working seamlessly with the needs of Operations. We are in final rounds of interviews for the five (5) vacant Operations Supervisor positions, and we anticipate the successful candidates to begin their new roles in late September. As for the Director of Communications and newly vacated Director of Fiscal Operations vacancies, our General Manager and I meet with the Personnel Committee on September 7<sup>th</sup> to navigate the road ahead. We are actively recruiting for a Maintenance Worker/Janitor and finalizing the job functions of the new Operations Projects Specialist position. We also continue to implement and process the ongoing Operations reorganization—projected to be completed by October 2023.

Training and Safety

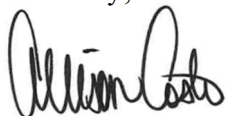
The Operations reorganization brings new management team members, so HR continues to mentor and train the new supervisors and other staff who recently promoted to management. Along with training, our HR Analyst has diligently worked on providing ergonomics assessments and recommendations to staff. We have received positive feedback on the safety corrections addressed during the ergonomics assessments, and I'd like to give a big thank you to Cindy Reyes for the ongoing expertise she shares.

Open Enrollment

Our team is planning for the upcoming annual employee benefits fair and open enrollment period, starting late September. The benefits fair is always well-attended and not only gives staff an opportunity to make annual benefit election changes, but it also gives HR a chance to connect with staff in-person.

Lastly, our dedicated Director of Fiscal Operations recently retired, and HR would like to thank Carolyn Weeks for her 15 years of devoted service with the district. Filling the position will have its challenges, but we are hopeful for what the future brings.

Sincerely,



Allison Costa, MBA  
*Director of Human Resources*

# STAFF REPORT E

## Department Trainings & Workshops

Date	Presenter	Topic	Location
08/15/23	NEOGOV	Test Genius Webinar	Via Remote Location
08/17/23	GLACVCD	All-Hands Safety Training: COVID-19 Prevention	Via Remote Location

## Employment & Recruitments

Department	# of budgeted positions	# of filled positions	# of vacant positions
<b>Executive &amp; Administrative Services</b>	11	10	1
<b>Scientific-Technical Services</b>	9	9	0
<b>Operations</b>	60	53	7
<b>Communications</b>	8	6	2
<b>Maintenance</b>	7	6	1
<b>Seasonal</b>	42	25	<i>*no longer recruiting</i>
<b>Total</b>	<b>136</b>	<b>120</b>	<b>11</b>

### *Vacancies*

**Communications.** The Public Information Officer position was vacated and is currently filled as an acting role with in-house candidates until the new Director is part of the hiring process. The Director of Communications position is vacant and requires an external recruitment.

#### *Director of Communications.*

- Vacancy Posted: 06/08/23
- Start Date: TBD

**Operations.** There is currently a need to fill an Assistant Vector Control Specialist vacancy, which will be filled by the eligibility list. The Operations Projects Specialist vacancy will be an internal recruitment before posting the vacancy externally. Filling five (5) Operations Supervisor positions is the next step to complete of the Operations Department reorganization.

#### *Assistant Vector Control Specialist.*

- Anticipated Start Date: 09/26/23

#### *Operations Projects Specialist.*

- Vacancy Posted: TBD – Finalizing Job Description
- Start Date: TBD

#### *Operations Supervisor (5 Vacancies).*

- Anticipated Start Date: 09/26/23

**Maintenance.** The Maintenance Worker/Janitor vacancy is a newly approved position and requires an external recruitment.

#### *Maintenance Worker/Janitor.*

- Anticipated Start Date: 10/16/23