

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 | Fax (562) 944-7976

Email: info@GLAmosquito.org | Website: www.GLAmosquito.org

IMPORTANT NOTICE

The regular meeting of the
Board of Trustees of the Greater Los Angeles County Vector Control District
will be held:

Thursday, September 14, 2023, at 7:00 p.m. at the Santa Fe Springs Headquarters

For your information, the following materials are enclosed:

AGENDA ITEMS

- **Minutes 2023-08 (Exhibit A) (p7)**
- Requisition Schedule **Resolution 2023-19 (Exhibit B) (p17)**
- JTSR (1) **SCV 1130** from County Sanitation District **(Exhibit C) (p29)**
- NTER (1) **No. 56-1221** from County Lighting District **(Exhibit D) (p36)**
- Consideration of **Resolution 2023-20** Authoring Risk Manager to have authority to review legal claims **(Exhibit E) (p45)**
- Consideration of **Resolution 2023-21** Authorizing money transfers by the General Manager upon vacancy of Director of Fiscal Operations **(Exhibit F) (p48)**
- Consideration of **Resolution 2023-22** Approving agreement between District and Eide Bailly LLP for Interim Director of Fiscal Operations Services **(Exhibit G) (p49)**
- Consideration of using outside recruiting service for new Fiscal Operations Department Vacancy **(Exhibit H) (p66)**
- Consideration of contract Renewal proposal with OPEB actuarial projects with McLeod & Watts **(Exhibit I) (p91)**
- Consideration and vote for special District LAFCO alternate member **(Exhibit J) (p93)**
- Consideration of GLACVCD Job Classifications 2023-24 Removal of two titles and including updated job titles **(Exhibit K) (p105)**

STAFF REPORTS

- Manager's Report **(p1)**
- Scientific-Technical Services Report for August 2023 **(Staff Report A) (p2)**
- Operations Report for August 2023 **(Staff Report B) (p8)**
- Communications Report for August 2023 **(Staff Report C) (p13)**
- Fiscal Report for August 2023 **(Staff Report D) (p16)**
- Human Resources Report for August 2023 **(Staff Report E) (p27)**

GLACVCD BOARD OF TRUSTEES MEETING AGENDA & EXHIBITS



Thursday, September 14th, 2023

7:00 p.m. Board Meeting
Santa Fe Springs District Headquarters
12545 Florence Avenue, Santa Fe Springs, CA 90670

Trustee Scott Kwong, President
Trustee Marilyn Sanabria, Vice President
Trustee Ali Saleh, Secretary-Treasurer

General Manager, Susanne Kluh
Director of Scientific-Technical Services, Steve Vetrone
Director of Operations, Mark Daniel
Acting Public Information Officers, Caroline Gongora & Helen Kuan
Director of Fiscal Operations, Vacant
Director of Human Resources, Allison Costa
Board General Counsel, Quinn M. Barrow, Richards, Watson, & Gershon
Labor Legal Counsel, Oliver Yee, Liebert Cassidy Whitmore
Clerk of the Board, Araceli Hernandez

Copies of staff reports or other written documentation relating to agenda items are available online at <https://www.GLAmosquito.org/board-meetings> and are on file at the District's Headquarters at the Front Office for public inspection.

If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 ext. 504 during regular business hours.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.

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Board of Trustees

PRESIDENT

Scott Kwong, San Marino

VICE PRESIDENT

Marilyn Sanabria, Huntington Park

SECRETARY-TREASURER

Ali Saleh, Bell

ARTESIA

Melissa Ramoso

BURBANK

Dr. Jeff D. Wassem

COMMERCE

Leonard Mendoza

DOWNEY

Robert Kiefer

HAWAIIAN GARDENS

Luis Roa

LA MIRADA

John Lewis

LOS ANGELES CITY

Steven Appleton

MAYWOOD

Jessica Torres

PARAMOUNT

Isabel Aguayo

SAN FERNANDO

Sylvia Ballin

SOUTH EL MONTE

Hector Delgado

WHITTIER

Jessica Martinez

BELL GARDENS

Pedro Aceituno

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Daisy Lomeli

GARDENA

Paulette Francis

LA CAÑADA FLINTRIDGE

Leonard Pieroni

LAKESWOOD

Steve Croft

LOS ANGELES COUNTY

Steven A. Goldsworthy

MONTEBELLO

Avik Cordeiro

PICO RIVERA

Gustavo V. Camacho

SANTA FE SPRINGS

William K. Rounds

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Vacant

BELLFLOWER

Sonny R. Santa Ines

CERRITOS

Mark W. Bollman

DIAMOND BAR

Ruth Low

GLENDALE

Stephen Ryfle

LA HABRA HEIGHTS

Catherine Houwen

LONG BEACH

Emily Holman

LYNWOOD

Rita Soto

NORWALK

Margarita L. Rios

SANTA CLARITA

Heidi Heinrich

SIGNAL HILL

Robert D. Copeland

VERNON

Leticia Lopez

GENERAL MANAGER

Susanne Klueh

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A G E N D A

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, September 14, 2023

District Office
12545 Florence Avenue
Santa Fe Springs, CA 90670

1. **CALL TO ORDER**

2. **QUORUM (ROLL) CALL**

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **CORRESPONDENCE**

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

8. CONSENT AGENDA (8.1 – 8.9)

(VOTE REQUIRED)

- 8.1 Consideration of **Minutes 2023-08** of regular Board Meeting held on August 10th, 2023. ***(EXHIBIT A)***
- 8.2 Consideration of **Resolution 2023-19** Authorizing Payment of Attached Requisition August 1st through August 30th, 2023 ***(EXHIBIT B)***
- 8.3 Consideration of a Joint Tax Sharing Resolution, related to the annexation of SCV-1130. This resolution authorizes the Sanitation Districts of Los Angeles County and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the Santa Clarita Valley Sanitation District. A copy of the letter from the Sanitation Districts of Los Angeles County requesting this resolution is attached. ***(EXHIBIT C)***

Analysis: Similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of SCV-1130, as noted above. Similar resolutions have previously been adopted by the Board; SCV- 1130, relates to funding for the operation and maintenance of off-site disposal of sewage. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the Sanitation Districts.

- 8.4 Consideration of Consideration of one (1) County of Los Angeles Negotiated Tax Exchange Resolution (NTER), related to the annexation of the territory known as Project Tract No. 56-1221. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance Districts (CLMD) 1687. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. ***(EXHIBIT D)***

Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seeks to generate revenue to partially fund the services of CLMD 1687. Similar resolutions have previously been adopted by the Board. These Petitions relate to funding for the operation and maintenance of new street lighting services for properties in Los Angeles County. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

- 8.5 Consideration of **Resolution 2023-20** Authorizing Risk Manager to have authority to review any legal claims. *(EXHIBIT E)*
- 8.6 Consideration of **Resolution 2023-21** Authorizing money transfers by the General Manager upon vacancy of the Director of Fiscal Operations Services position. *(EXHIBIT F)*
- 8.7 Consideration of **Resolution 2023-22** Approving agreement between the District and Eide Bailly LLP for Interim Director of Fiscal Operations Services. *(EXHIBIT G)*
- 8.8 Consideration of using outside recruiting service for new Fiscal Operations Department vacancy *(EXHIBIT H)*
- 8.9 Consideration of contract renewal proposal for OPEB actuarial projects with McLeod & Watts. *(EXHIBIT I)*

Summary: A report on the District's actuarial report providing financial information about the other post-employment benefit (OPEB) liabilities.

9. CONSIDERATION AND VOTE FOR SPECIAL DISTRICT LAFCO ALTERNATE MEMBER, VOTING MEMBER FOR THE TERM ENDING MAY 2026 (EXHIBIT J)
(VOTE REQUIRED)

*Summary: The Board should vote for one candidate for the position on the ballot for Special District LAFCO Alternate for the ballot item to fill the vacancy term ending May 2026. The candidate receiving the highest number of votes will be declared the Special District **Alternate Member** to LAFCO. Ballot must be returned by 5:00 p.m. on October 27, 2023.*

10. COMMITTEE REPORTS

10.1 Personnel Committee Report

Sylvia Ballin, Chair

10.1.a Discussion and consideration of the following:

1. Reorganization of Communications and Finance Departments
 - a. Consideration of GLACVCD Job Classifications: 2023-24 removing Director of Communications and Director of Fiscal Operations, and including Communications Manager, Finance Manager, and Finance Analyst. **(EXHIBIT K) (VOTE REQUIRED)**

11. CLOSED SESSION

11.1 **Conference with Legal Counsel** (ANTICIPATED LITIGATION)

(Government Code Section 54956.9(d)(2)(E)(1))

Number of Cases: 1

A point has been reached where, in the opinion of the Board of Trustees on the advice of the General Counsel, based upon existing facts and circumstances, there is a significant exposure to litigation against the District. (Additional information sent under separate cover).

11.2 CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4)

Based on existing facts and circumstances, the Board of Trustees of the Greater Los Angeles County Vector Control District is deciding whether to initiate litigation

Number of potential cases: 1

11.3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 10643 Glenoaks Blvd. Los Angeles, CA 91334

Agency negotiator: Ad Hoc Facility Expansion Committee in collaboration with the General Manager

Negotiating parties: Glenoaks Partners, LLC

Under negotiation: purchase contract

12. STAFF PROGRAM REPORTS: August 2023

12.1 Manager's Report

S. Kluh, General Manager

12.2 Scientific-Technical (Staff Report A)

S. Vetrone, Sci.-Tech Services Dir.

12.3 Operations (Staff Report B)

M. Daniel, Operations Dir.

12.4 Communications (Staff Report C)	C. Gongora & H. Kuan, Acting PIO's
12.5 Fiscal (Staff Report D)	Vacant, Fiscal Operations Dir.
12.6 Human Resources (Staff Report E)	A. Costa, Human Resources Dir.
12.7 General Counsel Report	Q. Barrow, General Counsel

13. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

14. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, October 12th, 2023, at 7:00p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2023-08**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, August 10, 2023, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Melissa Ramoso, *City of Artesia*
Ali Saleh, Secretary-Treasurer- *City of Bell*
Pedro Aceituno, *City of Bell Gardens*
Sonny Santa Ines, *City of Bellflower*
Dr. Jeff Wassem, *City of Burbank*
Jim Dear, *City of Carson*
Mark Bollman, *City of Cerritos*
Leonard Mendoza, *City of Commerce*
Daisy Lomeli, *City of Cudahy*
Ruth Low, *City of Diamond Bar*
Robert Kiefer, *City of Downey*
Paulette Francis, *City of Gardena*
Stephen Ryfle, *City of Glendale*
Luis Roa, *City of Hawaiian Gardens*
Steve Croft, *City of Lakewood*
Leonard Pieroni, *City of La Cañada Flintridge*
John Lewis, *City of La Mirada*
Emily Holman, *City of Long Beach*
Steve Appleton, *City of Los Angeles*
Steven Goldsworthy, *Los Angeles County*
Rita Soto, *City of Lynwood*
Jessica Torres, *City of Maywood*
Avik Cordeiro, *City of Montebello*
Isabel Aguayo, *City of Paramount*
Gustavo Camacho, *City of Pico Rivera*
Sylvia Ballin, *City of San Fernando*
Scott Kwong, President- *City of San Marino*
Jessica Martinez, *City of Whittier*

TRUSTEES ABSENT (EXCUSED)

Marilyn Sanabria, Vice President–
City of Huntington Park
Catherine Houwen, *City of La Habra Heights*
Heidi Heinrich, *City of Santa Clarita*
William K. Rounds, *City of Santa Fe Springs*

TRUSTEES ABSENT

Margarita Rios, *City of Norwalk*
Robert D. Copeland, *City of Signal Hill*
Hector Delgado, *City of South El Monte*
Denise Diaz, *City of South Gate*
Leticia Lopez, *City of Vernon*

OTHERS PRESENT

Susanne Kluh, General Manager
Steve Vetrone, Sci-Tech. Director
Mark Daniel, Director of Operations
Caroline Gongora, Acting Public Information Officer
Carolyn Weeks, Director of Fiscal Operations
Allison Costa, Director of Human Resources
Quinn Barrow, General Counsel
Danyelle-Frakes-Lewis, IT/GIS Specialist
Thomas Dang, Community Liaison Specialist
Araceli Hernandez, Clerk of the Board/Executive Assistant, via zoom.

* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

1. CALL TO ORDER

Board President Kwong called the meeting to order at 7:08 p.m.

2. **QUORUM (ROLL) CALL**

Following roll call, it was recorded that 28 Trustees were present, 9 were absent.

3. **INVOCATION**

Trustee Francis (Gardena) led the invocation.

4. **PLEDGE OF ALLEGIANCE**

Trustee Ballin (San Fernando) led the Pledge of Allegiance.

5. **CORRESPONDENCE**

NONE

6. **INTRODUCTIONS**

General Manager, Susanne Kluh, stated a staff member would be introduced during the Communications Department report given by Acting PIO, Caroline Gongora.

7. **PUBLIC COMMENT**

NONE

8. **CONSENT AGENDA (8.1 – 8.4)**

(VOTE REQUIRED)

8.1 Consideration of **Minutes 2023-07** of regular Board Meeting held on July 13th, 2023. ***(EXHIBIT A)***

8.2 Consideration of **Resolution 2023-14** Authorizing Payment of Attached Requisition July 1st through July 31st, 2023 ***(EXHIBIT B)***

8.3 Consideration of a Joint Tax Sharing Resolution, related to the annexation of SCV-1131, 1132, and 1133. This resolution authorizes the Sanitation Districts of Los Angeles County and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the Santa Clarita Valley Sanitation District. A copy of the letter from the Sanitation Districts of Los Angeles County requesting this resolution is attached. ***(EXHIBIT C)***

Analysis: Similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of SCV-1131, 1132, and 1133, as noted above. Similar resolutions have previously been adopted by the Board; SCV-1131, 1132, and 1133, relates to funding for the operation and maintenance of off-site disposal of sewage. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the Sanitation Districts.

8.4 Consideration of Consideration of one (1) County of Los Angeles Negotiated Tax Exchange Resolution (NTER), related to the annexation of the territory known as

Project Tract No. 65296. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance Districts (CLMD) 1687. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached.
(EXHIBIT D)

Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seeks to generate revenue to partially fund the services of CLMD 1687. Similar resolutions have previously been adopted by the Board. These Petitions relate to funding for the operation and maintenance of new street lighting services for properties in Los Angeles County. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

President Kwong asked for a motion to approve the consent agenda. Motioned by Trustee Croft (Lakewood) and seconded by Trustee Bollman (Cerritos). President Kwong asked if there was any discussion. No discussion ensued. Due to voting system being down, President Kwong asked for all those not in favor to raise their hand. President Kwong stated seeing none. President Kwong proceeded with asking for all those abstaining to raise their hands. President Kwong asked Trustee Aguayo (Paramount) if she was abstaining. Trustee Aguayo (Paramount) stated yes. The consent agenda was approved with 27 votes.

YES: Artesia, Bell, Bell Gardens, Bellflower, Burbank, Carson, Cerritos, Commerce, Cudahy, Diamond Bar, Downey, Gardena, Glendale, Hawaiian Gardens, Lakewood, La Cañada Flintridge, La Mirada, Long Beach, LA City, Los Angeles County, Lynwood, Maywood, Montebello, Pico Rivera, San Fernando, San Marino, Whittier.

NO: NONE

ABSTAIN: Paramount

ABSENT: Huntington Park, La Habra Heights, Norwalk, Santa Clarita, Santa Fe Springs, Signal Hill, South El Monte, South Gate, Vernon.

- 9. CONSIDERATION AND NOMINATION OF CANDIDATES SEEKING ELECTION TO FILL UNFINISHED ALTERNATE REPRESENTATIVE TERM FOR THE LAFCO INDEPENDENT SPECIAL DISTRICT EXPIRING MAY 2026 (EXHIBIT E) (VOTE REQUIRED)**

President Kwong passed on item number 9 on agenda to staff to give explanation. General Manager Klueh stated LAFCO sent a letter requesting for candidates who would like to seek election to fill unfinished alternate representative term expiring May 2026 and asked those interested to state their interest and the board must approve candidacy. Trustee Appleton (LA City) expressed interest in seeking election. General Counsel, Quinn Barrow, stated the Board could move forward with Trustee Appleton (LA City) nomination by making a motion and if any Trustee opposes Trustee Appleton's nomination to raise hand. President Kwong asked for a motion to approve Trustee Appleton's candidacy to finish alternate representative term for LAFCO expiring May 2026. Motioned by Trustee Bollman (Cerritos) and seconded by Trustee Dear (Carson). President Kwong asked for all those not in favor to raise their hand. President Kwong stated seeing none. President Kwong proceeded with asking for all those abstaining to raise their hands. President Kwong stated seeing none. No discussion ensued and motion was approved unanimously with 28 votes.

YES: Artesia, Bell, Bell Gardens, Bellflower, Burbank, Carson, Cerritos, Commerce, Cudahy, Diamond Bar, Downey, Gardena, Glendale, Hawaiian Gardens, Lakewood, La Cañada Flintridge, La Mirada, Long Beach, LA City, Los Angeles County, Lynwood, Maywood, Montebello, Paramount, Pico Rivera, San Fernando, San Marino, Whittier.

NO: NONE

ABSTAIN: NONE

ABSENT: Huntington Park, La Habra Heights, Norwalk, Santa Clarita, Santa Fe Springs, Signal Hill, South El Monte, South Gate, Vernon.

10. REVIEW & CONSIDERATION OF CHANGES TO THE DISTRICTS INVESTMENT POLICY (EXHIBIT F)

- **Resolution 2023-15 (EXHIBIT F)**

President Kwong passed item 10 on agenda to General Manager Susanne Klueh. GM Klueh stated staff met with the Policy and Budget & Finance Committee in July to look at the investment policy as it is reviewed annually. The committees didn't make any changes to the policy but increase the maximum balance allowed in the County Treasury account, from \$200,000 to \$10,000,000.

President Kwong asked for a motion to approve Resolution 2023-15, under item 10 on agenda. Motioned by Trustee Francis (Gardena) and seconded by Trustee Dear (Carson). President Kwong asked if there was any discussion. No discussion ensued. President Kwong asked for all those not in favor to raise their hand. President Kwong stated seeing none. President Kwong proceeded with asking for all those abstaining to raise their hands. President Kwong stated seeing none. No discussion ensued and motion was approved unanimously with 28 votes.

YES: Artesia, Bell, Bell Gardens, Bellflower, Burbank, Carson, Cerritos, Commerce, Cudahy, Diamond Bar, Downey, Gardena, Glendale, Hawaiian Gardens, Lakewood, La Cañada Flintridge, La Mirada, Long Beach, LA City, Los Angeles County, Lynwood, Maywood, Montebello, Paramount, Pico Rivera, San Fernando, San Marino, Whittier.

NO: NONE

ABSTAIN: NONE

ABSENT: Huntington Park, La Habra Heights, Norwalk, Santa Clarita, Santa Fe Springs, Signal Hill, South El Monte, South Gate, Vernon.

11. CONSIDERATION OF RESOLUTION 2023-16 ADOPTION OF THE DOCUMENT DATA RETENTION AND DESTRUCTION POLICY (EXHIBIT G) (VOTE REQUIRED)

Summary: The purpose of adopting the Document Data Retention and Destruction Policy is to ensure that the District maintains its official records in accordance with the requirements of all applicable law and that official records no longer required by applicable law are disposed in a timely matter.

President Kwong passed item 11 on agenda to staff. Director of Human Resources, Allison Costa, stated an administrative goal was to create a record retention policy and implementing a document management system for archiving and compliance purposes. Director Costa stated the policy will help maintain documents that are necessary for day-to-day operation, and it establishes consistencies. Director Costa stated all departments have worked collaboratively and worked with legal to identify what documents District needs to retain. Director Costa stated the ongoing plan is to review documents to be destroyed annually between November 1st and January 31st (off-season) and, as was recommended by the Policy Committee that Departments share a summarized list with the Board of items identified for destruction.

President Kwong asked for a motion to approve Resolution 2023-16, under item 11 on agenda. Motioned by Trustee Appleton (LA City) and seconded by Trustee Kiefer (Downey). President Kwong asked if there was any discussion. Trustee Francis (Gardena) asked if there is something in the policy regarding documents that retain historical significance. Director Costa stated District worked with legal on what items need to be retained and provided additional background of policy. Trustee Dear (Carson) asked if documents will be electronically archived. Director Costa stated yes documents would be stored digitally on one drive. Trustee Francis (Gardena) asked if District has capacity to store all that information and is there language on the policy regarding if data grows, how those items stored on one drive will be affected. Director Costa stated District has space for storing. Director Costa shared storage would occur on a platform in-house within our OneDrive that District staff can manage and back up regularly. Trustee Cordeiro (Montebello) asked regarding the back up on OneDrive and if District will hold digital copies onsite. IT/GIS Specialist, Danyelle-Frakes-Lewis, stated District has multiple different host solutions to focus on District business continuity. President Kwong asked if there was any further discussion. No discussion ensued. President Kwong asked for all those not in favor to raise their hand. President Kwong stated seeing none. President Kwong proceeded with asking for all those abstaining to raise their hands. President Kwong stated seeing none. Motion was approved unanimously with 28 votes.

YES: Artesia, Bell, Bell Gardens, Bellflower, Burbank, Carson, Cerritos, Commerce, Cudahy, Diamond Bar, Downey, Gardena, Glendale, Hawaiian Gardens, Lakewood, La Cañada Flintridge, La Mirada, Long Beach, LA City, Los Angeles County, Lynwood, Maywood, Montebello, Paramount, Pico Rivera, San Fernando, San Marino, Whittier.

NO: NONE

ABSTAIN: NONE

ABSENT: Huntington Park, La Habra Heights, Norwalk, Santa Clarita, Santa Fe Springs, Signal Hill, South El Monte, South Gate, Vernon.

12. CONSIDERATION OF RESOLUTION 2023-17 ADOPTION OF AMENDMENTS TO THE DISTRICT EMPLOYEE HANDBOOK (4TH EDITION) (EXHIBIT H) (VOTE REQUIRED)

12.1 Sick Leave Policy

12.2 Travel Time Policy

12.3 District Credit Card Usage and Travel and Cost Reimbursement Policy

President Kwong passed item 12 on agenda to staff for more information. Director of Human Resources, Allison Costa, stated the Sick Leave Policy (12.1 on agenda) currently allows staff to share leave with each other if employee has exhausted leave

and needs it for emergency use. Director Costa shared Board approved District paid short-term disability (STD) January 1, 2019, and since leave sharing policy has not been used since 2018 staff recommends elimination of the policy. Director Costa stated there are tax implications for staff who accrue time at difference rates and share with one another which makes it administratively burdensome.

Regarding 12.2 (Travel Time Policy), Director Costa shared questions arise of what compensable time and mileage are when traveling for District related business. Director Costa shared analysis and recommendations provided by Liebert, Cassidy, and Whitmore's (District's Labor Legal Counsel).

President Kwong asked for a motion to approve Resolution 2023-17, under item 12 on agenda. Motioned by Trustee Croft (Lakewood) and seconded by Trustee Appleton (LA City). President Kwong asked if there was any discussion.

Discussion ensued with Director Costa sharing background on amending policies 12.1, 12.2, and 12.3 on agenda, Trustee Aguayo (Paramount) and Trustee Roa (Hawaiian Gardens) requested additional information which led to the removal of 12.1 Sick Leave Policy from the combined resolution.

President Kwong separated 12.1 and 12.2 for the vote due to 12.1 being debated. President Kwong asked a motion to approve 12.1 under resolution 2023-17. Motioned by Trustee Croft (Lakewood) and seconded by Trustee Wassem (Burbank). President Kwong asked if there was any discussion. No discussion ensued. Motion did not pass (13 votes no, 13 votes yes, and two abstentions).

YES: Bellflower, Cerritos, Commerce, Diamond Bar, Downey, Lakewood, La Cañada Flintridge, La Mirada, Long Beach, Los Angeles County, Lynwood, Maywood, Pico Rivera.

NO: Artesia, Bell, Bell Gardens, Burbank, Cudahy, Gardena, Glendale, Hawaiian Gardens, LA City, Montebello, Norwalk, Paramount, San Fernando.

ABSTAIN: Carson, San Marino.

ABSENT: Huntington Park, La Habra Heights, Norwalk, Santa Clarita, Santa Fe Springs, Signal Hill, South El Monte, South Gate, Vernon.

President Kwong asked a motion to approve 12.2 and 12.3 under resolution 2023-17. Motioned by Trustee Croft (Lakewood) and seconded by Trustee Wassem (Burbank). President Kwong asked if there was any discussion. No discussion ensued. Motion was approved unanimously with 28 votes.

YES: Artesia, Bell, Bell Gardens, Bellflower, Burbank, Carson, Cerritos, Commerce, Cudahy, Diamond Bar, Downey, Gardena, Glendale, Hawaiian Gardens, Lakewood, La Cañada Flintridge, La Mirada, Long Beach, LA City, Los Angeles County, Lynwood, Maywood, Montebello, Paramount, Pico Rivera, San Fernando, San Marino, Whittier.

NO: NONE

ABSTAIN: NONE

ABSENT: Huntington Park, La Habra Heights, Norwalk, Santa Clarita, Santa Fe Springs, Signal Hill, South El Monte, South Gate, Vernon.

Counsel Quinn Barrow stated the travel policy changes due to approved motion for 12.2 and 12.3 and the motion for 12.1 will be removed from resolution 2023-17 and sick leave policy will remain unchanged.

13. CONSIDERATION OF RESOLUTION 2023-18 APPROVE AMENDMENT #1 TO THE GENERAL MANAGER'S EMPLOYMENT AGREEMENT (EXHIBIT I) (VOTE REQUIRED)

President Kwong asked for a motion to approve Resolution 2023-18. Motioned by Trustee Dear (Carson) and seconded by Trustee Goldsworthy (LA County). President Kwong asked if there was any discussion. No discussion ensued. President Kwong asked for all those not in favor to raise their hand. President Kwong stated seeing none. President Kwong proceeded with asking for all those abstaining to raise their hands. President Kwong stated seeing none. No discussion ensued and motion was approved unanimously with 28 votes.

YES: Artesia, Bell, Bell Gardens, Bellflower, Burbank, Carson, Cerritos, Commerce, Cudahy, Diamond Bar, Downey, Gardena, Glendale, Hawaiian Gardens, Lakewood, La Cañada Flintridge, La Mirada, Long Beach, LA City, Los Angeles County, Lynwood, Maywood, Montebello, Paramount, Pico Rivera, San Fernando, San Marino, Whittier.

NO: NONE

ABSTAIN: NONE

ABSENT: Huntington Park, La Habra Heights, Norwalk, Santa Clarita, Santa Fe Springs, Signal Hill, South El Monte, South Gate, Vernon.

14. CLOSED SESSION

14.1 Conference with Legal Counsel (ANTICIPATED LITIGATION)

(Government Code Section 54956.9(d)(2)(E)(1))

Number of Cases:2

A point has been reached where, in the opinion of the Board of Trustees on the advice of the General Counsel, based upon existing facts and circumstances, there is a significant exposure to litigation against the District.

14.2 CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4)

Based on existing facts and circumstances, the Board of Trustees of the Greater Los Angeles County Vector Control District is deciding whether to initiate litigation

Number of potential cases: 1

14.3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 2711 Winona Ave, Burbank CA 91504

Agency negotiator: Ad Hoc Facility Expansion Committee in collaboration with the General Manager

Negotiating parties: CBRE and Kidder Mathews

Under negotiation: purchase contract options

General Counsel Quinn Barrow stated Board would go into closed session to discuss the items on the agenda.

After the closed session, Counsel Barrow stated GLACVCD Board of Trustees went into closed session to discuss the items identified on the agenda. Counsel Barrow stated there is no reportable action taken.

15. STAFF PROGRAM REPORTS: August 2023

15.1 Manager's Report

S. Klueh, General Manager

General Manager, Susanne Klueh, did not add to report. No questions or comments ensued.

15.2 Scientific-Technical (Staff Report A)

S. Vetrone, Sci.-Tech Services Dir.

Director of Scientific-Technical Services, Steve Vetrone, shared that *Cx. Quinquefasciatus* abundance is trending downward., but *Aedes aegypti* numbers are increasing as is normal later in the season. Director Vetrone then shared that there have been 39 West Nile Virus (WNV) positive mosquito pools, compared to 90 this time last year, along with four positive WNV birds so far this season. Director Vetrone also updated board on SIT Program. Trustee Dr. Wasseem (Burbank) asked question regarding sugar baits as new surveillance tool. Director Vetrone shared District is exploring the use of sugar baits to replace the role of the sentinel chickens. Trustee Goldsworthy (LA County) asked question regarding what community outreach will occur before SIT program begins. Director Vetrone stated a survey will be done before a mark, release, and recapture of the SIT method and will determine what outreach the District will move forward with depending on survey answers.

15.3 Operations (Staff Report B)

M. Daniel, Operations Dir.

Director of Operations, Mark Daniel did not add to report. No questions or comments ensued.

15.4 Communications (Staff Report C)

C. Gongora & H. Kuan, Acting PIO's

Acting Public Information Officer, Caroline Gongora, added to staff report that Helen Kuan (Acting PIO) will be working with Director of Scientific-Technical Steve Vetrone and General Manager on communications and outreach strategies for the community where the mark, release, and recapture for SIT will occur. Acting PIO Gongora also introduced staff member Thomas Dang, Community Liaison.

15.5 Fiscal (Staff Report D)

C. Weeks, Fiscal Operations Dir.

Fiscal Operations Director, Carolyn Weeks did not add to report. No questions or comments ensued.

15.6 Human Resources (Staff Report E) A. Costa, Human Resources Dir.

Human Resources Director, Allison Costa did not add to report. No questions or comments ensued.

15.7 General Counsel Report Q. Barrow, General Counsel

General Counsel, Quin Barrow did not add to report. No question or comments ensued.

16. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

17. ADJOURNMENT

President Kwong adjourned the meeting at 8:45 p.m. The next Board of Trustees meeting will be scheduled on Thursday, September 14th, 2023, at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

RESOLUTION NO. 2023-19

**A RESOLUTION OF THE BOARD OF TRUSTEES OF
THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
RATIFYING AND AUTHORIZING THE PAYMENT
OF CERTAIN CLAIMS AND DEMANDS**

CERTIFICATION

In accordance with Section 2000.0 of the District's Accounting Procedures Policy, the Director of Fiscal Operations hereby certifies to the accuracy of the Requisition Schedule attached to this resolution and to the availability of funds for the payment of expenses set forth in that Requisition Schedule.

Director of Fiscal Operations

**THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT DETERMINES AND RESOLVES AS FOLLOWS:**

Section 1: The claims and demands set forth in the attached Requisition Schedule are ratified and approved in the amounts set forth as follows:

**A. In the amount of \$1,292,628.19 as issued, signed, and released as
Check Nos. 4684 through 4733.**

Section 2: The Secretary-Treasurer is directed to certify to the adoption of the resolution.

PASSED, APPROVED, AND ADOPTED this 14th day of September 2023.

President

I, _____, Secretary-Treasurer of the Greater Los Angeles County Vector Control District, hereby certify that Resolution No. 2023-19 was duly adopted by the Board of Trustees at its regular meeting held on September 14th, 2023.

Secretary-Treasurer

**Greater L.A. County Vector Control Dist
Cash Disbursements Journal
For the Period From Aug 1, 2023 to Aug 31, 2023**

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Date	Check #	Account ID	Name	Invoice Number	Line Description	Check Total	Debit Amount
8/8/23	ACH	5170-A-70	AUL Health Benefit Trust	MidAmerica August 2023	MidAmerica Retirees and Tier IV HRA	Check Total:	<u>-24,511.09</u>
8/8/23	ACH	5170-A-70	PERS	100000017235479	August 2023 Health and medical premiums	Check Total:	<u>-139,586.38</u>
8/10/23	4684	5665-A-10	ADP, Inc	Invoice: 637359847	Implementation charges - pay frequency change	Check Total:	<u>-175.00</u>
8/10/23	4685	2302-A-10	AFLAC	Invoice: 657599	Aflac accident, STD, life and medical premiums	Check Total:	<u>-1,733.96</u>
8/10/23	4686	5325-B-23	CINTAS #053	Invoice: 4157189704	Uniforms, towels, floor mats cleaned, janitorial services		408.01
8/10/23	4686	5325-B-23	CINTAS #053	Invoice: 4157921248	Uniforms, towels, floor mats cleaned, janitorial services		402.02
8/10/23	4686	5325-B-23	CINTAS #053	Invoice: 4158509177	Uniforms, towels, floor mats cleaned, janitorial services		408.97
8/10/23	4686	5325-B-23	CINTAS #053	Invoice: 4159208052	Uniforms, towels, floor mats cleaned, janitorial services		484.14
8/10/23	4686	5325-B-23	CINTAS #053	Invoice: 4159901182	Uniforms, towels, floor mats cleaned, janitorial services		406.38
8/10/23	4686	5325-A-22	CINTAS #053	Invoice: 4162578212	Uniforms, towels, floor mats cleaned, janitorial services		558.19
8/10/23	4686	5325-B-23	CINTAS #053	Invoice: 4162657433	Uniforms, towels, floor mats cleaned, janitorial services		401.25
8/10/23	4686	5325-A-22	CINTAS #053	Invoice: 4163268836	Uniforms, towels, floor mats cleaned, janitorial services		496.63
8/10/23	4686	5325-A-22	CINTAS #053	Invoice: 416968485	Uniforms, towels, floor mats cleaned, janitorial services		541.80
8/10/23	4686	5325-B-23	CINTAS #053	Invoice: 4163368138	Uniforms, towels, floor mats cleaned, janitorial services		392.90
8/10/23	4686	5325-B-23	CINTAS #053	Invoice: 4164071545	Uniforms, towels, floor mats cleaned, janitorial services		392.90
						Check Total:	<u>-4,893.19</u>
8/10/23	4688	5667-A-10	ENERCON SERVICES, INC.	Invoice: ESI-135150	CONSULTATION	Check Total:	<u>-4,995.00</u>
8/10/23	4689	5667-A-10	KINDELT REALTY ADVISORS	Invoice: 1448		Check Total:	<u>-1,500.00</u>
8/10/23	4690	5880-B-63	LA DEPT WATER & POWER	Invoice: 07975010000002608395	Sylmar electricity charges		2,608.39
8/10/23	4690	5885-B-63	LA DEPT WATER & POWER	Invoice: 17975010000000126454	water and sewer charges 6/14/23 - 7/17/23		126.45
8/10/23	4690	5885-B-63	LA DEPT WATER & POWER	Invoice: 27975010000000349133	Water, fire service, and sewer charges 6/14/23 - 7/17/23		349.13
						Check Total:	<u>-3,083.97</u>
8/10/23	4691	5260-A-22	LB Johnson Hardware	Invoice: 961156	support equipments		99.38
8/10/23	4691	5260-A-22	LB Johnson Hardware	Invoice: 961333	support equipments		13.25
8/10/23	4691	5510-A-32	LB Johnson Hardware	Invoice: 961452	teflon tape		1.76
						Check Total:	<u>-114.39</u>
8/10/23	4692	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 245899	confidential investigation		1,120.50
8/10/23	4692	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 245117	General legal services		510.00
8/10/23	4692	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 245859	Audit of personnel rules		894.00
8/10/23	4692	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 246473	Business & facilities		25.50
8/10/23	4692	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 245907	Investigation advice		731.00
						Check Total:	<u>-3,281.00</u>

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Date	Check #	Account ID	Name	Invoice Number	Line Description	Check Total	Debit Amount
8/10/23	4693	5485-A-22	Staff Member	Invoice: MSER.20.2023	fuel reimbursement	Check Total:	<u>-20.00</u>
8/10/23	4694	5310-A-22	Staff Member	Invoice: TORRE.250.2023	safety boots reimbursement	Check Total:	<u>-250.00</u>
8/10/23	4695	5680-A-10	MacLeod Watts Inc.	Invoice: 081023GLACV	Prepare GASB 75 actuarial report for FY ended June 30, 2023	Check Total:	<u>-2,175.00</u>
8/10/23	4696	5683-A-10	VCJPA	Invoice: VCJPA-226	VCJPA insurance premiums for FY 23-24	Check Total:	<u>-864,438.00</u>
8/30/23	4698	5617-A-10	American Express	Invoice: MB0100101134134H9A	computer software expenses	Check Total:	<u>-176.31</u>
8/30/23	4699	5709-A-10	Amazon	Invoice: 081523-1099	wellnes program		26.71
8/30/23	4699	5707-A-10	Seamless.com	Invoice: 081523-1099	Meeting supplies		57.57
8/30/23	4699	5655-A-10	Amazon	Invoice: 081523-1099	office supplies		78.41
8/30/23	4699	5620-A-22	Adobe	Invoice: 081523-9515	computer software expenses		19.99
8/30/23	4699	5620-A-22	Pluralsight	Invoice: 081523-9515	computer software expenses		29.00
8/30/23	4699	5620-A-22	MSFT	Invoice: 081523-9515	computer software expenses		79.92
8/30/23	4699	5620-A-22	LiquidWeb	Invoice: 081523-9515	computer software expenses		35.00
8/30/23	4699	5620-A-22	LiquidWeb	Invoice: 081523-9515	computer software expenses		35.00
8/30/23	4699	5877-A-62	Frontier Communications	Invoice: 081523-7995	SFS Internet		1,055.26
8/30/23	4699	5210-B-23	Clarke Mosquito Control	Invoice: 081523-5393	Altosid briquettes		18,874.30
8/30/23	4699	5640-A-10	Intermedia.net	Invoice: 081523-9535	website services		2,393.55
8/30/23	4699	5640-A-10	Intermedia.net	Invoice: 081523-9535	website services		1,456.08
8/30/23	4699	5870-A-62	D&S Security	Invoice: 081523-6352	security monitoring		87.50
8/30/23	4699	5870-B-63	D&S Security	Invoice: 081523-6352	security monitoring		95.00
8/30/23	4699	5890-A-62	Consolidated Services	Invoice: 081523-1747	trash pickup		846.61
8/30/23	4699	5890-A-62	Consolidated Services	Invoice: 081523-1747	trash pickup		354.79
8/30/23	4699	5455-A-62	Safety Kleen Systems	Invoice: 081523-1999	hazardous waste		1,626.35
8/30/23	4699	5880-A-62	SoCal Gas Company	Invoice: 081523-5099	gas - utility		123.21
8/30/23	4699	5880-B-63	SoCal Gas Company	Invoice: 081523-5099	gas - utility		163.47
8/30/23	4699	5445-A-62	Airgas West	Invoice: 081523-8357	fabrication supplies		22.10
8/30/23	4699	5520-A-32	Airgas Dry Ice	Invoice: 081523-3093	dry ice		605.10
8/30/23	4699	5540-B-33	Airgas Dry Ice	Invoice: 081523-3093	dry ice		302.77
8/30/23	4699	5520-B-33	Airgas Dry Ice	Invoice: 081523-3093	dry ice		606.47
8/30/23	4699	5540-A-32	Airgas Dry Ice	Invoice: 081523-3093	dry ice		302.78
8/30/23	4699	5707-A-10	Krispy Kreme Doughnuts	Invoice: 081523-0410	Meeting supplies		37.48
8/30/23	4699	5655-B-23	USPS	Invoice: 081523-0410	postage		26.40
8/30/23	4699	5707-A-10	Amazon	Invoice: 081523-0410	Meeting supplies		228.86
8/30/23	4699	5260-B-23	Amazon	Invoice: 081523-0410	support equipments		12.03
8/30/23	4699	5210-B-23	Veseris	Invoice: 081523-0410	chemicals and compound		3,537.39
8/30/23	4699	5260-B-23	Amazon	Invoice: 081523-0410	support equipments		114.96
8/30/23	4699	5210-B-23	Westcoast Industries	Invoice: 081523-0410	chemicals and compound		46.37
8/30/23	4699	5655-B-23	USPS	Invoice: 081523-0410	office supplies		25.68

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8/30/23	4699	5617-B-23	Amazon	Invoice: 081523-0410	wireless keyboard		38.48
8/30/23	4699	5655-B-23	Amazon	Invoice: 081523-0410	office supplies		7.83
8/30/23	4699	5655-B-23	Amazon	Invoice: 081523-0410	office supplies		32.90
8/30/23	4699	5210-B-23	Veseris	Invoice: 081523-0410	chemicals and compound		2,829.91
8/30/23	4699	5210-B-23	Veseris	Invoice: 081523-0410	chemicals and compound		707.49
8/30/23	4699	5617-B-23	Amazon	Invoice: 081523-0410	Computer privacy screen		58.02
8/30/23	4699	5709-A-10	Vons	Invoice: 081523-0808	wellness program		25.00
8/30/23	4699	5707-A-10	Chik-Fil-A	Invoice: 081523-0808	meeting supplies		7.76
8/30/23	4699	5707-A-10	Chik-Fil-A	Invoice: 081523-0808	meeting supplies		10.19
8/30/23	4699	5707-A-10	Vons	Invoice: 081523-0808	meeting supplies		5.69
8/30/23	4699	5707-A-10	Cherri's Donuts	Invoice: 081523-0808	meeting supplies		15.00
8/30/23	4699	5707-B-23	Vallarta	Invoice: 081523-4747	meeting supplies		24.99
8/30/23	4699	5310-B-23	Red Wing Shoe Store	Invoice: 081523-4747	safety boots		246.34
8/30/23	4699	5707-B-23	Ralphs	Invoice: 081523-4747	meeting supplies		21.28
8/30/23	4699	5310-B-23	Red Wing Shoe Store	Invoice: 081523-4747	safety work boots		246.34
8/30/23	4699	5345-A-22	M&M Embroidery	Invoice: 081523-4770	embroidery		105.60
8/30/23	4699	5260-A-22	USPS	Invoice: 081523-4770	support equipments		10.60
8/30/23	4699	5707-A-10	Wateria	Invoice: 081523-4770	meeting supplies		24.75
8/30/23	4699	5260-A-42	USPS	Invoice: 081523-4770	support equipments		17.65
8/30/23	4699	5707-A-10	Wateria	Invoice: 081523-4770	meeting supplies		137.05
8/30/23	4699	5310-A-22	Red Wing Shoe Store	Invoice: 081523-4770	safety workboots		250.00
8/30/23	4699	5260-A-42	Yum Yum Donuts	Invoice: 081523-4585	support equipments		177.72
8/30/23	4699	5707-B-43	Home Depot	Invoice: 081523-4585	meeting supplies		17.99
8/30/23	4699	5350-A-22	M & M Embroidery	Invoice: 081523-4635	Embroidery		193.60
8/30/23	4699	5620-A-10	Google	Invoice: 081523-4635	Google GSuite		105.86
8/30/23	4699	5655-B-23	Amazon	Invoice: 081523-4011	office supplies		10.94
8/30/23	4699	5655-B-23	Amazon	Invoice: 081523-4011	office supplies		15.11
8/30/23	4699	5707-A-10	Vons	Invoice: 081523-4011	meeting supplies		14.08
8/30/23	4699	5260-B-23	Amazon	Invoice: 081523-4011	support equipments		149.70
8/30/23	4699	5520-A-32	Uline Ship Supplies	Invoice: 081523-9233	Uline ship services		82.05
8/30/23	4699	5520-B-33	Smart & Final	Invoice: 081523-9233	Uline ship services		52.21
8/30/23	4699	5510-A-32	Smart & Final	Invoice: 081523-9233	lab supplies and equipments		20.46
8/30/23	4699	5735-A-22	Endeavor Business Media	Invoice: 081523-0399	StormCon conference		650.00
8/30/23	4699	5735-A-22	Southwest	Invoice: 081523-0399	Southwest airfare		344.96
8/30/23	4699	5735-A-22	CASQA	Invoice: 081523-0399	CASQA - Mark Hall		775.00
8/30/23	4699	5735-A-22	CASQA	Invoice: 081523-0399	CASQA - Chris Mershon		925.00
8/30/23	4699	5735-A-22	CASQA	Invoice: 081523-0399	CASQA - Warren Eberhardt		925.00
8/30/23	4699	5735-A-22	Hilton Hotels	Invoice: 081523-0399	Hilton Hotel		229.19
8/30/23	4699	5645-A-10	CASQA	Invoice: 081523-0399	CASQA - Mark Hall, membership		240.00
8/30/23	4699	5617-A-32	Amazon	Invoice: 081523-0925	computer supplies & accessories		123.22
8/30/23	4699	5345-A-32	Charles Tyrwhitt Shirts	Invoice: 081523-0925	work shirts		135.69
8/30/23	4699	5510-A-32	Amazon	Invoice: 081523-0925	Black light UV flashlight		132.57

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8/30/23	4699	5510-A-32	Amazon	Invoice: 081523-0925	lab supplies and equipments		22.17
8/30/23	4699	5510-B-33	Amazon	Invoice: 081523-0925	lab supplies and equipments		51.73
8/30/23	4699	5510-B-33	Smart & Final	Invoice: 081523-0925	lab supplies and equipments		103.31
8/30/23	4699	5510-A-32	Green's Discount Glass Garden	Invoice: 081523-0925	lab supplies and equipments		149.48
8/30/23	4699	5510-A-32	Grainger	Invoice: 081523-0925	lab supplies and equipments		181.95
8/30/23	4699	5540-A-32	MVCAC	Invoice: 081523-0925	MVCAC - shipping & testing		6,380.00
8/30/23	4699	5520-A-32	Clarke Mosquito Control	Invoice: 081523-0925	chemicals and compounds		5,149.30
8/30/23	4699	5540-A-32	UPS	Invoice: 081523-5230	shipping & testing		19.71
8/30/23	4699	5540-B-33	UPS	Invoice: 081523-5230	shipping & testing		16.87
8/30/23	4699	5520-A-32	UPS	Invoice: 081523-5230	shipping & testing		35.41
8/30/23	4699	5520-B-33	UPS	Invoice: 081523-5230	shipping & testing		35.29
8/30/23	4699	5735-A-10	Portola Hotel & Spa	Invoice: 081523-5970	hotel charge		277.91
8/30/23	4699	5735-A-10	Portola Hotel & Spa	Invoice: 081523-5970	hotel charge		317.46
8/30/23	4699	5735-A-10	MVCAC	Invoice: 081523-8762	MVCAC		147.90
8/30/23	4699	5707-A-10	El Super	Invoice: 081523-8762	meeting supplies		29.98
8/30/23	4699	5655-A-10	Staples	Invoice: 081523-8762	office supplies		925.57
8/30/23	4699	5655-A-10	Staples	Invoice: 081523-8762	office supplies		46.40
8/30/23	4699	5707-A-10	Pizzamania	Invoice: 081523-8762	board night meals		222.89
8/30/23	4699	5260-A-22	Amazon	Invoice: 081523-9741	support equipments		69.62
8/30/23	4699	5345-A-22	Amazon	Invoice: 081523-9741	Men's outdoor performance polo - work		54.68
8/30/23	4699	5260-A-22	Amazon	Invoice: 081523-9741	support equipments		62.85
8/30/23	4699	5360-A-22	Walmart	Invoice: 081523-9741	support equipments		31.72
8/30/23	4699	5260-A-22	RX Safety	Invoice: 081523-9741	safety glasses - Larry B., Jocelyn A., Vanessa L.		445.65
8/30/23	4699	5260-A-22	Home Depot	Invoice: 081523-9741	support equipments		51.73
8/30/23	4699	5260-A-22	Amazon	Invoice: 081523-9741	support equipments		46.38
8/30/23	4699	5260-A-22	Walmart.com	Invoice: 081523-9741	support equipments		54.89
8/30/23	4699	5260-A-22	Amazon	Invoice: 081523-9741	support equipments		-26.51
8/30/23	4699	5345-A-22	Amazon	Invoice: 081523-9741	support equipments		33.14
8/30/23	4699	5260-A-22	Amazon	Invoice: 081523-9741	support equipments		43.25
8/30/23	4699	5260-A-22	Amazon	Invoice: 081523-9741	support equipments		49.69
8/30/23	4699	5260-A-22	Amazon	Invoice: 081523-9741	support equipments		18.40
8/30/23	4699	5260-A-22	Walmart.com	Invoice: 081523-9741	support equipments		98.35
8/30/23	4699	5260-A-22	Amazon	Invoice: 081523-9741	support equipments		33.68
8/30/23	4699	5260-A-22	Amazon	Invoice: 081523-9741	mobile equipments		165.70
8/30/23	4699	5260-A-22	Amazon	Invoice: 081523-9741	mobile equipments		165.70
8/30/23	4699	5260-A-22	Amazon	Invoice: 081523-9741	mobile equipments		165.70
8/30/23	4699	5260-A-22	Amazon	Invoice: 081523-9741	mobile equipments		66.28
8/30/23	4699	5260-A-22	Amazon	Invoice: 081523-9741	mobile equipments		165.70
8/30/23	4699	5260-A-22	Amazon	Invoice: 081523-9741	support equipments		85.12
8/30/23	4699	5260-A-22	Arkon Resources	Invoice: 081523-9741	support equipments		32.35
8/30/23	4699	5310-A-22	Red Wing Shoe Store	Invoice: 081523-9741	safety work boots		165.70
8/30/23	4699	5707-A-22	Donuts Express	Invoice: 081523-9741	meeting supplies		250.00

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8/30/23	4699	5655-A-10	Amazon	Invoice: 081523-7722	office supplies		35.31
8/30/23	4699	5617-A-10	Amazon	Invoice: 081523-7722	network cabling supplies		84.62
8/30/23	4699	5877-B-63	Dynalink Communications	Invoice: 081523-7722	Sylmar Internet - backup		134.46
8/30/23	4699	5617-A-10	Amazon	Invoice: 081523-7722	computer supplies and accessories		143.59
8/30/23	4699	5485-A-62	Chevron	Invoice: 081523-7722	fuel for #32		40.00
8/30/23	4699	5617-A-10	Amazon	Invoice: 081523-7722	computer supplies and accessories		28.32
8/30/23	4699	5617-A-10	Amazon	Invoice: 081523-7722	computer supplies and accessories		50.78
8/30/23	4699	5707-A-10	Costco	Invoice: 081523-7701	meeting supplies		29.97
8/30/23	4699	5620-A-52	Fiverrinc	Invoice: 081523-7701	Fiverr - computer software expenses		105.50
8/30/23	4699	5707-A-10	Pizzamania	Invoice: 081523-7701	meal for meeting		152.21
8/30/23	4699	5620-A-52	Google Storage	Invoice: 081523-7701	cloud storage		9.99
8/30/23	4699	5675-A-52	Facebook	Invoice: 081523-7701	computer software expenses		834.31
8/30/23	4699	5620-A-52	GoDaddy.com	Invoice: 081523-7701	computer software expenses		42.32
8/30/23	4699	5485-A-52	Exxon MGE Oil	Invoice: 081523-7701	fuel		60.62
8/30/23	4699	5620-A-52	Fiverr	Invoice: 081523-7701	Fiverr - computer software expenses		39.43
8/30/23	4699	5620-A-52	GoDaddy.com	Invoice: 081523-7701	computer software expenses		69.51
8/30/23	4699	5640-A-52	Getstreamline.com	Invoice: 081523-7701	website services		497.00
8/30/23	4699	5640-A-52	Getstreamline.com	Invoice: 081523-7701	website services		18.00
8/30/23	4699	5620-A-52	Fiverr	Invoice: 081523-7701	computer software services		76.35
8/30/23	4699	5620-A-52	Billy.com	Invoice: 081523-7701	computer software expenses		348.00
8/30/23	4699	5620-A-52	Fiverr	Invoice: 081523-7701	computer software expenses		49.98
8/30/23	4699	5620-A-52	Linktree	Invoice: 081523-7701	computer software expenses		9.00
8/30/23	4699	5787-A-53	Michaels	Invoice: 081523-7701	Promo & Education materials		5.28
8/30/23	4699	5787-A-52	Geiger	Invoice: 081523-7719	flyswatters		338.54
8/30/23	4699	5787-A-52	Amazon	Invoice: 081523-7719	Ed materials & supplies		27.65
8/30/23	4699	5787-A-53	Geiger	Invoice: 081523-7719	mood pencils		1,259.81
8/30/23	4699	5785-A-52	99 Cents Only Stores	Invoice: 081523-7719	mosquito life cycle display materials		4.41
8/30/23	4699	5615-A-52	Zingle	Invoice: 081523-7719	Zingle		229.00
8/30/23	4699	5620-A-52	Mailchimp	Invoice: 081523-7719	Mailchimp		80.00
8/30/23	4699	5785-A-52	Amazon	Invoice: 081523-7719	credit		-27.65
8/30/23	4699	5769-A-52	Amazon	Invoice: 081523-7719	supplies and equipments		17.88
8/30/23	4699	5790-A-52	Amazon	Invoice: 081523-7719	public exhibit expenses		542.05
8/30/23	4699	5615-A-52	Kwesforms	Invoice: 081523-7719	computer consultant		29.00
8/30/23	4699	5790-A-52	Amazon	Invoice: 081523-7719	public exhibit expenses		17.57
8/30/23	4699	5345-A-52	M&M Embroidery	Invoice: 081523-7719	embroidery		44.00
8/30/23	4699	5345-A-52	Amazon	Invoice: 081523-7719	work shirts		97.31
8/30/23	4699	5660-A-10	King Trophy	Invoice: 081523-7719	Name badge - Maritza Olmos		17.09
8/30/23	4699	5430-B-63	Amazon	Invoice: 081523-3982	cooling systems parts & supplies		42.66
8/30/23	4699	5499-A-62	Diamondback	Invoice: 081523-3982	Diamond back for Nissan truck		4,688.79
8/30/23	4699	5499-A-62	Diamondback	Invoice: 081523-3982	Diamond back for Nissan truck		2,319.40
8/30/23	4699	5499-A-62	Diamondback	Invoice: 081523-3982	Diamond back for Nissan truck		2,298.41
8/30/23	4699	5825-A-62	Nameplate Company	Invoice: 081523-3982	Name plates		340.16

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8/30/23	4699	5499-A-62	Dodger Stadium	Invoice: 081523-3982	Credit - Dodger Stadium tkt		-204.10
8/30/23	4699	5499-A-62	Amazon	Invoice: 081523-3982	misc. maintenance parts and supplies		128.55
8/30/23	4699	5499-A-62	Amazon	Invoice: 081523-3982	misc. maintenance parts and supplies		128.55
8/30/23	4699	5499-A-62	Amazon	Invoice: 081523-3982	misc. maintenance parts and supplies		66.34
8/30/23	4699	5499-A-62	Amazon	Invoice: 081523-3982	misc. maintenance parts and supplies		39.78
8/30/23	4699	5499-A-62	Amazon	Invoice: 081523-3982	misc. maintenance parts and supplies		9.92
8/30/23	4699	5499-A-62	Amazon	Invoice: 081523-3982	misc. maintenance parts and supplies		61.81
8/30/23	4699	5260-B-63	Amazon	Invoice: 081523-3982	support equipment		101.63
8/30/23	4699	5230-A-62	Halsted & Hogan, Inc.	Invoice: 081523-3982	portable spray equipment		71.83
8/30/23	4699	5815-A-62	Zoro Tools, Inc.	Invoice: 081523-3982	janitorial supplies		528.20
8/30/23	4699	5435-A-62	Amazon	Invoice: 081523-3982	body repair		74.58
8/30/23	4699	5430-A-62	Amazon	Invoice: 081523-3982	cooling systems parts & supplies		159.11
8/30/23	4699	5435-A-62	Amazon	Invoice: 081523-3982	body repair		96.46
8/30/23	4699	5499-A-62	Home Depot	Invoice: 081523-3982	misc. maintenance parts and supplies		389.02
8/30/23	4699	5415-A-62	Amazon	Invoice: 081523-3982	brake and suspension		66.27
8/30/23	4699	5435-A-62	Amazon	Invoice: 081523-3982	Credit		-96.46
8/30/23	4699	5499-A-62	Amazon	Invoice: 081523-3982	Credit		-109.78
8/30/23	4699	5720-A-62	SCAQMD Fees	Invoice: 081523-3982	SCAQMD fees		673.28
8/30/23	4699	5720-A-62	Service Fees	Invoice: 081523-3982	service fees		14.95
8/30/23	4699	5435-A-62	Amazon	Invoice: 081523-3982	body repair		57.57
8/30/23	4699	5825-A-62	Amazon	Invoice: 081523-3982	interior/exterior supplies		72.64
8/30/23	4699	5707-A-10	Target	Invoice: 081523-3982	meeting supplies		59.20
8/30/23	4699	6015-A-62	Zoror Tools, Inc.	Invoice: 081523-3982	key duplicator		756.79
8/30/23	4699	5707-A-10	Costco	Invoice: 081523-3982	meeting supplies		226.58
8/30/23	4699	5499-A-62	Lus Lighthouse Inc.	Invoice: 081523-3982	misc. maintenance parts and supplies		2,011.21
8/30/23	4699	5400-A-62	Amazon	Invoice: 081523-3982	electric parts - maintenance		44.93
8/30/23	4699	5499-B-63	Amazon	Invoice: 081523-3982	winch		171.91
8/30/23	4699	6015-A-62	Tow Smart Trailers	Invoice: 081523-3982	galvanize folding car tow dolly		3,192.90
8/30/23	4699	5825-A-62	Amazon	Invoice: 081523-3982	interior & exterior supplies		38.31
8/30/23	4699	5755-B-63	Smart & Final	Invoice: 081523-4111	kitchen supplies		264.16
8/30/23	4699	5499-B-63	Home Depot	Invoice: 081523-4111	Misc. maint. parts and supplies		56.25
8/30/23	4699	5499-B-63	McMaster-Carr	Invoice: 081523-4111	Misc. maint. parts and supplies		28.62
8/30/23	4699	5400-B-63	Battery Power, Inc.	Invoice: 081523-4111	shop supplies		34.46
8/30/23	4699	5499-B-63	Napa	Invoice: 081523-4111	shop supplies		56.28
8/30/23	4699	5499-B-63	McMaster-Carr	Invoice: 081523-4111	credit		-28.62
8/30/23	4699	5499-B-63	McMaster-Carr	Invoice: 081523-4111	shop supplies		28.62
8/30/23	4699	5499-B-63	Home Depot	Invoice: 081523-4111	shop supplies		67.23
8/30/23	4699	5499-B-63	Valley Linex & Linex	Invoice: 081523-4111	Misc. maint. parts and supplies		609.25
8/30/23	4699	5480-B-63	Jeep Parts Depot	Invoice: 081523-4111	Jeep #59 engine work		43.80
8/30/23	4699	5499-B-63	Valley Linex & Linex	Invoice: 081523-4111	Misc. maint. parts and supplies		609.25
8/30/23	4699	5825-B-63	Home Depot	Invoice: 081523-4111	shop supplies		23.11
8/30/23	4699	5499-B-63	Harbor Freight Tools	Invoice: 081523-4111	shop tools		29.53

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8/30/23	4699	5499-B-63	Valley Linex & Linex	Invoice: 081523-4111	Misc. maint. parts and supplies - #168		609.25
8/30/23	4699	5230-B-23	Sepulveda lawn Mower	Invoice: 081523-4111	Maruyama #152		145.00
8/30/23	4699	5480-B-63	Nissan of Mission Hills	Invoice: 081523-4111	evap leak for #115		349.20
8/30/23	4699	5435-B-63	Rodriguez Auto Glass	Invoice: 081523-4111	body repair for #163		595.00
8/30/23	4699	5499-B-63	Harbor Freight Tools	Invoice: 081523-4111	shop supplies		27.36
8/30/23	4699	5855-B-63	Home Depot	Invoice: 081523-4111	lab project		51.71
8/30/23	4699	5499-B-63	Smart & Final	Invoice: 081523-4111	dry ice		45.57
8/30/23	4699	5499-B-63	California Car Cover Co.	Invoice: 081523-4111	seat covers for #125		203.76
8/30/23	4699	5400-B-63	Battery Power Inc.	Invoice: 081523-4111	security system battery		32.84
8/30/23	4699	5825-B-63	Home Depot	Invoice: 081523-4111	building supplies		78.32
8/30/23	4699	5825-B-63	Home Depot	Invoice: 081523-4111	building supplies		33.05
8/30/23	4699	5420-B-63	Americas Tire Co.	Invoice: 081523-4111	spare tires for Nissan/Ford		2,236.64
8/30/23	4699	5499-B-63	Home Depot	Invoice: 081523-4111	building supplies		144.99
8/30/23	4699	5499-B-63	Turtle Wax US	Invoice: 081523-4111	cleaning supplies		66.00
8/30/23	4699	5499-B-63	Smart & Final	Invoice: 081523-4111	kitchen supplies		230.68
8/30/23	4699	5499-B-63	Battery Power, Inc.	Invoice: 081523-4111	Argo hitch		15.31
8/30/23	4699	5855-B-63	Cooper Hardware	Invoice: 081523-4111	Argo hitch		5.65
8/30/23	4699	5499-B-63	Home Depot	Invoice: 081523-4111	shop tools		64.92
8/30/23	4699	5420-B-63	Brakes & Alignment	Invoice: 081523-4111	Alignment for #45		133.99
8/30/23	4699	5755-B-63	Smart & Final	Invoice: 081523-4111	kitchen supplies		24.22
8/30/23	4699	5430-B-63	Select Auto Parts	Invoice: 081523-7302	shop supplies		47.61
8/30/23	4699	5430-B-63	Select Auto Parts	Invoice: 081523-7302	A/C Jeep #59		218.21
8/30/23	4699	5499-B-63	H & H Auto Parts	Invoice: 081523-7302	Misc. maint. parts and supplies		72.42
8/30/23	4699	5480-B-63	Select Auto Parts	Invoice: 081523-7302	O2 sensor code for #136		199.40
8/30/23	4699	5400-B-63	Select Auto Parts	Invoice: 081523-7302	battery for #108		200.93
8/30/23	4699	5400-B-63	Select Auto Parts	Invoice: 081523-7302	Nissan bulbs		30.99
8/30/23	4699	5825-A-62	Home Depot	Invoice: 081523-2320	interior/exterior supplies		286.43
8/30/23	4699	5825-A-62	Amazon	Invoice: 081523-2320	interior/exterior supplies		55.46
8/30/23	4699	5445-A-62	AF Metal Sales, Inc	Invoice: 081523-2320	fabrication supplies		331.50
8/30/23	4699	5825-A-62	Amazon	Invoice: 081523-2320	interior/exterior supplies		142.32
8/30/23	4699	5499-A-62	Home Depot	Invoice: 081523-2320	misc. maint. parts and supplies		70.01
8/30/23	4699	5825-A-62	Home Depot	Invoice: 081523-2320	interior/exterior supplies		105.43
8/30/23	4699	5825-A-62	Home Depot	Invoice: 081523-2320	interior/exterior supplies		51.71
8/30/23	4699	5825-A-62	Home Depot	Invoice: 081523-2320	interior/exterior supplies		26.04
8/30/23	4699	5499-A-62	Home Depot	Invoice: 081523-2320	misc. maint. parts and supplies		5.81
8/30/23	4699	5825-A-62	Home Depot	Invoice: 081523-2320	interior/exterior supplies		107.28
8/30/23	4699	5499-A-62	Hirsch Pipe & Supply	Invoice: 081523-2320	misc. maint. parts and supplies		56.71
8/30/23	4699	5499-A-62	Crocker Signs & Printing	Invoice: 081523-4095	Crocker signs		386.75
8/30/23	4699	5755-A-62	Smart & Final	Invoice: 081523-4095	kitchen supplies		216.11
8/30/23	4699	5825-A-62	A3 Visuals	Invoice: 081523-4095	interior/exterior supplies		552.50
8/30/23	4699	5825-A-62	A3 Visuals	Invoice: 081523-4095	interior/exterior supplies		150.00
8/30/23	4699	5825-A-62	FreshwaterSystems	Invoice: 081523-4095	interior/exterior supplies		57.71

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8/30/23	4699	5825-A-62	A3 Visuals	Invoice: 081523-4095	interior/exterior supplies		45.16
						Check Total:	<u>-94,286.93</u>
8/30/23	4703	5810-A-62	SIAPIN HORTICULTURE	Invoice: 59237	work order #16223		375.00
8/30/23	4703	5810-A-62	SIAPIN HORTICULTURE	Invoice: 59227	work order #16213		303.38
						Check Total:	<u>-678.38</u>
8/30/23	4704	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-231295	purge valve		51.50
8/30/23	4704	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-231266	Motor oil, air and oil filter		80.21
8/30/23	4704	5499-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-231297	gallon purple power		11.01
8/30/23	4704	5499-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-231268	16oz motor trt		66.23
8/30/23	4704	5430-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-231562	Heater hose asy		64.63
8/30/23	4704	5499-B-63	O'Reilly Auto Parts/ first call	Invoice: 4605-129269	Air ctrl valve for #72		68.19
8/30/23	4704	5480-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-340231	Argo maintenance		4.20
8/30/23	4704	5456-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-232648	1 gal trans fluid		79.36
8/30/23	4704	5480-B-63	O'Reilly Auto Parts/ first call	Invoice: 4605-129836	hardstart		207.89
8/30/23	4704	5415-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-233383	power brake bstr		139.42
8/30/23	4704	5415-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-233375	new master cyl		150.90
8/30/23	4704	5499-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-234787	copper plug		11.16
8/30/23	4704	5400-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-343100	Battery for #143		178.86
8/30/23	4704	5400-A-62	O'Reilly Auto Parts/ first call	Invoice: 4605-132035	wire loom		38.04
8/30/23	4704	5435-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-236291	GL wiper fluid		23.76
8/30/23	4704	5480-B-63	O'Reilly Auto Parts/ first call	Invoice: 3075-236289	motor oil, air and oil filter		68.24
8/30/23	4704	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-236290	motor oil, air and oil filter		66.27
						Check Total:	<u>-1,309.87</u>
8/30/23	4706	5855-A-62	LB Johnson Hardware	Invoice: 961157	shop supplies		9.28
8/30/23	4706	5499-A-62	LB Johnson Hardware	Invoice: 961216	Tools		134.30
8/30/23	4706	5499-A-62	LB Johnson Hardware	Invoice: 961635	SFS car wash		96.11
						Check Total:	<u>-239.69</u>
8/30/23	4707	5420-A-62	A & B TIRE	Invoice: 24629	flat repair		25.00
8/30/23	4707	5420-A-62	A & B TIRE	Invoice: 24653	1 Hankook tire		123.30
8/30/23	4707	5420-A-62	A & B TIRE	Invoice: 24648	1 Kelly tire		195.13
8/30/23	4707	5420-A-62	A & B TIRE	Invoice: 24651	flat repair		20.00
8/30/23	4707	5420-A-62	A & B TIRE	Invoice: 24663	1 General tire		195.13
8/30/23	4707	5420-A-62	A & B TIRE	Invoice: 24671	flat repair		20.00
8/30/23	4707	5420-A-62	A & B TIRE	Invoice: 24673	1 Hankook tire		123.30
						Check Total:	<u>-701.86</u>
8/30/23	4708	5815-B-63	Clean Net of Southern California, Inc	Invoice: SCA0069530	janitorial service		697.00
8/30/23	4708	5815-A-62	Clean Net of Southern California, Inc	Invoice: SCA0069531	monthly janitorial service		1,165.00

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						Check Total:	<u>-1,862.00</u>
8/30/23	4709	5645-A-70	AMERICAN MOSQUITO CONTROL ASSN	Invoice: 1638	Sustaining gov't membership FY 23-24	Check Total:	<u>-12,000.00</u>
8/30/23	4710	5850-B-63	C. E. Mechanical, Inc.	Invoice: 52310	HVAC	Check Total:	<u>-329.49</u>
8/30/23	4711	5825-A-62	Key West Lock & Safe Services	Invoice: 16441	employees restroom door	Check Total:	<u>-399.23</u>
8/30/23	4712	5310-A-42	Staff Member	Invoice: MIFU.250.2023	safety workboots reimbursements	Check Total:	<u>-250.00</u>
8/30/23	4713	5705-A-10	AKESO OCCUPATIONAL HEALTH	Invoice: 4580-77832	Pre/post screens	Check Total:	<u>-395.00</u>
8/30/23	4714	5795-A-53	SOCAL WRAPS	Invoice: 20424	Removal of old RV decal and replace with new	Check Total:	<u>-12,448.30</u>
8/30/23	4715	5632-A-22	Verizon Wireless	Invoice: 9000319377	mobile equipments	Check Total:	<u>-17,288.91</u>
8/30/23	4716	2300-A-10	AFLAC	Invoice: 012660	Aflac - accident, STD, Life, medical premiums	Check Total:	<u>-1,733.96</u>
8/30/23	4717	5485-A-22	EXXONMOBIL FLEET	Invoice: 91119398	monthly fuel charges for District vehicle fleet	Check Total:	<u>-32,528.33</u>
8/30/23	4718	5325-A-22	CINTAS #053	Invoice: 4164748627	Uniforms, towels, floor mats cleaned, janitorial services		505.68
8/30/23	4718	5325-A-22	CINTAS #053	Invoice: 4165450495	Uniforms, towels, floor mats cleaned, janitorial services		452.01
						Check Total:	<u>-957.69</u>
8/30/23	4719	5885-B-63	LA DEPT WATER & POWER	Invoice: 2797501000000695783	water, fire service, sewer charges		695.78
8/30/23	4719	5885-B-63	LA DEPT WATER & POWER	Invoice: 1797501000000278744	water and sewer charges		278.74
8/30/23	4719	5880-B-63	LA DEPT WATER & POWER	Invoice: 07975010000005763835	electricity charges - Sylmar		3,155.44
						Check Total:	<u>-4,129.96</u>
8/30/23	4720	2391-A-10	American Fidelity Assurance Company	Invoice: 2164577A	AF URM FSA		990.37
8/30/23	4720	2391-A-10	American Fidelity Assurance Company	Invoice: 2164580A	AF URM FSA		990.37
						Check Total:	<u>-1,980.74</u>
8/30/23	4721	2394-A-10	AMERICAN FIDELITY ASSURANCE CO.	Invoice: D6255798	Accident, AF Cancer, AF critically-ill, LAF Life Ins., DST	Check Total:	<u>-7,076.28</u>
8/30/23	4722	5880-A-62	SOUTHERN CA. EDISON	Invoice: STMT08142023P2C08	Electricity - SFS	Check Total:	<u>-8,680.84</u>
8/30/23	4723	5667-A-10	MidAmerica Admin. & Retirement Solution	Invoice: 0221583	2Q23 Admin/platform fee		<u>-861.00</u>
8/30/23	4724	5485-A-42	William Kobzoff	Invoice: KOBZ.8.50	Fuel for compressor (4/10/23)	Check Total:	<u>-8.50</u>
8/30/23	4725	5705-A-10	Imperial Professional Services	Invoice: 123	Fingerprinting - Jonathan Towns	Check Total:	<u>-74.00</u>

**Greater L.A. County Vector Control Dist
Cash Disbursements Journal
For the Period From Aug 1, 2023 to Aug 31, 2023**

Filter Criteria includes: Report order is by Date. Report is printed in Detail

Date	Check #	Account ID	Name	Invoice Number	Line Description	Check Total	Debit Amount
8/30/23	4726	2242-A-10	Standard Life Insurance Company	Invoice: AUGUST2023COBRA	August 2023 COBRA		127.08
8/30/23	4726	5170-A-70	Standard Life Insurance Company	Invoice: 812023.12315.16	Dental premium		12,315.16
						Check Total:	<u>-12,442.24</u>
8/30/23	4727	5133-A-22	Standard Insurance Company	Invoice: 08012023.6773.36	Short-term disability	Check Total:	<u>-6,773.36</u>
8/30/23	4728	5640-A-10	KEENAN & ASSOCIATES	Invoice: 295310	Benefit Bridge 3 of 12 installment pmt.	Check Total:	<u>-1,666.00</u>
8/30/23	4729	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 247368	General legal services		391.50
8/30/23	4729	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 247370	Confidential investigation		3,452.00
8/30/23	4729	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 247371	Investigation advice		3,654.80
8/30/23	4729	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 247372	Anonymous complaint investigation		7,260.50
8/30/23	4729	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 247373	Interactive process		3,224.67
						Check Total:	<u>-17,983.47</u>
8/30/23	4730	5499-A-62	LB Johnson Hardware	Invoice: 961772	misc. items		79.48
8/30/23	4730	5825-A-62	LB Johnson Hardware	Invoice: 961764	garage door lube		11.04
						Check Total:	<u>-90.52</u>
8/30/23	4731	5480-B-63	O'Reilly Auto Parts/ first call	Invoice: 4605-127873	shop supplies	Check Total:	<u>-167.79</u>
8/30/23	4732	5810-A-62	SIAPIN HORTICULTURE	Invoice: 59187	monthly maint. for July 2023	Check Total:	<u>-1,330.00</u>
8/31/23	4733	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 241710	Board Meetings through March 27, 2023		739.06
8/31/23	4733	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 241708	Gneral legal services		226.50
8/31/23	4733	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 241709	Special counsel services through MArch 27, 2023		55.00
						Check Total:	<u>-1,020.56</u>
Total							<u>-1,292,628.19</u>

**TOTAL SALARIES
FOR AUGUST 2023**

EMPLOYEE	15TH PAYROLL	30TH PAYROLL	TOTAL
<u>ADMINISTRATION-SFS</u>			
Total Administration-SFS	48,375.92	61,279.35	109,655.27
<u>PUBLIC HEALTH - GRANT</u>			
Total Public Health - Grant	-	-	-
<u>OPERATIONS-SFS</u>			
Total Operations-SFS	86,935.41	78,206.60	165,142.01
<u>OPERATIONS-SYLMAR</u>			
Total Operations-Sylmar	76,813.84	62,573.95	139,387.79
<u>UNDERGROUND-SFS</u>			
Total Underground-SFS	55,325.04	41,431.45	96,756.49
<u>UNDERGROUND-SYLMAR</u>			
Total Underground-Sylmar	23,341.48	18,672.32	42,013.80
SCIENTIFIC - TECH-SFS			
Total Scientific-Tech-SFS	26,922.84	24,281.05	51,203.89
SCIENTIFIC - TECH-SYLMAR			
Total Scientific-Tech-Sylmar	16,100.29	14,037.57	30,137.86
PUBLIC INFORMATION			
Total Public Information	16,719.09	16,508.23	33,227.32
EDUCATION PROGRAM			
Total Education Program	8,430.65	5,901.49	14,332.14
MAINTENANCE-SFS			
Total Maintenance-SFS	17,691.34	15,326.39	33,017.73
MAINTENANCE-SYLMAR			
Total Maintenance-Sylmar	8,082.56	7,339.37	15,421.93
SEASONAL OPS			
Total Seasonal Ops	46,587.32	36,960.23	83,547.55
Total Gross Payroll	431,325.78	382,518.00	813,843.78
Employer Taxes	45,303.84	38,437.06	83,740.90
Employee Benefits*	51,571.19	49,299.29	100,870.48
Trustee Payroll	2,450.00	-	2,450.00
	-	-	-
Total Payroll	530,650.81	470,254.35	1,000,905.16

*Employee benefits includes the amount contributed by the District to PERS retirement and the 401(a).



August 18, 2023

General Annexation File

Ms. Susanne Kluh, General Manager
Greater Los Angeles County Vector Control District
12545 Florence Avenue
Santa Fe Springs, CA 90670

Dear Ms. Kluh:

Tax Sharing Resolutions

Thank you for signing and returning the last joint resolutions that were submitted to your office for tax sharing purposes.

Enclosed, in triplicate, is a Joint Tax Sharing Resolution (resolution) involving your agency and others. The applicant has requested, in writing, annexation of his property into the Santa Clarita Valley Sanitation District (District) in order to receive off-site disposal of sewage. Please see the table below for the annexation and its associated project. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. For any jurisdictional change which will result in a special district providing new service not previously provided to an area, the law requires the governing bodies of all local agencies that receive an apportionment of the property tax from the area to determine by resolution the amount of the annual tax increment to be transferred to the special district (Revenue and Taxation Code Section 99.01). Please note that by sharing the property tax increment with the District resulting from this annexation, your agency will not lose any existing ad valorem tax revenue it currently receives from the affected territory. Your agency would only be giving up a portion of the revenues it would receive on increased assessed valuation.

<u>Annexation No.</u>	<u>Type of Project</u>
SCV-1130	one proposed shopping center

Also, attached for the annexation is a copy of the applicable worksheet and map showing the location of the annexation. The worksheet lists the annual tax increment to be exchanged between your agency, other affected taxing entities, and the District. The tax sharing ratios listed in the worksheet were calculated by the County Auditor Controller by specific Tax Rate Area (TRA). For example, if the annexing territory were to lie within two separate TRAs, there would be a worksheet for each TRA. The Los Angeles County Chief Executive Office (CEO) is requiring the District to implement the worksheet for all District annexations in order to increase efficiency for the calculation of property tax sharing ratios.

The resolution is being distributed to all parties for signature in counterpart. Therefore, you will only be receiving a signature page for your agency. Enclosed are three sets of the resolution. One set of the resolution is for your files and the other two sets of the resolution need to be returned to the District. Please execute the two sets of the resolution and return them to the undersigned within 60 days as required by the Government Code. In addition, the County CEO's legal counsel is also requesting that the signature pages be properly executed from all affected agencies. Therefore, please have the Attest line signed by the appropriate person. Upon completion of the annexation process, your office will receive a fully executed copy of the tax sharing resolution for your files.

Your continued cooperation in this matter is very much appreciated. If you have any questions, please do not hesitate to call me at (562) 908-4288, extension 2708.

Very truly yours,
Donna J. Curry

Donna J. Curry
Customer Service Specialist
Facilities Planning Department

DC:dc

Enclosures: SCV-1130

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES
ACTING IN BEHALF OF

Los Angeles County General Fund

Los Angeles County Consolidated Fire Protection District

Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF

Greater Los Angeles County Vector Control District

City of Santa Clarita

Santa Clarita Library

Santa Clarita Valley Water Agency

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES
RESULTING FROM ANNEXATION TO SANTA CLARITA VALLEY SANITATION DISTRICT.

"ANNEXATION NO. 1130"

WHEREAS, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

WHEREAS, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to Santa Clarita Valley Sanitation District entitled *Annexation No. 1130*;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to Santa Clarita Valley Sanitation District in the annexation entitled *Annexation No. 1130* is approved and accepted.
2. For each fiscal year commencing on and after July 1, 2023, or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to Santa Clarita Valley Sanitation District a total of 0.9413917 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 1130* as shown on the attached Worksheet.
3. No additional transfer of property tax revenues shall be made from any other tax agencies to Santa Clarita Valley Sanitation District as a result of annexation entitled *Annexation No. 1130*.

4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.

5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County, and the governing bodies of Greater Los Angeles County Vector Control District, City of Santa Clarita, Santa Clarita Library, and Santa Clarita Valley Water Agency, signatory hereto.

GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT

SIGNATURE

PRINT NAME AND TITLE

ATTEST:

Secretary

Date

(SIGNED IN COUNTERPART)

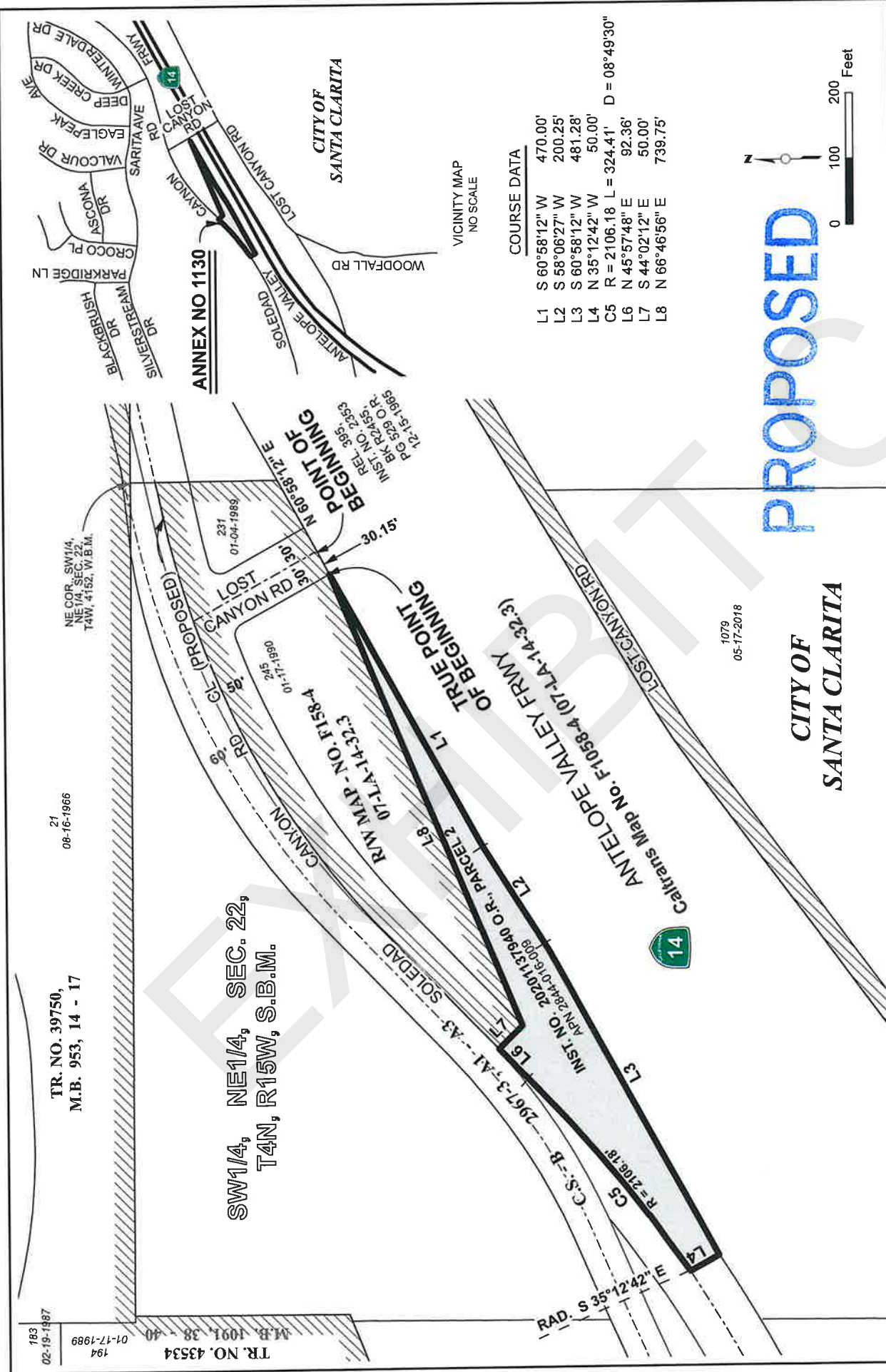
ANNEXATION TO: STA CLRTA VLY SANIT DIS OF LA CO
 ACCOUNT NUMBER: 067.35
 TRA: 00547
 EFFECTIVE DATE: 07/01/2023
 ANNEXATION NUMBER: 1130
 PROJECT NAME: A-SCV-1130
 DISTRICT SHARE: 0.017375930

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.223130321	22.3139 %	0.017375930	0.003877107	-0.003968160	0.219162161
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000112429	0.0112 %	0.017375930	0.000001953	0.000000000	0.000112429
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.166511194	16.6511 %	0.017375930	0.002893286	-0.002893286	0.163617908
007.31	L A C FIRE-FFW	0.005127811	0.5127 %	0.017375930	0.000089100	0.000000000	0.005127811
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001697011	0.1697 %	0.017375930	0.000029487	-0.000029487	0.001667524
030.70	LA CO FLOOD CONTROL MAINT	0.009603798	0.9603 %	0.017375930	0.000166874	-0.000166874	0.009436924
061.80	GREATER L A CO VECTOR CONTROL	0.000322714	0.0322 %	0.017375930	0.000005607	-0.000005607	0.000317107
068.05	ANTELOPE VY RESOURCE CONSER DIST	0.000000000	0.0000 %	0.017375930	0.000000000	0.000000000	0.000000000
249.01	CITY-SANTA CLARITA TD #1	0.055890391	5.5890 %	0.017375930	0.000971147	-0.000971147	0.054919244
249.56	CITY-SANTA CLARITA LIBRARY	0.022949575	2.2949 %	0.017375930	0.000398770	-0.000398770	0.022550805
302.01	SANTA CLARITA VALLEY WATER-CLWA	0.056433608	5.6433 %	0.017375930	0.000980586	-0.000980586	0.055453022
400.00	EDUCATIONAL REV AUGMENTATION FD	0.068988344	6.8988 %	0.017375930	0.001198736	EXEMPT	0.068988344
400.01	EDUCATIONAL AUG FD IMPOUND	0.133765294	13.3765 %	0.017375930	0.002324296	EXEMPT	0.133765294
400.15	COUNTY SCHOOL SERVICES	0.001394261	0.1394 %	0.017375930	0.000024226	EXEMPT	0.001394261
400.21	CHILDREN'S INSTIL TUITION FUND	0.002767127	0.2767 %	0.017375930	0.000048081	EXEMPT	0.002767127
665.01	SULPHUR SPRINGS UNION SCHOOL DIS	0.084860244	8.4860 %	0.017375930	0.001474525	EXEMPT	0.084860244
665.06	CO.SCH.SERV.FD.- SULPHUR SPRINGS	0.007276283	0.7276 %	0.017375930	0.000126432	EXEMPT	0.007276283
665.07	DEV.CTR.HDCPD-MINOR-SULPHUR SPCS	0.000804363	0.0804 %	0.017375930	0.000013976	EXEMPT	0.000804363
757.02	HART WILLIAM S UNION HIGH	0.079596484	7.9596 %	0.017375930	0.001383062	EXEMPT	0.079596484

TRA: 00547

ANNEXATION NUMBER: 1130 PROJECT NAME: A-SCV-1130

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
757.06	CO.SCH.SERV.FD. - HART,WILLIAM S.	0.000331798	0.0331 %	0.017375930	0.000005765	EXEMPT	0.000331798
757.07	HART,WILLIAM S.-ELEM SCHOOL FUND	0.041881184	4.1881 %	0.017375930	0.000727724	EXEMPT	0.041881184
814.04	SANTA CLARITA COMMUNITY COLLEGE	0.036555766	3.6555 %	0.017375930	0.000635190	EXEMPT	0.036555766
***067.35	STA CLRTA VLY SANIT DIS OF LA CO	0.000000000	0.0000 %	0.017375930	0.000000000	0.000000000	0.009413917
TOTAL:		1.000000000	100.0000 %		0.017375930	-0.009413917	1.000000000

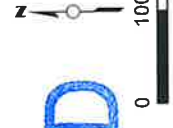


VICINITY MAP
NO SCALE

COURSE DATA

L1	S 60°58'12" W	470.00'
L2	S 58°06'27" W	200.25'
L3	S 60°58'12" W	481.28'
L4	N 35°12'42" W	50.00'
C5	R = 2106.18	L = 324.41'
L6	N 45°57'48" E	92.36'
L7	S 44°02'12" E	50.00'
L8	N 66°46'56" E	739.75'

D = 08°49'30"



PROPOSED

**CITY OF
SANTA CLARITA**



ANNEX NO.
(RECORDING DATE)

1.499 Acres

- Annexation No. 1130 shown thus
- Boundary of Santa Clarita Valley Sanitation District
- Prior to Annexation No. 1130 shown thus
- Prior Annexations shown thus
- Area of Annexation

**"FOR TAX ASSESSMENT
PURPOSES ONLY"**

LA County Assessor Landbase,
LA GIS Center, 6100 W. Century Blvd.,
LA County Sanitation Districts,
Annexation Layer and District Layer

SANTA CLARITA VALLEY
SANITATION DISTRICT
OF LOS ANGELES COUNTY, CA
OFFICE OF CHIEF ENGINEER
ROBERT C. FERRANTE
CHIEF ENGINEER & GENERAL MANAGER

ANNEXATION NO. 1130
TO
SANTA CLARITA VALLEY
SANITATION DISTRICT

Recorded



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE: T-5

August 15, 2023

Ms. Susanne Klueh, General Manager
Greater Los Angeles County Vector Control District
12545 Florence Avenue
Santa Fe Springs, CA 90670

Attention Ms. Maria Weinbaum and Mary-Joy Coburn

Dear Ms. Klueh:

**NEGOTIATED TAX EXCHANGE RESOLUTION
ANNEXATION OF PETITION NO. 56-1221
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

We request that the Greater Los Angeles County Vector Control District (Vector Control District) participate in an exchange of ad valorem property tax in conjunction with the annexation of the territory known as Petition No. 56-1221 to County Lighting Maintenance District (CLMD) 1687. This proposed exchange would provide revenue to CLMD 1687 to partially fund the operation and maintenance of street lighting services provided within the annexed territory. This territory, whose boundary is shown on the enclosed proposed annexation map, is being processed for the Board of Supervisors' concurrent approval of the annexation and transfer of ad valorem property tax between the affected taxing agencies and CLMD 1687.

For new annexations to a CLMD, our procedures require us to process the exchange of property tax revenues with all nonexempt taxing agencies. Under Section 99.01 of the California Revenue and Taxation Code, special districts providing new services to an area as a result of a jurisdictional change are entitled to a share of the annual tax increment generated in the area being annexed. CLMD 1687 meets the definition of a special district under Section 95(m) of the California Revenue and Taxation Code. CLMD 1687's share of the annual tax increment is to be taken from all of the other local taxing agencies providing services within the annexed area with the exception of school entities, which are exempted by law. If a taxing agency involved in the negotiation does not adopt a resolution providing for the exchange of property tax revenues, the Board can determine the exchange of property tax revenues for that taxing agency.

Ms. Susanne Kluh
August 15, 2023
Page 2

Enclosed is a Joint Resolution between Los Angeles County and the Vector Control District approving and accepting the negotiated exchange of property tax revenue resulting from the annexation of the subject territory to CLMD 1687. Attached to the Joint Resolution is a Property Tax Transfer Resolution Worksheet listing the share of the annual tax increment to be exchanged with the Vector Control District, other affected taxing agencies, and CLMD 1687. The tax share ratio(s) listed on the worksheet were calculated using a formula approved by the County Auditor-Controller and County Counsel. As shown on the Property Tax Transfer Resolution Worksheet for Petition No. 56-1221, Tax Rate Area 04482, the current tax share ratio for the Vector Control District is 0.000385646. Out of the Vector Control District's tax share, the Vector Control District would allocate 0.000008262 to CLMD 1687, with a net share to the Vector Control District of 0.000377384. Monetarily speaking, a \$10,000 increment in assessed valuation of a parcel means that the parcel will pay an additional \$100 in property taxes, of which the Vector Control District would receive \$0.0377 and CLMD 1687 would receive \$0.0008.

Please have the resolutions executed and returned to us in the enclosed self-addressed envelope by September 4, 2023.

If you have any questions, please contact Mr. Tony Trujillo, Traffic Safety and Mobility Division, at (626) 300-4865 or ttrujill@pw.lacounty.gov.

Very truly yours,

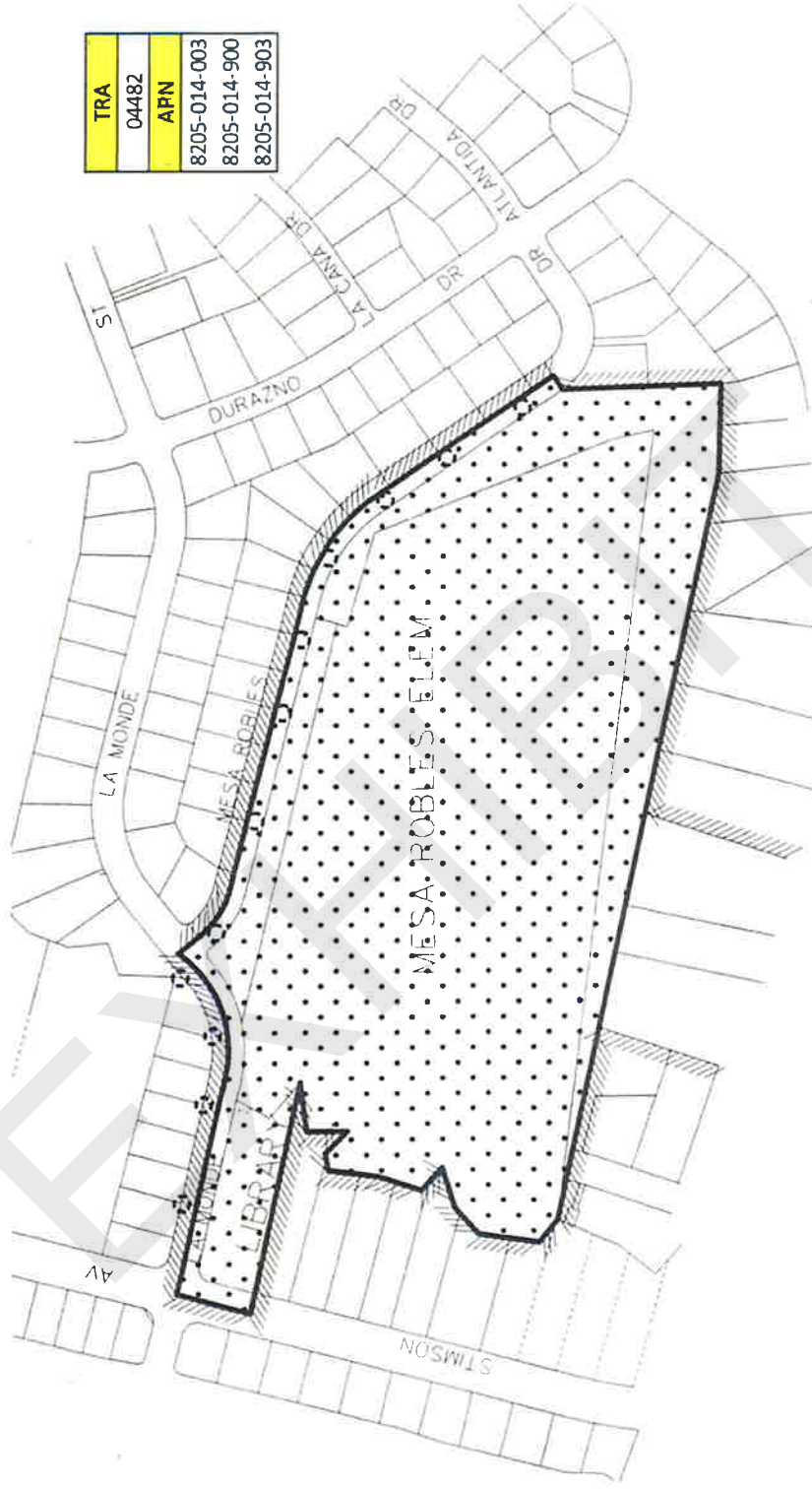
MARK PESTRELLA, PE
Director of Public Works


for ELAINE KUNITAKE
Assistant Deputy Director
Traffic Safety and Mobility Division




TT:al

Enc.

TRA
04482
APN
8205-014-003
8205-014-900
8205-014-903



LEGEND

-  PROPOSED ANNEXATION AREA
 -  EXISTING LIGHTING MAINTENANCE DISTRICT 1687
 -  EXISTING STREETLIGHT
- PROPOSED ANNEXATION TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687 AND COUNTY LIGHTING DISTRICT LLA-1, UNINCORPORATED ZONE

PETITION NO. 56-1221
 LOS ANGELES COUNTY PUBLIC WORKS
 TRAFFIC SAFETY AND MOBILITY DIVISION
 STREET LIGHTING SECTION

LA MONDE ST - MESA ROBLES DR
 BETWEEN STIMSON AVE AND DURAZNO DR
 HACIENDA HEIGHTS AREA

Reviewed By	Scale	Design By	Scale	Date
JT	NOT TO SCALE	Tapani Deata	1" = 678'-0"	02-09-2022
Recommended by				Date
Approved by				Date
				2-9-2022

DATE: 02/09/2022 TIME: 5:10PM FILE: 561221

**JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR
CONTRO DISTRICT, THE BOARD OF DIRECTORS OF THE COUNTY SANITATION
DISTRICT NO. 21 OF LOS ANGELES COUNTY, AND THE BOARD OF DIRECTORS
OF THE UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY
TAX REVENUES RESULTING FROM ANNEXATION OF PETITION NO. 56-1221
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District (CLMD) 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, and Los Angeles County Flood Control District; the Board of Trustees of the Greater Los Angeles County Vector Control District; the Board of Directors of the County Sanitation District No. 21 of Los Angeles County; and the Board of Directors of the Upper San Gabriel Valley Municipal Water District have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Petition No. 56-1221 to CLMD 1687 is as shown on the attached Property Tax Transfer Resolution Worksheet.

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between the CLMD 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, Los Angeles County Flood Control District, the Board of Trustees of the Greater Los Angeles County Vector Control District, the County Sanitation District No. 21 of Los Angeles County, and the Upper San Gabriel Valley Municipal Water District resulting from the annexation of Petition No. 56-1221 to CLMD 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2024, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Petition No. 56-1221, Tax Rate Area 04482, shall be allocated to the affected agencies as indicated on the Property Tax Transfer Resolution Worksheet.

3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of Petition No. 56-1221.

4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus, producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

PASSED, APPROVED, AND ADOPTED this _____ day of _____ 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT

By _____
President, Board of Trustees

ATTEST:

Secretary

Date

ANNEXATION TO: CO LIGHTING MAINT DIST NO 1687
 ACCOUNT NUMBER: 019.40
 TRA: 04482
 EFFECTIVE DATE: 07/01/2023
 ANNEXATION NUMBER: PE 56-1221 PROJECT NAME: PETITION NO 56-1221
 DISTRICT SHARE: 0.021423831

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.327885798	32.7896 %	0.021423831	0.007024580	-0.007188391	0.320697407
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000116551	0.0116 %	0.021423831	0.000002496	0.000000000	0.000116551
003.01	L A COUNTY LIBRARY	0.024004329	2.4004 %	0.021423831	0.000514264	-0.000514264	0.023490065
005.20	ROAD DIST # 4	0.005965827	0.5965 %	0.021423831	0.000127810	-0.000127810	0.005838017
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.179203668	17.9203 %	0.021423831	0.003839229	-0.003839229	0.175364439
007.31	L A C FIRE-FFW	0.007529729	0.7529 %	0.021423831	0.000161315	0.000000000	0.007529729
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001794079	0.1794 %	0.021423831	0.000038436	-0.000038436	0.001755643
030.70	LA CO FLOOD CONTROL MAINT	0.010153134	1.0153 %	0.021423831	0.000217519	-0.000217519	0.009935615
036.40	HACIENDA REC & PARK DIST	0.005263886	0.5263 %	0.021423831	0.000112772	-0.000112772	0.005151114
061.80	GREATER L A CO VECTOR CONTROL	0.000385646	0.0385 %	0.021423831	0.000008262	-0.000008262	0.000377384
066.80	CO SANIT DIST NO 21 OPERATING	0.013066460	1.3066 %	0.021423831	0.000279933	-0.000279933	0.012786527
368.05	UPPER SAN GAB. VY. MUN. WATER	0.000589271	0.0589 %	0.021423831	0.000012624	-0.000012624	0.000576647
400.00	EDUCATIONAL REV AUGMENTATION FD	0.067000821	6.7000 %	0.021423831	0.001435414	EXEMPT	0.067000821
400.01	EDUCATIONAL AUG FD IMPOUND	0.131877650	13.1877 %	0.021423831	0.002825324	EXEMPT	0.131877650
400.15	COUNTY SCHOOL SERVICES	0.001445443	0.1445 %	0.021423831	0.000030966	EXEMPT	0.001445443
400.21	CHILDREN'S INSTIL TUITION FUND	0.002868688	0.2868 %	0.021423831	0.000061458	EXEMPT	0.002868688
809.04	MT.SAN ANTONIO COMMUNITY COLLEGE	0.030960372	3.0960 %	0.021423831	0.000663289	EXEMPT	0.030960372
809.20	MT SAN ANTONIO CHILDRENS CTR FD	0.000298828	0.0298 %	0.021423831	0.000006402	EXEMPT	0.000298828
870.03	HACIENDA-LA PUENTE UNIF. SCH.DIS	0.181055457	18.1055 %	0.021423831	0.003878901	EXEMPT	0.181055457

ANNEXATION NUMBER: PE 56-1221 PROJECT NAME: PETITION NO 56-1221 TRA: 04482

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
870.06	CO.SCH.SER.FD.HACIENDA-LA PUENTE	0.007649187	0.7649 %	0.021423831	0.000163874	EXEMPT	0.007649187
870.07	DEV.CTR.HDCPD.MINOR-HACI-LA PUTE	0.000885176	0.0885 %	0.021423831	0.000018963	EXEMPT	0.000885176
**019.40	CO LIGHTING MAINT DIST NO 1687	0.000000000	0.0000 %	0.021423831	0.000000000	0.000000000	0.012339240

TOTAL: 1.000000000 100.0000 % 0.021423831 -0.012339240 1.000000000

PROPERTY TAX TRANSFER EXCEPTION REPORT
FOR ANNEXATION
FISCAL YEAR 2022-2023

ACCOUNT#	TRA#	ANNEX#	ERROR MESSAGE
		0	

TOTAL EXCEPTION COUNT:

0



ACCOUNT#	TRA#	ANNEX#	ERROR MESSAGE
-----	----	-----	-----

TOTAL EXCEPTION COUNT: 0



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 Fax (562) 944-7976

Email: info@GLAmosquito.org Website: www.GLAmosquito.org

PRESIDENT

Scott T. Kwong, San Marino

VICE PRESIDENT

Marilyn Sanabria, Huntington Park

SECRETARY-TREASURER

Ali Saleh, Bell

GENERAL MANAGER

Susanne Kluh

ARTESIA

Melissa Ramoso

BELL GARDENS

Pedro Aceituno

BELLFLOWER

Sonny R. Santa Ines

BURBANK

Dr. Jeff D. Wassem

CARSON

Jim Dear

CERRITOS

Mark W. Bollman

COMMERCE

Leonard Mendoza

CUDAHY

Daisy Lomeli

DIAMOND BAR

Ruth M. Low

DOWNEY

Robert Kiefer

GARDENA

Paulette C. Francis

GLENDALE

Steve Ryfle

HAWAIIAN GARDENS

Luis Roa

LA CAÑADA FLINTRIDGE

Leonard Pieroni

LA HABRA HEIGHTS

Catherine Houven

LAKEWOOD

Steve Craft

LA MIRADA

John Lewis

LONG BEACH

Emily Holman

LOS ANGELES CITY

Steven Appleton

LOS ANGELES COUNTY

Steven A. Goldsworthy

LYNWOOD

Rita Soto

MAYWOOD

Jessica Torres

MONTEBELLO

Avik Cordeiro

NORWALK

Margarita L. Rios

PARAMOUNT

Isabel Aguayo

PICO RIVERA

Gustavo V. Camacho

SAN FERNANDO

Sylvia Ballin

SANTA CLARITA

Heidi Heinrich

SANTA FE SPRINGS

William K. Rounds

SIGNAL HILL

Robert D. Copeland

SOUTH EL MONTE

Hector Delgado

SOUTH GATE

Vacant

VERNON

Leticia Lopez

WHITTIER

Jessica Martinez

To: GLACVCD Board of Trustees
From: Susanne Kluh, General Manager
Date: September 14, 2023
Subject: Recommendation that the Board of Trustees:
(a) Adopt Resolution No. 2033-20, a Resolution of the Greater Los Angeles County Vector Control District Board of Trustees establishing a policy which delegates public entities claims handling responsibilities to the Greater Los Angeles County Vector Control District Risk Manager as authorized by Government Code Sections 910, et seq.; and
(b) Reject Claim CRD No. 202306-20925508 – Cari McCormick vs California Public Employee’s Retirement System.

California Government Code Section 910 provides for the presentation and consideration of claims against public entities, detailing the requirements and processes to be followed. The Greater Los Angeles County Vector Control District (the “District”) follows those required processes. Resolution No. 2023-20 (**EXHIBIT E**) would establish a policy to formally delegate public entity claims handling responsibilities to the District’s Risk Manager (the Director of Human Resources), which shall include consultation with the Risk Management Committee when feasible.

Additionally, on August 3, 2023 the District received a copy of a complaint of discrimination filed with the Civil Rights Department (CRD) – CRD No. 202306-20925508 – Cari McCormick vs California Public Employee’s Retirement System. Claimant McCormick was formerly an appraiser for property taxes for Lake County who was denied disability retirement benefits, and now claims that the formula used by CalPERS for disability retirement benefits is discriminatory on an age discrimination basis. The current claim documentation appears to be a first step in creating a “class” of defendants, in addition to McCormick acting as a class-action representative plaintiff. After consulting with General Counsel Barrow, we are requesting rejection of this claim. A rejection letter is included as Attachment A for your review.

ACTIONS: ADOPT RESOLUTION ESTABLISHING A POLICY DELEGATING PUBLIC ENTITIES CLAIMS HANDLING RESPONSIBILITIES TO THE DISTRICT RISK MANAGER AND REJECT CLAIM CRD NO. 202306-20925508.

**GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT**

RESOLUTION NO. 2023-20

A RESOLUTION OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES ESTABLISHING A POLICY WHICH DELEGATES PUBLIC ENTITIES CLAIMS HANDLING RESPONSIBILITIES TO THE GREATER LOS ANGELES COUNTY VECTOR CONTROL RISK MANAGER AS AUTHORIZED BY GOVERNMENT CODE SECTIONS 910, ET SEQ.

THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The Board of Trustees of the Greater Los Angeles County Vector Control District (the “Board”) hereby delegates to the Greater Los Angeles County Vector Control District’s (“District”) Risk Manager (the Director of Human Resources) the authority to act on its behalf pursuant to Government Code sections 910, et seq. to accept, reject, return as insufficient, or return as untimely any claims against it, and to provide any notices authorized under those statutes on behalf of the District. When feasible and time permitting, the Risk Manager shall consult with the Risk Management Committee on pending claims.

SECTION 2. This Resolution shall become effective immediately upon its adoption. The District Secretary shall certify to the passage and adoption of this resolution.

APPROVED AND ADOPTED by the Board of Trustees of the GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT at a regular meeting thereof held on September 14th, 2023 by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

President

ATTEST:

Secretary-Treasurer

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 Fax (562) 944-7976

Email: info@GLAmosquito.org Website: www.GLAmosquito.org

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SIGNAL HILL

Robert D. Copeland

SOUTH EL MONTE

Hector Delgado

SOUTH GATE

Vacant

VERNON

Leticia Lopez

WHITTIER

Jessica Martinez

To: GLACVCD Board of Trustees
From: Allison Costa, Director of Human Resources
Date: September 13, 2023
Subject: Regarding Claimant Cari McCormick-Rejection of Claim

Notice is Hereby Given that the claim you presented to the Greater Los Angeles County Vector Control District (the "District") on August 3, 2023, was rejected effective September 14, 2023. Please note that this serves as formal notice to you regarding the statute of limitations guidelines mandated by the Government Code.

Subject to certain exceptions, you have only six (6) months from the date this notice was personally delivered or deposited in the mail to file a court action in a municipal or superior court of the State of California on this claim. See Government Code section 945.6. This warning applies only to State claims and does not apply to statutes of limitations for Federal causes of action.

Please also be advised that, pursuant to Section 128.5 and 1038 of the California Code of Civil Procedure, the District will seek to recover all costs of defense in the event a lawsuit is filed in the matter, and it is determined that the action was not brought in good faith and with reasonable cause. You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

Should you have any questions regarding your claim or this notice, please contact the District's General Counsel, Quinn Barrow at 213.626.8484.

Sincerely,

Allison Costa
Director of Human Resources

A CALIFORNIA GOVERNMENTAL AGENCY

PROMOTING COMMUNITY HEALTH, COMFORT AND WELFARE THROUGH EFFECTIVE AND RESPONSIVE VECTOR CONTROL SINCE 1952

**GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT**

RESOLUTION NO. 2023-21

A RESOLUTION OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES AUTHORIZING MONEY TRANSFERS BY THE GENERAL MANAGER UPON VACANCY OF THE DIRECTOR OF FISCAL OPERATIONS SERVICES POSITION

THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The Board of Trustees of the Greater Los Angeles County Vector Control District (the “Board”) hereby authorizes, upon vacancy of the Director of Fiscal Operations Services position, the General Manager to transfer money from the District’s Local Agency Investment Fund (LAIF) and CalTRUST accounts into the District’s operational accounts to account for the financial obligations of the District, including, but not limited to, payroll, accounts payable, and operating expenses.

SECTION 2. The District Secretary shall certify to the passage and adoption of this resolution.

APPROVED AND ADOPTED by the Board of Trustees of the GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT at a regular meeting thereof held on September 14th, 2023 by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

President

ATTEST:

Secretary-Treasurer

**GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT**

RESOLUTION NO. 2023-22

**A RESOLUTION OF THE GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT BOARD OF TRUSTEES APPROVING AN AGREEMENT
BETWEEN THE DISTRICT AND EIDE BAILLY LLP FOR INTERIM
DIRECTOR OF FISCAL OPERATIONS SERVICES**

THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The Board of Trustees of the Greater Los Angeles County Vector Control District (the “Board”) hereby approves that certain agreement dated September 14th, 2023 between the Greater Los Angeles County Vector Control District (“District”) and Eide Bailly LLP (“Eide Bailly”), for Interim Director of Fiscal Operations Services.

SECTION 2. The Board hereby directs the General Manager to execute the Agreement on behalf of the District.

SECTION 3. The District Secretary shall certify to the passage and adoption of this resolution.

APPROVED AND ADOPTED by the Board of Trustees of the GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT at a regular meeting thereof held on September 14th, 2023 by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

President

ATTEST:

Secretary-Treasurer

AGREEMENT BETWEEN GREATER LOS ANGELES
COUNTY VECTOR CONTROL DISTRICT AND EIDE
BAILLY LLP FOR INTERIM DIRECTOR OF FISCAL
OPERATIONS SERVICES

NAME OF CONSULTANT: Eide Bailly LLP

RESPONSIBLE PRINCIPAL OF CONSULTANT: [fill in name, fill in title]

CONSULTANT'S ADDRESS: [fill in name]

DISTRICT'S ADDRESS: Greater Los Angeles County Vector Control District
12545 Florence Ave
Santa Fe Springs, CA 90670
Attention: Susanne Klueh
General Manager

COMMENCEMENT DATE: [fill in date]

TERMINATION DATE: [fill in date]

CONSIDERATION: Not-to-exceed \$160,000 as detailed in Exhibit G, Schedule of Rates and Payment

AGREEMENT BETWEEN GREATER LOS ANGELES
COUNTY VECTOR CONTROL DISTRICT AND EIDE
BAILLY LLP FOR INTERIM DIRECTOR OF FISCAL
OPERATIONS SERVICES

THIS AGREEMENT ("Agreement") is made by and between the Greater Los Angeles County Vector Control District (hereinafter called "District"), and Eide Bailly LLP (hereinafter called "Consultant").

RECITALS

A. District desires Interim Director of Fiscal Operations services as set forth in Exhibit A (the "Scope of Services"), attached hereto and incorporated herein, collectively the "Services".

B. Consultant represents that it is qualified and has all the necessary professional skills and experience to satisfactorily perform the Services in a timely manner.

C. Consultant has offered to perform Interim Director of Fiscal Operations services.

D. District desires to engage the Consultant to perform such Interim Director of Fiscal Operations services.

AGREEMENT

NOW, THEREFORE, the parties agree as follows:

Section 1. Consultant's Services. Consultant shall perform the Services set forth in that certain August 28, 2023 proposal letter, attached as Exhibit A, in a manner satisfactory to District and consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. To the extent that there is any conflict between the proposal letter and this Agreement, this Agreement shall control.

Section 2. Time of Performance. Consultant shall commence its services under this Agreement upon receipt of a written notice to proceed from District. Consultant shall complete the performance of services by the Termination Date set forth above and/or in conformance with the project timeline established by the General Manager or her designee.

Section 3. Compensation.

(a) District agrees to compensate Consultant for the services and/or goods provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, a sum not to exceed the Consideration set forth above and more particularly described in Exhibit B, attached hereto and incorporated herein.

(b) The amount set forth above shall include reimbursement for all actual and necessary expenditures reasonably incurred in the performance of this Agreement (including, but not limited to, all labor, materials, delivery, tax, assembly, and installation, as applicable).

There shall be no claims for additional compensation for reimbursable expenses, unless approved in writing by the District's General Manager.

Section 4. Method of Payment. Unless otherwise provided for herein, Consultant shall submit to District a detailed invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement as further described in the Schedule of Payment set forth in Exhibit B.

Section 5. Independent Contractor. Consultant is and shall at all times remain, as to District, a wholly independent contractor. Neither District nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as herein set forth. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of District.

Section 6. Assignment. This Agreement shall not be assigned in whole or in part, by Consultant without the prior written approval of District. Any attempt by Consultant to so assign this Agreement or any rights, duties or obligations arising hereunder shall be void and of no effect.

Section 7. Responsible Principal(s)

(a) Consultant's Responsible Principal set forth above shall be principally responsible for Consultant's obligations under this Agreement and shall serve as principal liaison between District and Consultant. Designation of another Responsible Principal by Consultant shall not be made without prior written consent of District.

(b) District's Responsible Principal shall be the General Manager or her designee set forth above who shall administer the terms of the Agreement on behalf of District.

Section 8. Personnel. Consultant represents that it has, or shall secure at its own expense, all personnel required to perform Consultant's Scope of Services under this Agreement. All personnel engaged in the work shall be qualified to perform such Scope of Services.

Section 9. Permits and Licenses. Consultant shall obtain and maintain during the Agreement term all necessary licenses, permits and certificates required by law for the provision of services under this Agreement, including a business license.

Section 10. Interests of Consultant. Consultant affirms that it presently has no interest and shall not have any interest, direct or indirect, which would conflict in any manner with the performance of the Scope of Services contemplated by this Agreement. No person having any such interest shall be employed by or be associated with Consultant.

Section 11. Insurance.

(a) Consultant shall at all times during the term of this Agreement carry, maintain, and keep in full force and effect, insurance as follows:

(1) A policy or policies of Comprehensive General Liability Insurance, with minimum limits of Two Million Dollars (\$2,000,000) for each occurrence, combined single

limit, against any personal injury, death, loss or damage resulting from the wrongful or negligent acts by Consultant.

(2) A policy or policies of Comprehensive Vehicle Liability Insurance covering personal injury and property damage, with minimum limits of One Million Dollars (\$1,000,000) per occurrence combined single limit, covering any vehicle utilized by Consultant in performing the Scope of Services required by this Agreement.

(3) Workers' compensation insurance as required by the State of California.

(b) Consultant shall require each of its sub-contractors to maintain insurance coverage which meets all of the requirements of this Agreement.

(c) The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least a B+;VII in the latest edition of Best's Insurance Guide.

(d) Consultant agrees that if it does not keep the aforesaid insurance in full force and effect District may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, District may take out the necessary insurance and pay, at Consultant's expense, the premium thereon.

(e) At all times during the term of this Agreement, Consultant shall maintain on file with the Human Resources Director a certificate or certificates of insurance on a form acceptable to the District's Risk Manager, showing that the aforesaid policies are in effect in the required amounts. Consultant shall, prior to commencement of work under this Agreement, file with the Human Resources Director such certificate or certificates.

(f) The general and auto liability insurance shall contain an endorsement naming the District, its elected and appointed officials, officers, agents and employees, as additional insureds with respect to work under this Agreement.

(g) All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty (30) days prior written notice to District, and specifically stating that the coverage contained in the policies affords insurance pursuant to the terms and conditions as set forth in this Agreement.

(h) The insurance provided by Consultant shall be primary to any coverage available to District. The policies of insurance required by this Agreement shall include provisions for waiver of subrogation.

(i) Any deductibles or self-insured retentions must be declared to and approved by District. At the option of District, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to District, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

Section 12. Indemnification.

(a) Consultant agrees to indemnify, hold harmless and defend the District, the District's Board of Trustees and each member thereof, and every officer, employee and

agent of the District, from any third party claim for injury or property damage (including without limitation, attorney's fees and costs) arising out of the acts or omissions of Consultant, its employees, agents, representatives, and/or subcontractors, whether intentional, reckless, negligent, or otherwise wrongful, in the performance of this Agreement. Notwithstanding any other section of this agreement, Consultant's liability for any matter arising under this Agreement or from any transaction contemplated herein, including without limitation the provision of the Services, shall not exceed the actual amount paid by an insurer as a result of any claim made with respect to such matter under Consultant's insurance policies as set forth in Section 11, the "Liability Cap." Consultant acknowledges that the Liability Cap is a material term upon which Consultant has relied in entering into this Agreement and that Consultant would not have entered into this Agreement in the absence of such provision.

(b) District agrees to indemnify, hold harmless and defend the Consultant, from and against any claim (including, without limitation, attorney's fees and costs) arising from any action taken by the District to implement the recommendations provided by Consultant under this Agreement.

Section 13. Termination.

(a) District shall have the right to terminate this Agreement for any reason or for no reason upon five (5) calendar days' written notice to Consultant. Consultant agrees to cease all work under this Agreement on or before the effective date of such notice.

(b) In the event of termination or cancellation of this Agreement by District due to no fault or failure of performance by Consultant, Consultant shall be paid based on the percentage of work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement. Consultant shall have no other claim against District by reason of such termination, including any claim for compensation.

Section 14. District's Responsibility. District shall provide Consultant with all pertinent data, documents, and other requested information as is available for the proper performance of Consultant's Services.

Section 15. Ownership and Confidentiality of Work Product.

15.1 All reports, drafts, data, information, documents and other material, whether in written or electronic form (collectively, "Work Product"), developed by Consultant in connection with all services provided pursuant to this Agreement shall be and remain the property of District, and District may use all or any portion of the work submitted by Consultant and compensated by District pursuant to this Agreement as District deems appropriate. Consultant shall deliver to the District all Work Product upon termination of this Agreement.

15.2 Consultant, in the course of its duties, may have access to financial, accounting, statistical, and/or personnel data of private individuals and employees of District. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written authorization by District. District shall grant such authorization if the law requires disclosure. Consultant shall surrender and return all such data to District immediately upon the termination of this Agreement. Consultant's covenant under this section shall survive the termination of this Agreement.

Section 16. Notice. Any notices, bills, invoices, etc. required by this Agreement shall be deemed received on (a) the day of delivery if delivered by hand during the receiving party's regular business hours or by facsimile before or during the receiving party's regular business hours; or (b) on the second business day following deposit in the United States mail, postage prepaid to the addresses set forth above, or to such other addresses as the parties may, from time to time, designate in writing pursuant to this section.

Section 17. Attorney's Fees. In the event that either party commences any legal action or proceeding to enforce or interpret the provisions of this Agreement, the prevailing party in such action shall be entitled to reasonable attorney's fees, costs and necessary disbursements, in addition to such other relief as may be sought and awarded.

Section 18. Entire Agreement. This Agreement represents the entire integrated agreement between District and Consultant, and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by a written instrument signed by both District and Consultant.

Section 19. Governing Law. The interpretation and implementation of this Agreement shall be governed by the domestic law of the State of California.

Section 20. District Not Obligated to Third Parties. District shall not be obligated or liable under this Agreement to any party other than Consultant.

Section 21. Severability. Invalidation of any provision contained herein or the application thereof to any person or entity by judgment or court order shall in no way affect any of the other covenants, conditions, restrictions, or provisions hereof, or the application thereof to any other person or entity, and the same shall remain in full force and effect.

EXECUTED the _____ day of _____, 20____, at Santa Fe Springs, California.

Greater Los Angeles Vector Control District

SUSANNE KLUH
General Manager

CONSULTANT:
EIDE BAILLY, LLP

[FILL IN NAME]
[Fill in title]

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

QUINN M. BARROW
General Counsel

SUSANNE KLUH
General Manager

EXHIBIT G

EXHIBIT A

SCOPE OF SERVICES

Consultant shall assist the District with Interim Director of Fiscal Operations Services, to include, but not limited to:

1. Assistance with payroll and CalPERS reporting, to include preparation of quarterly employment tax returns, annual W-2 processing.
2. Preparing journal entries and closing the books each month. Provide financial reports as needed.
3. Preparing for the audit and coordination with auditors.
4. Assistance with preparing 1099s.
5. Documentation and training staff on additional processes.

EXHIBIT G

SCHEDULE AND RATES OF PAYMENT

Consultant will perform the Services described in this Agreement at the following rates, which shall be based on the time required at various levels of responsibility; includes actual out-of-pocket expenses for mileage or incidentals; and half of the hourly rate for travel time.

Staff Level	Hourly Rate
Partner	\$315
Senior Manager	\$230 - \$250
Manager	\$205 - \$225
Senior Associate	\$175 - \$185
Associate	\$145 - \$190



August 28, 2023

Susanne Klueh, General Manager
Greater Los Angeles County Vector Control District
12545 Florence Avenue
Santa Fe Springs, CA 90670

Dear Ms. Klueh,

This letter outlines the understanding of the terms and objectives of the consulting engagement between Eide Bailly LLP (Eide Bailly) and the Greater Los Angeles County Vector Control District (GLACVCD)

Our engagement will be performed under the *Statements on Standards for Consulting Services* issued by the American Institute of Certified Public Accountants (AICPA). We will not provide audit, review, compilation or financial statement preparation services to any historical or prospective financial information or provide attestation services under the AICPA *Statements on Standards for Attestation Engagements* and assume no responsibility for any such information.

You will provide us, as promptly as possible, all requested information and documentation reasonably deemed necessary or desirable by us in connection with the engagement. You represent and warrant that all information and documentation provided or to be provided to us is true, correct and complete, to the best of your knowledge and belief. We are authorized to rely upon such information and documentation without independent investigation or verification.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion nor provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

SCOPE OF WORK

We will assist the District with Interim Finance Director Services, to include, but not limited to:

1. Assistance with payroll and CalPERS reporting, to include preparation of quarterly employment tax returns, annual W-2 processing.
2. Preparing journal entries and closing the books each month. Provide financial reports as needed.
3. Preparing for the audit and coordination with auditors.
4. Assistance with preparing 1099s.
5. Training staff on additional processes

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Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the services previously outlined above. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries. Our firm will advise GLACVCD with regard to tax positions taken in the preparation of the tax return, but GLACVCD must make all decisions with regard to those matters.

We will not assume management responsibilities on behalf of GLACVCD. GLACVCD's management understands and agrees that any advice or recommendation we may provide in connection with our engagement are solely to assist management in performing its responsibilities.

GLACVCD's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the services previously outlined above. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries. Our firm will advise GLACVCD with regard to tax positions taken in the preparation of the tax return, but GLACVCD must make all decisions with regard to those matters.

OTHER

If you intend to publish or otherwise reproduce documents and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

During the course of the engagement, we will only provide confidential engagement documentation to you via Eide Bailly's secure portal or other secure methods, and request that you use the same or similar tools in providing information to us. Should you choose not to utilize secure communication applications, you acknowledge that such communication contains a risk of the information being made available to unintended third parties. Similarly, we may communicate with you or your personnel via e-mail or other electronic methods, and you acknowledge that communication in those mediums contains a risk of misdirected or intercepted communications.



Should you provide us with remote access to your information technology environment, including but not limited to your financial reporting system, you agree to (1) assign unique usernames and passwords for use by our personnel in accessing the system and to provide this information in a secure manner; (2) limit access to “read only” to prevent any unintentional deletion or alteration of your data; (3) limit access to the areas of your technology environment necessary to perform the procedures agreed upon; and (4) disable all usernames and passwords provided to us upon the completion of procedures for which access was provided. We agree to only access your technology environment to the extent necessary to perform the identified procedures.

Regarding the electronic dissemination of your financial statements, including financial statements published electronically on your website or elsewhere, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

Cindy Byerrum is the engagement partner for the services specified in this letter. Responsibilities include supervising services performed as part of this engagement and signing or authorizing another qualified firm representative to approve release of the financial statements.

We may be requested to make certain engagement documentation available to outside parties, including regulators, pursuant to authority provided by law or regulation or applicable professional standards. If requested, access to such documentation will be provided under the supervision of Eide Bailly LLP’s personnel.

Furthermore, upon request, we may provide copies of selected documentation to the outside party, who may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We will be compensated for any time and expenses, including time and expenses of legal counsel, we may incur in making such documentation available or in conducting or responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings as a result of our Firm’s performance of these services. You and your attorney will receive, if lawful, a copy of every subpoena we are asked to respond to on your behalf and will have the ability to control the extent of the discovery process to control the costs you may incur.

We may use third party service providers and/or affiliated entities (including Eide Bailly Shared Services Private Limited) (collectively, “service providers”) in order to facilitate delivering our services to you. Our use of service providers may require access to client information by the service provider. We will take reasonable precautions to determine that they have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain responsible for the

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confidentiality of client information accessed by such service provider and any work performed by such service provider.

Neither of us may use or disclose the other's confidential information for any purpose except as permitted under this engagement letter or as otherwise necessary for Eide Bailly to provide the services. Your confidential information is defined as any information you provide to us that is not available to the public. Eide Bailly's confidential information includes our documentation for this engagement. Our engagement documentation shall at all times remain the property of Eide Bailly LLP. The confidentiality obligations described in this paragraph shall supersede and replace any and all prior confidentiality and/or nondisclosure agreements (NDAs) between us.

You agree to share all facts that may affect your financial statements, even if you first become aware of those facts after the completion of our preparation of the financial statements.

We agree to retain our documentation or work papers for a period of at least eight years from the date of the completion of our financial statement preparation procedures.

Eide Bailly LLP is a member of HLB International, a worldwide organization of accounting firms and business advisors, (HLB). Each member firm of HLB, including Eide Bailly LLP is a separate and independent legal entity and is not owned or controlled by any other member of HLB. Each member firm of HLB is solely responsible for its own acts and omissions and no other member assumes any liability for such acts or omissions. Neither Eide Bailly LLP, nor any of its affiliates, are responsible or liable for any acts or omission of HLB or any other member firm of HLB and hereby specifically disclaim any and all responsibility, even if Eide Bailly LLP, or any of its affiliates are aware of such acts or omissions of another member of HLB.

Eide Bailly, LLP has owners that are not licensed as certified public accountants as permitted under Section 5079 of the California Business Code. It is not anticipated that any of the non-licensee owners will be performing services for GLACVCD.

INDEMNITY

You agree that none of Eide Bailly LLP, its partners, affiliates, officers or employees (collectively "Eide Bailly") shall be responsible for or liable to you for any misstatements in your financial statements and/or tax return that we may fail to detect as a result of knowing representations made to us, or the concealment or intentional withholding of information from us, by any of your owners, directors, officers or employees, whether or not they acted in doing so in your interests or for your benefit, and to hold Eide Bailly harmless from any claims, losses, settlements, judgments, awards, damages and attorneys' fees from any such misstatement, provided that the services performed hereunder were performed in accordance with professional standards, in all material respects.

LIMITATION OF LIABILITY

The exclusive remedy available to you for any alleged loss or damages arising from or related to Eide Bailly’s services or relationship with you shall be the right to pursue claims for actual damages that are directly caused by Eide Bailly’s breach of this agreement or Eide Bailly’s violation of applicable professional standards. In no event shall Eide Bailly’s aggregate liability to you exceed two times fees paid under this agreement, nor shall Eide Bailly ever be liable to you for incidental, consequential, punitive or exemplary damages, or attorneys’ fees.

TIME LIMITATION

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any Dispute. We both agree that, notwithstanding any statute of limitations that might otherwise apply to a Dispute, it is reasonable that you may not bring any legal proceeding against us unless it is commenced within twenty-four (24) months (“Limitation Period”) after the date when we deliver our report, return or other deliverable under this agreement to you, regardless of whether we do other services for you or that may relate to the agreed-upon procedure report.

The Limitations Period applies and begins to run even if you have not suffered any damage or loss or have not become aware of the existence or possible existence of a Dispute.

GOVERNING LAW AND VENUE

Any Dispute between us, including any Dispute related to the engagement contemplated by this agreement, shall be governed by California law. Any unresolved Dispute shall be submitted to a federal or state court located in Rancho Cucamonga, California.

FEES

Our Fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses for mileage or incidentals. We also charge half of our hourly rate for travel time. Invoices are payable upon presentation.

Staff Level	Hourly Rate
Partner	\$315
Senior Manager	\$230 - \$250
Manager	\$205 - \$225
Senior Associate	\$175 - \$185
Associate	\$145 - \$190



In addition, we will be compensated for any time and expenses, including time and expenses of legal counsel, we may incur in conducting or responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings as a result of our Firm's performance of these services. You and your attorney will receive, if lawful, a copy of every subpoena we are asked to respond to on your behalf and will have the ability to control the extent of the discovery process to control the costs you may incur.

Should our relationship terminate before the financial statement preparation procedures are, you will be billed for services to the date of termination. All bills are payable upon receipt. A service charge of 1% per month, which is an annual rate of 12%, will be added to all accounts unpaid 30 days after billing date. If collection action is necessary, expenses and reasonable attorney's fees will be added to the amount due.

If the GLACVCD hires any of the staff working on this engagement, the GLACVCD agrees to reimburse Eide Bailly LLP a one-time fee of fifty percent (50%) of the staff member's annual compensation to cover recruitment and training costs.

SERVICES

Our services can be provided remotely as we are fully set up to be 100% remote. However, we will provide services onsite when needed and when requested by the client.

ASSIGNMENTS PROHIBITED

You shall not assign, sell, barter or transfer any legal rights, causes of actions, claims or disputes you may have against Eide Bailly to any person.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our preparation of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your certified public accountants and look forward to working with you and your staff.

Respectfully,

A handwritten signature in black ink that reads "Cindy Byerrum".

Cindy Byerrum, CPA
Government Advisory Services Partner



RESPONSE:

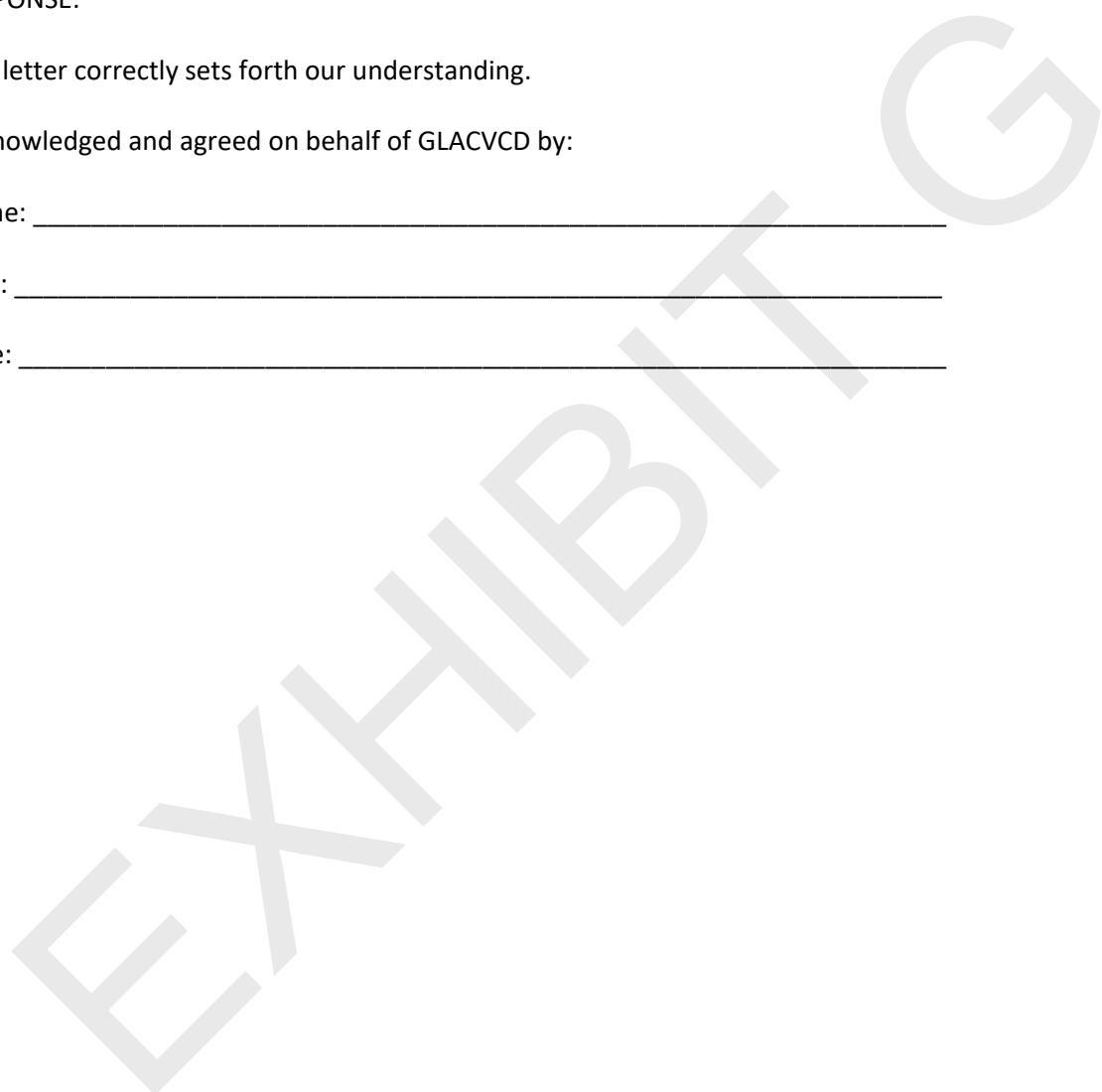
This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of GLACVCD by:

Name: _____

Title: _____

Date: _____



PROPOSAL

Greater Los Angeles County Vector Control District

Executive Recruitment Services for
Finance Manager

September 7, 2023

SUBMITTED BY:
MELISSA ASHER
Sr. Practice Leader, Products and Services

CPS HR Consulting
2450 Del Paso Road, Suite 220
Sacramento, CA 95834
P: 916-471-3358
masher@cps hr.us
Tax ID: 68-0067209

www.cps hr.us



Your Path to Performance

September 7, 2023

Allison Costa, Director of Human Resources
Greater Los Angeles County Vector Control District
12545 Florence Ave
Santa Fe Springs, CA 90670

Submitted via email to: acosta@glamosquito.org

Subject: Executive Recruitment for Finance Manager

Dear Allison:

CPS HR Consulting (CPS HR) is pleased to have the opportunity to submit a proposal to assist the Greater Los Angeles County Vector Control District (GLACVCD) with the recruitment of a new Finance Manager. We are uniquely qualified to undertake this effort as we have vast experience in assisting public agencies with executive search, screening, and placement.

We understand that each agency is unique, and our extensive experience allows us to tailor our process to specifically meet your needs. Our work with local government agencies throughout the United States gives us an in-depth understanding of government operations, programs, and services.

CPS HR offers a broad spectrum of human resource services while delivering personalized, results-oriented services, utilizing best practice methods of recruitment and selection strategies from our team of recruitment experts. Each recruitment is an opportunity to shape and prepare your organization for the future. We understand how important this transition is for you and are perfectly placed to assist you in this endeavor. Once this project begins, we will work with GLACVCD to tailor our process to highlight this exciting opportunity and attract the best possible candidates.

It is our commitment to work in partnership with your organization to a successful result.

Thank you for the opportunity to be considered for this assignment. Should you have questions or comments about the information presented in this proposal, **please contact me at masher@cps hr.us or (916) 471-3358.**

Sincerely,



Melissa Asher
Senior Practice Leader, Products and Services

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About CPS HR Consulting

CPS HR Consulting has been assisting organizations with their talent management needs for over 35 years. We have unique expertise in delivering HR management and consulting services, employment testing, and assessment services to government agencies throughout North America. Our core competency is its knowledge of and expertise in the public sector.



CPS HR offers clients a comprehensive range of competitively priced services, all of which can be customized to meet your organization's specific needs. We are committed to supporting and developing strategic organizational leadership and human resource management in the public sector. We offer expertise in the areas of organizational strategy, recruitment and selection, training and development, and organization and workforce management.

CPS HR occupies a unique position among its competitors in the field of government consulting; as a Joint Powers Authority, whose charter mandates that we serve only public sector clients, we actively serve all government sectors including Federal, State, Local, Special Districts, Higher Education, and Non-Profit Organizations. This singular position provides CPS HR with a systemic and extensive understanding of how each government sector is inter-connected to each other and to their communities. That understanding, combined with our knowledge of public and private sector best practices, translates into meaningful and practical solutions for our clients' operational and business needs.

With more than 85 full-time employees as well as 200+ project consultants and technical experts nationwide, CPS HR delivers breakthrough solutions that help public sector organizations impact the communities they serve. CPS HR has worked with more than 1,200 government and public/non-profit clients throughout the United States and Canada.

Our headquarters are located in Sacramento, California. We have regional offices in Austin, TX; Littleton, CO; and Orange County, CA.

Recruitment Experts

CPS HR specializes in the recruitment and selection of key professionals for cities, counties, special districts, and non-profits. Working in partnership with the governing body or selection team, we develop customized search strategies that focus on locating and recruiting qualified candidates who match the agency's unique needs. Our wealth of recruitment experience has been gained through *more than 20 years* of placing top and mid-level executives in public agencies throughout the United States.

- **Unmatched Recruitment Experience for Government Agencies.** CPS HR has extensive experience in recruiting executive-level professionals for public agencies across the United States. As a public agency ourselves, we understand how to work with and within government. Our understanding of public sector culture and policy uniquely sets us apart from our competitors.
- **Focus on Diversity Recruiting.** In the past three years, 57% of the candidates placed by CPS HR are female, members of ethnic minorities or both. To continue this trend, CPS HR is constantly assessing the best methods for reaching the broadest network of possible candidates. To that end, we have just signed a contract with Zoom Info, a new sourcing platform, that includes a diversity sourcing filter.
- **Seasoned Executive Recruiters.** Our recruiters possess a high level of expertise in recruiting and placing executive-level professionals. Our staff of experts includes an exceptional group of full-time employees as well as a full complement of subject matter experts, intermittent employees, and part-time employees with a variety of public and private sector experience.
- **Detailed Needs Assessments.** We conduct a detailed needs assessment to identify 1) future organizational direction; 2) challenges facing the position; 3) the working style and organizational climate; and 4) required core and job specific competencies as well as personal and professional characteristics.
- **Success Recruiting Non-Job Seeking Talent.** We recognize that the very best candidates for some types of positions may not be looking for a career change, therefore, our recruitment team takes a very aggressive approach to identify and recruit such candidates.
- **Vast Pool of Public Agency Contacts.** CPS HR maintains a database of candidates and an extensive network of external resources to leverage for executive-level positions. We utilize our vast pool of public and non-profit contacts to deliver a strong list of competitive candidates who will be well prepared to assist you in the accomplishment of your specific mission and goals.
- **Satisfied Clients.** *Our executive search client satisfaction rating averages 4.6 on a scale of 5.* While many companies talk about client satisfaction, how many measure the impact of that through assessing client satisfaction by distributing written surveys and tying the results of these surveys to their performance management system? CPS HR Consulting

does. A client satisfaction survey is sent at the end of every engagement requesting feedback on the quality of our staff, deliverables, and the overall consulting relationship.

- **Retention/Success Rate.** Our success rate is tied to the longevity of the candidates we place, currently more than 95% of our placements are still in their position after two years.
- **Partial list of recruitments.** Below are brief lists of recent similar recruitments to show our experience with similar executive recruitments.

Finance Manager

Agency	Title	Year Completed
Community Transit, WA	Director of Finance	Current
City of Missouri City, TX	Chief Financial Officer	Current
City of Tucson, AZ	Finance Manager and Finance Administrator	Current
City of Madera, CA	Finance Director	2023
County of Travis, TX	Finance Director	2022
San Francisco Municipal Transportation Authority	Chief Administrative/Finance Officer	2022
Santa Clara County, CA	Chief Financial Officer	2022
City of Bozeman, MT	Finance Director	2022
City of Washougal, WA	Human Resources and Risk Management Director (Outreach Only Services)	2022
County of Galveston, TX	Chief Financial Officer	2022
City of Livingston, CA	Finance Director	2022
City of Rialto, CA	Finance Director	2022
City of Vancouver, CA	Deputy Finance Director	2022
First 5 Santa Clara County, CA	Chief Deputy Finance Director	2022
Oakland Housing Authority, CA	Assistant Director of Finance	2022
Metropolitan Transportation Commission, CA	Chief Financial Officer	2022
City of Tucson, AZ	Assistant City Manager/Chief Financial Officer	2022
City of League City, TX	Finance Director	2021
Valley of the Moon Water District, CA	Finance Manager	2021
First 5 Contra Costa, CA	Finance and Operations Director	2021
City of Oxnard, CA	Assistant Chief Financial Officer	2021
Alameda-Contra Costa Transit District, CA	Chief Financial Officer	2021
City of San Bernardino, CA	Director of Finance	2021

*Proposal to Greater Los Angeles County Vector Control District
Executive Recruitment for Finance Manager*

Agency	Title	Year Completed
Galveston Island Park Board	Chief Financial Officer	2020
County of Oakland, CA	Management and Budget Director	2020
City of Vancouver, WA	Deputy Finance Director	2020
City of Millbrae, CA	Finance Director	2020
Utah Transit Authority, UT	Chief Financial Officer	2020
County of Marin – Health and Human Services, CA	Chief Fiscal Officer	2020
City of Banning, CA	Director of Administrative Services	2019
Orange County Fire Authority, CA	Finance Manager	2019
City of Garden Grove, CA	Finance Director	2019
Contra Costa County Employment and Human Services Department, CA	Chief Financial Officer	2019
City of McAllen, TX	Finance Director	2019
City of Missouri City, TX	Chief Financial Officer	2019
City of Oxnard, CA	Chief Financial Officer	2019

Our Approach

Key Stakeholder Involvement

The General Manager or their designees, on behalf of the Greater Los Angeles County Vector Control District, must be intimately involved in the search for a new Incumbent. Our approach assumes their direct participation in key phases of the search process. At the discretion of the General Manager, other key stakeholders may also be invited to provide input for the development of the candidate profile.

GLACVCD's Needs

A critical first step in a successful executive search is for the General Manager to define the professional and personal qualities required of the Incumbent. CPS HR has developed a very effective process that will permit the General Manager to clarify the preferred future direction for the District; the specific challenges the District is likely to face in achieving this future direction; the working style and organizational climate the General Manager wishes to establish with the Incumbent; and ultimately, the professional and personal qualities required of the Incumbent.

Commitment to Communication

Throughout the recruitment process, we are strongly committed to keeping you fully informed of our progress. We will collaborate with you to provide updates on the status of the recruitment via your preferred method of communication (phone conference, email, etc.).

We place the highest level of importance on customer service and responding in a timely manner to all client and candidate inquiries. Our previous clients and candidates have expressed a sincere appreciation for our level of service and responsiveness to the management of the recruitment process. As a result, we have many long-term relationships with clients that have led to opportunities to assist them with multiple recruitments.

CPS HR's communication continues once you have selected the new Incumbent. We will contact the General Manager and the newly appointed Incumbent within six months of appointment to ensure an effective transition has occurred.

Aggressive, Proactive, and Robust Recruitment

We take an aggressive approach in identifying and recruiting the best available candidates. There are those candidates who would gladly rise to the professional challenge and apply for this position; however, some of the best candidates are often not actively seeking a new position and may only consider a change once we present them with your opportunity. Evoking the sense of vision and opportunity in qualified persons is among the responsibilities of CPS HR, and we pride ourselves in our efforts to reach the best available potential candidates. We use advertisements, directly email the outreach brochure, post messages and connect with potential candidates on

business media such as LinkedIn, and of course, pick up the phone and call qualified individuals and referral sources.

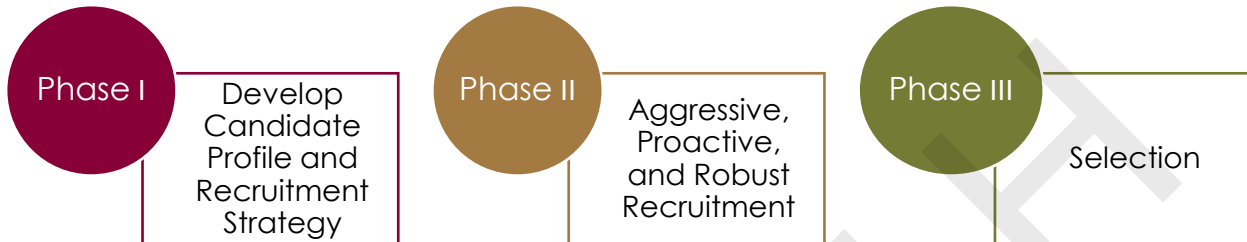
Diversity Outreach Process

CPS HR strives to attract the most highly qualified, diverse candidate pool possible. We are pleased that our diligent efforts have resulted in more than 57% of our executive level placements being people of color and/or female candidates within the past three years.

We accomplished this by advertising with organizations like the National Forum for Black Public Administrators and the Local Government Hispanic Network in order to reach these specific population groups. We also sought candidate referrals from local subject matter experts and the national leadership of groups like Women Leading Government. By taking the time to directly contact these influential industry experts, we ensured that we captured the maximum number of distinguished candidates – particularly those who are well-known in their industries, but who may not be actively looking for a new job. The result is incredibly diverse candidate pools. Clients have been quite pleased with our process and end results.

Methodology and Scope of Work

Our proposed executive search process is designed to provide the District with the full range of services required to ensure the ultimate selection of a new Incumbent uniquely suited to GLACVCD's needs.



Phase I: Our consultant will meet with the General Manager to ascertain the District’s needs and ideal candidate attributes, to target our search efforts, and maximize candidate fit with the District.

Phase II: The recruitment process is tailored to fit the District’s specific wants and needs, with targeted advertising, combined with contacts with qualified individuals from our extensive database and new research in the market.

Phase III: The selection process is customized for the District. CPS HR will work with the General Manager to determine the process best suited to GLACVCD.

Below is a breakdown of the services included in each recruitment option.

Brochure examples are available on our website at www.cpsr.us/search.

Task	Description	Outreach	Partial	Full
Phase I - Develop Candidate Profile and Recruitment Strategy				
1	Finalize Schedule		X	X
2	Hold Key Stakeholder Meetings	X	X	X
3	Develop Candidate Profile	X	X	X
4	Develop Recruitment Brochure	X	X	X
Phase II – Aggressive, Proactive, and Robust Recruitment				
1	Place Ads	X	X	X
2	Identify and Contact Potential Candidates	X	X	X
3	Review Application Materials		X	X
4	Conduct Screening Interviews		X	X
5	Submit Client Report		X	X

6	Client Meeting to Select Semifinalists		X	X
7	Notify Candidates		X	X
Phase III – Selection				
1	Prepare Assessment			X
2	Schedule Candidates; Coordinate Travel			X
3	Prepare Evaluation manuals			X
4	Facilitate Finalist Selection Process			X
5	Conduct Reference and Background Checks			X
6	Assist in Negotiation (if requested)			X

Phase I:

- Meet with appropriate District stakeholder(s) to gather information on the organization and to develop the specifications and ideal candidate profile for the new Finance Manager.
- Review of job duties and compensation for marketability.
- Coordinate with the General Manager on development of a recruitment brochure for the Finance Manager; prepare brochure design.
- Complete recruitment brochure and post brochure on CPS HR website.

Phase II:

- Conduct aggressive outreach by initiating contact with potential applicants and with referral sources (this includes e-mailing/texting appropriate government management professionals from our database, conducting extensive outreach via LinkedIn, conducting research on likely qualified candidates, and contacting candidates from prior recruitments who may be interested and a good fit for the Finance Manager’s position).
- Place ads in agreed upon professional and affiliate websites to attract candidates on a nationwide, regional, local or targeted basis based on the recruitment strategy. Examples may include:

Advertising Sources	
CA City/County Management	CA Chapter of the Institute of Internal Auditors
Governmentjobs.com	Government Finance Officers Association of CA
LinkedIn	Government Finance Officers Association
ICMA	CA Association of Counties
Association of Government Accountants	Association for Financial Professionals
CFO Leadership Council	California Society of Municipal Finance Officers
American Institute of CPA’s	National Association of State Budget Officers
Association of Local Government Auditor	National Forum for Black Public Administrators

- Distribute brochure/job announcement.
- Receive all resumes and acknowledge receipt thereof.
- Respond to inquiries from applicants and potential applicants.
- Keep client posted on recruitment progress.
- Review application materials and identify candidates for further consideration.
- Conduct preliminary screening interviews.
- Submit “Client Report” (includes resumes, summary of resumes, notes, overview).
- Meet with the General Manager to discuss the report and the results of the screening interviews in order for the District to identify an appropriate number to interview as finalists (or semi-finalists).
- Notify all applicants of status in the recruitment.

The recruitment process is tailored to fit the District’s specific wants and needs, with targeted advertising, combined with personal contacts with qualified individuals from our extensive database.

CPS HR will prepare, submit for your approval, and publish advertisements on professional and affiliate websites to attract candidates on a nationwide, regional, local or targeted basis based on the recruitment strategy.

As a consulting firm that interacts with hundreds of public sector executives during engagements, we have a cadre of individuals who we inform of recruitments, both to increase the visibility of the opening and to attract appropriate individuals who fit the special needs of our client. Communication with these professionals ensures that an accurate picture of the requirements of the job is apparent and proliferated throughout their professional networks.

CPS HR is focused on reaching a diverse candidate pool and would recommend publications/websites that are targeted to minority and female candidates. In addition to placing ads on websites aimed at minority candidates, we will contact leaders within appropriate associations to gain their insight and referrals of possible candidates.

Within the past three years, more than 57% of our executive level placements have been minority and/or female candidates.

CPS HR will prepare an email distribution list containing prospective candidates and referral sources. These individuals will receive a link to the brochure along with a personal invitation to contact CPS HR should they have any questions about the position.

CPS HR maintains a comprehensive, up-to-date database of industry leaders and experienced professionals; however, we do not rely solely upon our current database. We also conduct research to target individuals relevant to your specific needs and expectations to ensure that we are thorough in our efforts to market this position to the appropriate audience and to garner a diverse and quality pool of candidates.

We will:

Convey a strong sense of the purpose and strategy of the District. For many talented individuals, understanding these aspects is one of the key motivators to compete in such an environment.

Provide guidance and resources to candidates regarding the area's cost of living, mean and median housing prices, higher education opportunities, K-12 education information, and other aspects of interest to those who are considering relocating to the area.

Actively seek highly qualified candidates who may be attracted by the prospect of collaboration with other departments, providing exceptional leadership to the District or continuing to ensure the public confidence in the integrity of the District.

CPS HR will directly receive and initially screen all resumes. This screening process is specifically designed to assess the personal and professional attributes the District is seeking and will include a thorough review of each candidate's resume, and if applicable, supplemental questionnaire responses and other supporting materials. CPS HR will personally speak to selected candidates during a preliminary screening interview and will spend extensive time ascertaining each candidate's long-term career goals and reasons why the candidate is seeking this opportunity, as well as gaining a solid understanding of the candidate's technical competence and management philosophy. We will gather data on any other unique aspects specific to this recruitment based upon the candidate profile, as well as conduct internet research on each candidate interviewed.

CPS HR will prepare a written report that summarizes the results of the recruitment process and recommends candidates for further consideration by the General Manager. Typically, the report will recommend five to eight highly qualified candidates and will include resumes and a profile on each interviewee's background. CPS HR will meet with the Board to review this report and to assist them in selecting a group of finalists for further evaluation.

Phase III:

- Prepare an assessment process for finalists in coordination with the District.
- Schedule candidates for participation in the finalist assessment; send invitations to candidates and coordinate travel/accommodations.
- Prepare evaluation materials.
- Facilitate finalist assessment process in coordination with the District.
- Conduct reference and background checks on top identified candidate(s) following assessment process.
- Assist the District in negotiation of terms of employment (if desired).

CPS HR will design a draft selection process based on information gathered in Phase I. We will meet with the District to review this process and discuss the District's preferred approach in assessing the final candidates. The selection process will typically include an in-depth interview with each candidate but may also include other selection assessments such as an oral presentation, preparation of written materials, and/or problem-solving exercises.

We will coordinate all aspects of the selection process for the District. This includes preparing appropriate materials such as interview questions, evaluation manuals, and other assessment exercises; facilitating the interviews; assisting the District with deliberation of the results; and contacting both successful and unsuccessful candidates.

Following the completion of the selection process, CPS HR will be available to complete the following components:

- **Arrange Follow-up Interviews/Final Assessment Process:** Should the District wish to arrange follow-up interviews and/or conduct a final assessment in order to make a selection, CPS HR will coordinate this effort.
- **Conduct In-Depth Reference Checks:** The in-depth reference checks are a comprehensive 360-degree evaluation process whereby we speak with current and previous supervisors, peers, and direct reports. (It is our policy to not contact current supervisors until a job offer is made, contingent upon that reference being successfully completed, so as not to jeopardize the candidates' current employment situation.) Candidates are requested to provide a minimum of five references. CPS HR is able to ascertain significant, detailed information from reference sources due to our commitment to each individual of confidentiality, which leads to a willingness to have an open and candid discussion and results in the best appointment for the District. A written (anonymous) summary of the reference checks is provided to the District.
- **Conduct Background Checks:** Upon a conditional job offer, we will arrange for a background check of a candidate's records on driving, criminal and civil court, credit history, education, published news, and other sensitive items. Should any negative or questionable content appear during these checks, CPS HR will have a thorough discussion with the finalist(s) and will present a full picture of the situation to the District for further review.
- **Contract Negotiation (if requested):** Successful negotiations are critically important, and we are available to serve as your representative in this process. With our expertise, we can advise you regarding current approaches to various components of an employment package. We can represent your interests with regards to salary, benefits, employment agreements, housing, relocation, and other aspects, with the ultimate goal of securing your chosen candidate.

Timeline

The project team CPS HR has selected is prepared to begin work the week of October 2, 2023, however if this timeline does not meet your need we would be happy to discuss an earlier start providing we have a fully executed contract. All search activities up to and including the selection of a new Incumbent can be completed in 12 to 14 weeks. We will discuss with the District the timing for each position.

The precise schedule will depend on the placement of advertising on appropriate professional and affiliate websites, and the ability to schedule, as quickly as possible, the initial meeting. A proposed schedule of major milestones is presented below.

Task Name	Month 1				Month 2				Month 3				Month 4			
Weeks	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Initial Meeting	➤															
Draft Brochure		➤														
Brochure Approved/ Printed & Place Ads		➤														
Aggressive Recruiting						➤										
Final Filing Date							➤									
Preliminary Screening								➤								
Present Leading Candidates										➤						
Semi-finalist Interviews											➤					
Reference/ Background Checks												➤				
Final Interviews												➤				
Appointment														➤		
Weeks	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Our Executive Recruiting Team

CPS HR has assembled a strong project team with each member possessing extensive recruiting experience and a direct, in-depth understanding of local government. Our executive recruitment team will work collectively to fulfill the District’s needs in a timely and effective manner. We are committed to providing each of our clients the same level of service excellence, and we take great care not to take on more work than this commitment allows. We will not utilize subcontractors for these services. No staff members will be removed or replaced without the prior written concurrence of the District.

Role/Project Assignment	Name	Phone	Email
Manager, Executive Recruitment	Pamela Derby	(916) 471-3126	pderby@cpsshr.us
Associate Executive Recruiter	Fatima Nukic	(916) 471-3308	fnukic@cpsshr.us
Associate Executive Recruiter	Rachael Danke	(916) 263-1401	rdanke@cpsshr.us

Team Biographies

Pamela H. Derby, Manager, Executive Recruitment

Since joining CPS HR Consulting in 2003, Pam Derby has conducted a wide range of recruitments for county, city, special district and association executives including city attorney, executive director, general manager, city manager, assistant and deputy city manager, police chief, community and economic development director, human resource director, finance director, city administrator, registrar of voters, library director, and director of information technology in addition to specialized support positions. Ms. Derby is currently conducting the County Executive Officer recruitments for both Trinity and Ventura Counties.

Prior to joining CPS HR, Ms. Derby served as the Aide to the Yuba County Board of Supervisors serving as the Board’s liaison to County Department Heads, the community, and the media. This experience provided her with a unique perspective into the special circumstances that exist in a Board/Council-Manager relationship and a keen awareness of the inner workings of local government. She is sensitive to balance the wants of the community with the needs of the client so as to tailor a recruitment process that reaches out to the most appropriate candidates and ensures a diverse group of individuals from which to make a selection. She has successfully employed these techniques in jurisdictions ranging from under 10,000 to 10 million. Moreover, she employs a firmly-held personal philosophy that candidates must be treated with the same respect and careful consideration as her client.

Fatima Nukic, Associate Executive Recruiter

Fatima Nukic has over ten years of professional experience in the public sector. She has assistant on a wide range of recruitments for county, city, special district, and association executives including executive director, city attorney, police chief, human resources director, finance director, health and human services director, risk manager, environmental resources director, to name a few. Ms. Nukic is an action-oriented and results-driven leader who thrives on finding new ways to promote recruitments and finding ideal candidates. She brings an extensive background in promoting, sourcing, and social media marketing to her role as an Associate Executive Recruiter at CPS HR Consulting.

Rachael Danke, Associate Executive Recruiter

Rachael Danke has spent her entire career in the non-profit and public sectors. With over five years of experience in Human Resources, Rachael has assisted multiple agencies throughout the nation with their talent attraction and retention needs. Rachael has experience recruiting for roles such as Chief of Police, Director of Public Works, Director of Human Resources, Executive Director, and other executive roles for Counties, Cities, and Special Districts. She is currently finishing her Master's Degree in Human Resources at Pepperdine University and is excited to continue to attract new talent to the public sector using innovative techniques such as Virtual Career Fairs and talent engagement.

References

Provided below is a partial list of clients we have recently worked with in providing similar executive recruitment services. We are confident that these public-sector clients will tout our responsiveness and ability to successfully place candidates that were a good fit for their organization's needs.

CLIENT/POSITIONS	CONTACT(S)
Metropolitan Transportation Commission 375 Beale Street, Suite 800 San Francisco, CA 94105-2066 Chief Financial Officer (2022)	John J. Kannegieser, Talent Acquisition Manager (415) 820-7953 jkannegieser@bayareametro.gov
First 5 Santa Clara County 4000 Moorpark Avenue, Suite 200 San Jose, CA 95117 Deputy Chief of Finance (2021)	Tyson Jue, Chief Operating Officer (408) 260-3768 Tyson@FIRST5KIDS.ORG
City of Berkeley 2180 Milvia Street Berkeley, CA 94704 Public Works Director (2020)	Paul Buddenhagen, Deputy City Manager (510) 981-7014 PBuddenhagen@cityofberkeley.info

Professional Fees and Guarantee

Professional Services

CPS HR can offer three levels of service:

- Outreach Only
- Partial Recruitment
- Full Recruitment

Our professional fixed fee covers all CPS HR services and deliverables associated with Phases I, II, and III for a Full Recruitment process covering all CPS HR Consulting services and deliverables associated with each of our 3 Recruitment Options: Outreach/Advertising Only, Partial Recruitment and Full Recruitment. A marketing brochure and paid advertising are included in all 3 project types. Timelines are an approximation if there are no delays in the process.

Travel expenses for candidates who are invited forward in the interview process are not included. However, should the District desire CPS HR's Travel Team to assist with these arrangements, we are happy to do so. This may require an amount to be added to our contract.

Professional Fixed Fees Per Position*	
Professional Services for Outreach Only (brochure, advertising, and outreach)	\$10,000
Professional Services for Partial Recruitment (Phase I and II)	\$19,000
Professional Services for Full Recruitment (All Phases)	\$25,000

*Professional fees would be billed and paid monthly.

One-Year Service Guarantee

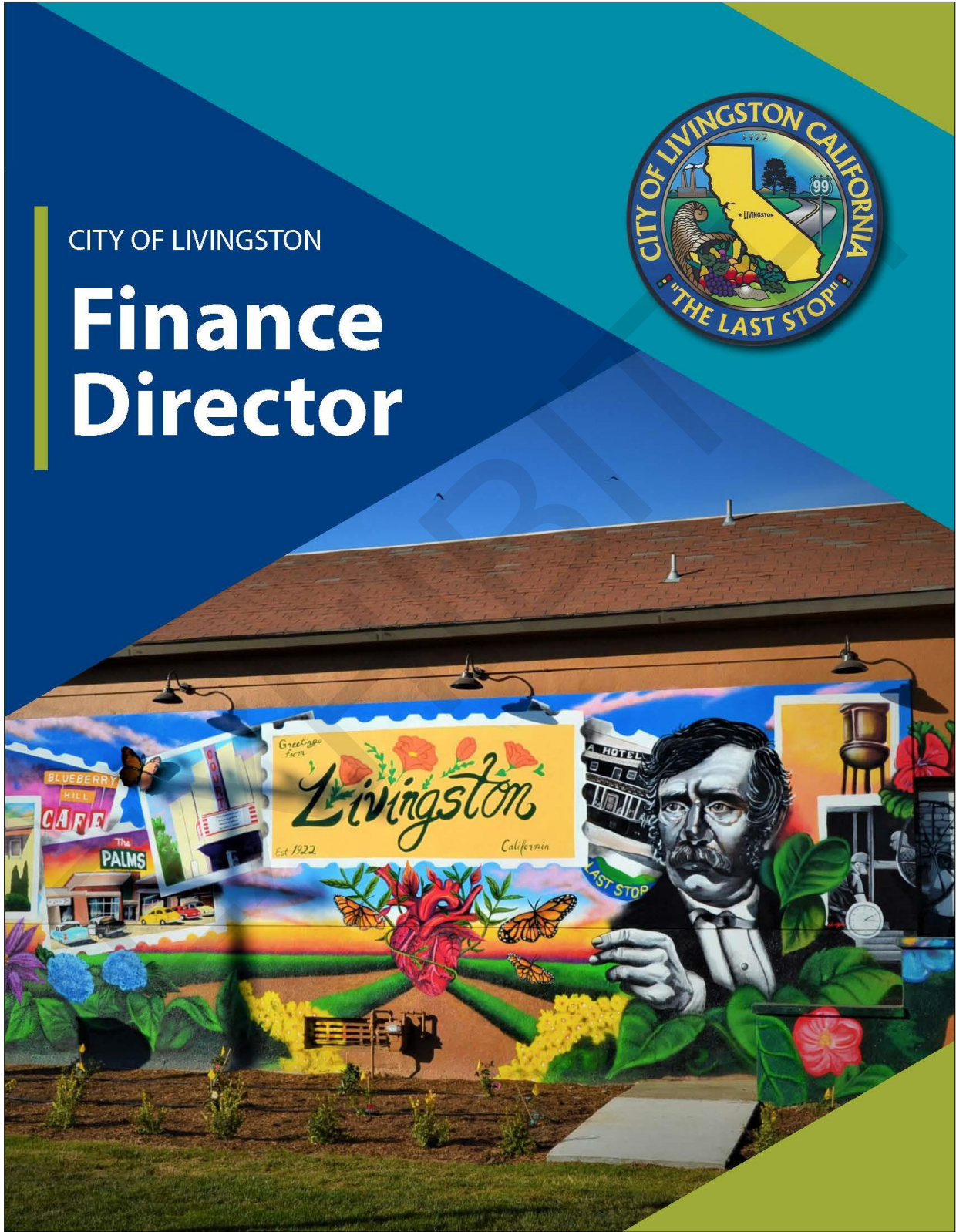
If the employment of the candidate selected and appointed by the District as a result of a **full executive recruitment (Phases I, II, and III)** comes to an end before the completion of the first year of service, CPS HR will provide the District with professional services to appoint a replacement. Professional consulting services will be provided at no cost. The District would be responsible only for expenses such as re-advertising, consultant travel, additional background checks, etc. **This guarantee does not apply to situations in which the successful candidate is promoted or re-assigned within the organization during the one-year period.** Additionally, should the initial recruitment efforts not result in a successful appointment, CPS HR will extend the aggressive recruiting efforts and screen qualified candidates until an offer is made and accepted. CPS HR does not provide a guarantee for candidates placed as a result of a partial recruitment effort.



We thank you for your consideration of our proposal. We are committed to providing high quality and expert solutions and look forward to partnering with the Greater Los Angeles County Vector Control District in this important endeavor.

EXHIBIT F

Appendix A: Sample Brochure



■ Unique Opportunity

The City of Livingston is seeking an innovative, collaborative and service-oriented professional to serve as its Finance Director. This is a wonderful opportunity to play a significant role in the leadership of this California community rich in history, culture and diversity. Livingston is a city that values and preserves its scenic beauty and provides a variety of intellectual, educational, cultural, recreational, historic and economic opportunities to its diverse population and visitors.

■ The City

Livingston was founded in 1871 and incorporated in 1922. Livingston lies in the fertile San Joaquin Valley. The Valley's spectacular views forms the backdrop to the community. Like the rest of the valley, it has long, dry summers and mild winters, alternating between fog, rain and sun.

Agriculture has been Livingston's primary industry. The grape industry and later Gallo Wineries have achieved worldwide prominence as do the sweet potato and almond industries. Livingston is the world's headquarters for Foster Farms and has the largest poultry plant in the world within the city limits.

LIVINGSTON is a city on the move and is in a period of transition and transformation due to new residential and commercial development. The community is rapidly becoming a premier ethnically diverse, residential, commercial and industrial center in Merced County and the Central Valley. It is strategically located along one of California's major freeway arteries and is just two hours from San Francisco, the Pacific Coast and the majestic Sierra Nevada mountains. A new ACE train station was proposed in December 2021. The ACE Ceres-Merced Extension Project is a key component of the Valley Rail Program, which envisions extensions of the ACE service northward to Sacramento and southward to Merced.

Merced County covers 2,000 square miles and has a population of 247,000. Livingston County is intertwined with the economy of Merced County which is enjoying an industrial renaissance that has brought approximately 3,000 new jobs with an estimated impact of \$100 million into the County the past 2 years.



Mission Statement

The Mission of the City of Livingston is to (1) protect the health, safety and welfare of the residents; (2) ensure high quality residential, commercial and industrial development that preserves the community's character and is in harmony with the City's unique small town environment; (3) deliver high quality, responsive and customer-orientated City services in an efficient and effective manner; (4) develop, and encourage a culturally diverse community and (5) promote an economically diversified commercial and industrial sector to promote a vibrant City economy and ensure the future financial stability of the City.



City Governance

The City is governed by a Mayor and City Council. The City Council has five members, including the Mayor and a Mayor Pro-Tem. The citizens elect council members for four-year, overlapping terms. The Mayor is elected for a two-year term, and the Mayor Pro-Tem is elected by the council members. The City Council has authority to adopt ordinances, resolutions, policies and regulations and establishes policies for the effective and efficient delivery of municipal services to the City. The Council also adopts the annual budget, appoints the City Manager, and establishes goals, objectives and performance measures for the City Government and City Manager. The City Manager oversees the work of all staff members, consultants and City departments.

To learn more, go to: www.cityoflivingston.org

The Finance Division

The Livingston Finance Division is part of the City Manager's office. Under the City Manager's office are the Deputy City Clerk and Administrative Service Functions. Under Administrative Services are the Finance and Human Resources Division. The Finance Division is responsible for budgeting, payroll, purchasing, information systems, records maintenance, personnel administration, contract administration, and the administration of state and federal funds. In addition to preparing the annual budget, the Finance Director also prepares a five year fiscal model. The current annual budget is \$55.2 Million.

The finance division is responsible for providing trustworthy financial services and accurate financial information. It plans, directs, monitors and improves the fiscal operations of the City. Division employees prepare financial statements for the annual financial audit and provide financial support for the preparation by the City Manager's office of the annual budget. Personnel perform various accounting functions including accounts receivable, accounts payable, utility billing, general ledger, and other general accounting functions. The division collects City business license fees and is responsible for billing and collection of monthly utility bills. The Finance Division makes debt service payments, invests the City's idle cash, and present monthly financial statements for the City Council, City Manager and department heads.

The Position

Under the direction of the City Manager, the Finance Director plans, directs, manages and oversees the activities and operations of the division; coordinates assigned activities with other City departments/divisions and outside agencies; and provides expert assistance to the City Council, City Manager and others. The Finance Director oversees the operational areas of financial management, budget preparation, personnel management, risk management, state and federal reporting, and special projects and studies. The Director oversees six staff positions, including the Senior Accountant, Senior Account Clerk, Accountant 1, Accountant Technician, Account Clerk, and IT Technician.

Current Issues And Priorities

In preparation for the recruitment of the Finance Director, the City Manager has identified the following current short- and long-term issues and priorities that will require the energy, commitment, and expertise of the successful candidate:

- » Establish and update financial policies.
- » Document existing processes: budget; audit; fixed assets; reconciliations.
- » Review current processes for budgeting and reporting and identify efficiencies from automation.





Ideal Candidate

The next Finance Director:

- » Has a strong/finance accounting background.
- » In depth knowledge of critical position skills, including budgeting, long-term forecasting, auditing, fund accounting, debt service, fixed assets, accounting, year-end entries, debt service, and cost accounting.
- » Proficient with financial reporting (building the CAFR), writing staff reports, budget narratives, financial report narratives.
- » Strong managerial experience, including mentoring.
- » Comfortable setting expectations and following through the progressive discipline process.
- » Works collaboratively with other divisions/departments and agencies.
- » Understands the "big picture", but also a detail orientated person.
- » Effective, confident communicator with the finance team and other staff. Strong listening and interpersonal skills; embraces proactive communication and sharing of information throughout the organization.

The ideal candidate will have significant experience and a proven track record in local government finance. Candidates who have experience in a jurisdiction of similar makeup and complexities will be favorably considered.

Education and Experience

A Bachelor's Degree in Accounting, Finance, or a closely related field

AND

Five(5) years of professional finance and accounting management, OR an equivalent combination of education and experience. Experience in the public sector preferred, which could include a county, utility district, or an auditor with municipal experience.

Licenses and Certifications

Incumbents must pass a thorough background investigation.

Compensation and Benefits

The salary range for the position is **\$109,296 to 132,840** depending on qualifications and experience. Salary is complemented by an attractive benefits package that includes:

Retirement: CalPERS 2% @ 55 classic employees, city pays 1% of employees 7% portion; 2% @ 57 employees new to CalPERS. Employee pays the full CalPERS contribution. The city does not participate in Social Security, except for the mandatory 1.45% Medicare contribution.

Deferred Compensation: 457 deferred compensation program available.

Insurance: Medical, dental, vision insurance offered to employees. Employees contribute \$37 per month towards health insurance. Various insurance plans are offered, plus the opportunity to contribute to a Flexible Spending Account.

Group Life Insurance and Accidental Death and Dismemberment Plan: 100% paid by the City.

Vacation: 80 hours per year.

Holidays: 12 days per year (as of 2022), plus two floating holidays.

Administrative leave: 110 hours per year.

Sick leave: 96 hours per year.





■ Application and Selection Procedure

This position is open until filled. To be considered for this exceptional career opportunity, submit your résumé, cover letter, and a list of six work-related references (two supervisors, two direct reports, and two colleagues, who will not be contacted in the early stages of the process) by the first resume review date of **Thursday, March 10, 2022**. Résumé should reflect years and months of employment including beginning/ending dates.

Please go to our website to submit your application: <https://www.cpshr.us/recruitment/1943>

For more information contact:

David Niemeyer
(916) 471-3366
dniemeyer@cpshr.us

CPS HR  CONSULTING

Andrew Nelson
(916) 471-3329
anelson@cpshr.us

Email: resumes@cpshr.us
Website: www.cpshr.us/search

Resumes will be screened in relation to the criteria outlined in this brochure. Candidates deemed to have the most relevant qualifications will be invited to interview with the consultant, following which, the most qualified candidates will be referred for interviews with the City. A final selection will be made upon completion of comprehensive reference and background checks.

MacLeod Watts

August 28, 2023

Ms. Carolyn Weeks
Director of Fiscal Operations
Greater Los Angeles County Vector Control District
12545 Florence Avenue
Santa Fe Springs, CA 90670

Re: Engagement Letter for OPEB Actuarial Valuation Services

Dear Ms. Weeks:

We are sending this letter proposing MacLeod Watts's engagement to complete an updated actuarial valuation of other postemployment benefits (OPEB) liabilities for the Greater Los Angeles County Vector Control District. The valuation may be applied to develop OPEB prefunding information as well as for financial reporting in compliance with GASB 75.

Although GASB 75 requires that updated calculations be prepared after the close of every fiscal year end, each valuation may be used for two years in the development of your plan accounting under GASB 75. We propose the following projects be completed to assist the District:

1. *Preparation of a new actuarial valuation as of June 30, 2023.*
2. *Develop OPEB prefunding levels (Actuarially Determined Contributions, or ADCs) through fiscal year end June 30, 2024.*
3. *FYE 2024 GASB 75 report (measurement date June 30, 2023; uses June 30, 2023, valuation)*
4. *FYE 2025 GASB 75 report (measurement date June 30, 2024; uses June 30, 2023, valuation)*

The **data request** for the June 30, 2023, valuation will include a file for gathering the employee data (or via OPEB data extracts), a questionnaire about benefit eligibility and amounts, trust information, recent OPEB contributions and copies of some documentation. **Benefits to be valued** will be based on District's current plan provisions. It is our understanding that there have been no changes to benefits provided since the prior actuarial report and that District intends to contribute 100% or more of each year's ADC. If this is not accurate, please let us know.

Timing: There are several projects that are the subject of this proposal. Generally, we anticipate providing a draft or complete report within 30-45 days after receiving all requested data for each project. The fees we propose for these projects are shown on the next page

If you are comfortable with the projects as outlined and the fees quoted on the following page, please return a signed copy back to us by email. We appreciate the opportunity to work with the District and look forward to hearing back from you.

Cordially,



Catherine MacLeod, FSA, FCA, EA, MAAA
Principal & Consulting Actuary



Proposed Projects and Fees

June 30, 2023, Biennial Actuarial Valuation, Development of ADCs, and FYE 2024 GASB 75 Report

\$10,200

A new biennial valuation will be performed as of June 30, 2023, and liabilities reconciled to the prior valuation. A single report will include the GASB 75 accounting information for fiscal year end June 30, 2024. Actuarially Determined Contribution levels (ADCs) will be developed through FYE June 30, 2024. This fee includes preparation of the CERBT renewal forms packet and conference calls, as needed, to review the valuation results. Fees assume no change in plan benefits and full ADC funding.

See out-of-scope services below if separate results are needed for sub-groups or funds.

An updated (final) GASB 75) report will be issued after June 30, 2024, when actual contribution and payroll information for this year is available.

FYE June 30, 2025, GASB 75 Report

\$2,400

Measurement Date: 6/30/2024; Val Date 6/30/2023

The report will be developed from the June 30, 2023, valuation, assuming no material changes in plan population or benefits between June 30, 2023 and June 30, 2024 nor any reduction in the level of OPEB funding. If there are changes, then a new valuation may be required.

The final report will be issued after June 30, 2025, when all needed information will be available.

Out-of-Scope Services: The following are examples of work beyond the actuarial valuation and GASB 75 reports that we would consider out-of-scope and may result in additional fees:

- 1) breakout of results by subgroups;
- 2) required data analysis in excess of 8 hours;
- 3) alternative prefunding illustrations;
- 4) material changes to benefits or eligible members;
- 5) in person meetings or presentations;
- 6) auditor assistance in excess of 2 hours each year;
- 7) any crossover tests if the District should reduce the level of prefunding;
- 8) consulting or actuarial projections relating to possible plan redesign, experience studies or long-term forecasting.

Should out-of-scope services be needed, our current hourly rates are:

Consultant	2023 Hourly Rate
Senior Actuarial Consultants	\$ 425
Actuarial Consultants	335-395
Actuarial Analysts	180-305
Administrative Staff	120-150

If the fees and timeline for this project are acceptable to District, please date and sign below.

Accepted: _____ Date: _____

Printed Name: _____ Title: _____



MEMORANDUM

TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN
LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE

RE: BALLOT; SPECIAL DISTRICT LAFCO REPRESENTATIVE

DATE: August 30, 2023

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for Special District LAFCO **ALTERNATE MEMBER** for the term expiring in May 2026. Nominations closed as of 5:00 p.m. on August 25, 2023.

Please vote for ONE candidate for the position. The marked ballot should be placed in the envelope marked "Ballot Envelope" and sealed. Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballot by mail to:

William F. Kruse, Esq.
Lagerlof, LLP
155 N. Lake Avenue, 11th Floor
Pasadena, CA 91101.

No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.

The candidate receiving the highest number of votes will be declared the Special District **Alternate Member** to LAFCO.

Ballots must be returned by 5:00 p.m. on October 27, 2023.

WFK/dc
Enclosures

cc(w/ encls.): Paul Novak

BALLOT

SPECIAL DISTRICT LAFCO ALTERNATE MEMBER

Please vote for no more than one candidate.

MICAH ALI

Occupation: Board of Trustees
Sponsor: Compton Creek Mosquito Abatement District

STEVEN APPLETON

Occupation: Board of Directors
Sponsor: Greater Los Angeles County Vector Control District

STEPHEN H. BROWN

Occupation: Board of Directors
Sponsor: Kinneloa Irrigation District

GARY BURNS

Occupation: Board of Directors
Sponsor: Las Virgenes Municipal Water District

SHARON S. RAGHAVACHARY

Occupation: Board of Directors
Sponsor: Crescenta Valley Water District

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Mitchel R. Weinbaum

Date: August 23, 2023

Name of Candidate: Mr. Micah Ali

Compton Creek Mosquito Abatement District is pleased to nominate
Mr. Micah Ali as a candidate for appointment as special district **alternate member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: President, Board of Trustees

Agency: Compton Creek Mosquito Abatement District

Type of Agency: Special District, Mosquito Abatement District

Term Expires: 2025

Residence Address: 1224 S. Santa Fe Ave, Compton, CA 90221

Telephone: (310) 933-5321

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Compton Creek Mosquito Abatement District

(Name of Agency)

By: 

Its: General Manager



Micah Ali

Strategist, Consultant, Public Sector And Governance Expert

Experienced strategist, catalyst for innovation and organizational effectiveness. Regarded as a pioneer in public affairs/government relations and board governance for clients in public education, public health and economic development spheres. Catalyzes private/public partnerships, coalition building and broad based initiatives intended to achieve impact in areas often deemed resistant to change. Co-author of the California Association of Black School Educators' Blueprint for Education Equity

EXPERIENCE AND ACCOMPLISHMENTS

Founder, Managing Director

Synergistic Solutions Consulting
November 2004-Present

Strategy consultancy providing expertise in organizational culture, politics, and effective practices of School Boards and School District leadership, as well as other governmental and global organizations seeking to achieve next level results, sustainable change and improving overall organizational performance.

CONSULTING AREAS

Government Affairs and Crisis Management.
Land Use and Development Consulting
High-stakes and Large Project Negotiation
Community Development

Director

Los Angeles County Education Foundation
July 2012 - January 2014

Expanded supports for public schools across Los Angeles County in the area by way of innovation in health and education policy, including large-dollar investment projects, public education and achievement initiatives for districts across Los Angeles County, and innovated policy efforts.

Project Manager

Raytheon Space and Airborne Systems
October 2008 - June 2012

Oversee and ensure the successful completion of complex projects across several divisions of the global technology and aerospace organization.

Special Assistant, Government Relations

California State Legislature, Assemblymember Merv Dymally
August 2006 - November 2008

Established and maintained relationships with strategic community leaders, legislators, legislative aides, local elected officials, business trade leaders, public health agencies and organizations, charitable organizations, school districts, health care industry leaders and grassroots constituency groups.

OTHER POSITIONS HELD

Project Coordinator

Boeing Satellite Systems
July 2003- October 2004

Project Manager, Policy and Governmental Affairs

Community Redevelopment Agency
August 2002 - July 2003

Council Liaison Officer, Government Relations

City of Compton
August 1998 - August 2002

SKILLS

High-Stakes Negotiation

Board Effectiveness

Gov't/Private Partnerships

National/State Policy

EDUCATION

Loyola Marymount University
Masters of Arts in Education
School Administration

California State University, Dominguez Hills
Bachelor of Science
Public Administration

CIVIC & COMMUNITY INVOLVEMENT

Chair-elect
National Black Council of School Board Members

Chair Emeritus,
Council of Urban Boards of Education

Founder and President Emeritus
California Association of Black School Educators

President
Compton Unified School District Board of Trustees

President Emeritus
Los Angeles County School Trustees Association

President
Compton Creek Mosquito Abatement District
Board of Trustees

Emeritus Member
National School Boards Association

Emeritus Member
California School Boards Association

Immediate Past Member
California Racial and Identity Profiling Advisory Board

Alternate
South Coast Air Quality Management District
Hearing Board

INTERESTS

Education Innovation

Environmentalism

Land Use and Improvement Projects

Community Development

K-12 Education Systems

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

Date: **AUGUST 10th, 2023**

Name of Candidate: **STEVE APPLETON**

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT is pleased to nominate
STEVE APPLETON as a candidate for appointment as special district **alternate member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: **BOARD OF DIRECTOR**

Agency: **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

Type of Agency: **SPECIAL DISTRICT**

Term Expires: **MAY, 2026**

Residence Address: **2825 BENEDICT STREET**

LOS ANGELES, CA 90039

Telephone: **310/740-7294**

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

(Name of Agency)

By: 

Its: **BOARD SECRETARY**



Steven Appleton

Technical knowledge, interdisciplinary skills, and a collaborative approach

As the past President of the Greater Los Angeles County Vector Control District (2020) and the current Trustee for the City of Los Angeles, I have worked in collaboration with many public agencies. I have also engaged with municipal, State and Federal partners around watershed improvement and ecological restoration projects.

I serve as Board Member on the Los Angeles County Second District Consolidated Oversight Board and has served in a variety of capacities on watershed issues, including as a Technical Stakeholder to the yearly "State of the Watershed" report for the Los Angeles Region by the Council on Watershed Health. My interests and experience are especially attuned to balancing issues related to climate change, watershed protection, water quality improvement, parkland, and community engagement.

As a commissioner I would endeavor to render decisions in the best interest of the diverse set of Special Districts and the citizenry of the region. As those who have worked with me in local and regional agencies can attest, I show up ready and prepared to contribute, approaching issues in a collaborative manner.

Please consider voting for me as a Special District Alternative Commissioner to the Los Angeles Local Agency Formation Organization (LALAFCO).

Sincerely,

A handwritten signature in black ink, appearing to read "S. Appleton", followed by a horizontal line extending to the right.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Tom Majich, General Manager, Kinneloa Irrigation District

Date: August 23, 2023

Name of Candidate: Stephen H. Brown

Kinneloa Irrigation District is pleased to nominate

Stephen H. Brown as a candidate for appointment as special district **alternate**

member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Board of Directors

Agency: Kinneloa Irrigation District

Type of Agency: Special District, Public Water Agency

Term Expires: December 5, 2025

Residence Address: 1906 Country Lane; Pasadena, CA 91107

Telephone: (202) 744-5578

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Kinneloa Irrigation District

(Name of Agency)

By: 

Its: General Manager

STEPHEN H. BROWN

My name is Stephen Brown and I am seeking to fill the recent vacancy of Alternate for Independent Special Districts on the Los Angeles County Local Agency Formation Commission (LAFCO).

I am currently on the Board of Directors for the Kinneloa Irrigation District (KID) where I have served since May 2022. I reside in an unincorporated area of Los Angeles County (the North Kinneloa Ranch community in the San Gabriel foothills) with my wife and two young children. My family moved to this area in 2019 after residing in Northern Virginia for nearly forty years. I also serve on the Finance & Audit Committee of the Mayfield Junior School in Pasadena, which my children attend. In addition to these local community endeavors, I work as a private consultant providing legislative, political, and communications strategy development to various clients in the energy field.

Prior to re-locating to Southern California, I was employed for over three decades in Washington, DC, in a variety of positions in the public and private sectors. These positions included US Congressional leadership staff, serving as Of Counsel at a prominent law firm to create and run a federal lobbying practice, serving as Senior Vice President and Deputy General Counsel of a "top ten" federal and state lobbying company, and finally moving in-house as Vice President and Legislative Counsel with a major energy provider to manage its federal affairs office. Collectively, these positions afforded me the opportunity to represent a broad array of corporate and trade association clients on multiple matters before Congress and the Executive Branch. I was honored to be annually recognized from 2005 through 2018 as a "Top Lobbyist" by *The Hill*, a leading newspaper in Washington covering such activities.

There are multiple reasons why I am interested to make an investment of time in LAFCO. First, the challenge of working to constantly improve the establishment of spheres of influence for local units of governments or special districts so that the needs of their respective constituents or customers are efficiently met would be intrinsically rewarding. Second, the public policy issues inherent to LAFCO's mission and the matters pending before it would intersect broadly with many that I advocated on throughout my career in Washington. Water issues (supply, demand, conveyance), in particular, have always captured my attention and few other topics are as crucial to Southern California's future as this is. Finally, given that I am relatively new to the region, I am always looking to better understand and appreciate the rich tapestry of the greater Los Angeles community. Clearly, working on issues before LAFCO would provide that exposure.

To conclude, I believe that my legal education, professional experience in various public policy and political arenas, and desire to integrate more fully into our local community will allow me to make a positive and lasting contribution to the work of the Los Angeles County LAFCO. I ask for your consideration of my credentials and seek your support for my nomination to this position.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Las Virgenes Municipal Water District

Date: August 1, 2023

Name of Candidate: Gary Burns

Las Virgenes Municipal Water District is pleased to nominate Gary Burns as a candidate for appointment as special district **alternate**

member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Director, Division 3

Agency: Las Virgenes Municipal Water District

Type of Agency: Water District

Term Expires: December 4, 2026


Residence Address: 22118 Dardenne Street

Calabasas, CA 91302

Telephone: (818) 222-4200

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Las Virgenes Municipal Water District

(Name of Agency)
By: 
Its: General Manager

Local Agency Formation Commission (LAFCO):

Nomination of Candidates for Special District Alternate Member

Gary Burns, Candidate to fill LAFCO Alternate Member Position 8/2023

Gary Burns was elected to the LVMWD Board in December 2022. (Division 3, Secretary) He is the first direct Calabasas resident to serve on the District Water Board.

Gary desires to serve as the LAFCO Independent Special District Alternate Member to further serve the community and provide input to the Los Angeles Region.

Gary grew up in the New York New / Jersey area. He attended Fairleigh Dickenson (FDU) and Hofstra University where he received a BA and Master's in Psychology. He returned to FDU and received an MBA in Business and Finance.

He moved to the Calabasas area in 1989, and has been a resident of Calabasas since the inception of the City in 1991.

Gary has been President of Mulholland Heights Homeowners Association for the past 10 years. Additionally, he is a Board Member of Community Associations Institute, 2018 - 2024 (CAI of Greater Los Angeles County) and a Board Member of CAI International, National Homeowner Leaders Council 2021 – 2024. He was recognized by CAI Los Angeles for Excellence in Community Leadership in 2021 - 22

He is also a founding member of EPIC, (Emergency Preparedness in Calabasas) and volunteers for many local events. He is a partner in the Just Pure Foods Distribution company and a licensed Life and Health Insurance Broker.

Gary is searching for new sources of water to ensure there is sufficient future supplies for the community. He is available to advocate for his constituents whenever needed.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Crescenta Valley Water District Board of Directors

Date: August 22, 2023

Name of Candidate: Sharon S. Raghavachary

Crescenta Valley Water District Board of Directors is pleased to nominate
Sharon S. Raghavachary as a candidate for appointment as special district **alternate member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Member of the Board of Directors

Agency: Crescenta Valley Water District

Type of Agency: Water and Wastewater

Term Expires: December 2024

Residence Address: 2209 Maurice Avenue

La Crescenta, CA 91214

Telephone: 818 248-3925

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Crescenta Valley Water District

(Name of Agency)

By: 

Its: President of the Board of Directors



Sharon Raghavachary
President of the Board of Directors
Crescenta Valley Water District

Director Raghavachary has been active in the La Crescenta Community for over 20 years and has a background in accounting and computer systems.

Currently Ms. Raghavachary is the President of the Board of Directors for the Crescenta Valley Water District. She has served on the Board since 2019 and has been a past President as well as Vice President.

Ms. Raghavachary is a founder of the Crescenta Valley Community Association. She served for seven years on the Crescenta Valley Town Council, during which time she was co-chair of the Foothill Design Committee, that wrote design standards for Foothill Boulevard, and was a member of Supervisors Michael Antonovich's Library Committee. She also served as Council Vice President and Land Use Committee Chair.

Additionally, Director Raghavachary served three years on the Parent Advisory Council for Children's Hospital Los Angeles, providing input for the new hospital tower. She has been a volunteer for the Los Angeles County Sheriff's Department and Treasurer of the Crescenta Valley Arts Council, as well as a Girl Scout troop leader for ten years, and for over five years she wrote a featured column for the Glendale News Press and the Crescenta Valley Weekly. She also served on the Clark Magnet High School's School Site Council for four years.

Ms. Raghavachary has teenage twins, one currently studying at USC and the other who looks forward to studying abroad.

**Greater Los Angeles County Vector Control District
Job Classifications: 2023-24**

<u>Exempt</u>	<u>Salary Range</u>	<u># of Employees</u>
Clerk of the Board/Executive Assistant (Part-Time)	36	1
Finance Analyst	36	1
Human Resources Analyst	36	1
Applications Analyst	43	1
Environmental Program Manager	43	1
Communications Manager	47	1
Finance Manager	47	1
Information Technology Administrator	47	1
Operations Manager	47	2
Director of Fiscal Operations	49	1
Director of Human Resources	50	1
Director of Communications	51	1
Director of Operations	51	1
Director of Scientific-Technical Services	51	1

<u>Non-Exempt</u>	<u>Salary Range</u>	<u># of Employees</u>
Maintenance Worker/Janitor	10	1
Vector Field Assistant	10	2
Operations Assistant	16	1
Community Outreach Assistant	18	1
Administrative Assistant	19	2
Accounting Assistant	24	1
Human Resources Specialist	24	1
Payroll Assistant	24	1
Community Liaison	28	3
Education Program Coordinator	29	2
Assistant Vector Control Specialist	30	4
Maintenance Technician	32	5
Operations Projects Specialist	32	1
Vector Control Specialist	32	38
Assistant Vector Ecologist	34	1
Public Information Officer	36	1
Senior Vector Control Specialist	36	2
GIS/IT Specialist	39	1
Vector Ecologist	40	4
Facilities & Fleet Maintenance Supervisor	41	1
Senior Vector Ecologist	42	1
Operations Supervisor	43	6

<u>Seasonal Help</u>	<u>Salary Range</u>	<u># of Seasonals</u>
Mosquito Control Technician	6	42

<u>General Manager and Board of Trustees</u>	<u>Salary</u>	<u># of Trustees</u>
General Manager	Contract + \$500/mo. Auto allowance	1
Board of Trustees	No compensation. Up to \$100/mo. reimbursement for expenses (per CA Health & Safety Code 2030)	37

Greater Los Angeles County Vector Control District
Salary Range Schedule: 2023-24

Salary Range	Annually					Monthly					Per Pay Period					Hourly									
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
	1	34,855	36,598	38,428	40,350	42,367	2,905	3,050	3,202	3,362	3,531	1,452.31	1,524.93	1,601.17	1,681.23	1,765.29	16.76	17.60	18.48	19.40	20.37	16.76	17.60	18.48	19.40
2	35,727	37,513	39,389	41,358	43,426	2,977	3,126	3,282	3,447	3,619	1,488.62	1,563.05	1,641.20	1,723.26	1,809.43	17.18	18.04	18.94	19.88	20.88	17.18	18.04	18.94	19.88	20.88
3	36,620	38,451	40,374	42,392	44,512	3,052	3,204	3,364	3,533	3,709	1,525.83	1,602.13	1,682.23	1,766.34	1,854.66	18.05	18.95	19.90	20.89	21.93	18.05	18.95	19.90	20.89	21.93
4	37,536	39,412	41,383	43,452	45,625	3,128	3,284	3,449	3,621	3,802	1,563.98	1,642.18	1,724.29	1,810.50	1,901.03	18.95	19.42	20.39	21.41	22.48	18.95	19.42	20.39	21.41	22.48
5	38,474	40,398	42,418	44,538	46,765	3,206	3,366	3,535	3,712	3,897	1,603.08	1,683.23	1,767.40	1,855.77	1,948.55	19.42	20.00	20.91	21.95	23.05	19.42	20.00	20.91	21.95	23.05
6	39,436	41,408	43,478	45,652	47,934	3,286	3,451	3,623	3,804	3,995	1,643.16	1,725.32	1,811.58	1,902.16	1,997.27	19.91	20.61	21.43	22.50	23.62	19.91	20.61	21.43	22.50	23.62
7	40,422	42,443	44,565	46,793	49,133	3,368	3,537	3,714	3,899	4,094	1,684.24	1,768.45	1,856.87	1,949.71	2,047.20	20.41	21.23	22.06	23.14	24.26	20.41	21.23	22.06	23.14	24.26
8	41,432	43,504	45,679	47,963	50,361	3,453	3,625	3,802	3,987	4,181	1,726.34	1,812.66	1,903.29	1,998.46	2,098.38	21.23	22.16	23.00	24.05	25.20	21.23	22.16	23.00	24.05	25.20
9	42,468	44,591	46,821	49,162	51,620	3,539	3,716	3,902	4,097	4,302	1,769.50	1,857.98	1,950.87	2,048.42	2,150.84	22.06	23.09	23.94	25.00	26.16	22.06	23.09	23.94	25.00	26.16
10	43,530	45,706	47,992	50,391	52,911	3,627	3,809	3,999	4,199	4,409	1,813.74	1,904.43	1,999.65	2,099.63	2,204.61	23.00	24.13	25.07	26.23	27.49	23.00	24.13	25.07	26.23	27.49
11	44,618	46,849	49,191	51,651	54,233	3,718	3,904	4,099	4,304	4,519	1,859.08	1,952.04	2,049.64	2,152.12	2,259.73	24.05	25.28	26.12	27.43	28.80	24.05	25.28	26.12	27.43	28.80
12	45,733	48,020	50,421	52,942	55,589	3,811	4,002	4,202	4,412	4,632	1,905.56	2,000.84	2,100.88	2,205.92	2,316.22	25.00	26.33	27.06	28.45	29.95	25.00	26.33	27.06	28.45	29.95
13	46,877	49,221	51,682	54,266	56,979	3,906	4,102	4,307	4,522	4,748	1,953.20	2,050.86	2,153.40	2,261.07	2,374.12	26.16	27.59	28.25	29.68	31.25	26.16	27.59	28.25	29.68	31.25
14	48,049	50,451	52,974	55,622	58,403	4,004	4,204	4,414	4,635	4,867	2,002.03	2,102.13	2,207.24	2,317.60	2,433.48	27.43	28.96	29.55	31.03	32.66	27.43	28.96	29.55	31.03	32.66
15	49,250	51,712	54,298	57,013	59,864	4,104	4,309	4,525	4,751	4,989	2,052.08	2,154.68	2,262.42	2,375.54	2,494.31	28.25	29.88	30.44	31.97	33.75	28.25	29.88	30.44	31.97	33.75
16	50,481	53,005	55,655	58,438	61,360	4,207	4,417	4,638	4,870	5,113	2,103.96	2,208.55	2,318.98	2,434.93	2,556.67	29.68	31.41	32.00	33.53	35.20	29.68	31.41	32.00	33.53	35.20
17	51,743	54,330	57,047	59,899	62,894	4,312	4,528	4,754	4,992	5,241	2,155.96	2,263.76	2,379.58	2,495.80	2,620.59	30.44	32.27	32.89	34.51	36.28	30.44	32.27	32.89	34.51	36.28
18	53,037	55,689	58,473	61,397	64,466	4,420	4,641	4,873	5,116	5,372	2,209.86	2,320.36	2,436.37	2,558.19	2,686.10	31.41	33.33	34.00	35.72	37.55	31.41	33.33	34.00	35.72	37.55
19	54,363	57,081	59,935	62,932	66,078	4,530	4,757	4,995	5,244	5,507	2,265.11	2,378.37	2,497.28	2,622.15	2,753.26	32.41	34.43	35.15	36.93	38.81	32.41	34.43	35.15	36.93	38.81
20	55,722	58,508	61,433	64,505	67,730	4,643	4,876	5,119	5,375	5,644	2,321.74	2,437.83	2,559.72	2,687.70	2,822.09	33.41	35.53	36.30	38.17	40.15	33.41	35.53	36.30	38.17	40.15
21	57,115	59,970	62,969	66,117	69,423	4,760	4,998	5,247	5,510	5,785	2,379.78	2,498.77	2,623.71	2,754.89	2,892.64	34.41	36.63	37.45	39.41	41.45	34.41	36.63	37.45	39.41	41.45
22	58,543	61,470	64,543	67,770	71,159	4,879	5,122	5,379	5,648	5,930	2,439.28	2,561.24	2,689.30	2,823.77	3,098.96	35.41	37.63	38.50	40.45	42.55	35.41	37.63	38.50	40.45	42.55
23	60,006	63,007	66,157	69,465	72,938	5,001	5,251	5,513	5,789	6,078	2,500.26	2,625.27	2,756.53	2,894.36	3,039.08	36.41	38.73	39.65	41.65	43.80	36.41	38.73	39.65	41.65	43.80
24	61,506	64,582	67,811	71,201	74,761	5,126	5,382	5,651	5,933	6,230	2,562.76	2,690.90	2,825.45	2,966.72	3,115.06	37.41	39.83	40.79	42.85	45.15	37.41	39.83	40.79	42.85	45.15
25	63,044	66,196	69,506	72,981	76,630	5,254	5,516	5,792	6,082	6,386	2,626.83	2,758.18	2,896.08	3,040.89	3,193.93	38.41	40.93	41.93	44.05	46.40	38.41	40.93	41.93	44.05	46.40
26	64,620	67,851	71,244	74,806	78,546	5,385	5,654	5,937	6,234	6,546	2,692.50	2,827.13	2,968.48	3,116.91	3,272.76	39.41	42.00	43.03	45.20	47.65	39.41	42.00	43.03	45.20	47.65
27	66,236	69,547	73,025	76,676	80,510	5,520	5,796	6,085	6,390	6,709	2,759.82	2,897.81	3,042.70	3,194.83	3,354.58	40.41	43.15	44.20	46.45	48.95	40.41	43.15	44.20	46.45	48.95
28	67,892	71,286	74,850	78,593	82,523	5,658	5,941	6,238	6,549	6,877	2,828.81	2,970.25	3,118.77	3,274.70	3,438.44	41.41	44.30	45.37	47.70	50.25	41.41	44.30	45.37	47.70	50.25
29	69,589	73,068	76,722	80,558	84,586	5,799	6,089	6,393	6,713	7,049	2,899.53	3,044.51	3,196.74	3,356.57	3,524.40	42.41	45.60	46.69	49.10	51.75	42.41	45.60	46.69	49.10	51.75
30	71,329	74,895	78,640	82,572	86,700	5,944	6,241	6,553	6,881	7,225	2,972.02	3,120.82	3,276.65	3,440.49	3,612.51	43.41	46.70	47.81	50.30	53.05	43.41	46.70	47.81	50.30	53.05
31	73,112	76,767	80,606	84,636	88,868	6,093	6,397	6,717	7,053	7,406	3,046.32	3,198.64	3,358.57	3,526.50	3,702.82	44.41	47.70	48.83	51.40	54.25	44.41	47.70	48.83	51.40	54.25
32	74,940	78,686	82,621	86,752	91,089	6,245	6,557	6,885	7,229	7,591	3,122.48	3,278.60	3,442.53	3,614.66	3,795.39	45.41	48.70	50.85	53.60	56.55	45.41	48.70	50.85	53.60	56.55
33	76,813	80,654	84,686	88,921	93,367	6,401	6,721	7,057	7,410	7,781	3,200.54	3,360.57	3,528.60	3,705.03	3,890.28	46.41	49.50	51.67	54.50	57.55	46.41	49.50	51.67	54.50	57.55
34	78,733	82,670	86,803	91,144	95,701	6,561	6,889	7,234	7,595	7,975	3,280.56	3,444.58	3,616.81	3,797.65	3,987.54	47.41	50.60	52.79	55.70	58.85	47.41	50.60	52.79	55.70	58.85
35	80,702	84,737	88,974	93,422	98,093	6,725	7,061	7,414	7,785	8,174	3,362.57	3,530.70	3,707.23	3,892.59	4,087.22	48.41	51.60	53.81	56.85	60.15	48.41	51.60	53.81	56.85	60.15
36	82,719	86,855	91,198	95,758	100,546	6,893	7,238	7,600	7,980	8,379	3,446.63	3,618.97	3,799.91	3,989.91	4,189.40	49.41	52.70	55.00	58.15	61.55	49.41	52.70	55.00	58.15	61.55
37	84,787	89,027	93,478	98,152	103,059	7,066	7,419	7,790	8,179	8,588	3,532.80	3,709.44	3,894.91	4,089.66	4,294.14	50.41	53.80	56.15	59.45	63.05	50.41	53.80	56.15	59.45	63.05
38	86,907	91,252	95,815	100,606	105,636	7,242	7,604	7,985	8,384	8,803	3,621.12	3,802.18	3,982.28	4,191.90	4,401.49	51.41	54.90	57.30	60.70	64.35	51.41	54.90	57.30	60.70	64.35
39	89,080	93,534	98,210	103,121	108,277	7,423	7,794	8,184	8,593	9,023	3,711.65	3,897.23	4,092.09	4,296.70	4,511.53	52.41									

Greater Los Angeles County Vector Control District
Salary Range Schedule: 2023-24

Salary Range	Annually					Monthly					Per Pay Period					Hourly								
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4
46	105,888	111,182	116,741	122,578	128,707	8,824	9,285	9,728	10,215	10,726	4,411.98	4,632.58	4,864.21	5,107.42	5,362.79	50.91	53.45	56.13	58.93	61.88				
47	108,535	113,962	119,660	125,643	131,925	9,045	9,497	9,972	10,470	10,994	4,522.28	4,748.40	4,985.82	5,235.11	5,496.86	52.18	54.79	57.53	60.41	63.43				
48	111,248	116,811	122,651	128,784	135,223	9,271	9,734	10,221	10,732	11,269	4,635.34	4,867.11	5,110.46	5,365.98	5,634.28	53.48	56.16	58.97	61.92	65.01				
49	114,029	119,731	125,717	132,003	138,603	9,502	9,978	10,476	11,000	11,550	4,751.22	4,988.78	5,238.22	5,500.13	5,775.14	54.82	57.56	60.44	63.46	66.64				
50	116,860	122,724	128,860	135,303	142,068	9,740	10,227	10,738	11,275	11,839	4,870.00	5,113.50	5,367.60	5,637.64	5,919.52	56.19	59.00	61.95	65.05	68.30				
51	119,802	125,792	132,082	138,686	145,620	9,984	10,483	11,007	11,557	12,135	4,991.75	5,241.34	5,503.41	5,778.58	6,067.51	57.60	60.48	63.50	66.68	70.01				
52	122,797	128,937	135,364	142,153	149,261	10,233	10,745	11,282	11,846	12,438	5,116.55	5,372.37	5,640.99	5,923.04	6,219.19	59.04	61.99	65.09	68.34	71.76				
53	125,867	132,160	138,768	145,707	152,992	10,489	11,013	11,564	12,142	12,749	5,244.46	5,506.68	5,782.02	6,071.12	6,374.67	60.51	63.54	66.72	70.05	73.55				
54	129,014	135,464	142,238	149,350	156,817	10,751	11,289	11,853	12,446	13,068	5,375.57	5,644.35	5,926.57	6,222.90	6,534.04	62.03	65.13	68.38	71.80	75.39				
55	132,239	138,851	145,794	153,083	160,737	11,020	11,571	12,149	12,757	13,395	5,509.96	5,785.46	6,074.73	6,372.47	6,697.39	63.58	66.76	70.09	73.60	77.28				
56	135,545	142,322	149,438	156,910	164,756	11,295	11,860	12,453	13,076	13,730	5,647.71	5,930.10	6,226.60	6,537.93	6,864.83	65.17	68.42	71.85	75.44	79.21				
57	138,934	145,880	153,174	160,833	168,875	11,578	12,157	12,765	13,403	14,073	5,788.90	6,078.35	6,382.27	6,701.38	7,036.45	66.80	70.13	73.64	77.32	81.19				
58	142,407	149,527	157,004	164,854	173,097	11,867	12,461	13,084	13,738	14,425	5,933.63	6,230.31	6,541.82	6,868.91	7,212.36	68.46	71.89	75.48	79.26	83.22				
59	145,967	153,266	160,929	168,975	177,424	12,164	12,772	13,411	14,081	14,785	6,081.97	6,386.06	6,705.37	7,040.64	7,392.67	70.18	73.69	77.37	81.24	85.30				
60	149,616	157,097	164,952	173,200	181,860	12,468	13,091	13,746	14,433	15,155	6,234.02	6,545.72	6,873.00	7,216.65	7,577.48	71.93	75.53	79.30	83.27	87.43				
61	153,357	161,025	169,076	177,530	186,406	12,780	13,419	14,090	14,794	15,534	6,389.87	6,709.36	7,044.83	7,397.07	7,766.92	73.73	77.42	81.29	85.35	89.62				
62	157,191	165,050	173,303	181,968	191,066	13,099	13,754	14,442	15,164	15,922	6,549.61	6,877.09	7,220.95	7,582.00	7,961.09	75.57	79.35	83.32	87.48	91.86				
63	161,120	169,176	177,635	186,517	195,843	13,427	14,088	14,803	15,543	16,320	6,713.35	7,049.02	7,401.47	7,771.55	8,160.12	77.46	81.33	85.40	89.67	94.16				
64	165,148	173,406	182,076	191,180	200,739	13,762	14,450	15,173	15,932	16,728	6,881.19	7,225.25	7,586.51	7,966.83	8,364.13	79.40	83.37	87.54	91.91	96.51				
65	169,277	177,741	186,628	195,960	205,757	14,106	14,812	15,552	16,330	17,146	7,063.22	7,405.88	7,776.17	8,164.98	8,573.23	81.38	85.45	89.73	94.21	98.92				
66	173,509	182,185	191,294	200,858	210,901	14,459	15,182	15,941	16,738	17,575	7,229.55	7,591.02	7,970.58	8,369.10	8,787.56	83.42	87.59	91.97	96.57	101.39				
67	177,847	186,739	196,076	205,880	216,174	14,821	15,562	16,340	17,157	18,014	7,410.29	7,780.80	8,169.84	8,578.33	9,007.25	85.50	89.78	94.27	98.98	103.93				
68	182,293	191,408	200,978	211,027	221,578	15,191	15,951	16,748	17,586	18,465	7,595.54	7,975.32	8,374.09	8,792.79	9,232.43	87.64	92.02	96.62	101.46	106.53				
69	186,850	196,193	206,003	216,303	227,118	15,571	16,349	17,167	18,025	18,926	7,785.43	8,174.70	8,584.42	9,012.61	9,463.24	89.83	94.32	99.04	103.99	109.19				
70	191,522	201,098	211,153	221,710	232,796	15,960	16,758	17,596	18,476	19,400	7,980.07	8,379.07	8,798.02	9,237.92	9,699.82	92.08	96.68	101.52	106.59	111.92				
71	196,310	206,125	216,431	227,253	238,616	16,359	17,177	18,036	18,938	19,885	8,179.57	8,588.55	9,017.97	9,468.87	9,942.32	94.38	99.10	104.05	109.26	114.72				
72	201,217	211,278	221,842	232,934	244,581	16,768	17,607	18,487	19,411	20,382	8,384.06	8,803.26	9,243.42	9,705.59	10,190.87	96.74	101.58	106.65	111.99	117.59				
73	206,248	216,560	227,388	238,758	250,696	17,187	18,047	18,949	19,896	20,891	8,593.66	9,023.34	9,474.51	9,948.23	10,445.65	99.16	104.12	109.32	114.79	120.53				
74	211,404	221,974	233,073	244,727	256,963	17,617	18,498	19,423	20,394	21,414	8,808.50	9,248.93	9,711.37	10,196.94	10,706.79	101.64	106.72	112.05	117.66	123.54				
75	216,689	227,524	238,900	250,845	263,387	18,057	18,960	19,908	20,904	21,949	9,028.71	9,480.15	9,954.16	10,451.86	10,974.46	104.18	109.39	114.86	120.60	126.63				
76	222,106	233,212	244,872	257,116	269,972	18,509	19,434	20,406	21,426	22,498	9,254.43	9,717.15	10,203.01	10,713.16	11,248.82	106.78	112.12	117.73	123.61	129.79				
77	227,659	239,042	250,994	263,544	276,721	18,972	19,920	20,916	21,962	23,060	9,485.79	9,960.08	10,458.09	10,980.99	11,530.04	109.45	114.92	120.67	126.70	133.04				
78	233,350	245,018	257,269	270,132	283,639	19,446	20,418	21,439	22,511	23,637	9,722.94	10,209.08	10,719.54	11,255.51	11,818.29	112.19	117.80	123.69	129.87	136.36				
79	239,184	251,143	263,701	276,886	290,730	19,932	20,929	21,975	23,074	24,227	9,966.01	10,464.31	10,987.53	11,536.90	12,113.75	114.99	120.74	126.78	133.12	139.77				
80	245,164	257,422	270,293	283,808	297,988	20,430	21,452	22,524	23,651	24,833	10,215.16	10,725.92	11,262.21	11,825.32	12,416.59	117.87	123.76	129.95	136.45	143.27				

