

GLACVCD BOARD OF TRUSTEES MEETING AGENDA AND EXHIBITS



Thursday, April 9th, 2020

7:00 p.m. Board Meeting

Via Teleconference

Santa Fe Springs District Headquarters

12545 Florence Avenue, Santa Fe Springs, CA 90670

The District Headquarters will not be open to the public

Trustee Steve Appleton, President

Trustee Heidi Heinrich, Vice President

Trustee Emily Holman, Secretary-Treasurer

General Manager, Truc Dever

Director of Operations, Mark Daniel

Director of Fiscal Operations, Carolyn Weeks

Director of Community Affairs, Mary-Joy Coburn

Acting Director of Human Resources, Jamie Hebein

Director of Scientific-Technical Services, Susanne Klueh

Board Legal Counsel Quinn M. Barrow, Richards, Watson, Gershon

Labor Legal Counsel, Scott Tiedeman, Liebert, Cassidy, Whitmore

Please note: Pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20, Members of the Greater Los Angeles County Vector Control District Board of Trustees, Staff and the Public may participate in this meeting via a teleconference.

In the interest of maintaining appropriate social distancing, the Board of Trustees encourages the public to participate by using one or more of the following options for participating in this meeting and/or providing public comment:

- Attend the meeting via Zoom by pre-registering no later than 5:00 p.m. on Wednesday, April 8, 2020, 5:00 PM at the following link: https://zoom.us/meeting/register/tZQocuGtqTMuw_Ef34dHrpjBdPStK_nrJg. After registering, you will receive a confirmation email containing information about joining the meeting.
- Email your public comment to mjcoburn@glacvcd.org by 2:00 p.m. the day of the meeting and Staff will have your comment available to Board of Trustees and the public.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact Mary-Joy Coburn at mjcoburn@glacvcd.org for assistance.

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670
Office (562) 944-9656 | Fax (562) 944-7976
Email: info@glacvcd.org | Website: www.glacvcd.org

A G E N D A

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, April 9, 2020

District Office
12545 Florence Avenue
Santa Fe Springs, CA 90670

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1. CALL TO ORDER

2. QUORUM (ROLL) CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. CORRESPONDENCE

6. INTRODUCTIONS

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. PUBLIC COMMENT

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

8. CONSENT AGENDA (8.1 – 8.6) (VOTE REQUIRED)

8.1 Consideration of Minutes 2020-02 of regular Board Meeting held on February 13, 2020. **(EXHIBIT A)**

8.2 Consideration of **Resolution 2020-03** Authorizing Payment of Attached Requisition February 1, 2020 through February 29, 2020. **(EXHIBIT B)**

8.3 Consideration of four (4) County of Los Angeles Negotiated Tax Exchange Resolutions (NTER), related to the annexation of Petition Nos. 79-718 and 117-1118 to County Lighting Maintenance District (CLMD) 1687, and Annexation No. 1102 and No. 1103 to the Santa Clarita Valley Sanitation District. The first set of proposed exchange would provide revenue to CLMD 1687 to partially fund the operation and maintenance of new street lighting services to be provided with the annexed territories. A copy of the letter from the Los Angeles Department of Public Works requesting this resolution is attached. The second set of proposed exchange would provide revenue to the Santa Clarita Valley Sanitation District to receive off-site disposal of sewage. A copy of the letters from the Sanitation Districts of Los Angeles County requesting this resolution are also attached. **(EXHIBIT C).**

Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seeks to generate revenue to partially fund the services of CLMD 1687. Similar resolutions have previously been adopted by the Board. These Petitions relate to funding for the operation and maintenance of new street lighting services for properties in unincorporated zones. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

8.4 Consideration of Los Angeles County's request to provide disaster relief to residents whose properties have been destroyed by wildfires. **(EXHIBIT D)**

Summary: The Los Angeles County property tax departments have identified 129 properties to have been destroyed in the recent wildfires and the residents are in need of assistance. If approved, DA charges totaling \$1,732.51 placed by the

District would be removed at no cost to the agency to provides as disaster relief to those affected.

- 8.5 Consideration of **Resolution 2020-05** Authorizing Payment of Attached Requisition March 1, 2020 through March 30, 2020. **(EXHIBIT E)**
- 8.6 Consideration of Revised Section 125 Plan Document for 2020
Summary: The Section 125 Plan Document for the District's Flexible Benefit Plan was reviewed and updated by legal counsel at Liebert Cassidy Whitmore to be compliant with new laws and regulations. (EXHIBIT F)

9. CONSIDERATION OF RESOLUTION 2020-04

The Board of Trustees will consider Resolution No. 2020-04 (A Resolution of the Executive Board of the Greater Los Angeles County Vector Control District Proclaiming and Ratifying the Existence of a Local Emergency) to ratify the Executive Board's action on March 18, 2020 **(EXHIBIT G)**

10. CONSIDERATION OF RESOLUTION 2020-06

Consider Adopting a Resolution Authorizing District Representatives to Apply for and Obtain Disaster Assistance Funding from State and Federal Agencies (General Manager and Director of Fiscal Operations). **(EXHIBIT H)**

11. STAFF PROGRAM REPORTS: MARCH 2020

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| 11.1 | Manager's Report | T. Dever, General Manager |
| 11.2 | Scientific-Technical: (Staff Report A) | S. Klueh, Sci.-Tech Services Dir. |
| 11.3 | Operations (Staff Report B) | M. Daniel, Operations Dir. |
| 11.4 | Community Affairs (Staff Report C) | M.J. Coburn, Community Affairs Dir. |
| 11.5 | Fiscal (Staff Report D) | C. Weeks, Finance Director |
| 11.6 | Human Resources (Staff Report E) | J. Hebein, Acting Human Resources Dir. |
| 11.7 | Legal Counsel Report | Q. Barrow, Legal Counsel |

12. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

13. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, May 14th, 2020 at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.