

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2020-11**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, November 12, 2020, via teleconference at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Melissa Ramoso, *City of Artesia*
Ali Saleh, *City of Bell*
Pedro Aceituno, *City of Bell Gardens*
Sonny Santa Ines, *City of Bellflower*
Dr. Jeff Wassem, *City of Burbank*
Elito Santarina, *City of Carson*
Mark Bollman, *City of Cerritos*
Leonard Mendoza, *City of Commerce*
Steve Tye, *City of Diamond Bar*
Robert Kiefer, *City of Downey*
Dan Medina, *City of Gardena *7:30pm*
Luis Roa, *City of Hawaiian Gardens*
Marilyn Sanabria, *City of Huntington Park*
Leonard Pieroni, *City of La Cañada Flintridge*
Catherine Houwen, *City of La Habra Heights*
John Lewis, *City of La Mirada*
Steve Croft, *City of Lakewood*
Emily Holman, Sec-Treasurer - *City of Long Beach*
Steve Appleton, President - *City of Los Angeles*
Steven Goldsworthy, *Los Angeles County*
Avik Cordeiro, *City of Montebello*
Leonard Shryock, *City of Norwalk*
Tom Hansen, *City of Paramount*
Raul Elias, *City of Pico Rivera *7:24pm*
Scott Kwong, *City of San Marino*
Heidi Heinrich, Vice President -*City of Santa Clarita*
Jesse H. Avila, *City of San Fernando*
Robert Copeland, *City of Signal Hill*
Denise Diaz, *City of South Gate*
Hector Delgado, *City of South El Monte*
Jessica Martinez, *City of Whittier*

TRUSTEES ABSENT

Baru Sanchez, *City of Cudahy*
Vrej Agajanian, *City of Glendale*
Ricardo Lara, *City of Maywood*
Jay Sarno, *City of Santa Fe Springs*

TRUSTEES ABSENT (EXCUSED)

Marisela Santana, *City of Lynwood*

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Technical Services*
Mary-Joy Coburn, *Director of Community Affairs*
Carolyn Weeks, *Director of Fiscal Operations*
Allison Bradley, *Director of Human Resources*
Anais Medina Diaz, *Public Information Officer*
Quinn Barrow, *Legal Counsel*

** Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

1. CALL TO ORDER

President Appleton called the meeting to order at 7:02 pm. The meeting is being held via teleconference pursuant to Governor Newsom's Executive Orders in the interest of maintaining appropriate social distancing.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 29 Trustees were present and seven were absent. Two Trustees joined the meeting after roll call bringing the total to 31 Trustees present and five absent.

3. INVOCATION

The invocation was postponed.

4. PLEDGE OF ALLEGIANCE

The pledge of allegiance was postponed.

5. CORRESPONDENCE

- The District received a letter from the auditors, White Nelson Diehl Evans LLP, notifying the District that they have joined a national professional services firm, Clifton Larsen Allen (CLA), on November 1st. WNDE, LLP staff from the Irvine office will continue to provide services to the District.

6. INTRODUCTIONS

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

General Manager Dever introduced Laurie LoFranco from Keenan & Associates who will give a presentation later in the meeting.

7. PUBLIC COMMENT

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. CONSENT AGENDA (8.1 – 8.2)

(VOTE REQUIRED)

8.1 Consideration of **Minutes 2020-10** of regular Board Meeting held on October 8, 2020. *(EXHIBIT A)*

8.2 Consideration of **Resolution 2020-16** Authorizing Payment of Attached Requisition October 1 through October 31, 2020. *(EXHIBIT B)*

Dr. Wassem requested more information on the temperature taker that the District has hired. General Manager Dever shared that the District pays for temporary services from Apple One. The temperature screeners check staff temperature daily and provide COVID-related screening questionnaire prior to entrance into the facilities. The screeners are available until the last wave of seasonal employees are released.

Trustee Bollman made a motion to approve the consent agenda. The motion was seconded by Trustee Hansen and approved unanimously.

9. COMMITTEE REPORT

11.1 Personnel Committee

S. Croft, Chair

- Consideration of adjustment to cafeteria contribution for Tier IV employees *(EXHIBIT C)*

Summary: After assessing the CalPERS rate structure, medical renewals and contributions for 2021, staff recommend increasing the Employee & 1 contribution from \$1200 to \$1400 per month effective January 1, 2021.

Trustee Croft shared that the Personnel Committee met to discuss an adjustment to the cafeteria distribution for Tier IV employees. He provided background regarding the District's efforts to reduce Other Post-Employment Benefits (OPEB) liabilities. The solution was to create a Tier IV plan for new employees hired on or after January 1, 2019 that would provide a cafeteria plan for health benefits. This plan was put in place with information provided by the brokers and Keenan & Associates and other public agencies. An adjustment had to be made to the 'Employee + 1' plan in order to make it more equitable with the other plans. The Committee unanimously proposed that the Board approve the newly adjusted cafeteria distribution, increasing the "Employee + 1" cafeteria allotment from \$1200 per month to \$1400 per month.

Ms. LoFranco from Keenan & Associates also shared that the 'Employee + 1' was paying more than the other tiers on the plan and recommended a modification to the cafeteria plan.

President Appleton asked how the adjustment would impact the District financially. The middle tier, 'Employee + 1' would receive up to an additional \$200 per month toward medical benefits, and on the current roster, this change would impact one employee.

Trustee Bollman made a motion to approve. The motion was seconded by Trustee Kiefer and approved unanimously.

10. STAFF PROGRAM REPORTS: OCTOBER 2020

10.1 Manager's Report

T. Dever, General Manager

General Manager Dever did not have any additions to her report. She wished the board a Happy Thanksgiving and shared that she was thankful for the Board and for her staff.

10.2 Scientific-Technical: (*Staff Report A*)

S. Klueh, Sci.-Tech Services Dir.

Director Klueh did not have anything to add to her report. She thanked the Board of Trustees for their support and standing by the District during a tough year.

Trustee Tye asked why the mosquito abundance was 50% below the five-year average and Director Klueh shared that she would need to credit the operations staff, particularly the Underground Storm Drain team, for shortening their turn-around time in treating known sources. Additionally, she added that although there was high virus activity, it did not translate into high human cases typically associated with the level of virus activity.

10.3 Operations (*Staff Report B*)

M. Daniel, Operations Dir.

Director Daniel credited his staff for the amazing work and effective control on mosquito abundance within the District. Staff will begin working on strategic planning for the upcoming season.

Trustee Appleton shared that he has been speaking with Director Daniel and Mark Hall regarding the flow conditions in the Los Angeles River and working to ensure the District's concerns are

addressed. Director Daniel shared they will be engaged in those conversations and will be assessing the impact on mosquito and black fly populations.

10.4 Community Affairs (*Staff Report C*) M.J. Coburn, Community Affairs Dir.
Director Coburn reported that the Education Program reached over 1,000 students in the past two months and shared images from a few outreach events. Additionally, she highlighted the second pop up outreach event at Lake Balboa Park and shared its great success in reaching residents from the area. The department intends to implement more pop-up outreach events next year across the District.

Lastly, Director Coburn highlighted social media engagement from cities and trustees and asked the trustees to help reach the goal of 300 pledges this year by taking the pledge on the website: TipTossTakeAction.org.

10.5 Fiscal (*Staff Report D*) C. Weeks, Finance Director
Director Weeks did not have any additions to her report.

10.6 Human Resources (*Staff Report E*) A. Bradley, Human Resources Dir.
Director Bradley shared a shirt designed and created by the seasonal employees in the Sylmar office.

Trustee Santa Ines asked where the District recruits its seasonal employees. Director Bradley shared they are recruited from different areas; some are older employees and others are students who have an interest in science or helping their community.

10.7 Legal Counsel Report Q. Barrow, Legal Counsel
Mr. Barrow had nothing to report.

11. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Santarina thanked the staff and fellow trustees for their prayers and shared that his surgery went well, and he was truly appreciative of their thoughts and prayers.

Trustee Appleton shared that he was thankful for everyone on the Board and staff who are committed to the District's mission.

Trustee Bollman thanked the District staff for their work.

12. ADJOURNMENT

President Appleton adjourned the meeting at 7:40 pm. The next scheduled Board meeting will be held at 7:00 PM on Thursday, December 10, 2020 via Zoom teleconference.