

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
EXECUTIVE BOARD MEETING MINUTES NO. 2021-08**

The meeting of the Executive Board of the Greater Los Angeles County Vector Control District was held at 2:30 p.m. on Thursday, April 15, 2021, via teleconference at the District Headquarters, 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Heidi Heinrich, President (*City of Santa Clarita*)
Emily Holman, Vice President (*City of Long Beach*)
Scott Kwong, Sec-Treasurer (*City of San Marino*)

TRUSTEES ABSENT

NONE

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Sci-tech Services*
Mary-Joy Coburn, *Director of Community Affairs*
Allison Bradley, *Human Resources Director*
Carolyn Weeks, *Director of Fiscal Operations*
Quinn Barrow, *Legal Counsel*

• **CALL TO ORDER**

President Heinrich called the meeting to order at 2:30 P.M.

• **QUORUM (ROLL) CALL**

Following roll call, it was recorded that all Executive members were present and a quorum was reached.

• **PUBLIC COMMENT**

NONE

• **CONSIDERATION OF EXECUTIVE BOARD MEETING MINUTES FROM APRIL 1, 2021
(EXHIBIT A)**

Vice President Holman moved approval of the minutes. Sec.-Treasurer Kwong seconded the motion. The minutes were approved with an abstention from President Heinrich.

• **DISCUSS DISTRICT ISSUES AND RECEIVE UPDATES AS TO COVID-19**

General Manager Dever and staff presented to the committee an update on the following topics:

- The Committee discussed COVID-19 vaccinations opening up to all adults in California today.
- Since California plans to fully re-open by June 15th, the District is discussing how this will look for the staff. All staff working a partial remote schedule will return to District offices full-time beginning June 14th. Staff will continue to wear masks indoors and in shared

workspaces until further recommendations and guidelines are released by the CDC and CalOSHA. Certain protective measures will continue if beneficial to work operations, including sanitization, limiting indoor meetings, staggered shifts, pre-shift screenings, and prohibiting large gatherings. Members of the public wishing to visit the district will need to be buzzed through the gate after stating their business.

- The Committee discussed how to handle Board of Trustees meetings after June 15th. Quinn mentioned a pending CA bill that would require public agencies to offer hybrid (remote and in-person) meetings in the future. Staff will look into A/V options if this law were to be passed. Quinn added that we may need to continue Zoom Board meetings until the CDC relaxes the 6-foot distancing rules.
- Staff are looking into options for Trustee dinner vouchers for the July Board meeting in lieu of pre-meeting, in-person dinners.

- **EXECUTIVE BOARD WILL CONSIDER ADOPTING ADDITIONAL MEASURES TO ADDRESS COVID 19.**

NONE

- **ADJOURNMENT**

President Heinrich adjourned the meeting at 2:54 P.M. The next Executive Board meeting will be scheduled on Thursday, May 6, 2021 at 2:30 PM via Zoom teleconference.