

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2021 - 04**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, April 8, 2021, via teleconference at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Melissa Ramoso, *City of Artesia*
Ali Saleh, *City of Bell*
Pedro Aceituno, *City of Bell Gardens*
Sonny Santa Ines, *City of Bellflower*
Dr. Jeff Wasseem, *City of Burbank*
Elito Santarina, *City of Carson*
Mark Bollman, *City of Cerritos*
Leonard Mendoza, *City of Commerce*7:08pm*
Baru Sanchez, *City of Cudahy*
Steve Tye, *City of Diamond Bar*
Robert Kiefer, *City of Downey*
Dan Medina, *City of Gardena*
Steven Goldsworthy, *Los Angeles County*
Luis Roa, *City of Hawaiian Gardens*
Marilyn Sanabria, *City of Huntington Park*
Leonard Pieroni, *City of La Cañada Flintridge*
Catherine Houwen, *City of La Habra Heights*
Steve Croft, *City of Lakewood*
Emily Holman, Vice President- *City of Long Beach*
Steve Appleton, *City of Los Angeles*
Marisela Santana, *City of Lynwood*
Jessica Torres, *City of Maywood*
Avik Cordeiro, *City of Montebello*
Ana Valencia, *City of Norwalk*
Isabel Aguayo, *City of Paramount*
Raul Elias, *City of Pico Rivera*
Scott Kwong, Sec-Treasurer - *City of San Marino*
Heidi Heinrich, President - *City of Santa Clarita*
Jesse H. Avila, *City of San Fernando*
Joe Angel Zamora, *City of Santa Fe Springs*
Hector Delgado, *City of South El Monte*
Jessica Martinez, *City of Whittier*

TRUSTEES ABSENT

Vrej Agajanian, *City of Glendale*
John Lewis, *City of La Mirada*
Robert Copeland, *City of Signal Hill*
Denise Diaz, *City of South Gate*

TRUSTEES ABSENT (EXCUSED)

None

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Technical Services*
Mary-Joy Coburn, *Director of Community Affairs*
Carolyn Weeks, *Director of Fiscal Operations*
Anais Medina Diaz, *Public Information Officer*
Quinn Barrow, *Legal Counsel*

* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

1. CALL TO ORDER

President Heinrich called the meeting to order at 7:02 pm. The meeting was held via teleconference pursuant to Governor Newsom's Executive Orders in the interest of maintaining appropriate social distancing.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 32 Trustees were present and 4 were absent.

3. INVOCATION

The invocation was conducted by Trustee Wassem.

4. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Trustee Sanabria.

5. CORRESPONDENCE

General Manager Dever shared that the District received correspondence from LAFCO notifying the Board of the results of the RDA Oversight Board No. 5 election.

6. INTRODUCTIONS

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

General Manager Dever introduced Joe Angel Zamora, the new trustee representing the city of Santa Fe Springs for a 4-year term. Trustee Zamora shared that he has been a Councilmember for Santa Fe Springs for the past five years and was recently reelected to serve another term. Additionally, he is a schoolteacher with an emphasis in special education and he provides tutoring services for students.

7. PUBLIC COMMENT

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. CONSENT AGENDA (8.1 – 8.3) (*VOTE REQUIRED*)

8.1 Consideration of **Minutes 2021-03** of regular Board Meeting held on March 11, 2021. (*EXHIBIT A*)

8.2 Consideration of **Resolution 2021-04** Authorizing Payment of Attached Requisition March 1 through March 31, 2021. (*EXHIBIT B*)

- 8.3 Consideration of two (2) County of Los Angeles Negotiated Tax Exchange Resolution (NTER), related to the annexation of the territory known as Project Tract No. 74940 and L 009-2019. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance Districts (CLMDs) 1697 and 1687, respectively. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached.
(EXHIBIT C)

Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seeks to generate revenue to partially fund the services of CLMD 1697 and 1687. Similar resolutions have previously been adopted by the Board. These Petitions relate to funding for the operation and maintenance of new street lighting services for properties in Los Angeles County. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

Trustee Avila made a motion to approve the consent agenda. The motion was seconded by Trustee Croft and approved unanimously.

9. COMMITTEE REPORTS

9.1 Budget & Finance Committee Meeting

Scott Kwong, Chair

- 9.1.a. Consideration to amend the target maximum amounts for District Reserves
(EXHIBIT D)

Trustee Sanchez made a motion to approve the amendment to target maximum amounts for District Reserves. The motion was seconded by Trustee Santarina and approved unanimously.

- 9.1.b. Discussion and consideration of staff recommendation for allocation of budget savings from FY 19/20 Budget

Trustee Kwong shared that the Budget and Finance Committee are unanimously recommending the approval of staff recommendations for allocation of budget savings from the FY 19/20 budget. Because the document was not provided in the original agenda packet, General Manager Dever provided an overview of how the District is allocating the budget savings from FY 19/20 which included allocations to the Operational reserves for future possible SIT approaches and funding to Capital Reserves for building expansion projects.

Trustee Sanchez inquired what the surplus for FY 18/19 was and Director Weeks was able to share the amount later in the meeting.

Trustee Appleton inquired if it would be possible to reallocate any of the designated reserves to other funds in the future and General Manager Dever confirmed the Board had the flexibility to do so if they so choose.

Trustee Sanchez made a motion to approve the allocation of budget savings from FY 19/20 budget. The motion was seconded by Trustee Appleton and approved unanimously.

9.1.c. Consideration of staff request to make adjustments to FY 20/21 budget line items (*EXHIBIT E*)

Trustee Kwong reported that the committee recommended to approve the adjustments unanimously. Additionally, he shared that an updated memo was provided at a later time to the Board. General Manager Dever provided a memorandum on the reasoning behind the adjustments to the FY 20/21 budget line items for coverage of COVID-19 related expenses, repairs, IT overage, and fleet vehicles.

Overall, General Manager Dever shared there were substantial operational savings this year because of the limitations posed by COVID-19. The proposed budget adjustments for FY 20/21 would total to \$198,302 and current savings would provide sufficient funds to accommodate these budget adjustments.

Trustee Cordeiro inquired why there was an increase in cost for Ring Central and General Manager Dever explained the cost was for added features and upgrades on the District's Ring Central license to adapt operations during the pandemic and *Aedes* service requests.

Trustee Kwong added that the District was able to continue its operations without a reliance on grants or taking on loans and wanted to congratulate staff.

Trustee Sanchez made a motion to approve the adjustments to FY 20/21 budget line items. The motion was seconded by Trustee Keifer and approved unanimously.

9.2 Education & Publicity Committee Meeting

Avik Cordeiro, Chair

9.2.a Report on discussion of California Mosquito Awareness Week (April 18 - 24) projects

Director Coburn provided a presentation showcasing the District's content for California Mosquito Awareness Week which included a teaser for Mosquito Moment and the preview of the newest music video, "Tip Toss Boss."

Director Coburn invited the Trustees and cities to participate during California Mosquito Awareness Week to help increase awareness and education around mosquitoes and mosquito-transmitted diseases.

Trustee Wassem suggested that the department ask the public information offices to pass the California Mosquito Awareness Week details to the cities' council members and Director Coburn shared that she would be sending council members an email with information as well.

10. STAFF PROGRAM REPORTS: March 2021

10.1 Manager's Report

T. Dever, General Manager

General Manager Dever reported that the District participated in MVCAC's Legislative Week to advocate for funding to CalSurv and was able to meet with 11 legislative offices virtually. She thanked Trustee Saleh for participating and joining staff in legislative virtual meetings.

Additionally, as the state begins to reopen on June 15th, the District is preparing to bring staff back into the office and fully reopen at that time. Additionally, the Board will need to discuss how they will hold meetings following the full reopening of the District.

10.2 Scientific-Technical: (Staff Report A)

S. Klueh, Sci.-Tech Services Dir.

Director Klueh added that mosquito abundance was relatively low for the month of March but feels that the District is ready for a busy season. With the economy opening again, the District can expect travel-associated mosquito-borne cases because of an increase in travel.

10.3 Operations (Staff Report B)

M. Daniel, Operations Dir.

Director Daniel highlighted the staff's efforts to address known sources like unmaintained swimming pools early in the year to curve West Nile virus activity. He added that the District focuses on controlling these types of sources early in the year to help reduce mosquito abundance.

10.4 Community Affairs (Staff Report C)

M.J. Coburn, Community Affairs Dir.

Director Coburn had no additional report.

10.5 Fiscal (Staff Report D)

C. Weeks, Finance Director

Director Weeks provided an update in regards to Trustee Sanchez's question; for FY 18/19, the District's surplus was \$1,518,079 which was allocated to reserve accounts.

10.6 Human Resources (Staff Report E)

General Manager Dever General

The Human Resources department has been working hard on recruitment and orientation for season staff. Additionally, General Manager Dever shared that one of the District's staff was promoted to a limited-term vector control specialist position.

10.7 Legal Counsel Report

Q. Barrow, Legal Counsel

Mr. Barrow had no report.

11. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

NONE

12. ADJOURNMENT

President Heinrich adjourned the meeting at 7:53 pm. The next Board of Trustees meeting will be scheduled on Thursday, May 13, 2021 at 7:00 PM via Zoom Teleconference.