

GLACVCD BOARD OF TRUSTEES MEETING AGENDA & EXHIBITS



Thursday, April 14th, 2022

7:00 p.m. Board Meeting Via Teleconference
Santa Fe Springs District Headquarters
12545 Florence Avenue, Santa Fe Springs, CA 90670
The District Headquarters will not be open to the public

Trustee Emily Holman, President
Trustee Scott Kwong, Vice President
Trustee Marilyn Sanabria, Secretary-Treasurer

General Manager, Susanne Klueh
Director of Operations, Mark Daniel
Acting Director of Scientific-Technical Services, Steve Vetrone
Director of Communications, Mary-Joy Coburn
Director of Fiscal Operations, Carolyn Weeks
Director of Human Resources, Allison Costa
Board General Counsel, Quinn M. Barrow, Richards, Watson, Gershon
Labor Legal Counsel, Oliver Yee, Liebert, Cassidy, Whitmore

Please note: In compliance with AB 361, Members of the GLACVCD Board of Trustees, Staff and the Public may participate in this meeting via teleconference

In the interest of maintaining appropriate social distancing, the Board of Trustees encourages the public to participate by using one or more of the following options for participating in this meeting and/or providing public comment before and during the meeting:

- Observers may view the meeting on Zoom at: <https://us02web.zoom.us/j/83210706845>
- Or telephone: +16699006833,,83210706845# US (San Jose)
- Webinar ID: 832 1070 6845
- Email your public comment to mjacoburn@GLAmosquito.org by 5:00 p.m. the day of the meeting and Staff will have your comment available to the Board of Trustees and the public.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act (“ADA”) please contact Mary-Joy Coburn at mjacoburn@GLAmosquito.org for assistance.

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 | Fax (562) 944-7976

Email: info@GLAmosquito.org | Website: www.GLAmosquito.org

Board of Trustees

PRESIDENT

Emily Holman, Long Beach

VICE PRESIDENT

Scott Kwong, San Marino

SECRETARY-TREASURER

Marilyn Sanabria, Huntington Park

ARTESIA

Melissa Ramoso

BELFLOWER

Sonny R. Santa Ines

CERRITOS

Mark W. Bollman

DIAMOND BAR

Ruth Low

GLENDALE

Vrej Agajanian

LA HABRA HEIGHTS

Catherine Houwen

LOS ANGELES CITY

Steven Appleton

MAYWOOD

Jessica Torres

PARAMOUNT

Isabel Aguayo

SAN FERNANDO

Jesse H. Avila

SOUTH EL MONTE

Hector Delgado

WHITTIER

Jessica Martinez

BELL

Ali Saleh

BURBANK

Dr. Jeff D. Wassem

COMMERCE

Leonard Mendoza

DOWNEY

Robert Kiefer

HAWAIIAN GARDENS

Luis Roa

LA MIRADA

John Lewis

LOS ANGELES COUNTY

Steven A. Goldsworthy

MONTEBELLO

Avik Cordeiro

PICO RIVERA

Raul Elias

SANTA FE SPRINGS

Joe Angel Zamora

SOUTH GATE

Denise Diaz

BELL GARDENS

Pedro Aceituno

CARSON

Jim Dear

CUDAHY

Baru Sanchez

GARDENA

Paulette Francis

LA CANADA FLINTRIDGE

Leonard Pieroni

LAKESWOOD

Steve Croft

LYNWOOD

Jorge Casanova

NORWALK

Ana Valencia

SANTA CLARITA

Heidi Heinrich

SIGNAL HILL

Robert D. Copeland

VERNON

Leticia Lopez

GENERAL MANAGER

Susanne Klueh

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 | Fax (562) 944-7976

Email: info@GLAmosquito.org | Website: www.GLAmosquito.org

A G E N D A

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, April 14, 2022

District Office
12545 Florence Avenue
Santa Fe Springs, CA 90670

The District Headquarters will not be open to the public.

Please note: In compliance with AB 361, Members of the GLACVCD Board of Trustees, Staff and the Public may participate in this meeting via teleconference.

In the interest of maintaining appropriate social distancing, the Board of Trustees encourages the public to participate by using one or more of the following options for participating in this meeting and/or providing public comment before and during the meeting:

- Observers may view the meeting on Zoom at: <https://us02web.zoom.us/j/83210706845>
- Or telephone: +16699006833,,83210706845# US (San Jose)
- Webinar ID: 832 1070 6845
- Email your public comment to mjcoburn@glamosquito.org by 5:00 p.m. the day of the meeting and Staff will have your comment available to the Board of Trustees and the public.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act (“ADA”) please contact Mary-Joy Coburn at mjcoburn@glamosquito.org prior to the meeting for assistance

1. **CALL TO ORDER**

2. **QUORUM (ROLL) CALL**

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **CORRESPONDENCE**

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

8. **CONSENT AGENDA (8.1 – 8.4)**

(VOTE REQUIRED)

8.1 Consideration of **Minutes 2022-03** of regular Board Meeting held on March 10th, 2022. *(EXHIBIT A)*

8.2 Consideration of **Resolution 2022-06** Authorizing Payment of Attached Requisition March 1st through March 31st, 2022. *(EXHIBIT B)*

8.3 Compliance with AB 361 to facilitate remote Trustee attendance at meeting during the Covid-19 pandemic *(EXHIBIT C)*

Summary: Board reconsideration of the circumstances of the declared COVID-19 emergency to determine whether the Board should continue to hold remote meetings pursuant to AB 361's special teleconferencing requirements.

8.4 Consideration of District’s FY 21/22 Goals Status Report for the third quarter.
(EXHIBIT D)

Summary: Upon adoption of the District’s FY 21/22 Budget, the Board of Trustees requested a quarterly update on the status of departmental goals enumerated in the budget document.

9. COMMITTEE REPORTS

9.1 Audit Committee

Baru Sanchez, Chair

- Presentation from auditors at Clifton Larson Allen, LLP regarding finding from District audit of FY 2020/2021 financials. **(EXHIBIT E)**
(DOCUMENTS MAY BE SENT UNDER SEPARATE COVER) (RECEIVE AND FILE)

10. CONSIDERATION OF RETURN TO INPERSON MEETING

(VOTE OPTIONAL)

11. STAFF PROGRAM REPORTS: MARCH 2022

- | | |
|---|--|
| 11.1 Manager’s Report | S. Kluh, General Manager |
| 11.2 Scientific-Technical: (Staff Report A) | S. Vetrone, Acting Sci.-Tech Services Dir. |
| 11.3 Operations (Staff Report B) | M. Daniel, Operations Dir. |
| 11.4 Community Affairs (Staff Report C) | M.J. Coburn, Communications Dir. |
| 11.5 Fiscal (Staff Report D) | C. Weeks, Finance Director |
| 11.6 Human Resources (Staff Report E) | A. Costa, Human Resources Dir. |
| 11.7 General Counsel Report | Q. Barrow, General Counsel |

12. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

- 12.1. Consideration and discussion of potential return to in person Board Meetings

13. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, May 12th, 2022, at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2022 – 03**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, March 10, 2022, via teleconference at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Melissa Ramoso, *City of Artesia*
Ali Saleh, *City of Bell*
Pedro Aceituno, *City of Bell Gardens*
Sonny Santa Ines, *City of Bellflower* -- *7:11pm
Dr. Jeff Wassem, *City of Burbank*
Mark Bollman, *City of Cerritos*
Baru Sanchez, *City of Cudahy*
Ruth Low, *City of Diamond Bar*
Robert Kiefer, *City of Downey*
Vrej Agajanian, *City of Glendale*
Luis Roa, *City of Hawaiian Gardens*
Marilyn Sanabria, *Vice President - Huntington Park*
Catherine Houwen, *City of La Habra Heights*
Steve Croft, *City of Lakewood*
Emily Holman, *President - City of Long Beach*
Steve Appleton, *City of Los Angeles*
Steven Goldsworthy, *Los Angeles County*
Jessica Torres, *City of Maywood*
Avik Cordeiro, *City of Montebello*
Ana Valencia, *City of Norwalk*
Isabel Aguayo, *City of Paramount*
Raul Elias, *City of Pico Rivera*
Scott Kwong, *Vice President- City of San Marino*
Jesse H. Avila, *City of San Fernando*
Joe Angel Zamora, *City of Santa Fe Springs*
Robert Copeland, *City of Signal Hill*
Hector Delgado, *City of South El Monte*
Denise Diaz, *City of South Gate*
Leticia Lopez, *City of Vernon*
Jessica Martinez, *City of Whittier*

TRUSTEES ABSENT

Jim Dear, *City of Carson*
Leonard Mendoza, *City of Commerce*
Leonard Pieroni, *City of La Cañada
Flintridge*
Jorge Casanova, *City of Lynwood*

TRUSTEES ABSENT (EXCUSED)

John Lewis, *City of La Mirada*
Paulette Francis, *City of Gardena*
Heidi Heinrich, *President - City of Santa
Clarita*

OTHERS PRESENT

Susanne Klueh, *Interim General Manager*
Steve Vetrone, *Acting Director of
Scientific-Technical Services*
Mark Daniel, *Director of Operations*
Mary-Joy Coburn, *Director of
Communications*
Carolyn Weeks, *Director of Fiscal
Operations*
Allison Costa, *Director of Human
Resources*
Anais Medina Diaz, *Public Information
Officer*
Quinn Barrow, *General Counsel*

** Denotes time of late arrival (vote tallies
on agenda items reflect actual Trustees
present at time of vote)*

1. CALL TO ORDER

President Holman called the meeting to order at 7:01 pm. The meeting was held via teleconference, in compliance with AB 361 in the interest of maintaining appropriate social distancing.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 29 Trustees were present and eight were absent. One trustee joined the meeting after roll call bringing the total to 30 Trustees present and six absent.

3. INVOCATION

President Holman asked for a moment of silence to allow those wishing to conduct an invocation/moment of prayer to do so.

4. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by President Holman.

5. CORRESPONDENCE

General Manager Klueh reported that correspondence was received in support for a LAFCO candidate from the City of Santa Clarita.

6. INTRODUCTIONS

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

NONE

7. PUBLIC COMMENT

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. CONSENT AGENDA (8.1 – 8.4)

(VOTE REQUIRED)

8.1 Consideration of **Minutes 2022-02** of regular Board Meeting held on February 10th, 2022. ***(EXHIBIT A)***

8.2 Consideration of **Resolution 2022-04** Authorizing Payment of Attached Requisition February 1st through February 28th, 2022. ***(EXHIBIT B)***

8.3 Compliance with AB 361 to facilitate remote Trustee attendance at meeting during the Covid-19 pandemic ***(EXHIBIT C)***

Summary: Board reconsideration of the circumstances of the declared COVID-19 emergency to determine whether the Board should continue to hold remote meetings pursuant to AB 361's special teleconferencing requirements.

- 8.4 Consideration of three (3) County of Los Angeles Negotiated Tax Exchange Resolution (NTER), related to the annexation of the territory known as Project Tract No. 60259, L 074-2021, and L 057-2021. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance Districts (CLMD) 1687. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. **(EXHIBIT D)**

Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seeks to generate revenue to partially fund the services of CLMD 1687. Similar resolutions have previously been adopted by the Board. These Petitions relate to funding for the operation and maintenance of new street lighting services for properties in Los Angeles County. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

Minutes were pulled for administrative correction to the Executive Board roster.

Trustee Croft made a motion to approve the consent agenda with the administrative correction to the minutes. The motion was seconded by Trustee Appleton and approved unanimously.

Yes: Artesia, Bell, Bell Gardens, Burbank, Cerritos, Cudahy, Diamond Bar, Downey, Glendale, Hawaiian Gardens, Huntington Park, La Habra Heights, Lakewood, Long Beach, Los Angeles City, Los Angeles County, Maywood, Montebello, Norwalk, Paramount, Pico Rivera, San Fernando, San Marino, Santa Fe Springs, Signal Hill, South El Monte, South Gate, Vernon, Whittier

No: NONE

Absent: Bellflower, Carson, Commerce, Gardena, La Canada Flintridge, La Mirada, Lynwood, Santa Clarita

9. CONSIDERATION AND VOTE FOR SPECIAL DISTRICT LAFCO REPRESENTATIVE, VOTING MEMBER AND ALTERNATE MEMBER FOR THE TERMS BEGINNING MAY 2022 (EXHIBIT E) (VOTE REQUIRED)

Summary: The Board should vote for one candidate on the ballot for Special District LAFCO Representative for each of the ballot items to fill the vacancies beginning May 2022. The candidates receiving the highest number of votes will be declared the special district voting member and alternate member to LAFCO. Ballots must be returned by 5:00pm on April 22, 2022.

Trustee Sanchez (Cudahy) made a motion to vote for Trustee Appleton as the special district representative on the LAFCO Board. The motion was seconded by Trustee Zamora (Santa Fe Springs) and approved unanimously.

Yes: Artesia, Bell, Bell Gardens, Bellflower, Burbank, Cerritos, Cudahy, Diamond Bar, Downey, Glendale, Hawaiian Gardens, Huntington Park, La Habra Heights, Lakewood, Long Beach, Los Angeles City, Los Angeles County, Maywood, Montebello, Norwalk, Paramount, Pico Rivera, San Fernando, San Marino, Santa Fe Springs, Signal Hill, South El Monte, South Gate, Vernon, Whittier

No: NONE

Absent: Carson, Commerce, Gardena, La Cañada Flintridge, La Mirada, Lynwood, Santa Clarita

Trustee Croft (Lakewood) made a motion to vote for Trustee Sanchez as the special district alternate seat representative on the LAFCO Board. The motion was seconded by Trustee Santa Ines (Bellflower) and approved unanimously.

Yes: Artesia, Bell, Bell Gardens, Bellflower, Burbank, Cerritos, Cudahy, Diamond Bar, Downey, Glendale, Hawaiian Gardens, Huntington Park, La Habra Heights, Lakewood, Long Beach, Los Angeles City, Los Angeles County, Maywood, Montebello, Norwalk, Paramount, Pico Rivera, San Fernando, San Marino, Santa Fe Springs, Signal Hill, South El Monte, South Gate, Vernon, Whittier

No: NONE

Absent: Carson, Commerce, Gardena, La Cañada Flintridge, La Mirada, Lynwood, Santa Clarita

10. COMMITTEE REPORTS

10.1 - Ad Hoc General Manager Selection Committee

Steve Croft, Chair

10.1.a. Committee Chair Report

10.1.b. Contract Details (oral presentation regarding compensation and benefits)
(Staff Report and Proposed Agreement: EXHIBIT F)

10.1.c. **Resolution 2022-05:** Approving General Manager Employment Agreement with Susanne Klueh *(EXHIBIT G) (VOTE REQUIRED)*

Legal Counsel provided a brief update on the Brown Act requirements.

Trustee Croft provided an overview of Resolution 2022-05 that states the agreement between the District and Susanne Klueh to serve as general manager. The draft contract provides for an annual salary of \$185,000 for the period of March 11, 2022 through June 30, 2025, as well as medical benefits, vacation, sick leave, automobile allowance, and other fringe benefits. The Ad Hoc committee worked with Koff and Associates to select the best candidate to serve as the next general manager. After an extensive and thorough process, the ad hoc committee unanimously recommended the selection of Susanne Klueh. The ad hoc committee unanimously recommends the adoption of Resolution 2022-05 approving the employment agreement with Susanne Klueh as general manager.

Trustee Bollman (Cerritos) made a motion to approve the Resolution 2022-05 which approves the General Manager Employment Agreement with Susanne Klueh. The motion was seconded by Trustee Avila and approved unanimously.

Yes: Artesia, Bell, Bell Gardens, Bellflower, Burbank, Cerritos, Cudahy, Diamond Bar, Downey, Glendale, Hawaiian Gardens, Huntington Park, La Habra Heights, Lakewood, Long Beach, Los Angeles City, Los Angeles County, Maywood, Montebello, Norwalk, Paramount, Pico Rivera, San Fernando, San Marino, Santa Fe Springs, Signal Hill, South El Monte, South Gate, Vernon, Whittier

No: NONE

Absent: Carson, Commerce, Gardena, La Cañada Flintridge, La Mirada, Lynwood, Santa Clarita

10.2 Ad Hoc Facilities Expansion

Steve Goldsworthy, Chair

10.2.a Consider and discuss the preliminary research and strategy for District facility expansion in Santa Fe Springs and Sylmar.

Ad Hoc committee met to discuss the District's progress on research and strategy for the Santa Fe Springs and Sylmar expansions. The committee discussed that next steps would be to consult with legal counsel to assist with drafting a Request for Proposal (RFP) to find help for the District with planning the expansion work, which includes the relocation of the District lobby to better secure facility access.

Regarding the Sylmar office, the committee directed staff to research financing options and present to the committee what a new building might cost and how it would be financed.

10.3 Audit Committee

Baru Sanchez, Chair

10.3.a. Consider and discuss the District's auditing firm contract

The committee had no report at the time.

11. STAFF PROGRAM REPORTS: FEBRUARY 2022

11.1 Manager's Report

S. Klueh, Interim General Manager

General Manager Klueh did not have anything to add to her report. She reminded trustees to submit their Form 700 by the April 1st deadline, either online or printed. Additionally, General Manager Klueh shared that the District will be offering an orientation for new trustees, but all trustees were invited.

11.2 Scientific-Technical: (Staff Report A)

S. Vetrone, Acting Sci.-Tech Services Dir.

Acting Director Vetrone added that in addition to restarting mosquito surveillance for the season, the department has begun black fly and midge surveillance as well. Additionally, he highlighted the department's newest addition Nicholas Tremblay who was hired in November 2021 as an Assistant Vector Ecologist. Tremblay brings five years of vector control experience and is adding great value to the department by taking on challenging projects that will improve the effectiveness of trapping and evaluation processes.

11.3 Operations (Staff Report B)

M. Daniel, Operations Dir.

Director Daniel thanked the board for selecting General Manager Klueh to lead the agency forward.

11.4 Community Affairs (Staff Report C)

M.J. Coburn, Communications Dir.

Director Coburn congratulated General Manager Klueh on her new position. She also shared an overview of the Departments attendees at AMCA and thanked Trustees Diaz and Martinez for attending the conference. In addition, she reported that the District is hosting an Open House and Luncheon to commemorate its 70th year of service.

11.5 Fiscal (Staff Report D)

C. Weeks, Finance Director

Director Weeks did not have anything to add to her report.

11.6 Human Resources (Staff Report E) A. Costa, Human Resources Dir.

Director Costa congratulated General Manager Klueh. The HR department is currently working on filling nine vacancies, including the Director of Scientific-Technical Services.

11.7 General Counsel Report Q. Barrow, General Counsel

Board Counsel Barrow did not have anything to add.

12. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

12.1. Consideration and discussion of potential return to in person Board Meetings

Trustee Santa Ines asked staff to research options for conducting a hybrid board meeting. Trustee Keifer and Appleton mentioned that they were comfortable with attending meetings in person again.

12.2. Trustee Denise Diaz reported that she attended the AMCA Conference in Jacksonville, Florida and expressed satisfaction in the District's representation. She congratulated Director Coburn for leading a stellar team with exceptional presentations regarding public affairs and District activities.

12.3. Trustee Jessica Martinez also reported that she was proud to represent GLACVCD at the AMCA Conference in Florida. She expressed her delight in the presentations provided by Director Coburn and Community Liaison Diana Garcia, and learning more about District activities. She also enjoyed the Trustee Day event for the opportunity to meet other District Trustees.

12.4 Education Program Coordinator Greg Mercado was the 2022 American Mosquito Control Association Boyd-Ariaz Grassroots Award recipient. This award is given to recognize excellent performance and dedicated by a mosquito control field staff. EPC Mercado was given a few minutes to thank District Trustees and staff for the opportunity.

12.4. Trustee Scott Kwong thanked Director Coburn for providing an excellent oral presentation at the recent City of San Marino Council Meeting. He also congratulated General Manager Klueh for her appointment at District GM.

13. ADJOURNMENT

President Holman adjourned the meeting at 8:08 p.m. The next Board of Trustees meeting will be scheduled on Thursday, April 14th, 2022, at 7:00 PM at the District headquarters at 12545 Florence Avenue, Santa Fe Springs.

RESOLUTION NO. 2022-06

**A RESOLUTION OF THE BOARD OF TRUSTEES OF
THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
RATIFYING AND AUTHORIZING THE PAYMENT
OF CERTAIN CLAIMS AND DEMANDS**

CERTIFICATION

In accordance with Section 2000.0 of the District's Accounting Procedures Policy, the Director of Fiscal Operations hereby certifies to the accuracy of the Requisition Schedule attached to this resolution and to the availability of funds for the payment of expenses set forth in that Requisition Schedule.

Director of Fiscal Operations

**THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT DETERMINES AND RESOLVES AS FOLLOWS:**

Section 1: The claims and demands set forth in the attached Requisition Schedule are ratified and approved in the amounts set forth as follows:

A. In the amount of \$530,123.05 as issued, signed, and released as Check Nos. 3781 through 3833.

Section 2: The Secretary-Treasurer is directed to certify to the adoption of the resolution.

PASSED, APPROVED, AND ADOPTED this 14th day of April 2022.

President

I, _____, Secretary-Treasurer of the Greater Los Angeles County Vector Control District, hereby certify that Resolution No. 2022-06 was duly adopted by the Board of Trustees at its regular meeting held on April 14, 2022.

Secretary-Treasurer

Greater L.A. County Vector Control Dist
Cash Disbursements Journal
For the Period From Mar 1, 2022 to Mar 31, 2022

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
3/9/22	ACH	5170-A-70	PERS	100000016716157		Check Total:	(117,250.57)
3/14/22	ACH	5170-A-70	AUL Health Benefit Trust	MidAmerica March 2022	MidAmerica Retirees and Tier IV HRA	Check Total:	(20,881.09)
3/14/22	3781	5420-A-62	A & B TIRE	Invoice: 23082	flat repair for #134		20.00
3/14/22	3781	5420-A-62	A & B TIRE	Invoice: 23086	flat repair for 3 tires - #112		60.00
3/14/22	3781	5420-A-62	A & B TIRE	Invoice: 23120	Flat repair for Polaris #33	Check Total:	15.00
							(95.00)
3/14/22	3782	5735-A-10	AALRR	Invoice: AALRR.159.00	2022 Employment Law Conference	Check Total:	(159.00)
3/14/22	3783	5610-A-10	CELL BUSINESS EQUIPMENT	Invoice: 75519153	Canon copier	Check Total:	(1,543.29)
3/14/22	3784	5701-A-10	CASCADES BUSINESS PARK ASSOC.	Invoice: 2022-A	2022 Assessment	Check Total:	(8,953.00)
3/14/22	3785	5325-A-22	CINTAS #053	Invoice: 4110026854	Uniforms, towels, floor mats cleaned		430.80
3/14/22	3785	5325-A-22	CINTAS #054	Invoice: 4111390865	Uniforms, towels, floor mats cleaned		404.57
3/14/22	3785	5345-A-32	CINTAS #055	Invoice: 1902834889	jacket for Chris Ortiz - Sci-Tech		104.44
3/14/22	3785	5325-B-23	CINTAS #056	Invoice: 4111620191	Uniforms, towels, floor mats cleaned		297.57
3/14/22	3785	5325-A-22	CINTAS #057	Invoice: 4112074529	Uniforms, towels, floor mats cleaned		379.86
3/14/22	3785	5325-B-23	CINTAS #058	Invoice: 4112302998	Uniforms, towels, floor mats cleaned		267.67
3/14/22	3785	5325-A-22	CINTAS #059	Invoice: 4112771372	Uniforms, towels, floor mats cleaned	Check Total:	400.38
							(2,285.29)
3/14/22	3786	5815-B-63	Clean Net	Invoice: SCA0064915	Janitorial service		697.00
3/14/22	3786	5815-A-62	Clean Net	Invoice: SCA0064916	monthly maintenance service	Check Total:	1,165.00
							(1,862.00)
3/14/22	3787	5605-A-10	HOME DEPOT CREDIT SERVICES	Invoice: 007951 G3501953DTF00	Late fees, finance charges		44.54
3/14/22	3787	5260-A-22	HOME DEPOT CREDIT SERVICES	Invoice: 0114171G3501233DTF	support equipments	Check Total:	96.57
							(141.11)
3/14/22	3788	5705-A-10	Imperial Professional Services	Invoice: 114	Live scan/fingerprinting - Daisy Herrera	Check Total:	(74.00)
3/14/22	3789	5667-A-10	Koff & Associates	Invoice: 013905	GM Recruitment for GLACVCD	Check Total:	(2,000.00)
3/14/22	3790	5735-A-53	Helen Kuan	Invoice: KUAN.185.79	MVCAC Conference reimbursements	Check Total:	(185.79)
3/14/22	3791	5499-A-62	LB Johnson Hardware	Invoice: 948017	spray paint		22.07
3/14/22	3791	5499-A-62	LB Johnson Hardware	Invoice: 949117	rod rebar		33.13
3/14/22	3791	5499-A-62	LB Johnson Hardware	Invoice: 949166	nipple, elbow, sockets		14.30
3/14/22	3791	5499-A-62	LB Johnson Hardware	Invoice: 949343	spraypaint - black	Check Total:	19.87
							(89.37)
3/14/22	3792	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 211947	General legal services	Check Total:	(651.50)
3/14/22	3793	5810-B-63	LANDSCO	Invoice: 3311	monthly landscape maintenance	Check Total:	(357.00)
3/14/22	3794	5415-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-234485	Control Arm Assembly for #13		(13.42)

Greater L.A. County Vector Control Dist
Cash Disbursements Journal
For the Period From Mar 1, 2022 to Mar 31, 2022

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
3/14/22	3794	5415-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-234448	Control arm assembly		91.81
3/14/22	3794	5475-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-234466	Fuel filter, A/T filter		31.45
3/14/22	3794	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-146163	Air, oil filter, motor oil for #134		59.73
3/14/22	3794	5475-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-234601	1 qt trans fluid		88.31
3/14/22	3794	5400-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-145046	Air, oil filter, motor oil, battery core for #130		227.01
3/14/22	3794	5499-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-146267	2 gals of anti-freeze		37.46
3/14/22	3794	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-146373	Air, oil filter, motor oil for #112		74.71
3/14/22	3794	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-146442	Synchronizer for #89		156.46
3/14/22	3794	5415-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-147547	OEX brake pads for #116	Check Total:	55.58
							(809.10)
3/14/22	3795	5510-A-32	Christopher Ortiz	Invoice: ORTC.18.11	lab supplies	Check Total:	(18.11)
3/14/22	3796	5810-B-63	SIAPIN HORTICULTURE	Invoice: 56252	Monthly landscape maintenance - February 2022	Check Total:	(1,265.00)
3/14/22	3797	2391-A-10	American Fidelity Assurance Company	Invoice: 6045939	AF URM FSA	Check Total:	(1,152.47)
3/14/22	3798	5705-A-10	AKESO OCCUPATIONAL HEALTH	Invoice: 4580-69599	pre/post employment screens	Check Total:	(155.00)
3/14/22	3799	5735-B-33	FAIZA HAIDER	Invoice: FHAI.52.33	MVCAC expense reimbursements		52.33
3/14/22	3799	5655-B-33	FAIZA HAIDER	Invoice: FHAI.16.25	Flash drive	Check Total:	16.25
							(68.58)
3/14/22	3800	5645-A-10	IPMA_HR	Invoice: INV-68299-W8V8H5	Individual Membership (6/1/22 - 5/31/23)	Check Total:	(156.00)
3/28/22	3801	5640-A-52	Getstreamline.com	Invoice: 031522-5447	website services		10.00
3/28/22	3801	5640-A-52	Getstreamline.com	Invoice: 031522-5447	website services		400.00
3/28/22	3801	5620-A-52	malchimp	Invoice: 031522-5447	computer software expenses		69.99
3/28/22	3801	5620-A-52	Zingle	Invoice: 031522-5447	zingle		229.00
3/28/22	3801	5620-A-52	Kwestforms	Invoice: 031522-5447	computer software expenses		29.00
3/28/22	3801	5620-A-52	Adobe	Invoice: 031522-5447	computer software expenses		52.99
3/28/22	3801	5620-A-52	Adobe Stock	Invoice: 031522-5447	computer software expenses		29.99
3/28/22	3801	5620-A-52	Adobe Creative Cloud	Invoice: 031522-5447	computer software expenses		52.99
3/28/22	3801	5620-A-52	LinkedIn	Invoice: 031522-5447	computer software expenses		239.88
3/28/22	3801	5640-A-52	Network Solutions	Invoice: 031522-5447	website services		74.97
3/28/22	3801	5620-A-52	Google	Invoice: 031522-5447	computer software expenses		2.99
3/28/22	3801	5620-A-52	Linktree	Invoice: 031522-5447	computer software expenses		6.00
3/28/22	3801	5735-A-10	Liebert cassidy Whitmore	Invoice: 031522-0808	LCW consortium member		75.00
3/28/22	3801	5655-A-10	Amazon	Invoice: 031522-0808	office supplies		192.33
3/28/22	3801	5655-A-10	Amazon	Invoice: 031522-0808	office supplies		30.81
3/28/22	3801	5735-A-10	Shaw HR	Invoice: 031522-0808	Shaw HR - full day training kit		299.00
3/28/22	3801	5735-A-10	AALRR	Invoice: 031522-0808	AALRR		159.00
3/28/22	3801	5735-A-10	AALRR	Invoice: 031522-0808	AALRR		159.00
3/28/22	3801	5735-A-10	2022 Western Region IPMA-HR	Invoice: 031522-0808	2022 Western Region IPMA-HR annual training		425.00
3/28/22	3801	5735-A-10	2022 Western Region IPMA-HR	Invoice: 031522-0808	2022 Western Region IPMA-HR annual training		425.00
3/28/22	3801	5735-A-10	2022 Western Region IPMA-HR	Invoice: 031522-0808	2022 Western Region IPMA-HR annual training		425.00
3/28/22	3801	5540-A-32	Airgas Dry ice	Invoice: 031522-3093	dry ice		464.48
3/28/22	3801	5540-B-33	Airgas Dry ice	Invoice: 031522-3093	dry ice		464.80

Greater L.A. County Vector Control Dist
Cash Disbursements Journal
For the Period From Mar 1, 2022 to Mar 31, 2022

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
3/28/22	3801	5540-A-32	UPS	Invoice: 031522-5230	shipping & testing		141.30
3/28/22	3801	5210-B-23	Univar USA	Invoice: 031522-5248	Altosid 30 Briq, 4pk/cs		4,380.00
3/28/22	3801	5415-B-63	Sergio's Auto Repair	Invoice: 031522-7302	steering gear		706.11
3/28/22	3801	5499-B-63	Cooper Hardware	Invoice: 031522-7302	drill bits - shop supply		98.20
3/28/22	3801	5499-B-63	All American Air Compress	Invoice: 031522-7302	compressor repair for #65		143.84
3/28/22	3801	5499-B-63	Lowes	Invoice: 031522-7302	Misc. items for Syfmar lobby		112.15
3/28/22	3801	5499-B-63	Cooper Hardware	Invoice: 031522-7302	Misc. items and parts		109.61
3/28/22	3801	5445-B-63	Ind Metal Supply	Invoice: 031522-7302	fabrication supplies		70.02
3/28/22	3801	5855-B-63	Cooper Hardware	Invoice: 031522-7302	Nuts, bolts, washers		12.29
3/28/22	3801	5480-B-63	H&H Auto Parts Wholesale	Invoice: 031522-7302	Motor oil, 48 count		482.50
3/28/22	3801	5499-B-63	Home Depot	Invoice: 031522-7302	Misc. items and parts		103.43
3/28/22	3801	5499-B-63	Home Depot	Invoice: 031522-7302	Misc. items and parts		160.96
3/28/22	3801	5825-B-63	Harbor Freight Tools	Invoice: 031522-7302	1000 lb wood dolly, C-clamp		103.92
3/28/22	3801	5825-B-63	Home Depot	Invoice: 031522-7302	interior/exterior supplies		220.80
3/28/22	3801	5825-B-63	Harbor Freight Tools	Invoice: 031522-7302	interior/exterior supplies		57.42
3/28/22	3801	5480-B-63	H&H Auto Parts Wholesale	Invoice: 031522-7302	Sensor		69.58
3/28/22	3801	5480-B-63	H&H Auto Parts Wholesale	Invoice: 031522-7302	sensor for #107		138.15
3/28/22	3801	5825-B-63	Cooper Hardware	Invoice: 031522-7302	interior/exterior supplies		15.99
3/28/22	3801	5825-B-63	Home Depot	Invoice: 031522-7302	Repair of tailgate for #118		295.87
3/28/22	3801	5825-B-63	Home Depot	Invoice: 031522-7302	fish pond supplies		33.01
3/28/22	3801	5480-B-63	H&H Auto Parts Wholesale	Invoice: 031522-7302	Sensor for #107		69.58
3/28/22	3801	5499-B-63	Home Depot	Invoice: 031522-4111	Herman Chavez - misc. parts and items		13.74
3/28/22	3801	5499-A-62	Home Depot	Invoice: 031522-4111	fish pond		60.28
3/28/22	3801	5499-B-63	Harbor Freight Tools	Invoice: 031522-4111	shop supplies		30.96
3/28/22	3801	5485-B-63	ExxonMobil	Invoice: 031522-4111	fuel for #50		125.00
3/28/22	3801	5499-B-63	Home Depot	Invoice: 031522-4111	fish pond supplies - concrete saw deposit		100.00
3/28/22	3801	5499-B-63	Home Depot	Invoice: 031522-4111	balance after deposit - concrete saw		54.35
3/28/22	3801	5445-B-63	Ind Metal Supply	Invoice: 031522-4111	fish pond		106.04
3/28/22	3801	5499-A-62	Hose-Man	Invoice: 031522-2740	tire inflator repair part for shop		16.27
3/28/22	3801	6015-B-23	Argo Adventure	Invoice: 031522-1400	Argo repairs		3,378.15
3/28/22	3801	5499-A-62	Amazon	Invoice: 031522-6102	cell phone holster case		12.81
3/28/22	3801	6015-A-62	Home Depot	Invoice: 031522-6102	power washer		770.65
3/28/22	3801	6036-A-62	AM/PM Door Inc.	Invoice: 031522-6102	AM/PM Door		2,560.00
3/28/22	3801	5825-A-62	AM/PM Door Inc.	Invoice: 031522-6102	AM/PM Door - Fence gate		314.18
3/28/22	3801	5617-A-62	Hershey Business Products	Invoice: 031522-6102	computer supplies and accessories		210.00
3/28/22	3801	5460-B-63	Costco Online Rx	Invoice: 031522-6102	50 count, 312 pieces First Aid kits		630.40
3/28/22	3801	5460-B-63	Costco Online Rx	Invoice: 031522-6102	First Aid kits		636.16
3/28/22	3801	5460-A-62	Costco Online Rx	Invoice: 031522-6102	40 count, 312 pieces First Aid kits		354.55
3/28/22	3801	5460-A-62	Costco Online Rx	Invoice: 031522-6102	First Aid kits		159.00
3/28/22	3801	5755-A-62	Smart & Final	Invoice: 031522-6102	kitchen supplies		24.94
3/28/22	3801	5825-B-63	AM/PM Door Inc.	Invoice: 031522-6102	AM/PM scheduled regular service call		231.46
3/28/22	3801	5825-B-63	AM/PM Door Inc.	Invoice: 031522-6102	AM/PM scheduled regular service call		1,091.51
3/28/22	3801	5825-B-63	AM/PM Door Inc.	Invoice: 031522-6102	AM/PM scheduled regular service call		726.46
3/28/22	3801	5825-A-62	Amazon	Invoice: 031522-6102	Gate openers		627.76
3/28/22	3801	5815-A-62	Costco	Invoice: 031522-6102	Janitorial		39.66
3/28/22	3801	5825-A-62	Best RV & Self Storage	Invoice: 031522-6102	Best RV & Self Storage		394.00
3/28/22	3801	5499-A-62	Ebay	Invoice: 031522-6102	Muffler Honda exhaust		120.43
3/28/22	3801	5499-A-62	Amazon	Invoice: 031522-6102	Phone screen protector		7.72
3/28/22	3801	5755-A-62	Amazon	Invoice: 031522-6102	paper hot cups		48.60

Greater L.A. County Vector Control Dist
Cash Disbursements Journal
For the Period From Mar 1, 2022 to Mar 31, 2022

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
3/28/22	3801	5755-A-62	Costco	Invoice: 031522-6102	Coffee - kitchen supply		125.93
3/28/22	3801	5755-A-62	Amazon	Invoice: 031522-6102	Coffee kitchen supplies		166.86
3/28/22	3801	5825-A-62	Crocker Signs & Printing	Invoice: 031522-6102	Crocker signs and printing		1,093.40
3/28/22	3801	5825-A-62	Amazon	Invoice: 031522-6102	interior/exterior supplies		10.99
3/28/22	3801	5445-A-62	A&F Metal Sales Inc.	Invoice: 031522-6102	2 1/2" black pipe		196.54
3/28/22	3801	6015-A-42	Grainger	Invoice: 031522-6102	Directional LED arrows - USD Follow truck		1,178.08
3/28/22	3801	5480-A-62	Norm Reeves Ford	Invoice: 031522-6102	Engine work for #141		1,294.08
3/28/22	3801	5620-A-10	Zoom.us	Invoice: 031522-4635	Zoom.us subscription		31.48
3/28/22	3801	5617-A-10	Amazon	Invoice: 031522-4635	Headsets for zoom meetings		215.07
3/28/22	3801	5617-A-10	Office Depot	Invoice: 031522-4635	computer software expenses		625.39
3/28/22	3801	5640-A-10	Google Suite	Invoice: 031522-4635	Google Suite		86.98
3/28/22	3801	5735-B-23	Udemy Online Courses	Invoice: 031522-5410	Online training courses		17.99
3/28/22	3801	5230-B-23	Amazon	Invoice: 031522-5410	12 trigger sprayers		117.00
3/28/22	3801	5230-B-23	RCA Garage	Invoice: 031522-5410	trigger sprayers		131.07
3/28/22	3801	5375-B-23	Pentair Aquatic Eco System	Invoice: 031522-5410	outdoor fish tank - 1,000 gals		1,233.68
3/28/22	3801	5375-B-23	East Valley Feed & Tack	Invoice: 031522-5410	fish tank filter drum		30.64
3/28/22	3801	5617-B-23	Amazon	Invoice: 031522-5410	computer bag & mouse		58.45
3/28/22	3801	5617-B-23	Amazon	Invoice: 031522-5410	computer accessories		95.28
3/28/22	3801	5655-B-23	Amazon	Invoice: 031522-5410	sharpie markers		11.76
3/28/22	3801	5655-B-23	Amazon	Invoice: 031522-5410	office supplies		106.18
3/28/22	3801	5617-B-23	Amazon	Invoice: 031522-5410	computer accessories		76.62
3/28/22	3801	5617-B-23	Amazon	Invoice: 031522-5410	Mouse & keyboard - Credit		(71.16)
3/28/22	3801	5230-B-23	RCA Garage	Invoice: 031522-5410	trigger sprayers		9.37
3/28/22	3801	5310-B-23	Red Wing Shoe Store	Invoice: 031522-5410	safety workboots		200.00
3/28/22	3801	5655-B-23	Elite Office Solutions	Invoice: 031522-5410	shipping cost for ink cartridges		27.81
3/28/22	3801	5875-A-62	RingCentral Inc.	Invoice: 031522-3763	RingCentral - credit		(158.45)
3/28/22	3801	5875-A-62	RingCentral Inc.	Invoice: 031522-3763	RingCentral - credit		(158.45)
3/28/22	3801	5875-A-62	RingCentral Inc.	Invoice: 031522-3763	RingCentral		344.98
3/28/22	3801	5875-A-62	RingCentral Inc.	Invoice: 031522-3763	RingCentral		158.45
3/28/22	3801	5875-A-62	RingCentral Inc.	Invoice: 031522-3763	RingCentral		19.95
3/28/22	3801	5875-A-62	Voiceshot LLC	Invoice: 031522-3763	Emergency 800 number		955.61
3/28/22	3801	5875-A-62	RingCentral Inc.	Invoice: 031522-3763	RingCentral		1,135.72
3/28/22	3801	5875-A-62	RingCentral Inc.	Invoice: 031522-3763	RingCentral		1,135.66
3/28/22	3801	5617-A-10	Amazon	Invoice: 031522-3763	computer supplies and accessories		142.34
3/28/22	3801	5875-A-62	RingCentral Inc.	Invoice: 031522-3763	Credit		(344.98)
3/28/22	3801	5820-A-10	Sage Software Inc.	Invoice: 031522-3763	Sage/Peachtree Acctg software renewal		2,786.00
3/28/22	3801	5520-A-32	Alibaba.com	Invoice: 031522-8762	Pigtail cables, USB A cables		365.62
3/28/22	3801	5705-A-10	Imperial Professional	Invoice: 031522-8762	Pre/post screens		101.00
3/28/22	3801	5520-B-33	Alibaba.com	Invoice: 031522-8762	Field supplies & equipments		912.50
3/28/22	3801	5520-A-32	Amazon	Invoice: 031522-8762	Field supplies & equipments		50.80
3/28/22	3801	5520-B-33	Amazon	Invoice: 031522-8762	Field supplies & equipments		146.86
3/28/22	3801	5510-A-32	Amazon	Invoice: 031522-8762	lab supplies		79.86
3/28/22	3801	5520-A-32	Amazon	Invoice: 031522-8762	Field supplies & equipments		28.80
3/28/22	3801	5735-A-10	MVCAC	Invoice: 031522-8762	MVCAC		946.00
3/28/22	3801	5625-A-10	The UPS Store	Invoice: 031522-8762	UPS Store		11.22
3/28/22	3801	5520-A-32	Amazon	Invoice: 031522-8762	Field supplies & equipments		23.19
3/28/22	3801	5520-B-33	Henco Pet-Vet Distribution	Invoice: 031522-0925	lay mash, bed-o-cob		94.75

Greater L.A. County Vector Control Dist
Cash Disbursements Journal
For the Period From Mar 1, 2022 to Mar 31, 2022

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
3/28/22	3801	5510-B-33	Smart & Final	Invoice: 031522-0925	lab supplies		7.90
3/28/22	3801	5510-A-32	Smart & Final	Invoice: 031522-0925	lab supplies		15.48
3/28/22	3801	5510-A-32	Smart & Final	Invoice: 031522-9233	lab supplies		13.08
3/28/22	3801	5510-A-32	The Webstaurant Store	Invoice: 031522-9233	lab supplies		422.80
3/28/22	3801	5655-A-22	Bestbuy.com	Invoice: 031522-0410	office supplies		220.49
3/28/22	3801	5415-A-62	Autozone	Invoice: 031522-8551	brake and suspension		11.00
3/28/22	3801	6011-A-22	Gratinger	Invoice: 031522-0402	2 of directional arrows LED, amber (follow Truck)		3,534.23
3/28/22	3801	5670-B-63	D&S Security	Invoice: 031522-6352	security monitoring		95.00
3/28/22	3801	5670-A-62	D&S Security	Invoice: 031522-6352	security monitoring		87.50
3/28/22	3801	5885-A-62	City Hall	Invoice: 031522-1470	domestic service, fire service meter, reclaimed water service		559.55
3/28/22	3801	5705-A-10	Valley Occup. Medical Center	Invoice: 031522-5093	PCR Covid tests		5,850.00
3/28/22	3801	5705-A-10	Valley Occup. Medical Center	Invoice: 031522-5093	Pre/post screen		315.00
3/28/22	3801	5640-A-10	Intermedia.net	Invoice: 031522-9635	website services		1,075.02
3/28/22	3801	5877-A-62	Frontier Communications Corp.	Invoice: 031522-7995	Internet connection		1,301.48
3/28/22	3801	5877-A-62	Frontier Communications Corp.	Invoice: 031522-7995	Internet connection		999.00
3/28/22	3801	5880-A-62	SoCal Gas Company	Invoice: 031522-5099	Utility		947.89
3/28/22	3801	5880-A-62	SoCal Gas Company	Invoice: 031522-5099	Utility		841.71
3/28/22	3801	5890-A-62	Consolidated Disposal	Invoice: 031522-1747	trash pickup		337.90
3/28/22	3801	5890-A-62	Consolidated Disposal	Invoice: 031522-1747	trash pickup		496.54
3/28/22	3801	5445-A-62	Airgas USA, LLC	Invoice: 031522-8357	fabrication supplies		37.32
3/28/22	3801	5445-A-62	Airgas USA, LLC	Invoice: 031522-8357	fabrication supplies		62.97
3/28/22	3801	5400-A-62	McMaster-Carr	Invoice: 031522-4482	maintenance parts electric		104.50
3/28/22	3801	5499-A-62	McMaster-Carr	Invoice: 031522-4482	misc. items		52.30
3/28/22	3801	5825-A-62	McMaster-Carr	Invoice: 031522-4482	Interior/exterior supplies		20.37
3/28/22	3801	5825-A-62	McMaster-Carr	Invoice: 031522-4482	Interior/exterior supplies		53.70
3/28/22	3801	5400-A-62	McMaster-Carr	Invoice: 031522-4482	maintenance parts electric		76.25
3/28/22	3801	5825-A-62	McMaster-Carr	Invoice: 031522-4482	Interior/exterior supplies		34.61
3/28/22	3801	5855-A-62	McMaster-Carr	Invoice: 031522-4482	fixtures & hardware		98.59
3/28/22	3801	5499-A-62	McMaster-Carr	Invoice: 031522-4482	misc. items		29.25
3/28/22	3801	5499-A-62	McMaster-Carr	Invoice: 031522-4482	misc. items		39.02
3/28/22	3801	5499-A-62	McMaster-Carr	Invoice: 031522-4482	misc. items		46.35
3/28/22	3801	5855-A-62	McMaster-Carr	Invoice: 031522-4482	fixtures & hardware		84.43
3/28/22	3801	5825-A-62	McMaster-Carr	Invoice: 031522-4482	fixtures & hardware		24.69
3/28/22	3801	5825-A-62	McMaster-Carr	Invoice: 031522-4482	Interior/exterior supplies		164.52
3/28/22	3801	5855-A-62	McMaster-Carr	Invoice: 031522-4482	fixtures & hardware		22.67
3/28/22	3801	5855-A-62	McMaster-Carr	Invoice: 031522-4482	fixtures & hardware		17.52
3/28/22	3801	5210-A-42	Adapco, Inc.	Invoice: 031522-5940	chemicals and compound		12,436.03
3/28/22	3801	5210-B-43	Adapco, Inc.	Invoice: 031522-5940	chemicals and compound		30,117.98
3/28/22	3801	5210-A-42	Adapco, Inc.	Invoice: 031522-5940	chemicals and compound		45,223.68
3/28/22	3801	5210-B-23	Adapco, Inc.	Invoice: 031522-5940	chemicals and compound		57,203.63
3/28/22	3801	5210-A-22	Adapco, Inc.	Invoice: 031522-5940	chemicals and compound		54,132.63
3/28/22	3801	5635-A-22	Verizon Wireless	Invoice: 031522-5263	VZ Wireless - cellphones, tablets, GPS, extra data charges		5,871.62
3/28/22	3801	5735-A-10	Cal Chamber of Commerce	Invoice: 031522-5970	Cal Chamber of Commerce		259.00
3/28/22	3801	5765-A-10	Amazon	Invoice: 031522-5970	Safety/Management Training		195.11
3/28/22	3801	5765-A-10	Amazon	Invoice: 031522-5970	Safety/Management Training		31.54
3/28/22	3801	5765-A-10	Amazon	Invoice: 031522-5970	Safety/Management Training		32.31
3/28/22	3801	5655-A-10	Target	Invoice: 031522-5970	office supplies		21.47
3/28/22	3801	5735-A-42	Udemy Online Courses	Invoice: 031522-4585	Udemy online training		17.99
3/28/22	3801	5735-A-42	Udemy Online Courses	Invoice: 031522-4585	Udemy online training - credit		(17.99)

Greater L.A. County Vector Control Dist
Cash Disbursements Journal
For the Period From Mar 1, 2022 to Mar 31, 2022

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
3/28/22	3801	5260-A-42	Amazon	Invoice: 031522-4585	Support equipments		13.75
3/28/22	3801	5345-A-42	Amazon	Invoice: 031522-4585	work pants		67.84
3/28/22	3801	5655-A-42	Target	Invoice: 031522-4585	office supplies		7.97
3/28/22	3801	5360-A-42	RJ International LLC	Invoice: 031522-4585	safety glasses, 10 of		147.74
3/28/22	3801	5260-A-42	Amazon	Invoice: 031522-4585	support equipments		24.19
3/28/22	3801	5735-A-22	Expedia	Invoice: 031522-0399	Travel expense		7.44
3/28/22	3801	5735-A-22	Delta Air	Invoice: 031522-0399	Travel expense		62.29
3/28/22	3801	5735-A-22	American Air	Invoice: 031522-0399	Delta Air - Travel expense		258.60
3/28/22	3801	5620-A-22	Liquid Web, LLC	Invoice: 031522-9515	American Airlines - Travel expense		593.10
3/28/22	3801	5620-A-22	Fiverr	Invoice: 031522-9515	Liquid web - computer software expenses		1,128.00
3/28/22	3801	5620-A-22	MSFT	Invoice: 031522-9515	computer software expenses		1,899.00
3/28/22	3801	5620-A-22	PluralSight	Invoice: 031522-9515	MSFT - computer software expenses		39.96
3/28/22	3801	5620-A-22	Endeavor Business	Invoice: 031522-9515	computer software expenses		29.00
3/28/22	3801	5735-A-22	Udemy Online Courses	Invoice: 031522-2811	computer software expenses		79.00
3/28/22	3801	5707-A-10	Chick-Fil-A	Invoice: 031522-2811	Udemy Online Training		17.99
3/28/22	3801	5707-A-10	Chick-Fil-A	Invoice: 031522-2811	Lunches for Interview panel		18.07
3/28/22	3801	5375-A-22	Discount Tropical Fish	Invoice: 031522-2811	Lunches for Interview panel		9.58
3/28/22	3801	5655-A-22	WM Supercenter	Invoice: 031522-2811	Mosquito fish supplies		149.34
3/28/22	3801	5375-A-22	Amazon	Invoice: 031522-2811	office supplies		13.22
3/28/22	3801	5655-A-22	Amazon	Invoice: 031522-2811	Mosquito fish supplies		183.38
3/28/22	3801	5655-A-22	Amazon	Invoice: 031522-2811	office supplies		17.50
3/28/22	3801	5310-A-22	Red Wing Shoe Store	Invoice: 031522-2811	office supplies		87.50
3/28/22	3801	5310-A-22	Red Wing Shoe Store	Invoice: 031522-2811	Safety workboots - Gus Garcia		200.00
3/28/22	3801	5655-A-22	Amazon	Invoice: 031522-2811	Safety workboots - Earnesto Sanchez		200.00
3/28/22	3801	5260-A-22	Home Depot	Invoice: 031522-2811	office supplies		50.78
3/28/22	3801	5769-A-52	Amazon	Invoice: 031522-1595	support equipments		140.05
3/28/22	3801	5735-A-52	AMCA	Invoice: 031522-1595	supplies and equipments		59.14
3/28/22	3801	5350-A-52	M&M Embroidery	Invoice: 031522-1595	AMCA 2022 conference registration		625.00
3/28/22	3801	5735-A-52	Lyft	Invoice: 031522-1595	Logo embroidery		46.20
3/28/22	3801	5735-A-52	Puckett	Invoice: 031522-1595	Lyft ride share		27.22
3/28/22	3801	5735-A-52	Hyatt Regency	Invoice: 031522-1595	conference meal		18.85
3/28/22	3801	5735-A-52	River & Post	Invoice: 031522-1595	Hotel charge for conference		20.20
3/28/22	3801	5735-A-52	New Kazu Sushi	Invoice: 031522-1595	conference meal		175.71
3/28/22	3801	5620-A-52	Adobe Creative Cloud	Invoice: 031522-1595	conference meal		32.76
3/28/22	3801	5620-A-53	Adobe Creative Cloud	Invoice: 031522-1595	cloud storage		52.99
3/28/22	3801	5735-A-52	Hyatt Regency	Invoice: 031522-1595	cloud storage		52.99
3/28/22	3801	5769-A-52	Walmart.com	Invoice: 031522-1595	Hotel stay for conference		11.56
3/28/22	3801	5735-A-52	BB's Restaurant	Invoice: 031522-1595	supplies and equipments		(25.19)
3/28/22	3801	5625-A-52	FedEx Office	Invoice: 031522-1595	conference meal		247.68
3/28/22	3801	5735-A-52	Lyft	Invoice: 031522-1595	postage		1.94
3/28/22	3801	5735-A-52	The Bread & Board	Invoice: 031522-1595	ride share		47.49
3/28/22	3801	5735-A-52	Hyatt Regency	Invoice: 031522-1595	conference meal		100.57
3/28/22	3801	5735-A-52	Lyft	Invoice: 031522-1595	Hotel stay for conference		18.05
3/28/22	3801	5735-A-52	Lyft	Invoice: 031522-1595	ride share		43.72
3/28/22	3801	5735-A-52	Lyft	Invoice: 031522-1595	ride share		48.76
3/28/22	3801	5735-A-52	Hudsonnews	Invoice: 031522-1595	conference meal		13.22
3/28/22	3801	5735-A-52	Blue Note Stl.	Invoice: 031522-1595	conference meal		35.15
3/28/22	3801	5735-A-52	Hyatt Regency	Invoice: 031522-1595	Hotel charge for conference		20.83
3/28/22	3801	5735-A-52	Hyatt Regency	Invoice: 031522-1595	Hotel charge for conference		20.16

Greater L.A. County Vector Control Dist
Cash Disbursements Journal
For the Period From Mar 1, 2022 to Mar 31, 2022

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
3/28/22	3801	5735-A-52	Hyatt Regency	Invoice: 031522-1595	Hotel stay for conference		912.48
3/28/22	3801	5735-A-52	Hyatt Regency	Invoice: 031522-1595	Hotel stay for conference		912.48
3/28/22	3801	5735-A-52	Hyatt Regency	Invoice: 031522-1595	Hotel stay for conference		912.48
3/28/22	3801	5735-A-52	Hyatt Regency	Invoice: 031522-1595	Hotel stay for conference		912.48
3/28/22	3801	5735-A-52	Hyatt Regency	Invoice: 031522-1595	Hotel stay for conference		1,140.60
3/28/22	3801	5735-A-52	Hyatt Regency	Invoice: 031522-1595	Hotel stay for conference		1,540.68
3/28/22	3801	5707-A-52	Kianakai Ice	Invoice: 031522-1595	District's 70th Anniversary celebration	Check Total:	250.00
							(279,148.50)
3/28/22	3802-04	1015-A-10	Cash		Void	Check Total:	-
3/28/22	3805	5420-A-62	A & B TIRE	Invoice: 23085	1 Firestone tire for #120		250.38
3/28/22	3805	5420-A-62	A & B TIRE	Invoice: 23121	1 Carlisle B/4 Turf master for #33		101.20
3/28/22	3805	5420-A-62	A & B TIRE	Invoice: 23127	1 Kelly tire for #139		184.08
3/28/22	3805	5420-A-62	A & B TIRE	Invoice: 23130	2 Kelly tires for #133	Check Total:	368.15
							(903.81)
3/28/22	3806	2391-A-10	American Fidelity Assurance Company	Invoice: 6047685	AF URM FSA	Check Total:	(1,152.47)
3/28/22	3807	2303-A-10	AFLAC	Invoice: 396294	Aflac - accident, STD, Life, Medical premiums	Check Total:	(1,945.36)
3/28/22	3808	5645-A-70	American Express	Invoice: MB0100104695200E8A	Amex renewal - Mark Daniel, S. Klueh, A. Shaffer, F. Martinez	Check Total:	(300.00)
3/28/22	3809	2386-A-10	AMERICAN FIDELITY ASSURANCE CO.	Invoice: D436081	American Fidelity - Accident, AF cancer, critically ill, cancer rider	Check Total:	(5,223.29)
3/28/22	3810	5735-A-32	Ryan L. Amick	Invoice: AMIC.55.11	MVCAC meals reimbursements	Check Total:	(55.11)
3/28/22	3811	5735-A-52	Caroline Gongora	Invoice: CAGO.70.9	2022 AMCA conference FL expense reimbursement - meal	Check Total:	(70.99)
3/28/22	3812	5610-A-10	CELL BUSINESS EQUIPMENT	Invoice: 75800583	Copier performance charges	Check Total:	(1,543.29)
3/28/22	3813	5645-A-70	CalCPA	Invoice: -0001302933	CalCPA annual membership renewal 2022-23	Check Total:	(440.00)
3/28/22	3814	5325-A-22	CINTAS #053	Invoice: 4113439615	Uniforms, towels, floor mats cleaned, janitorial service	Check Total:	(376.01)
3/28/22	3815	5735-A-70	Denise Diaz	Invoice: DIAZ.606.39	AMCA 2022 Jacksonville, FL reimbursement - meal	Check Total:	(606.39)
3/28/22	3816	5735-A-52	DIANA GARCIA	Invoice: DIGA.79.24	2022 AMCA conference meal reimbursements		79.24
3/28/22	3816	5735-A-52	DIANA GARCIA	Invoice: DIGA.86.38	2022 AMCA conference Uber ride share reimbursements	Check Total:	86.38
							(165.62)
3/28/22	3817	5825-A-62	EPIC COMMERCIAL CLEANING LLC	Invoice: 475	Disinfection of Admin Building - SFS	Check Total:	(700.00)
3/28/22	3818	5160-A-10	Fidelity Security Life Ins./Eyemed	Invoice: 165007875	Nov. 2021 Vision insurance		1,653.92
3/28/22	3818	5160-A-10	Fidelity Security Life Ins./Eyemed	Invoice: 165170232	vision insurance	Check Total:	1,638.80
							(3,292.72)
3/28/22	3819	5640-A-10	KEENAN & ASSOCIATES	Invoice: 270854	BenefitBridge - installment 10 of 12	Check Total:	(1,666.00)

Greater L.A. County Vector Control Dist
Cash Disbursements Journal
For the Period From Mar 1, 2022 to Mar 31, 2022

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
3/28/22	3820	5660-A-52	KWEST PRINTING	Invoice: 00823754	business cards	Check Total:	(281.78)
3/28/22	3821	5880-B-63	LA DEPT WATER & POWER	Invoice: 079750101469.205	Electricity charges - Sylmar Branch		1,469.20
3/28/22	3821	5885-B-63	LA DEPT WATER & POWER	Invoice: 17975010125.864	Water, sewer charges		125.86
3/28/22	3821	5885-B-63	LA DEPT WATER & POWER	Invoice: 27975010.320.533	Water, fire service, sewer charges	Check Total:	320.55
							(1,915.61)
3/28/22	3822	5260-A-22	LB Johnson Hardware	Invoice: 949404	Bolt cutters		141.41
3/28/22	3822	5855-A-62	LB Johnson Hardware	Invoice: 949495	Eye bolt, fender washers for #157		2.60
3/28/22	3822	5499-A-62	LB Johnson Hardware	Invoice: 949673	Misc. items	Check Total:	44.61
							(188.62)
3/28/22	3823	5735-A-53	Liliana Moreno	Invoice: LIMO.224.72	2022 AMCA Florida - conference reimbursements	Check Total:	(224.72)
3/28/22	3824	5735-A-22	MARK HALL	Invoice: MHAL.14.81	Lyft transportation to Wilmington the airport	Check Total:	(14.81)
3/28/22	3825	6036-B-63	MOBILE MODULAR MANAGEMENT CORPORATION	Invoice: 3.2022.44586.14	Mobile modular - Sylmar, Contract: 220038430.1	Check Total:	(44,586.14)
3/28/22	3826	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-147770	Air, oil filter, motor oil for #132		87.16
3/28/22	3826	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-147950	air, oil filter, motor oil for #138		73.68
3/28/22	3826	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-147952	Air filter for #138		(11.90)
3/28/22	3826	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-148187	Engine oil Pres. for #65		49.07
3/28/22	3826	5400-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-148369	Battery for #99		125.99
3/28/22	3826	5400-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-148368	Battery		98.27
3/28/22	3826	5415-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-149004	Wheel nut for #90		13.33
3/28/22	3826	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-148904	Air, oil filter, motor oil for #133		47.03
3/28/22	3826	5415-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-149101	Wheel stud for #90		8.93
3/28/22	3826	5415-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-149165	Brake rotor, hub assembly for #90		210.14
3/28/22	3826	5415-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-149091	wheel stud for #90	Check Total:	(8.95)
							(692.75)
3/28/22	3827	1015-A-10	Cash		Void	Check Total:	-
3/28/22	3828	5650-A-62	Pacific West Industries, Inc.	Invoice: 136070	Quarterly Preventative Maintenance	Check Total:	(1,400.00)
3/28/22	3829	5880-A-62	SOUTHERN CA. EDISON	Invoice: STMT03162022.3325.88	SFS electricity	Check Total:	(3,325.88)
3/28/22	3830	5645-A-70	Santa Fe Springs Chamber of Commerce	Invoice: 144624	Annual membership dues, Voluntary youth Enrichment Fund Program contribution	Check Total:	(292.00)
3/28/22	3831	5707-A-10	Dustin Shaffer	Invoice: SHAD.86.61	expense reimbursements - 70th Anniversary items	Check Total:	(86.61)
3/28/22	3832	2242-A-10	Standard Life Insurance Company	Invoice: Nov.2021.194.52	Nov. 2021 COBRA		194.52
3/28/22	3832	2242-A-10	Standard Life Insurance Company	Invoice: 2.1.22-2.28.22.COBRA	Lincoln Dental - COBRA		194.52
3/28/22	3832	2242-A-10	Standard Life Insurance Company	Invoice: Mar.2022COBRA.194.52	COBRA		194.52
3/28/22	3832	2242-A-10	Standard Life Insurance Company	Invoice: 3.1-3.31.22.11672.56	Lincoln Dental, Retirees' medical benefit	Check Total:	11,672.56
							(12,256.12)
3/28/22	3833	2241-A-10	Standard Insurance Company	Invoice: 1.1.22-1.31.22	January 2022 - Long-term disability, voluntary AD&D, term-life		2,175.57
3/28/22	3833	2241-A-10	Standard Insurance Company	Invoice: 2.1.22-2.28.22	February 2022 (Long-term disability)		4,740.61

**TOTAL SALARIES
FOR MARCH 2022**

EMPLOYEE	15TH PAYROLL	30TH PAYROLL	TOTAL
<u>ADMINISTRATION-SFS</u>			
Total Administration-SFS	<u>31,740.64</u>	<u>39,131.51</u>	<u>70,872.15</u>
<u>PUBLIC HEALTH - GRANT</u>			
Total Public Health - Grant	<u>-</u>	<u>-</u>	<u>-</u>
<u>OPERATIONS-SFS</u>			
Total Operations-SFS	<u>79,949.06</u>	<u>75,794.19</u>	<u>155,743.25</u>
<u>OPERATIONS-SYLMAR</u>			
Total Operations-Sylmar	<u>39,397.31</u>	<u>42,520.39</u>	<u>81,917.70</u>
<u>UNDERGROUND-SFS</u>			
Total Underground-SFS	<u>33,979.32</u>	<u>41,787.09</u>	<u>75,766.41</u>
<u>UNDERGROUND-SYLMAR</u>			
Total Underground-Sylmar	<u>16,907.92</u>	<u>20,995.32</u>	<u>37,903.24</u>
SCIENTIFIC - TECH-SFS			
Total Scientific-Tech-SFS	<u>18,194.02</u>	<u>13,206.26</u>	<u>31,400.28</u>
SCIENTIFIC - TECH-SYLMAR			
Total Scientific-Tech-Sylmar	<u>12,142.46</u>	<u>11,952.59</u>	<u>24,095.05</u>
PUBLIC INFORMATION			
Total Public Information	<u>15,524.90</u>	<u>17,227.66</u>	<u>32,752.56</u>
EDUCATION PROGRAM			
Total Education Program	<u>4,911.45</u>	<u>5,502.61</u>	<u>10,414.06</u>
MAINTENANCE-SFS			
Total Maintenance-SFS	<u>11,950.31</u>	<u>14,285.57</u>	<u>26,235.88</u>
MAINTENANCE-SYLMAR			
Total Maintenance-Sylmar	<u>5,181.30</u>	<u>6,506.18</u>	<u>11,687.48</u>
SEASONAL OPS			
Total Seasonal Ops	<u>-</u>	<u>-</u>	<u>-</u>
Total Gross Payroll	269,878.69	288,909.37	558,788.06
Employer Taxes	5,539.93	4,192.90	9,732.83
Employee Benefits*	39,983.61	42,695.37	82,678.98
Trustee Payroll	3,250.00	-	3,250.00
	-	-	-
Total Payroll	<u>318,652.23</u>	<u>335,797.64</u>	<u>654,449.87</u>

*Employee benefits includes the amount contributed by the District to PERS retirement and the 401(a).

**GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT**

To: Board of Trustees

FROM: General Counsel

DATE April 14, 2022

SUBJECT: COMPLIANCE WITH AB 361 TO FACILITATE REMOTE TRUSTEE ATTENDANCE AT MEETINGS DURING THE COVID-19 PANDEMIC

BOARD RECONSIDERATION OF THE CIRCUMSTANCES OF THE DECLARED COVID-19 EMERGENCY TO DETERMINE WHETHER THE BOARD SHOULD CONTINUE TO HOLD REMOTE MEETINGS PURSUANT TO AB 361'S SPECIAL TELECONFERENCING REQUIREMENTS

Recommendation

ACCEPT STAFF'S RECOMMENDATION: that the Board make the following findings so that meetings of the Board and all of its committees and subcommittees will be subject to the special Brown Act requirements for teleconference meetings: (1) the Board has reconsidered the circumstances of the COVID-19 state of emergency; and (2) state and local officials continue to recommend measures to promote social distancing.

Background

On March 4, 2020, Governor Newsom proclaimed a state of emergency to exist in California due to the spread of COVID-19. The Governor subsequently issued numerous executive orders suspending or modifying state laws to facilitate the response to the emergency. Among other things, these executive orders superseded certain Brown Act requirements and established special rules to give local public agencies greater flexibility to conduct teleconference meetings, including authorizing legislative bodies and board members to participate in meetings from remote locations without compliance with certain noticing requirements. Among the suspended teleconferencing rules are the Brown Act's requirements that: (1) the notice of the meeting and agenda identify the location of the remote location; (2) the remote location is accessible to the public; and (3) the agenda provides an opportunity for the public to directly address the legislative body at each teleconference location. The special rules suspending these Brown Act requirements expired on September 30, 2021.

On September 16, 2021, in anticipation of the then-imminent expiration of his special rules for teleconference meetings, the Governor signed Assembly Bill 361. In key part, this bill amends the Brown Act to establish special requirements for teleconference meetings. To hold meetings under these special teleconferencing requirements, a legislative body of a local public agency needs to make two findings pursuant to Government Code Section 54953(e)(3). First, there must be a declared state of emergency and the legislative body must find that it has "reconsidered" the circumstances

of such emergency. Second, the legislative body must find that such emergency continues to directly impact the ability of the legislative body's members to meet safely in person. Alternatively, for the second finding, the legislative body must find that state or local officials continue to impose or recommend social distancing measures. These findings must be made within 30 days after the legislative body teleconferences for the first time under AB 361 and on a monthly basis thereafter.

The declared emergency is still in effect, both at the County level and at the local level. Furthermore, California and Los Angeles County have each recommended measures to promote social distancing. Thus, the California Division of Occupational Safety and Health still requires that employers provide training on the effectiveness of physical distancing in the workplace. Additionally, the Los Angeles County Department of Public Health still encourages people at risk for severe illness or death from COVID-19 to take protective measures such as social distancing and, for those not yet fully vaccinated, to physically distance from others whose vaccination status is unknown. The County Health Department also continues to recommend that employers take steps to support physical distancing. Due to the large number of GLACVCD Trustees, it is almost impossible to practice social distancing if each of the Trustees were required to attend meetings in person. Accordingly, the Board hereby finds that the emergency continues to directly impact the ability of the Trustees to meet safely in person.

On October 14, 2021, the Board made the necessary findings. Per AB 361, the Board must reconsider those findings on a monthly basis.

Conclusion

After reconsidering the circumstances of the emergency created by the spread of COVID-19, staff recommends that the Board find that state or local officials continue to impose or recommend social distancing measures.

Greater Los Angeles County Vector Control District

T W E L V E M O N T H S T R A T E G I C O B J E C T I V E S

FY 2021-2022

July 1, 2021 - June 31, 2022

Progress Report (April 2022)

WHO	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
1. Executive/ Administration (HR Director)	Develop a Records Retention Policy and implement a Document Management System for archiving and compliance.			X	Collaborating with legal and gathering information from all departments on types of documents we have stored over the past 70 years.
1.	Complete the migration of District server data to cloud-based servers.		X		Expect completion by end of fiscal year.
2.	Complete upgrade of Windows 7 PC's and laptops to Windows 10 operating systems to be compliant with Microsoft end-of-life for Windows 7.		X		Expect replacement of remaining Windows 7 PCs by end of fiscal year
3.	Re-purpose the existing servers to redundant/in-house servers for disaster recovery planning			X	Needs review and redefinition – Parameters have changed. This requirement was predicated on needing the servers as backups for network resource security verification. This now only applies to the Sage50 (Accounting) software.

	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
4.	Executive/ Administration (Information Technology)	Deploy Microsoft 365 to all permanent Vector Control Specialist (VCS) employees		X		Expect completion by end of fiscal year. Licensing purchased and provisioned in Microsoft.
5.	Executive/ Administration (Information Technology)	Deploy Microsoft Teams to all departments.			X	Some departments have determined that Microsoft Teams is not a good fit for their work practice.
6.	Executive/ Administration (Information Technology)	Deploy OneDrive to all departments.		X		On schedule. OneDrive is deployed on a user-by-user basis when new users are set up.
7.	Executive/ Administration (Information Technology)	Deploy cloud backup solution for Microsoft 365 environment		X		Backupify purchased. On schedule to complete by end of fiscal year.
8.	Executive/ Administration (Information Technology)	Conduct network intrusion testing		X		On schedule to be complete by end of fiscal year. To be completed by Sophos.
9.	Executive/ Administration (Information Technology)	Deploy backup internet connections for each site.		X		On schedule for completion before end of fiscal year.
1.	Executive/ Administration (Human Resources)	Conduct a Dependent Verification Review of voluntary and involuntary benefits for cost savings and compliance.			X	Requires an in-person component and will be completed during FY 2022-23.
2.	Executive/ Administration (Human Resources)	Develop a centralized Policy and Procedures Guide for compliance and smooth workflow.		X		
3.	Executive/ Administration (Human Resources)	Implement a digitized interview process for efficiency.	X			

WHO	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
4.	Executive/ Administration (Human Resources)	X			
5.	Executive/ Administration (Human Resources)			X	Updating with ergonomics section before completing.
1.	Scientific-Technical Services	X			Mark-release-recapture study and assessments have been completed. Collaboration with OCMVCD on mosquito rearing trials and securing Irradiation equipment is ongoing.
2.	Rear Aedes aegypti in laboratory colony to conduct male mark-release-recapture study to assess population density and estimate the number of males needed for future Sterile Insect Technique (SIT) implementation.		X		Calibration of equipment has been completed. Several treatment cycles of new formulation have been monitored. Post-treatment surveillance ongoing.
3.	Complete field trials for VectoBac WDG/VectoLex WDG mixture for Aedes spp. control in Underground Storm Drains.			X	New sampling/evaluation method to be applied. Field trials ongoing.
4.	Evaluate the use of Sumilarv in sources without connection to Waters of the US with new study design				Bioassays scheduled for June to coincide with sufficient wild-type Aedes spp. abundance needed for testing.
5.	Complete adulticide resistance evaluations for the invasive Aedes species with Naled and Malathion for possible aerial application under outbreak conditions.		X		Pre-construction phase surveillance complete. Trapping scheduled to continue for several years of operation.
	Continue to perform pre/post-construction abundance trapping at the infiltration gallery site at Mayfair Park in Lakewood.		X		

WHO	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
6.	Continue to maintain high surveillance standards.		X		July-November trapping completed. Surveillance efforts resumed on March 1.

1.	Operations Develop training for the gutter program on electronic data entry using tablets in the field.	X			
2.	Conduct an aerial green pool survey for the community of Northridge.		X		Waiting for Season to start
3.	Revamp annual pesticide training.		X		Videos and updated materials are being recorded and assembled.
4.	Develop a service request pre-screening protocol for Aedes related calls from the public.	X			
5.	Develop the USD training packet for Mosquito Control Technicians and other staff.	X			
6.	Create power business intelligence dashboards for Operations Supervisors.	X			

	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1.	Community Affairs	Launch new summer campaign to encourage resident participation to take action against mosquitoes; increase community engagement and inspire behavior modification.	X			The "Make Mosquitoes One Less Worry" summer campaign was launched in Summer 2021, with the PSA shown on NBC, and bus tails were showcased throughout the County. Many cities participated by sharing posts on their social media platforms.
2.		Increase Mosquito Watch participants by 300 new pledges.		X		Combine MosquitoWatch with the Summer Campaign to increase pledges.
3.		Encourage 17 cities and seven LA City Council District to share our messages on their social media or newsletters		X		We are currently at 14 cities and two LA City Council Districts.
4.		Launch website on new web platform.	X			The new web platform and domain was launched in the Summer of 2021. We are now www.GLAmosquito.org.
5.		Develop proper documentation and archiving of District history		X		Started archiving documents digital on One Drive.
6.		Provide office hours and facilitate increased internal communication within District	X			Facilitating weekly office hours and increased internal activities and communications with District Staff.

	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1.	Facilities & Maintenance	Upgrade HVAC system at Sylmar Facility.			X	Since we are currently searching for a new facility for Sylmar, we are going hold off this project.
2.		Repair and stripe parking lot at Sylmar Facility.			X	Since we are currently searching for a new facility for Sylmar, we are going hold off on this project.
3.		Upgrade fire alarm in Santa Fe Springs and burglar alarms in both Sylmar and Santa Fe Springs.		X		On schedule completed by May.
4.		Initiate research and plans for facility expansion or purchase at both offices. Engage consultants and contractors to explore designs for more office and parking space.		X		We continue to work with the Expansion AD-Hoc Committee. We have contacted some contractors to get a feasibility idea, but we have not sent out an RFP.

EXHIBIT E

(DOCUMENTS MAY BE SENT UNDER SEPARATE COVER)

EXHIBIT E